

SCSORT Executive Board Meeting Minutes

August 12, 2019

Board Members:

Brett Reinbolt
Steve Leslie
Dennis Ragins
Tommy Smoot

Staff/Guests:

Richard Smith
Tim Gemind
Lori Pesci
Leigh-Ann Slaughter
Judy Kelly

Board Members Absent:

David O'Neal

This meeting of the Summit County Special Operations Response Team (SCSORT) Executive Board was called to order by Brett Reinbolt on Monday, August 12, 2019 at 8:05 a.m. in the EMA Conference Room, 175 S. Main St., Suite 103, Akron, Ohio 44308.

- **Approval of minutes – July 22, 2019**

Steve Leslie motioned for the approval of the above minutes, with Dennis Ragins as the second. The motion carried by voice vote.

- **Chairperson's Comments/Correspondence**

Brett Reinbolt reviewed and spoke on the correspondence and passed around.

- One electronic vote – to approve instructor tech pay for Richard Smith/Andy Hopkins.
- No new team members or resignations.
- Two (2) checks were received for Hazmat reimbursements, ComDoc (\$900.00) and Omnova (\$4,665.25). Letters were sent for incidents dating back 4 years. The money will need to be allocated to the SORT budget, not Hazmat, the first quarter of 2020 unless it is needed before.

- **SORT DISPATCH**

Leigh-Ann Slaughter stated callouts are going well with the new system, CivicPlus. The Kent high-water out of county call out was not requested properly. Richard Smith stated TROT is missing people from getting pages. Leigh-Ann will work with Richard on list. Leigh-Ann will send out updated lists to the Branch Directors.

- **INSTRUCTOR TECH**

Dennis Ragins reported there has been one payment. Dennis will work with Lori Pesci to get a check to close out the account. Lori Pesci stated they have not established MOU's with the other departments housing SCSORT apparatus. Lori stated she is waiting on the Law Department. Instructor Techs can continue to do work on equipment as needed. On the Instructor Tech Report, Richard Smith's hours/money is incorrect – Dennis Ragins will check on and report back.

- **BRANCH DIRECTOR'S REPORT**

- **HAZMAT**

- All medical records are out of AGMC. Paul Amonett is distributing to appropriate departments.
- Report submitted.

- **WATER**

- Report submitted

- **TROT**

- Richard Smith stated next zone coordinators meeting is at Akron Fire Training Academy. The Vigilant Guard training at the Ravenna Arsenal had 28 attendees. All objectives were completed in 1 hour and 5 minutes. They were able to help the National Guard use their equipment. The next training is at Kenmore Construction on Thursday/Friday/Saturday.

- **IMAT**

- Report submitted
- Did WebEoc exercise

- **REGION V**

Next meeting is Wednesday. Tim Morgan stated they are working on what type of trainings are needed. There was an issue with the batteries that were ordered for Portage County but this has been corrected.

- **SPECIAL TEAMS PLANNER**

Tim Gemind passed out the purchase request sheet and discussed. Steve Leslie made a motion to approve the purchase sheet with Dennis Ragins as the second. The motion was carried by voice vote.

Tommy Smoot stated BWC contacted him for a copy of the cancelled check in order to close out this project. There is still funding on this BWC grant but it needs to be safety related.

Tim Gemind discussed the 2 missing GPS units. It was decided by the SCSORT Board to buy 2 new units. Steve Leslie made a motion to amend the purchase sheet to add 2 GPS units at a cost not to exceed \$1500 with Dennis Ragins as the second. The motion was carried by voice vote.

Tim Gemind passed out the budget sheet for this month and discussed. Brett Reinbolt made a motion to approve the budget sheet with Steve Leslie as the second. The motion was carried by voice vote.

- **OLD BUSINESS**

None.

- **NEW BUSINESS**

Tallmadge requested the IMAT trailer and 2 additional personal and the MCI trailer. The SCSORT Board discussed it is not up to SCSORT Board to approve the MCI trailer or personnel. Steve Leslie made a motion to approve sending the IMAT trailer to Tallmadge with Dennis Ragins as the second. The motion was carried by voice vote.

Steve Leslie stated the IMAT trailer will be sent to the PRIDE festival August 24th.

Tommy Smoot stated he received a letter from OEMA regarding the end of the 2 year program. Ohio EMA was able to purchase these friskers to replace the current civil defense radiation detectors. These will be available to each county in Ohio and Summit County will submit the number of friskers they would like to request.

Tim Gemind stated after the sonar training the last week of July, a laptop and sonar key went missing. Personnel are still searching for these items. Tim Gemind stated he and Captain Duber will keep the SCSORT Board updated if they are found.

Steve Leslie suggested the SCSORT Board develop a policy/procedure on how to report missing or damaged equipment during incidents or trainings. The SCSORT Board asked Tim Gemind to send an email regarding the lost laptop/sonar key.

Chief Reinbolt stated the SCSORT Board received an email regarding Branch Directors attendance at Board meetings. If reports are submitted a week prior to the meeting, it would not be necessary for the Branch Director to attend. Chief Reinbolt tabled this discussion until Chief O'Neal is here to discuss further.

Regarding the EMEC money for the Water Branch, Capt. Duber cancelled evidence recovery class due to lack of participation and would like to use this money to purchase a jon boat at an approximate cost of \$3500. Steve Leslie made a motion to approve the purchase of the jon boat not to exceed \$3500 with Dennis Ragins as the second. The motion was carried by voice vote.

Tim Gemind stated the current dive trailer housed at Peninsula Fire Department needs to be re-lettered. However, Capt. Duber plans to ask for a replacement trailer in next year's regional grant so he will put this project on hold.

- **GOOD OF THE ORDER**

None

- **NEXT MEETING**

September 9, 2019 @ 8:00 in the EMA Conference Room

- **MEETING ADJOURNED**

Steve Leslie made a motion to adjourn with Dennis Ragins as the second. The motion was carried by voice vote.