

SCSORT Executive Board Meeting Minutes

September 9, 2019

Board Members:

Brett Reinbolt
Steve Leslie
Dennis Ragins
Tommy Smoot
David O'Neal

Staff/Guests:

Richard Smith
Tim Gemind
Lori Pesci
Judy Kelly
Rob Keener

Board Members Absent:

This meeting of the Summit County Special Operations Response Team (SCSORT) Executive Board was called to order by David O'Neal on Monday, September 9, 2019 at 8:01 a.m. in the EMA Conference Room, 175 S. Main St., Suite 103, Akron, Ohio 44308.

- **Approval of minutes – August 12, 2019**

Steve Leslie motioned for the approval of the above minutes, with Dennis Ragins as the second. The motion carried by voice vote.

- **Chairperson's Comments/Correspondence**

David O'Neal reviewed and spoke on the correspondence and passed around.

- One electronic vote – to approve \$134 overage on quote for missing and/or broken search poles from the river incident.
- One SRA for HazMat
- Steve Leslie made a motion to remove Capt. Mike Alexander as TROT Zone Coordinator and replacing with Liet. Mark Pazernik with Tommy Smoot as the second. The motion was carried by voice vote.
- Steve Leslie made a motion to approve the applications of Aaron Horworth (HazMat) and Andrew Marchand (HazMat) with Dennis Ragins as the second. The motion was carried by voice vote.
- Steve Leslie made a motion to accept the resignations of Carl Housley (HazMat), Diana Wolff (IMAT) and Jerome Miller (IMAT) with Tommy Smoot as the second. The motion was carried by voice vote. Carl Housley was one of two of the original members of the 1985 HazMat team and the thank you letter will reflect this.
- Two (2) checks were received for Hazmat reimbursements, Royal Chemical (\$1,025.00) and Triple G (\$2,748.18). For Triple G check, \$808.50 is SCSORT portion and EMA will distribute the balance accordingly in the first quarter of 2020 to the appropriate departments.
- One (1) auction pay-in for \$59.54 for HazMat equipment that was out of service.

- **DISPATCH**

Tim Gemind needs Leigh-Ann Slaughter to email current TROT members for CivicReady to Richard Smith. Tim Gemind will forward email to Lori Pesci.

- **INSTRUCTOR TECH**

Dennis Ragins stated everything is in place when the money needs to be transferred. Lori Pesci stated Deb Matz asked for a change to the MOU. Once the MOU is approved, Lori will contact the University of Akron. The University of Akron did a reconciliation and there was a change in the balance of approximately \$8000. The staff is being converted from adjunct to faculty. Tommy Smoot made a motion to approve the Instructor Tech Request for Reimbursement for Andy Hopkins and Richard Smith for August with Steve Leslie as the second. The motion was carried by voice vote.

- **BRANCH DIRECTOR'S REPORT**

- **HAZMAT**

- Report submitted.
- November training is Class D fires. October training is cancelled.
- HazMat retyping will be December 4th at 9 am.

- **WATER**

- Report submitted
- Received new inflatable boat for 4256 and will be purchasing a Jon boat.
- Rostered a Type 1 and Type 2 team for Hurricane Dorian deployment.

- **TROT**

- Richard Smith stated the new GPS are on the truck and a check out procedure is in place.
- The IFF is holding a Confined Space class in Akron October 21-25.
- Three members currently in Florida with OH TF 1 with Hurricane Dorian.

- **IMAT**

- No report
- Dave O'Neal reported the IMAT trailer was used for the PRIDE fest and Tallmadge Circle fest.

- **REGION V**

Last month's meeting was cancelled.

- **SPECIAL TEAMS PLANNER**

Tim Gemind asked the SCSORT Board to supply coffee and bagels for the December 4th retyping of Hazmat. Steve Leslie made a motion to supply coffee/bagels up to an amount of \$200 for the December 4th retyping of Hazmat with Brett Reinbolt as the second. The motion was carried by voice vote.

Tim Gemind passed out the purchase request sheet and discussed. Steve Leslie made a motion to approve the purchase sheet with Dennis Ragins as the second. The motion was carried by voice vote.

Tim Gemind stated there is no budget sheet because Banner is being upgraded. Once Banner is functioning, he will email the budget to the SCSORT Board.

- **OLD BUSINESS**

Tim Gemind received a written report on the flatbed repair which stated it was a warranty repair.

- **NEW BUSINESS**

Dave O'neal discussed the email he sent regarding Branch Directors attendance at Board meetings. The intent is to submit a written report, discuss anything pertinent with Tim and come to the meeting when necessary. Reports are necessary, attendance is optional. Tim Gemind stated his position does not hold the same authority as the previous Director of Operations. The intent is to streamline the meetings.

- **GOOD OF THE ORDER**

Tim Gemind stated he would be interested in being a Director of Operations if the SCSORT Board would like go in that direction. The SCSORT Board stated if Tim has any issues with a Branch Director, he needs to bring to the Board.

- **NEXT MEETING**

October 15, 2019 @ 10:00 in the EMA Conference Room

- **MEETING ADJOURNED**

Steve Leslie made a motion to adjourn with Tommy Smoot as the second. The motion was carried by voice vote.