

# SCSORT Executive Board Meeting Minutes

January 21, 2020

Board Members:

Steve Leslie  
Dennis Ragins  
Tommy Smoot  
David O'Neal

Staff/Guests:

Tim Gemind     Richard Smith  
Lori Pesci     Tim Morgan  
Judy Kelly     Leigh-Ann Slaughter  
Rob Keener

Board Members Absent:

Brett Reinbolt

This meeting of the Summit County Special Operations Response Team (SCSORT) Executive Board was called to order by David O'Neal on Tuesday, January 21, 2020 at 10:04 a.m. in the EMA Conference Room, 175 S. Main St., Suite 103, Akron, Ohio 44308.

- **Approval of minutes – December 9, 2019**

Steve Leslie motioned for the approval of the above minutes, with Dennis Ragins as the second. The motion carried by voice vote.

- **Chairperson's Comments/Correspondence**

Chief Leslie has been offered to stay as the New Franklin Fire Chief and is waiting to hear from New Franklin Council. If this goes through, he will be rehired on February 8<sup>th</sup> and will remain on the SCSORT Executive Board.

David O'Neal reviewed and spoke on the correspondence and passed around.

- Auction receipt for Closed circuit Contained Breathing Apparatus for \$372.06
- Two electronic votes for repair of dry suit and a new O2 sensor
- Thank you from the City of Tallmadge for the assistance of the TROT and IMAT team during the missing Alzheimer patient.
- Retirement celebration for Capt. Steve Groves January 25 @ 530p.
- Steve Leslie made a motion to accept the resignation of Robert Wilson (Water) with Dennis Ragins as the second. The motion carried by voice vote.

- **SORT DISPATCH**

Leigh-Ann Slaughter stated they handled an SRA Hazmat on the 13<sup>th</sup> from Macedonia Fire which no request was sent, it was only called in. Leigh-Ann is going to follow up on this.

Leigh-Ann stated the new CAD call reports are more detailed and will be included with SORT request paperwork/forms.

SCSORT discussed the Tallmadge callout for the missing Tallmadge Alzheimer patient. Discussed how the requests were made. Leigh-Ann is still following up on this callout.

- **INSTRUCTOR TECH**

Dennis Ragins stated he has not received any new requests. Dennis stated the University took administrative fees which they have not been charged in 3 years of \$2500. Lori Pesci stated they have only paid \$1500 under the new system.

Richard Smith (Rope Rescue) and Andy Hopkins (Confined Space) turned in Instructor tech time requests. Tommy Smoot made a motion to approve with Steve Leslie as the second. The motion carried by voice vote.

- **BRANCH DIRECTOR'S REPORT**

- **HAZMAT**

- Report submitted
- Did in-service for new truck, 3856, which is housed at Valley Fire Dept. Tim Gemind stated this truck will respond to everything.
- Old box truck will be auctioned in the spring
- SRA for mercury spill in Macedonia

- **WATER**

- Report submitted
- Two callouts

- **TROT**

- Report submitted
- Submitted letter of intents for grant items
- Training at EJ Thomas

- **IMAT**

- Report submitted
- Used Tallmadge callout as last month's training
- Moving forward with O-305 training tentatively set for June 1-5. Still looking for a site.

- **REGION V**

Tommy Smoot reported meeting tomorrow. There is a opportunity to increase the sustainment award by \$5000 to \$12,250.

- **SPECIAL TEAMS PLANNER**

Tim Gemind stated Capt. Duber received a request from Green Fire to donate an electric bottle compressor to SCSORT. Capt. Duber declined this donation because it was not well maintained.

Tim Gemind passed out the purchase request sheet and discussed. Capt. Duber discussed with Green the process of getting prior approval for the dry suit. Tim Gemind stated this year the trailers will need to be pm'd. The Board discussed the \$3715 item of belly compartments/light bar/Kusmal (donated) to be put on 4126. The Board decided against putting the light bar. Steve Leslie made a motion to approve the purchase sheet as submitted without the light bar with Dennis Ragins as the second. The motion was carried by voice vote.

Tim Gemind passed out the budget sheet. Lori Pesci stated there will be approximately \$33,000 in carryover from last year's budget and will include \$15,179.75 in cost recovery. Steve Leslie made a motion to approve the budget as submitted with Dennis Ragins as the second. The motion was carried by voice vote.

- **OLD BUSINESS**

Tim Gemind stated Bob Higham, Esq. (attorney for the County) sent 5 cost recovery letters to people who have not reimbursed for Hazmat spills. One person said they could not pay because it would cause a hardship and will be written off. The four remaining had collection letters sent out (2 residential, 2 commercial).

Lori Pesci stated this year we are collecting money from the Nexus pipeline. The pipeline has filed an appeal with the State. Lori has a meeting today to discuss with fiscal office. Tim Gemind stated he would like to have a process in place before next year. Lori Pesci stated it by ordinance how it handled and will be held in a fund for the SORT Board to process.

Richard Smith inquired how to upgrade the 6 laptops that TROT received on grant money and have Windows 7. Water and TROT will need to be upgraded to Windows 10. Tommy Smoot will have OIT look at the computer specs. If possible, will use sustainment money.

- **NEW BUSINESS**

Dave O'Neal discussed the re-evaluating applying for grant money. Chief O'Neal stated anytime there is a request to apply for a grant, it should go through the SCSORT Board. Lori Pesci stated with the EMEC grant, everything should follow the same timelines as the normal grant guidelines and be submitted for the December SORT Board meeting. Discussed the HERS training which was requested at the EMEC grant submissions. Lori Pesci also asked not to put Tim Gemind's name on the applications. SCSORT decided there needs to be more coordination in grant submissions.

Dave O'Neal stated the O-305 class for IMAT will cost approximately \$16,500 for 24 people. Dave O'Neal is still working on securing the site and is waiting on Bounce to come back with the price. Tim Gemind discussed the attendance of training for IMAT. Lori Pesci stated it does not have to be only IMAT members who can attend this class. Steve Leslie made a motion not to exceed \$18,000 for the O-305 class with Dennis Ragins as the second. The motion was carried by voice vote.

Richard Smith stated he got information on harnesses to be purchased with the BWC grant. They need to update to a rope harness that costs approximately \$365. This will be tabled until next month's meeting when Brett Reinbolt is available. If not available to buy, SORT funding may be used.

- **GOOD OF THE ORDER**

Tim Gemind stated that Capt. Groves was on the Technical Advisory Committee at the State level. Keith Geiger has replaced him since he retired.

- **NEXT MEETING**

February 11, 2020 @ 10:00 in the EMA Conference Room

- **MEETING ADJOURNED**

Dennis Ragins made a motion to adjourn with David O'Neal as the second. The motion was carried by voice vote.