



**SUMMIT COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Hazardous Materials Planning and Community Right-To-Know

**Meeting Minutes
February 14, 2019**

MEMBERS PRESENT

Capt. Steve Groves – Chair	Stow Fire Department
Don Weaver-Vice Chair	Summit County DOES
Tim Gemind - Secretary	Summit County Emergency Management
Tommy Smoot	Summit County Emergency Management
Sharen Breyer	Galata Chemicals
Roy Wilkinson	Safety Elements
Julia Harbor	Metallic Resource
Sam Rubens	Summit County Public Health
Pam Williams	American Red Cross
Brenda Robinson	Emerald Materials
Shawn Metcalf	RTA
Amani Abraham	WKYC Channel 3
Kurt Kollar	OEPA
Gary Scotton	Performance Health

MEMBERS ABSENT

Justin Bechtel	Cleveland Clinic – Akron
Bruce Koellner	Copley Township
Clarence Tucker	Akron Fire Department
Jerry Hughes	Munroe Falls Police
Bill Goncy	Village of Boston Heights

GUESTS PRESENT

Bob Zehentbauer	OEMA
Judy Kelly	SCEMA
William Romeo	ODNR
Anthony Duke	Univar
Dick Hilledrana	Emerald Materials
Dustin Czerwinski	SCEMA Intern
Chad Teodecki	Pepsico



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I. INTRODUCTIONS

This meeting of the Summit County Local Emergency Planning Committee (LEPC) was called to order by Chairperson Steven Groves at 8:30 a.m. on February 14, 2019 in the Emergency Operations Center.

Introductions of those in attendance were made.

II. CHAIRPERSON'S REPORT

Approval of Minutes – August 23, 2018

First: Pam Williams

Second: Sam Rubens

The motion was carried by voice vote.

Correspondence and Comments:

Captain Groves went through the correspondence and passed around (see attached).

There was one electronic vote for an amount not to exceed \$1,500 for boxed lunches for a Hazmat exercise on January 17th that passed by majority vote.

There was another electronic vote to submit a “no change” of the LEPC Hazmat plan for 2018 that pass by majority vote.

III. INFORMATION COORDINATOR REPORT

Tommy Smoot reported that there have been 6 right-to-know requests since the last meeting in August. There were also 11 30-day follow up reports and 19 spill reports.

Tommy Smoot also reported the Tier II reports are coming in. Summit County LEPC is encouraging everyone to file them electronically. Captain Groves reported there is a new update with cameo and Tier II reporting as of last week. Tim Gemind stated if he receives a paper copy of the Tier II, he is trying to encourage the company to electronically file. Captain Groves suggested sending a letter to the SERC to make it mandatory to electronically file.

IV. SPECIAL TEAMS PLANNER REPORT – Tim Gemind

Tim Gemind reported on the HazMat Team incidents since the last meeting:

- Hazmat training has continued each month. They will be hosting a 3-day class on gas detection.
- Half of the radiation meters have gone to Columbus to be re-calibrated.



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Tim Gemind inquired on the status of the new box truck. Tommy Smoot stated the bids closed on February 8th. Because there was only one bid, the State has to agree to inactive competition to move on. This vehicle will replace a 1994 box truck and will cost approximately \$295,000. It will be housed at Peninsula Fire Department.

Tommy Smoot reported he has sent out the FY19 Homeland Security grant requests. The deadline is March 1st which is 6 months earlier than previous years. The EMA directors will meet March 7th to discuss and prioritize the requests.

Captain Groves stated Hazmat coordinators discussed February 6th that they will be asking for weapons of mass destruction detection equipment. Hazmat also applied for EMA Special Projects Grants for radiation dosimetry equipment.

V. OLD BUSINESS

Tim Gemind stated cost recovery may come off the agenda. This is now being taken care of by the Summit County EMA office.

Tim Gemind reported Lori Pesci is reviewing the "Notice of Violation" document. Tim hopes to get this document out to the LEPC members for approval via email. Captain Groves stated if the "Notice of Violation" is approved before the next meeting, a meeting of LEPC Compliance and Enforcement Committee will be scheduled.

VI. NEW BUSINESS –

Captain Groves stated nominations for Chairperson, Vice Chairperson and 2nd Vice Chairperson were needed. Sharon Breyer made a nomination for Captain Steve Groves/Chairperson, Julia Harber/Vice Chairperson and Bruce Koellner/2nd Vice Chairperson. Pam Williams made a motion to close nominations with Kurt Kollar as the second. The motion was carried by voice vote.

Captain Groves stated the Hazmat branch is requesting LEPC assistance in replacing aging out of date Hazmat equipment consisting of Chlorine A-B-C kits, Rail car high pressure gauge kit, Ammonia cylinder leak kit, magnetic tanker patch kit and cyanide antidote. The total request is for \$30,580.00. Pam Williams made motion to approve with Roy Wilkinson as the second. This motion was put on hold until after discussion of the budget.

SUBCOMMITTEE REPORTS

EHS Hazard Analysis Committee

Tim Gemind reported he did 1 visit last quarter, 3 visits this quarter with 2 scheduled. His goal is to have 12 EHS analysis per year.



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Spill Reporting Compliance

See above

Training, Education & Exercise Committee

- Tommy Smoot stated Brian Seymour from the FBI will be presenting on “White Powder Mail” on March 25th and 27th.
- CERT training is March 2nd and 9th
- Stark is hosting the annual LEPC conference on October 3rd at RG Drage.
- Tim Gemind discussed the LEPC training requirements. Last year’s explosion at Emerald Materials was approved as a full-scale exercise approved through SERC. After July, a tabletop will be needed to achieve some objectives. In the spring of next year, a full-scale exercise will need to be done.

Planning Committee

None

Finance Committee

Captain Groves discussed the carryover budget for 2019 is \$114,967.37. Tommy Smoot went over and broke down the budget. Captain Groves explained LEPC will get a check in August based on how many Tier II filers there are. The Committee discussed anticipated expenditures. A motion to approve the final budget of 2018 with a balance of \$114,967.37 was made by Don Weaver with a second by Pam Williams. The motion was carried by voice vote. A motion to approve the 2019 budget was made by Pam Williams, seconded by Sam Rubens. The motion was carried by voice vote.

Tommy Smoot explained SCEMA is looking to switch vendors for the notification warning system. LEPC pays 25% of this cost with EMA paying 75%. A motion not to exceed \$12,500.00 for the notification and warning system for Summit County was made by Sharen Breyer, seconded by Don Weaver. The motion was carried by voice vote.

A motion to fund \$33,600.00 toward the salary of the Special Team Planner position was made by Pam Williams, seconded Brenda Robinson. The motion was carried by voice vote.

A motion to spend up to \$1,000.00 toward the cost of office supplies for 2019 was made by Tim Gemind, seconded by Pam Williams. The motion was carried by voice vote.

The Committee discussed the annual calibration of RAD meters. The Committee decided to hold until the fall to approve this expenditure.



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The Committee discussed the request from Hazmat for the request of outdated equipment. Captain Groves stated the cyano kits are currently expired on the Hazmat trucks. After discussion, Captain Groves asked to continue the motion from Pam Williams/Roy Wilkinson. The motion to assist the Hazmat branch with the replacement of out of date hazmat equipment for \$30,580.00 was carried by voice vote.

VII. INCIDENTS

Kurt Kollar provided the 2018 incident summary. The EPA website currently shows active incidents. There were 106 incidents reported to the State from Summit County. Laurie Stevenson is the new director for the EPA.

Tim Gemind stated the County team has tested for unknown powder for the SCSO, a train derailment, responded to Twinsburg for a chemical lab, diesel spills and 5 response assessments calls.

VIII. GOOD OF THE ORDER

William Romeo, ODNR, reported on the oil and gas industry. He discussed the plugging of orphan well project.

John Vergis, state coordinator for TRANSCAER (Transportation Community Awareness and Energy Response), discussed the upcoming training with the Chlorine Institute on August 13-15. They will be bringing railcars to Kent, training on ABC kits with Hazmat training on transportation of material. This class will be free. The flyers are in the process of being made.

Tim Gemind stated this was Roy Wilkinson's last meeting. The Committee thanked Roy for his years of service.

Tim Gemind stated the Committee will need someone to replace Roy Wilkinson as the community representative. Please forward to Tim Gemind or Tommy Smoot. This person will be approved at the County level.

Captain Groves also thanked Don Weaver for his years of service as the vice chairperson.

IX. MEETING ADJOURNED

Kurt Kollar motioned to adjourn the meeting at 9:52am and with Don Weaver was the second. The motion carried with voice vote.

X. NEXT MEETING

May 23, 2019 @ 8:30 a.m. in the EOC.