



**SUMMIT COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Hazardous Materials Planning and Community Right-To-Know

**Meeting Minutes
August 22, 2019**

MEMBERS PRESENT

Capt. Steve Groves – Chair Stow Fire Department
Don Weaver Summit County DOES
Tommy Smoot Summit County Emergency Management
Julia Harber-Vice Chair Metallic Resource
Bruce Koellner-2nd Vice Copley Township
Justin Bechtel Cleveland Clinic – Akron
Shawn Metcalf RTA
Pam Williams American Red Cross
Sharen Breyer Galata Chemicals
Clarence Tucker Akron Fire Department
Tim Gemind - Secretary Summit County Emergency Management

MEMBERS ABSENT

Sam Rubens Summit County Public Health
Jerry Hughes Munroe Falls Police
Bill Goncy Village of Boston Heights
Brenda Robinson Emerald Materials
Amani Abraham WKYC Channel 3
Kurt Kollar OEPA

GUESTS PRESENT

Judy Kelly SCEMA
Michelle Sowers OEMA
Fred Romeo ODNR
Scot Asvestas Univar

I. INTRODUCTIONS

This meeting of the Summit County Local Emergency Planning Committee (LEPC) was called to order by Chairperson Steven Groves at 8:29 a.m. on August 22, 2019 in the Emergency Operations Center.

Introductions of those in attendance were made.



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II. CHAIRPERSON'S REPORT

Approval of Minutes – May 30, 2019

First: Tim Gemind

Second: Bruce Koellner

The motion was carried by voice vote with Pam Williams abstaining.

Correspondence and Comments:

Captain Groves went through the correspondence and passed around (see attached).

Captain Groves stated a letter was received from OEMA regarding high range friskers. Ohio EMA was able to purchase these friskers to replace the current civil defense radiation detectors. These will be available to each county in Ohio and Summit County will submit the number of friskers they would like to request.

Received list of grant awards – Summit County LEPC received \$75,842.00.

There were no electronic votes.

III. INFORMATION COORDINATORS REPORT:

Tommy Smoot reported that there have been (8) right-to-know requests since the last meeting in May. There were also (11) 30-day follow up reports and (2) spill reports.

Tommy Smoot also reported the SCEMA office has updated the spill reporting form. Tim Gemind will send to Leon Henderson.

Tommy Smoot stated the roster for new members and fiscal report was submitted to the State.

IV. SPECIAL TEAMS PLANNER REPORT – Tim Gemind

Tim Gemind reported on the HazMat Team incidents since the last meeting:

- Presidential visit/decon
- Road salt

Captain Groves states John Burgess did a 3 day rail car training class on Transcar in Kent that was well attended.

V. OLD BUSINESS

Tim Gemind stated the new box truck for hazmat should be completed by January 2020.



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The chlorine kits that LEPC approved in February for \$30,580 for Hazmat equipment sustainment arrived and have been inventoried. The cyano kits were also received at a total cost for \$27,000 (approximately \$3500 under budget). The old kits will be used for training or scraped.

VI. NEW BUSINESS –

Tim Gemind asked for a motion to approve up to \$1000 for the Summit County portion of the 2019 LEPC Conference with Medina and Stark County for food. Chief Tucker motioned to approved, with Sharen Breyer as the second. The motion carried by voice vote.

Tim Gemind asked for a motion to approve the calibration of meters up to \$4000. Justin Bechtel motioned to approve with Pam Williams as the second. The motion was carried by voice vote.

Tim Gemind stated the re-typing for Hazmat Type 1 team will be completed in December at Stow Station 2.

Tim Gemind stated all the Tier II have been entered. Approximately 1200 were received.

Tim Gemind stated we were asked to review the exercise & evaluation manual. Tim looked at the revisions and forwarded to the subcommittee. Michelle Sowers hopes this will be updated and be used in 2022.

Tim Gemind reported funds from more than half the cost recovery letters that have were sent out have been received. The money received goes back in to the special team's budget.

LEPC compliance report is due October 1st.

SUBCOMMITTEE REPORTS

EHS Hazard Analysis Committee

Tim Gemind has done 10 visits since the beginning of the year and has 3 scheduled next quarter.

Spill Reporting Compliance

Tim Gemind handed out a chart on spill reports and response. Letters were sent to spillers and a response requested. If nothing is complied with, Tim will ask for a Committee meeting.

Training, Education & Exercise Committee

- Stark is hosting the joint annual LEPC conference on October 3rd at RG Drage with Summit and Medina.
- Tommy supplied a list of the countywide trainings.
- Statewide LEPC conference 10/9.
- Ohio Hazmat conference 11/1-2



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Planning Committee

Updating the hazmat portion of the plan

Finance Committee

Tim Gemind discussed the budget. There was a formula error that Tim will fix and email out to the group. A motion to approve the budget and expenses as corrected was made by Sharen Breyer with a second by Pam Williams. The motion was carried by voice vote.

VII. INCIDENTS

Captain Groves stated there have been few incidents.

VIII. GOOD OF THE ORDER

Tim Gemind stated Summit County Safety Council is hosting the 2019 Wellness Conference on Thursday, September 26th from 7:30a-12.

Tommy Smoot stated the Safety Forces Support Center will be hosting an open house from 4-7pm on 8/22/19.

IX. MEETING ADJOURNED

Tim Gemind motioned to adjourn the meeting at 8:41 am with Don Weaver as the second. The motion carried by voice vote.

X. NEXT MEETING

November 14, 2019 @ 8:30 a.m. in the EOC.