



**SUMMIT COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Hazardous Materials Planning and Community Right-To-Know

**Meeting Minutes
November 14, 2019**

MEMBERS PRESENT

Capt. Steve Groves – Chair Stow Fire Department
Don Weaver Summit County DOES
Tommy Smoot Summit County Emergency Management
Julia Harber-Vice Chair Metallic Resource
Bruce Koellner-2nd Vice Copley Township
Shawn Metcalf RTA
Pam Williams American Red Cross
Sharen Breyer Galata Chemicals
Clarence Tucker Akron Fire Department
Tim Gemind - Secretary Summit County Emergency Management
Sam Rubens Summit County Public Health
Jerry Hughes Munroe Falls Police
Brenda Robinson Emerald Materials

MEMBERS ABSENT

Justin Bechtel Cleveland Clinic – Akron
Bill Goncy Village of Boston Heights
Kurt Kollar OEPA

GUESTS PRESENT

Michelle Sowers OEMA
Bob Zehentbauer OEMA
Jeremy Penman Royal Chemical

I. INTRODUCTIONS

This meeting of the Summit County Local Emergency Planning Committee (LEPC) was called to order by Chairperson Steven Groves at 8:32 a.m. on November 14, 2019 in the Emergency Operations Center.

Introductions of those in attendance were made.



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II. CHAIRPERSON'S REPORT

Approval of Minutes – August 22, 2019

First: Pam Williams

Second: Don Weaver

The motion was carried by voice vote.

Correspondence and Comments:

Captain Groves went through the correspondence and passed around (see attached).

- Summit County SERC letters for the 2019 HazMat Plan Review
- Resignation letter from Amani Abraham
- Letter from Tim Gemind to PHMSA for Summit County data
- CIMS notifications for High Hazard Flammable Train Shipments
- Thank you letter for hazmat equipment purchases from Paul Amonett, SCSORT HazMat Branch Director
- LEPC Compliance report SFY 2019
- Summit County Public Health - City of Akron Right to Know program offering to communities
- August LEPC resolutions

There were no electronic votes.

III. INFORMATION COORDINATORS REPORT:

Tommy Smoot reported that there have been (5) right-to-know requests since the last meeting in August. There were also (5) 30-day follow up reports and (4) spill reports.

Tommy Smoot stated the compliance report has been submitted along with the LEPC plan.

IV. SPECIAL TEAMS PLANNER REPORT – Tim Gemind

Tim Gemind reported on the HazMat vehicle project status and team activities.

Captain Groves discussed the hazmat team typing reverification scheduled for December 4, 2019 at 10:00 am.

V. OLD BUSINESS



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VI. NEW BUSINESS –

Sam Rubens provided more details on the Summit County Public Health/City of Akron Right to Know program originally started before the merger. The had looked at expanding this program to the rest of the county. Chief Tucker echoed on the benefits of the program to examine the chemicals falling under the thresholds of the State requirements.

SUBCOMMITTEE REPORTS

EHS Hazard Analysis Committee

Tim Gemind will complete 3 visits the last quarter and will complete about 15 visits since the beginning of the year.

Spill Reporting Compliance

Tim Gemind handed out a chart on spill reports and response. Letters were sent to spillers and a response requested. All have complied so far.

Training, Education & Exercise Committee

- Chief Tucker and the other attendees provided an overview of the joint annual LEPC conference on October 3rd at RG Drage hosted by Stark, Summit and Medina County.

Planning Committee

No report

Finance Committee

Tim Gemind discussed the budget and passed around for review. A motion to approve the budget and expenses was made by Sharen Breyer with a second by Pam Williams. The motion was carried by voice vote.

Tommy Smoot asked for a motion to approve up to \$12,500 or 25% to support the County Emergency Notification System. Chief Tucker made a motion to approve the budget with a second by Pam Williams. The motion was carried by voice vote.

Tommy Smoot asked for a motion to approve up to \$33,000 to reimburse the emergency management agency for the work of the special teams' planner. Sharon Breyer made a motion to approve the reimbursement with a second by Pam Williams. The motion was carried by voice vote.

Tommy Smoot asked for a motion to approve up to \$1,000 to purchase office supplies for the Emergency Management Agency. Chief Tucker made a motion to approve the reimbursement with a second by Don Weaver. The motion was carried by voice vote.



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VII. INCIDENTS

Captain Groves stated there have been few incidents. Tim Gemind mentioned 1 consult for Richfield Fire for a resident that spilled freon in the basement while disassembling his refrigerator.

VIII. GOOD OF THE ORDER

With 40 years of experience in the chemical industry and 29 years on the Summit County LEPC, Sharen Breyer announced she would be retiring from Galata Chemicals but would like to remain involved with the Summit County LEPC.

IX. MEETING ADJOURNED

Chief Hughes motioned to adjourn the meeting at 9:05 am with Brenda Robinson as the second. The motion carried by voice vote.

X. NEXT MEETING

February 20, 2020 @ 8:30 a.m. in the EOC.