

DIRECTIVE NO. IT 2025-06

Authorizing the Executive to execute a contract with StepMobile, LLC., for the implementation of the Ohio Community Supervision System, for a one-year term, from 1/9/2025 to 1/8/2026, in an amount not to exceed \$97,485.00, for the Court of Common Pleas and the Office of Information Technology.

WHEREAS, the Ohio Supreme Court awarded the Ohio Adult Drug and Veteran Treatment Courts Special Funding Grant, in the amount of \$97,485.00, with no local cash match requirement, for the implementation of a Case Management System for the Court of Common Pleas (the “Court”) Specialized Dockets and Adult Probation Department; and

WHEREAS, the grant award covers the implementation of the Ohio Community Supervision System, which is currently used in more than 100 Probation Departments throughout the state, as well as the Adult Parole System. The licensing costs are covered by the State of Ohio and the Court will be responsible for ongoing user support after the completion of the grant; and

WHEREAS, the County wishes to enter into a contract with StepMobile, LLC. for the implementation of the Ohio Community Supervision System, as outlined in the Grant Agreement, for a one-year term, from 1/9/2025 to 1/8/2026, in an amount not to exceed \$97,485.00; and

WHEREAS, this contract with StepMobile, LLC. is exempt from competitive bidding as a grant contract and pursuant to Section 177.07(a)(12) of the Codified Ordinances of the County of Summit; and

WHEREAS, the County of Summit Information Technology Board finds and determines, after reviewing all pertinent information, that it is necessary and in the best interest of the County of Summit to authorize the County Executive to execute a contract with StepMobile, LLC., for the implementation of the Ohio Community Supervision System, for a one-year term, from 1/9/2025 to 1/8/2026, in an amount not to exceed \$97,485.00;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the County of Summit Information Technology Board that:

SECTION 1

The County Executive is hereby authorized to execute a contract with StepMobile, LLC., for the implementation of the Ohio Community Supervision System, for a one-year term, from 1/9/2025 to 1/8/2026, in an amount not to exceed \$97,485.00.

SECTION 2

It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Directive were taken in an open meeting of the Board, and of any of its committees

that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

SECTION 3

This Directive shall take effect immediately upon its adoption.

Potter moved for adoption of this Directive

Swindell seconded the Directive and the roll being called upon the question of its adoption, the vote resulted as follows:

Ayes: 5

Nays: 0

Abstain: -

Absent: 2

ADOPTED, 9th day of January 2025.

DocuSigned by:
Michael J. Mizden
8D60BD00C20F43C...
Chairperson

CERTIFICATE OF SECRETARY

I hereby certify that the foregoing is a true and correct copy of a Directive adopted on the 9th day of January 2025.

DocuSigned by:
Melissa Mundy
F99D29FB2FD3424...
Secretary

DocuSigned by:
Stephen Byrne
D681482007AA4E1...
Chief Information Officer