COUNTY OF SUMMIT, OHIO
Ilene Shapiro, Executive
Building Standards Division · www.co.summit.oh.us
1030 East Tallmadge Avenue · Akron, Ohio 44310 · 330.630.7280 · fax 330.630.7296

REQUEST FOR APPEAL HEARING

General Instructions: In accordance with Chapter 119 of the ORC, you have 30 days from the mailing date of an adjudication order or date of receipt of citation to request an appeal hearing. Complete the form below with all information required. Attach a copy of the adjudication order/citation and fee of $115 by check or money order payable to the County of Summit Department of Building Standards. Notice of hearing date/time will be sent to you by mail. At the hearing, you may be represented by an attorney, present arguments orally or in writing, present evidence and examine witnesses appearing for or against you.

APPLICANT

Name: _____ Date: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____
E-Mail: _____

OWNER

Name: _____ Date: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____
E-Mail: _____

ADJUDICATION ORDER/CITATION ORDER INFORMATION

Adjudication Order/Citation Number: _____
Address of Property: _____
Fire Department with Jurisdiction: _____

ITEMS BEING APPEALED

(List Items being Appealed by Correction Letter Number and/or Item Number)

_____
_____
_____
_____
_____
_____
_____
_____
_____

RELIEF SOUGHT

ADDITIONAL INFORMATION