



<p>APPLICATION FOR FINANCING REVOLVING & MICROENTERPRISE LOAN FUND</p>	<p>OFFICE USE ONLY</p> <p><input type="checkbox"/> REVOLVING LOAN FUND <input type="checkbox"/> MICROENTERPRISE LOAN FUND</p>
<p>INSTRUCTIONS Complete all portions of the application and attach requested exhibits.</p> <p>NOTE Not all businesses and/or projects will qualify for financing. For questions regarding financing, including eligibility requirements and completing this application, please contact, County of Summit Department of Community and Economic Development.</p>	

APPLICANT INFORMATION							
NAME OF BUSINESS							
STREET ADDRESS						COUNTY	
CITY			STATE	ZIP			PHONE
DATE ESTABLISHED				TAX ID			
DUNS #				Cage Code			
<input type="checkbox"/> NEW BUSINESS <input type="checkbox"/> EXISTING BUSINESS							
TYPE OF BUSINESS (PRODUCT OR SERVICE)							
ORGANIZATIONAL STRUCTURE (CHECK ONE)							
<input type="checkbox"/> CORPORATION <input type="checkbox"/> S CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> PROPRIETORSHIP <input type="checkbox"/> LLC							
EMPLOYEES	CURRENT ACTUAL			PROJECTED RETAINED			PROJECTED CREATED
NAME OF INDIVIDUAL COMPLETING APPLICATION							
PROJECT LOCATION (IF DIFFERENT FROM ABOVE)							

OWNERSHIP INFORMATION		
PROVIDE THE FOLLOWING INFORMATION ON THE OWNER(S) OF THE BUSINESS (100% OF OWNERSHIP MUST BE SHOWN; USE ADDITIONAL SHEETS IF NECESSARY)		
NAME/TITLE	ADDRESS	% OWNERSHIP

BANK INFORMATION	
BANK OF BUSINESS ACCOUNT	
ACCOUNT NUMBER	
LOAN OFFICER (IF APPLICABLE)	

SOURCE & USE

ENTER GROSS DOLLAR AMOUNTS ROUNDED TO THE NEAREST HUNDRED DOLLARS

USES	SOURCES					
	REVOLVING-LF	MICRO-LF	PRIVATE LENDER	EQUITY	OTHER	TOTAL
LAND ACQUISITION						
LAND IMPROVEMENT						
BUILDING/PURCHASE						
BUILDING/RENOVATION						
BUILDING/CONSTRUCT						
WORKING CAPITAL						
OTHER (LIST)						
TOTAL PER SOURCE						

INFORMATION ON PARTICIPATING PRIVATE LENDER(S)

(ATTACH ADDITIONAL SHEETS IF NECESSARY)

NAME OF LENDER							
STREET ADDRESS				COUNTY			
CITY		STATE		ZIP		PHONE	
LOAN OFFICER							
NAME OF LENDER							
STREET ADDRESS				COUNTY			
CITY		STATE		ZIP		PHONE	
LOAN OFFICER							

OTHER SOURCES OF FINANCING

(ATTACH ADDITIONAL SHEETS IF NECESSARY)

NAME OF LENDER							
STREET ADDRESS				COUNTY			
CITY		STATE		ZIP		PHONE	
CONTACT PERSON							

REFERENCES (BANKING & BUSINESS)										
NAME										
STREET ADDRESS						COUNTY				
CITY					STATE		ZIP		PHONE	
NAME										
STREET ADDRESS						COUNTY				
CITY					STATE		ZIP		PHONE	
NAME										
STREET ADDRESS						COUNTY				
CITY					STATE		ZIP		PHONE	

ALL EXHIBITS MUST BE SIGNED AND DATED

EXHIBITS	
THE FOLLOWING EXHIBITS MUST BE SIGNED, DATED, AND INCLUDED WITH THE APPLICATION FOR FINANCING	
<input type="checkbox"/>	EXHIBIT A ARTICLES OF INCORPORATION, RESOLUTION OF THE MEMBERS (IF APPLICABLE), GOOD STANDING CERTIFICATE (IF APPLICABLE)
<input type="checkbox"/>	EXHIBIT B BRIEF DESCRIPTION OF THE BUSINESS/PROJECT BEING FINANCED, INCLUDING A THREE-YEAR SCHEDULE OF JOBS TO BE CREATED/RETAINED AS A RESULT OF FINANCING
<input type="checkbox"/>	EXHIBIT C FINANCIAL STATEMENTS, INCLUDING CURRENT (WITHIN 90 DAYS) BALANCE SHEET AND PROFIT AND LOSS STATEMENT, AS WELL AS BALANCE SHEETS AND PROFIT AND LOSS STATEMENTS FOR THE LAST THREE YEARS; WHERE FINANCIAL STATEMENTS ARE NOT AVAILABLE FOR THE LAST THREE YEARS, INCLUDE EARNINGS PROJECTIONS FOR AT LEAST ONE YEAR AND/OR EVIDENCE OF FEDERAL, STATE AND LOCAL TAXES
<input type="checkbox"/>	EXHIBIT D PERSONAL FINANCIAL STATEMENTS FOR EACH 1) PROPRIETOR, 2) LIMITED PARTNER WHO OWNS INTEREST AND EACH GENERAL PARTNER, 3) EACH STOCKHOLDER OWNING 20% OR MORE VOTING STOCK
<input type="checkbox"/>	EXHIBIT E BRIEF DESCRIPTION, SIMILAR TO A RESUME, OF THE EDUCATION, TECHNICAL AND BUSINESS BACKGROUND FOR ALL THE PEOPLE LISTED UNDER <i>OWNERSHIP INFORMATION</i>
<input type="checkbox"/>	EXHIBIT F FOR NEW CONSTRUCTION, PROVIDE THE ESTIMATED COST OF CONSTRUCTION, BRIEF DESCRIPTION OF THE PROJECT, AND A STATEMENT OF SOURCE OF ANY ADDITIONAL FUNDS
<input type="checkbox"/>	EXHIBIT G FOR NEW CONSTRUCTION, PROVIDE COPIES OF PRELIMINARY CONSTRUCTION PLANS AND SPECIFICATIONS
<input type="checkbox"/>	EXHIBIT H FOR LAND AND BUILDING ACQUISITION/IMPROVEMENT, PROVIDE COPIES OF LEGAL DESCRIPTIONS, APPRAISALS, CONSTRUCTION PLANS AND SPECIFICATIONS, AND OTHER SUPPORTING DOCUMENTATION AS MAY BE APPROPRIATE
<input type="checkbox"/>	EXHIBIT I CONFIRMATION OF OWNERSHIP OR LEASE OF REAL ESTATE, IF APPLICABLE
<input type="checkbox"/>	EXHIBIT J ENVIRONMENTAL RISK ASSESSMENT QUESTIONNAIRE, IF APPLICABLE
<input type="checkbox"/>	EXHIBIT K ITEMIZED LIST OF COLLATERAL TO BE OFFERED AS SECURITY FOR FINANCING, INCLUDING SERIAL/IDENTIFICATION NUMBERS, LEGAL DESCRIPTIONS, VALUE (NOTE: INDEPENDENT APPRAISALS MAY BE REQUIRED)
<input type="checkbox"/>	EXHIBIT L FLOOD INSURANCE DOCUMENTATION, CERTIFICATE OF AND COPY OF HAZARD AND LIABILITY INSURANCE POLICY, WORKER'S COMPENSATION CERTIFICATE,
<input type="checkbox"/>	EXHIBIT M W-9 FORM
<input type="checkbox"/>	EXHIBIT N SUPPORTING DOCUMENTATION SUCH AS LETTERS OF INTENT, LETTERS OF REFERENCE, CONTRACTS, LEGAL DESCRIPTIONS, PATENT(S) OR PENDING PATENTS, COPIES OF LEASES, FEASIBILITY STUDIES, BUSINESS/MARKETING PLANS, ETC. ATTACH AS APPROPRIATE.

ALL EXHIBITS MUST BE SIGNED AND DATED

APPLICANT QUESTIONS

1. Have you, or any officer/owner listed on this application, ever been involved in bankruptcy proceedings? YES NO
If yes, please provide details as an attachment labeled **Exhibit K**.
2. Are you, or your business, involved in any pending lawsuits? YES NO If yes, please provide details as an attachment labeled **Exhibit L**.
3. Do you, or does your spouse or any member of your household, or anyone who owns, manages, or directs your business, or their spouses or members of their households, work for the County of Summit, Western Reserve Community Fund, a participating lender, or the federal government? YES NO If yes, please provide the name, address, phone number and the office where they are employed, for each person, as an attachment labeled **Exhibit M**.
4. Does your business currently possess Minority Business Enterprise (MBE) or Encouraging Diversity, Growth and Equity (EDGE) certification? YES NO If yes, please attach documentation as an attachment labeled **Exhibit N**.
5. Does your business currently export, or will it start exporting pursuant to this loan, if approved? YES NO If yes, what is your estimate of the total export sales this loan would support? \$
6. Would you like someone to contact you regarding export support services that may be available? YES NO
7. Have you received counseling or training from SBA (e.g., SCORE, SBDC, ACE, WBC)? YES NO
8. Would you like someone to contact you regarding available counseling or training opportunities? YES NO

AGREEMENTS & CERTIFICATIONS

GENERAL CERTIFICATION	
<p>The undersigned certifies that he/she is authorized to complete, sign and submit this application on behalf of the borrower. Further, the undersigned certifies that the information contained in this application has been reviewed by him/her and that all information, including exhibits, is, to the best of his/her knowledge, complete and accurate and presents fairly the condition of the applicant and project accurately. The undersigned understands that the information provided in this application is being submitted to a lender so they can decide whether to make a loan, and that the lender is relying on this information. Western Reserve Community Fund reserves the right to request additional documentation as part of the application process. Submission of the Application for Financing does not automatically constitute approval.</p>	
APPLICANT (TYPED)	
SIGNATURE	
DATE	

REVOLVING LOAN FUND AND MICROENTERPRISE LOAN FUND CERTIFICATION	
<p>The purpose of the Revolving Loan Fund (RLF) and Microenterprise Loan Fund (MLF) programs is to support business activities for which credit is not otherwise available on terms and conditions which would permit completion and/or the successful operation or accomplishment of the project. RLF and MLF funds are intended for start-up ventures and to support the expansion of existing small to mid-sized companies for the purposes of creating and retaining jobs available to members of the Low-to-Moderate Income community in the following eligible area: within the geographical boundaries of Summit County, but outside of the corporate boundaries of Akron, Barberton, and Cuyahoga Falls. RLF and MLF funds may not be used for projects that involve a relocation of an industry or business from one community in Summit County to another community in Summit County. Expansion of current industry or business may be considered as long as the current location is not being vacated and the funds are used for expansion purposes only.</p>	
APPLICANT (TYPED)	
SIGNATURE	
DATE	

REFERENCE, BACKGROUND AND CREDIT CHECKS
(ATTACH ADDITIONAL SHEETS IF NECESSARY)

The undersigned hereby authorizes The County of Summit and Western Reserve Community Fund to make inquiries of personal and professional references. Additionally, the undersigned hereby consents to and authorizes Western Reserve Community Fund to investigation into the credit worthiness of the undersigned, and/or applicant. Such consent and authorization is given with respect to any and all persons who may conduct an investigation of the undersigned's, and/or applicant's, credit worthiness on behalf of Western Reserve Community Fund, including independent contractors and credit agencies retained by Western Reserve Community Fund for such purpose. The undersigned hereby waives any and all claims, past, present, or future, which the undersigned, and/or applicant, may have against Western Reserve Community Fund by reason of any credit investigation made pursuant to the undersigned's, and/or applicant's, consent and authorization herein given Western Reserve Community Fund. The undersigned hereby requests all credit reporting agencies, employers, and other, personal, professional and credit references to release all pertinent information.

APPLICANT (TYPED)	
SIGNATURE	
DATE	
DATE OF BIRTH	
SOCIAL SECURITY NUMBER	
CO-APPLICANT (TYPED)	
SIGNATURE	
DATE OF BIRTH	
SOCIAL SECURITY NUMBER	
DATE	

APPLICATION FEE & APPLICATION SUBMISSION

An application fee of \$50.00 must be submitted with this completed application, along with any required and supporting documentation, to Western Reserve Community Fund.,

REVOLVING & MICROENTERPRISE LOAN FUNDS

The Revolving and Microenterprise Loan funds are made available through a partnership between the County of Summit and Western Reserve Community Fund. A portion of the funds are made available through Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development.