



PROJECT EVALUATION FORM



2021-2022
(Revised 2/5/19)

This form is to be used for both SCIP and LTIP projects. Remember that only transportation projects (roads, bridges, and culverts) are eligible under LTIP.

Attachment #5

PROJECT NAME:

APPLICANT:

DATE:

POINTS: Please self-score points in space provided.

1. For projects other than resurfacing or ditches, determine the readiness of this project to proceed. If an engineer has been hired, what is the status of plans as of project submittal date?

For Non-ODOT Projects:

- 15** - Plans 100% complete – All plans have been signed, dated, stamped by all appropriate authorities, all permits have been received or applied for, and all right-of-way has been purchased or is in the process of being purchased (submit supporting documentation)
- 13** - Plans 90% to less than 100% complete – Final plans, detailed specifications, and final construction cost estimates complete. When improvement plans are not required for the project (i.e. resurfacing, etc,) one (1) contract bid document is complete and submitted.
- 9** - Plans 60% to less than 90% complete – Final plans, including all detail sheets complete
- 5** - Plans 30% to less than 60% complete – Preliminary plans complete, including design calculations and survey work required for plan preparation

For ODOT Projects:

- 15** - Plans 100% complete – Final stamped, dated, and signed project final tracings have been sent to ODOT
- 13** - Plans 90% to less than 100% complete – Stage 3 plan submittal has been sent to ODOT for review
- 9** - Plans 60% to less than 90% complete – Stage 2 plan submittal has been sent to ODOT for review
- 5** - Plans 30% to less than 60% complete – Stage 1 plan submittal has been sent to ODOT for review

Is the Engineer's Progress Certification attached? Yes No

Plans must be submitted with the application, even if similar plans have been submitted with past applications . Submit one (1) complete copy of contract bid documents when plans are not required. Follow the directions at <https://pwc.ohio.gov/WorksWise-Training> for submittal information. **An application without submitted plans (or contract bid documents, as applicable) on the day the application is due will receive 0 points for Question**

- 1.** Plans cannot be submitted after the application due date for any reason.

For Design Build Projects:

- 9-** Full scope completed; alignment or service area chosen with map; conceptual plan to preliminary plan included; if necessary – geotechnical services must be completed; R/W cleared, environmental cleared and utilities relocated
- 5-** Full scope completed; alignment or service area chosen with map; conceptual plan to preliminary plan included

2. What type of project is proposed?

- | | | | |
|-------------|--|------------|---|
| 15 - | Repair/replacement only | 6 - | 40% to less than 60% repair/replacement |
| 12 - | 80% to less than 100% repair/replacement | 6 - | Design Build (maximum) |
| 9 - | 60% to less than 80% repair/replacement | 3 - | 20% to less than 40% repair/replacement |
| | | 0 - | 0% to less than 20% repair/replacement |

All new attributes are to be considered "new" in calculating Question 2: additional through lanes to an existing road are "new"; additional sewer capacity to serve development is "new"; construction of new storm sewers where none existed is "new". The replacement of septic systems with sanitary sewer is considered "new" in District 8. Note: Smart growth items shall be excluded from calculation.

The replacement of infrastructure that is not intended to serve additional area or increase capacity but that results in an increase in size due to current design standards is considered "repair/replacement". For example, if an existing road has 10' wide lanes and it is to be widened to 12' to meet current standards, the additional 2' is "repair/replacement". The addition of turn lanes to an existing road is "repair/replacement". A Roundabout is considered replacement as well as the removal of at-grade crossings. A traffic signal installation in lieu of traffic stop signs (flashers) is considered a replacement.

3. What is the age of the infrastructure (weighted by cost)?

- 12** - 50 years or greater **8** - 25 to less than 50 years **4** - less than 25 years **0** - new project

This refers to time since the last like repair. For example, if a road is to be reconstructed, the age would be to when the road was originally built or reconstructed. If the road were to be re-surfaced, the age would be to when the existing road surface was installed. "New/expansion" appurtenances that do not total more than 10% of the total construction cost of the project shall not be used to determine the age of the existing infrastructure. If the project is greater than 10% new/expansion (per Question 2) then the % of the project that is new/expansion must be prorated into the calculation at 0 years age.

4. Is the existing infrastructure designated a risk to health or safety by an independent government agency (state, federal, etc.)?

- 12** - Use of infrastructure is currently banned
6 - Use of infrastructure is currently restricted
0 - No

This requires a letter or ordinance from a federal, state or appropriate county official with regulatory authority enforcing a ban or limitation on the infrastructure. For example, an EPA letter that places a hook-up ban on a sewage treatment plant that was originally designed for more flow, or a ban on water hook ups in a system that does not have adequate pressure, or a weight limit on a road that was originally designed to handle more traffic. If the restriction is a load limit placed on a road or bridge by a local government, the applicant shall include the ordinance documenting that the load limit was imposed because of a structural or design problem and the proposed project will eliminate the problem resulting in the load limit being lifted. A classification of inadequate given to a road by the Akron Metropolitan Traffic Study (AMATS) is not acceptable for this question but may be considered in Question 17.

5. Estimated useful life of project in years? (minimum of 7 years useful life for project)

Prorate if multiple items are included in the improvement project.

- | | |
|--------------------------------------|-------------------------------------|
| 15 - 50 years & over | 6 - 20 to less than 30 years |
| 12 - 40 to less than 50 years | 3 - 7 to less than 20 years |
| 9 - 30 to less than 40 years | 0 - less than 7 years |

- Bridge
 - New or total reconstruction 50 years
 - Deck replacement 25 years
- Road
 - Total reconstruction including base 40 years
 - Underdrains, curbs 30 years
 - Sidewalks 30 years
 - Traffic signals 25 years
 - Soil Stabilization (9" min. base) plus resurfacing 20 years
 - Asphalt recycling (4 1/2" min. base) plus resurfacing 15 years
 - Road resurfacing or re-ditching 10 years
- Underground piping
 - New water or sewer pipes 50 years
 - Sewer lining 45 years
 - Corrugated pipe 20 years
- Water/Wastewater
 - Plant structure 50 years
 - Plant internal equipment 25 years
 - Pump station and internal equipment 25 years

6. Will the project generate additional direct user fees or specific project assessments equal to a percentage of the total project costs as expressed below?

- | | |
|---------------------------------|--------------------------------|
| 10 - 30% or greater | 2 - 5% to less than 10% |
| 7 - 20% to less than 30% | 0 - less than 5% |
| 4 - 10% to less than 20% | |

User fees must be directly connected to the improvements. They cannot be a "blanket" fee or assessment. In order to receive points for this question, applications for projects which are to be financed with specific assessments or user fees must include an ENDORSED ordinance or resolution from the applicant's governing body from the current year that states the intent to assess or impose user fees and the rate at which they will be imposed. The ordinance or resolution cannot be submitted after the application due date.

7. What is the number of persons benefiting from this project per one thousand dollars of OPWC funds? [Number of Persons Benefitting X 1,000/OPWC funds] Show your calculation.

$$\text{x1,000/} =$$

- | | |
|---|--------------------------------------|
| 15 - 100 or more persons | 6 - 5 to less than 15 persons |
| 12 - 40 to less than 100 persons | 3 - 1 to less than 5 persons |
| 9 - 15 to less than 40 persons | 0 - less than one person. |

For road and bridge projects use the current Average Daily Traffic (ADT). For water or sewer projects, use the number of persons directly affected by the project (1 house = 3 persons). This information must be submitted at the time of application.

8. Are federal or state funds appropriated/approved for a

portion of this project? **5** - 20% or greater **3** - 5% to less than 20% **0** - less than 5%

9. Is this project a joint application with other District 8 jurisdictions (resolutions and financial participation)? List other jurisdictions here:

20 - 4 or more jurisdictions involved **10** - 2 jurisdictions involved
15 - 3 jurisdictions involved **0** - Not a joint application

An ENDORSED ordinance or resolution from the current year from each applicant in a joint application is required at the time the application is due. Each joint applicant must contribute either 20% of the local cash share or a minimum of \$50,000, whichever is less. In-kind services are not credited as part of a local share. All joint applicants must demonstrate a substantive benefit from the project. To be considered as an eligible joint applicant, the applicant must be eligible under OPWC rules.

10. What is the community's per capita income? (see attached table)

15 - Less than 82% of median for Summit County
12 - 82% to less than 96% of median for Summit County
9 - 96% to less than 106% of median for Summit County
6 - 106% to less than 130% of median for Summit County
3 - Greater than or equal to 130% of median for Summit County

For joint applications, prorate the points by the % of local share. For County projects, use the income of the local community where the project is located.

11. What is the local revenue as portion of total project costs? (see Section 1.2 of OPWC Application) [(Local In-Kind Contribution + Local Revenues)/Total Financial Resources]
Show your calculation:

20 - 50% or more **10** - 10% to less than 30%
15 - 30% to less than 50% **0** - less than 10%

The designated local revenue portion shall be committed by ordinance or resolution and shall state the project local share and the source of the local share, or authorize the chief financial officer to certify the local share amount and source. Local Revenue does not include outside grant sources.

12. Preferred form of funding for project? (LTIP is for grants ONLY)

10 - Credit enhancement/debt support **6** - Direct loan, 0% interest
8 - Direct loan, 3% interest **0** - Grant

Prorate if combined funding requested (ex. 50% grant X 0, plus 50% direct loan, 0% interest X 6 = 3 points.)

13. Other factors relevant to a particular project. Has the applicant entered into the County of Summit Economic Development and Job Preservation Agreement?

- 12- Yes
- 0- No

(-12)- Applicant (signatory community) found to have provided economic incentive(s) or other financial assistance to employer or business from another signatory community (poaching). Applicant will be penalized 12 points (or 5% of the total possible points) on their applications for this year and for the next year.

14. Does the project promote new Smart Growth? (10 points maximum)

Sidewalks **(2 points)**

Bike lanes **(2 points)**

Utilization of LEED certified construction practices **(2 points)**

Traffic calming project **(2 points)**

Innovative storm water best management practices ("daylighting" storm sewers, bio-swales, bio-retention cells, etc.) **(2 points)**

New sidewalks and bike lanes must represent a significant portion of the total project and span at least 50% of the project length. Applicant shall submit appropriate back-up documentation to support Smart Growth points.

15. Other factors relevant to a particular project. Does the project have a significant effect on employment in District 8?

Formula: Committed Jobs + 25% of Potential Jobs = Adjusted Jobs

- 30- 5,000 or more adjusted jobs
- 20- 2,500 to less than 5,000 adjusted jobs
- 10- 500 to less than 2,500 adjusted jobs
- 0- less than 500 adjusted jobs

Committed jobs must be documented by a written statement from the employer or applicant and include both retained jobs (those that would be otherwise lost from the region) plus new jobs. (Awarding of points is discretionary and requires TAC approval.)

16. Amount of OPWC funding requested?

- 10- \$250,000 or less
- 8- \$250,001 - \$500,000
- 6- \$500,001 - \$750,000
- 4- \$750,001 - \$1,000,000
- 2- \$1,000,001 - \$1,250,000
- 0- \$1,250,001 or more

17. Discretionary Points – (10 points maximum for all factors except significant regional impact, which can be awarded a maximum of 40 total points)

These points will be awarded after review by the Technical Advisory Committee and approval by the Integrating Committee. Applicants shall submit appropriate back-up documentation to support all requests for discretionary points.

The following list includes examples of possible discretionary point factors but should not be considered an all-inclusive list:

- Capacity enhancement/level of service
- Flooding resulting in property damage
- Undersized underground utilities or numerous breaks in underground utilities and infrastructure resulting in interruptions in service or inadequate fire service
- Dangerous intersection/road section (see AMATS Traffic Crash Report)
- Catastrophic event
- Emergency disruptions in infrastructure
- Failing household sewage treatment systems (such as septic systems) and/or wells that contribute to or create significant public health concerns
- Elimination of combined sewer
- Significant reduction in infiltration/inflow to sanitary sewers
- Significant regional impact

Total possible SCIP points - **266** (including discretionary points)

Total possible LTIP points - **256** (including discretionary points)

Total points for this project:

For additional assistance, please contact:

Stephen Knittel
District 8 Liaison
(330) 643-2551
(330) 643-2886 fax
sknittel@summitoh.net

William Gaberle
Ohio Public Works Commission
(614) 752-8117
Will.Gaberle@pwc.ohio.gov

For more information visit the District 8 Web site,
<http://www.co.summit.oh.us/index.php/departments/community-a-economic-development/district-8>,
or the Ohio Public Works Commission Web site, www.pwc.ohio.gov.