

Board of Control Meeting of January 3, 2024

Deb Matz called the meeting to order at 10:30 a.m.

ROLL CALL: Deb Matz representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Aquila Hollinger representing Al Brubaker, present; Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the December 13, 2023, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. A 3-year service agreement for subscription services of West Proflex, Patron Plan, as Best Practical Source, pending IT approval.
Not to exceed \$74,071.20
Thomson Reuters (Law Library)**

**Mr. Potter moved to award a professional service contract to Thomson Reuters in an amount not to exceed \$74,071.20 for a 3-year service agreement for subscription services of West Proflex, Patron Plan, as Best Practical Source, pending IT approval for the Law Library.
Motion passed 4-0.....DIR 001-24**

- B. First renewal of four to provide community corrections services for a one-year period from 1/1/24 – 12/31/24, as the only responsive and responsible proposal received.
Oriana House, Inc.
Not to exceed \$ 9,250,340.35 (Public Safety)**

**Mr. Montgomery moved to award a professional service contract to Oriana House, Inc. in an amount not to exceed \$9,250,340.35 for the first renewal of four to provide community corrections services for a one-year period from 1/1/24 – 12/31/24, as the only responsive and responsible proposal received by the due date for Public Safety. This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 002-24**

- C. To cover the cost of salary and benefits for a victim advocate for domestic violence services for a three year period. Exempt due to providers subgrantee status.
Battered Women’s Shelter
Not to exceed \$184,323.34 Prosecutor’s Office**

**Mr. Montgomery moved to award a professional service contract to Battered Women’s Shelter in an amount not to exceed \$184,323.34 to cover the cost of salary and benefits for a victim advocate for domestic violence services for a three year period for the Prosecutor’s Office. Exempt due to providers subgrantee status.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 003-24**

- D. Amend BOC Directive 331-23 as follows:**

A professional service contract is hereby awarded to Virgin Pulse, Inc., in an amount not to exceed \$155,000.00 per year, for a 3-year 4-year ~~(1/1/2024-12/31/2024)~~ (1/1/2024-12/31/2026) agreement for wellness services for County of Summit employees and employees of entities participating in the County's health insurance plans, at \$38.81 per month per employee (“PEPM”) and a rate of \$0 per month for spouses, Wellbeats - \$.65 PEPM, and Whil/Rethink Care - \$7.50 Per Employee Per Year, for a total amount not to exceed \$465,000.00, for HR - Division of Employee Benefits.

**Mr. Potter moved to amend and award a professional service contract to Virgin Pulse, Inc. in an amount not to exceed \$155,000.00 per year, for a 3-year (1/1/2024-12/31/2026) agreement for wellness services for County of Summit employees and employees of entities participating in the County's health insurance plans, at \$38.81 per month per employee (“PEPM”) and a rate of \$0 per month for spouses, Wellbeats - \$.65 PEPM, and Whil/Rethink Care - \$7.50 Per Employee Per Year, for a total amount not to exceed \$465,000.00, for HR - Division of Employee Benefits.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 331-23**

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- E. Provide an integrated print and mail workflow software solution and an inbound document automation platform from 1/1/24-12/31/24, pending IT approval, under other Cooperative Purchasing Pricing, Equalis Group Contract #COG-2112B.
Clarity Solutions Group, LLC
Not to exceed \$140,000.00 (Job and Family Services)**

**Mr. Montgomery moved to award a professional service contract to Clarity Solutions Group, LLC in an amount not to exceed \$140,000.00 to provide an integrated print and mail workflow software solution and an inbound document automation platform from 1/1/24-12/31/24, pending IT approval, under other Cooperative Purchasing Pricing, Equalis Group Contract #COG-2112B for Job and Family Services. This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 004-24**

- F. For the installation and integration with current equipment to allow members of the public to text 9-1-1 and the Public Service Answering Point (PSAP), pending IT approval. Exempt per 9-1-1 system purchase under 177.07(a)(14).
In Digital – Texty
Not to exceed \$96,264.36 (Public Safety)**

**Mr. Montgomery moved to award a professional service contract to In Digital – Texty in an amount not to exceed \$96,264.36 for the installation and integration with current equipment to allow members of the public to text 9-1-1 and the Public Service Answering Point (PSAP), pending IT approval for Public Safety. Exempt per 9-1-1 system purchase under 177.07(a)(14). This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 005-24**

- G. To provide stop-loss reinsurance to the County, for a one-year term, from 01/1/24 through 12/31/24.
Medical Mutual
In an amount not to exceed \$28.43 per employee per month (\$3.24 PEPM for Gene Therapy Plus Rider), for a total not to exceed \$1,060,000.00.
(Human Resources-Div. of Employee Benefits)**

**Ms. Hollinger moved to award a professional service contract to Medical Mutual in an amount not to exceed \$1,060,000.00 to provide stop-loss reinsurance to the County, for a one-year term, from 01/1/24 through 12/31/24 for Human Resources-Div. of Employee Benefits. This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 006-24**

- H. To provide Voluntary Life, Accidental Death and Dismemberment, Dependent insurances for County and participating entities' employees, from 1/1/24-12/31/24 with 2 annual renewal options. Guardian Life Insurance Company
In an amount not to exceed \$0.025 per \$1,000.00 of basic life coverage, \$0.01 per \$1,000.00 of accidental death and dismemberment coverage and \$0.50 per unit of dependent life coverage for a total amount not to exceed \$600,000.00.
(Human Resources-Div. of Employee Benefits)**

**Mr. Montgomery moved to award a professional service contract to Guardian Life Insurance Company in an amount not to exceed \$600,000.00 to provide Voluntary Life, Accidental Death and Dismemberment, Dependent insurances for County and participating entities' employees, from 1/1/24-12/31/24 with 2 annual renewal options for Human Resources-Div. of Employee Benefits. This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 007-24**

- I. To provide voluntary dental insurance for County and participating entities' employees, from 1/1/24-12/31/24, with 2 annual renewal options. MetLife Dental
In an amount not to exceed \$27.95 Per Employee Per Month Single and \$82.82 PEPM Family, for a total amount not to exceed \$1,675,750.00. (Human Resources-Div. of Employee Benefits)**

**Mr. Montgomery moved to award a professional service contract to MetLife Dental in an amount not to exceed \$1,675,750.00 to provide voluntary dental insurance for County and participating entities' employees, from 1/1/24-12/31/24, with 2 annual renewal options for Human Resources-Div. of Employee Benefits. This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 008-24**

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- J. First of two renewal options for Medical, Prescription, and Administrative service for the period of 1/1/24-12/31/24, at \$33.14 Per Employee Per Month (PEPM) and Prescription Drug at \$1.20 PEPM. Medical Mutual
Not to exceed \$1,450,000.00
(Human Resources-Div of Employee Benefits)**

**Mr. Montgomery moved to award a professional service contract to Medical Mutual in an amount not to exceed \$1,450,000.00 for the first of two renewal options for Medical, Prescription, and Administrative service for the period of 1/1/24-12/31/24, at \$33.14 Per Employee Per Month (PEPM) and Prescription Drug at \$1.20 PEPM for Human Resources-Div of Employee Benefits.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 009-24**

- K. Second of two renewal options for Employee Assistance Program (EAP) services, for the period 1/1/24-12/31/24, at \$16.00 Per Employee Per Year.
Ease@Work EAP LLC/AllOne Health Resources, Inc.
Not to exceed \$155,000.00
(Human Resources-Div of Employee Benefits)**

**Mr. Montgomery moved to award a professional service contract to Ease@Work EAP LLC/AllOne Health Resources, Inc. in an amount not to exceed \$155,000.00 for the second renewal of two renewal options for Employee Assistance Program (EAP) services, for the period 1/1/24-12/31/24, at \$16.00 Per Employee Per Year for Human Resources-Div of Employee Benefits.
This award is subject to confirmation by Council.
Motion passed 4-0..... Dir 010-24**

- II. Fiduciary Contracts – None**

- III. Construction Contracts - None**

- IV. Real Property Leases/Purchases - None**

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$75,000.00 – None

B. Exempt Contracts Exceeding \$75,000.00

- 1. Provide email encryption and threat protection for all Charter Offices for a three-year period from 01/06/24-01/05/27 at \$54,441.94 per year, as Best Practical Source, pending IT approval.

Zix Corp Systems, Inc.

Not to exceed \$163,325.82 (Information Technology)

Mr. Montgomery moved to award a purchase contract to Zix Corp Systems, Inc. in an amount not to exceed \$163,325.82 to provide email encryption and threat protection for the All Charter Offices for a three-year period from 01/06/24-01/05/27 at \$54,441.94 per year, as Best Practical Source, pending IT approval for Information Technology.

This award is subject to confirmation by Council.

Motion passed 4-0.....DIR 011-24

- 2. Provide internet service and interconnectivity for the criminal justice virtual courtroom project from 01/01/24-12/31/24, as Best Practical Source, pending IT approval.

Fairlawn Gig

Not to exceed \$120,000.00 (Information Technology)

Mr. Potter moved to award a purchase contract to Fairlawn Gig in an amount not to exceed \$120,000.00 to provide internet service and interconnectivity for the criminal justice virtual courtroom project from 01/01/24-12/31/24, as Best Practical Source, pending IT approval for Information Technology.

This award is subject to confirmation by Council.

Motion passed 4-0.....DIR 012-24

C. Leases of Personal Property Exceeding \$75,000.00 – None

VI. Miscellaneous

- A. Change Order Number 1 is necessary to add Benefit Bridge Employer Pilot Program Services to incentivize employees enrolled in public assistance programs.
United Labor Agency
\$617,000.00 an accumulative increase of 101.82% for an adjusted total amount not to exceed \$1,223,000.00
(Job and Family Services)**

**Mr. Montgomery moved to award Change Order Number 1 to United Labor Agency for \$617,000.00 an accumulative increase of 101.82% for an adjusted total amount not to exceed \$1,223,000.00, necessary to add Benefit Bridge Employer Pilot Program Services to incentivize employees enrolled in public assistance programs for Job and Family Services.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 013-24**

- B. Change Order Number 1 is necessary to meet increasing demands for services provided under this agreement.
OhioGuidestone
\$215,957.15 an accumulative increase of 26.99% for an adjusted total amount not to exceed \$1,016,226.23 (Job and Family Services)**

**Ms. Hollinger moved to award Change Order Number 1 to OhioGuidestone for \$215,957.15 an accumulative increase of 26.99% for an adjusted total amount not to exceed \$1,016,226.23 necessary to meet increasing demands for services provided under this agreement for Job and Family Services.
This award is subject to confirmation by Council.
Motion passed 4-0.....DIR 014-24**

CONSENT AGENDA:

VII. Purchase Orders exceeding \$25,000.00 up to \$75,000.00

A. Sanitary Sewer Services

1. Requisition – TBD to S. A. Comunale for the purchase and installation of an Access Control System for twenty (20) doors at the Operations Management Center (OMC) under State Term Pricing, contract #MMA7659, pending IT approval in an amount not to exceed \$54,760.00.

2. Req 2024/32 to Pump Systems, LLC for a Blanket purchase order for replacement parts, as sole source in an amount not to exceed \$50,000.00.

B. Job and Family Services

1. General Encumbrance Contract 202400051 for JFS Summit TANF Youth ITA (Individual Training Account) expenses paid to various vendors, as Best Practical Source In an amount not to exceed \$50,000.00.

2. Requisition – TBD to Pitney Bowes for the purchase of one (1) Relay 5000 Inserting System for automated mail processing under SourceWell contract #011322-PIT pricing, in an amount not to exceed \$50,597.93.

**Mr. Montgomery moved to award the above purchase order(s).
Motion passed 4-0.....DIR 001-24(CA)**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:53 a.m.

sk

01-03-24