

Board of Control Meeting of November 1, 2023

Bob Higham called the meeting to order at 10:30 a.m.

ROLL CALL: Bob Higham representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Aquila Hollinger representing Al Brubaker, present; Tom Borcoman representing Kristen Scalise, present; Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the October 25, 2023, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. A 3-year professional services agreement for CLEAR (Consolidated Lead Evaluations And Reporting), an online investigative platform used by the treasurer and accounting divisions, as Sole Source pending IT approval.
Not to exceed \$40,477.00
Thomson Reuters (Fiscal Office)**

Mr. Potter moved to award a professional services agreement to Thomson Reuters in an amount not to exceed \$40,477.00 for a 3-year professional services agreement for CLEAR (Consolidated Lead Evaluations And Reporting), an online investigative platform used by the treasurer and accounting divisions, as Sole Source pending IT approval for the Fiscal Office.

Motion passed 5-0.....DIR 363-23

II. Fiduciary Contracts - None

III. Construction Contracts - None

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00 - None

B. Exempt Contracts Exceeding \$50,000.00

1. **Delivery of service of process ordered by the Court of Common Pleas – Juvenile Division for the period 01/01/24-12/31/24, as Best Practical Source.**

Federal Express Corporation

Not to exceed \$165,000.00

(Juvenile Court)

Mr. Montgomery moved to award a purchase contract to Federal Express Corporation in an amount not to exceed \$165,000.00 for Delivery of service of process ordered by the Court of Common Pleas – Juvenile Division for the period 01/01/24-12/31/24, as Best Practical Source for Juvenile Court.

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 364-23

C. Exceeding \$25,000.00 up to \$50,000.00 – None

VI. Miscellaneous - None

CONSENT AGENDA:

VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00

A. Public Safety

- 1. Requisition – TBD to JAG Investigations, Inc. for Open-Source Intelligence in Tactical Investigation for Domestic Violent Extremism Training on November 28, 2023, in an amount not to exceed \$9,999.00. (Per Public Safety – EMA guidelines exempt from soliciting quotes for a training vendor under \$10,000.00)**

B. Prosecutor

- 1. Requisition – TBD to Hilton Akron/Fairlawn for the 2023 annual conference “Responding to the Needs of Victims” as Best Practical Source in an amount not to exceed \$17,657.84. Requires Council approval per C.O. 177.24 (b).**

- 2. Requisition – TBD to Source 3 Media for the production and printing of the annual Safety Kids Calendar as the preferred vendor of three solicited quotes, in an amount not to exceed \$8,997.28.**

C. Veterans Service Commission

- 1. Requisition – TBD to Clarks Cleaning Services for janitorial and cleaning service for 2024 as the first renewal of four renewal options, in an amount not to exceed \$14,600.00.**

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D. Information Technology

- 1. Increase Contract #202300025 to Documo Inc. for Infinity Fax Solutions in the amount of \$10,000.00, as Best Practical Source, effective 4/1/23-3/31/24 for a total amount not to exceed \$17,000.00.**

E. Fiscal

- 1. Contract 202303907 to Naviant, Inc. for e-file solution for Board of Revision complaints, under State Term Pricing #533272-3, pending IT approval in an amount not to exceed \$8,140.00.**

**Mr. Montgomery moved to award the above purchase order(s).
Motion passed 5-0.....DIR 045-23(CA)**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:33 a.m.

sk

11/01/23