

**Board of Control Meeting of October 11, 2023**

**Brian Harnak called the meeting to order at 10:30 a.m.**

**ROLL CALL: Brian Harnak representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Joe Paradise representing Al Brubaker, present; Christina Balliet representing Kristen Scalise, present; Phil Montgomery, present.**

**APPROVAL OF MINUTES: The minutes of the October 4, 2023, meeting were approved.**

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. County-wide procurement card services agreement based on the best rebate volume combining consortium spend at 1.50%.  
Huntington National Bank.  
Rebate of 1.5% (Finance and Budget)**

**Ms. Balliet moved to award a professional service contract to Huntington National Bank for a County-wide procurement card services agreement based on the best rebate volume combining consortium spend at 1.50% for Finance and Budget.  
This award is subject to confirmation by Council.  
Motion passed 5-0.....DIR 346-23**

- B. Fourth renewal of four annual renewal options for translation and interpreter services for non-English speaking clients for the period of 01-/01/24 to 12/31/24. (This sub-agreement falls under the County Master Services Agreement with Effectiff Services, LLC, Res 2020-041).  
Effectiff Services, LLC  
Not to exceed \$150,000.00 (Job and Family Services)**

**Ms. Balliet moved to award a professional service contract to Effectiff Services, LLC in an amount not to exceed \$150,000.00 for the**

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**fourth renewal of four annual renewal options for translation and interpreter services for non-English speaking clients for the period of 01-/01/24 to 12/31/24 for Job and Family Services. (This sub-agreement falls under the County Master Services Agreement with Effectiff Services, LLC, Res 2020-041).**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 347-23**

- C. To provide a five year review of Spill Prevention Countermeasure and Control for Plant #25 (Fishcreek) and Plant #36 (Upper Tusc) as required by the U.S. Environmental Protection Agency.**

**EnviroScience**

**Not to exceed \$8,850.00 (Sanitary Sewer Services)**

**Mr. Paradise moved to award a professional service contract to EnviroScience in an amount not to exceed \$8,850.00 to provide a five year review of Spill Prevention Countermeasure and Control for Plant #25 (Fishcreek) and Plant #36 (Upper Tusc) as required by the U.S. Environmental Protection Agency for Sanitary Sewer Services.**

**Motion passed 5-0.....DIR 348-23**

- D. Inspection of material condition of the County highway system as Best Practical Source.**

**Pavement Management Group, LLC**

**Not to exceed \$26,500.00 (Engineer)**

**Mr. Montgomery moved to award a professional service contract to Pavement Management Group, LLC in an amount not to exceed \$26,500.00 for Inspection of material condition of the County highway system as Best Practical Source.**

**Motion passed 5-0.....DIR 349-23**

**II. Fiduciary Contracts - None**

**II. Construction Contracts**

- A. Award bid for Wye Road Flood Mitigation & Improvement - Phase 1A as the lowest responsive and responsible bidder.  
Cook Paving and Construction Co., Inc.  
Not to exceed \$183,332.50 (Engineer)**

**Mr. Montgomery moved to award a construction contract to Cook Paving and Construction Co., Inc. in an amount not to exceed \$183,332.50 for the awarding of bid for Wye Road Flood Mitigation & Improvement - Phase 1A as the lowest responsive and responsible bidder for the Engineer.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 350-23**

- B. Award bid 2023-234 - Sheriff Storage Building Electric Service Project as the lowest responsive bid.  
Thompson Electric, Inc.  
Not to exceed \$72,875.00 (Physical Plants)**

**Mr. Potter moved to award a construction contract to Thompson Electric, Inc. in an amount not to exceed \$72,875.00 for the awarding of bid 2023-234 - Sheriff Storage Building Electric Service Project as the lowest responsive bid for Physical Plants.**

**This award is subject to confirmation by Council.**

**Motion passed 5-0.....DIR 351-23**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

- A. Competitive Bidding Exceeding \$50,000.00 – None**

**B. Exempt Contracts Exceeding \$50,000.00**

- 1. To repair two breaks in the existing VCP gravity sewer main in the south Gorge Park Blvd, Stow, Ohio, and three broken lateral connections east of the intersection of Patty Ann Drive, Stow, Ohio, as an emergency repair under 177.07(a)(3).

Wingfoot Rental and Development  
 Not to exceed \$178,169.11 (Sanitary Sewer Services)

Mr. Paradise moved to award a purchase contract to Wingfoot Rental and Development in an amount not to exceed \$178,169.11 to repair two breaks in the existing VCP gravity sewer main in the south Gorge Park Blvd, Stow, Ohio, and three broken lateral connections east of the intersection of Patty Ann Drive, Stow, Ohio, as an emergency repair under 177.07(a)(3) for Sanitary Sewer Services.

This award is subject to confirmation by Council.  
 Motion passed 5-0.....DIR 352-23

- 2. Provide uniform services for a five-year period at an annual cost of \$62,112.26 for employees of Dept of Sanitary Sewer Services, Dept of Administrative Services and HWAP division under SourceWell Cooperative Purchasing pricing.

Unifirst Corporation  
 Not to exceed \$310,561.30  
 (Sanitary Sewer Services & Administrative Services)

Mr. Montgomery moved to award a purchase contract to Unifirst Corporation in an amount not to exceed \$310,561.30 to Provide uniform services for a five-year period at an annual cost of \$62,112.26 for employees of Dept of Sanitary Sewer Services, Dept of Administrative Services and HWAP division under SourceWell Cooperative Purchasing pricing for Sanitary Sewer Services and Administrative Services.

This award is subject to confirmation by Council.  
 Motion passed 5-0.....DIR 353-23

**C. Exceeding \$25,000.00 up to \$50,000.00**

1. **One year maintenance agreement effective 11/29/23-11/29/24 for SolarWinds network management system and all associated modules, under SourceWell Contract #OA1324.  
SHI International Corp.  
Not to exceed \$34,795.90 (Information Technology)**

**Ms. Balliet moved to award a purchase contract to SHI International Corp. in an amount not to exceed \$34,795.90 for a One year maintenance agreement effective 11/29/23-11/29/24 for SolarWinds network management system and all associated modules, under SourceWell Contract #OA1324 for Information Technology.  
Motion passed 5-0.....DIR 354-23**

**VI. Miscellaneous - None**

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00**

**A. Department of Development**

1. **R20233682 to Weatherization Rx for insulation work performed at 1609 Fairfax Road, Akron, Ohio 44313, an HWAP approved vendor, in an amount not to exceed \$ 6,283.00.**
2. **P2302041 to Unified Construction for insulation, sump pump and dryer venting work performed at 1329 South Hawkins Avenue, Akron, Ohio, 44320, an HWAP provider, in an amount not to exceed \$6,329.57.**

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### **B. Information Technology**

- 1. Requisition – TBD to Sikich for an upgrade to Great Plains pending IT approval, as Best Practical Source in an amount not to exceed \$5,700.00.**
  
- 2. Contract 202303630 to GuidePoint Security LLC for Ivanti Unified Endpoint Management effective 11/27/23-11/26/24 pending IT approval, as the lowest of three quotes in an amount not to exceed \$16,719.34.**
  
- 3. Contract 202303647 to Info Tech for nine (9) licenses for Appia software effective 11/16/23-11/15/24 pending IT approval, as Best Practical Source in an amount not to exceed \$18,900.00.**
  
- 4. Contract 202303672 to Syncfish for Synchronizer for Lansweeper to ServiceNow effective 12/1/23-11/30-24 as Best Practical Source, pending IT approval in an amount not to exceed \$10,000.00.**

### **C. Sanitary Sewer Services**

- 1. Payment to Larry Terkel to reimburse for repairing a sewer lateral with the Public Right of Way in City of Hudson, as Best Practical Source in an amount not to exceed \$6,500.00.**

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**D. Clerk of Courts**

- 1. R2023/3709 to Jones Group Interior, Inc. for the purchase of (24) Wit Task chairs, (4) Wit Guest Chairs and (21) Affirm stools and delivery and installation at state term pricing, #STS010940 TVR #901044, in an amount not to exceed \$19,881.00.**

**E. Court of Appeals**

- 1. R20233617 to MNJ Technologies Direct, Inc. for the purchase of (10) Lenovo Notebook ThinkPads and (10) Lenovo charging docks for replacements pending IT approval, at State Term Pricing in an amount not to exceed \$14,960.00.**

**Mr. Montgomery moved to award the above purchase order(s).  
Motion passed 5-0.....DIR 042-23(CA)**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:41 a.m.**

**sk**

**10/11/23**