

**Board of Control Meeting of August 9, 2023**

Colleen Sims called the meeting to order at 10:33 a.m.

**ROLL CALL:** Colleen Sims representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Tom Borcoman representing Kristen Scalise; Phil Montgomery, present.

**APPROVAL OF MINUTES:** The minutes of the August 2, 2023, meeting were amended and approved.

**ORDER OF BUSINESS:**

**I. Professional Service Contracts**

- A. Agreement to provide third party administrator services for the County's workers compensation program for a three-year term, from 8/1/23 through 7/31/26 as Best Practical Source.  
Minute Men HR Risk Management Services  
Not to exceed \$96,000.00. (Human Resources/Benefits)**

**Mr. Montgomery moved to table the item.  
Motion passed 4-0.**

**II. Fiduciary Contracts - None**

**III. Construction Contracts - None**

**IV. Real Property Leases/Purchases - None**

**V. Purchase Contracts and Leases of Personal Property**

A. Competitive Bidding Exceeding \$50,000.00 - None

B. Exempt Contracts Exceeding \$50,000.00 - None

C. Exceeding \$25,000.00 up to \$50,000.00

1. Salesforce licenses for the period 08/08/23-08/07/24 at State Term pricing #Ohio MCSA-0016, pending IT approval. Carahsoft Technology Corp.  
Not to exceed \$39,786.45 (Dept. of Development)

Ms. Sims moved to table the item pending documentation.  
Motion passed 4-0.

VI. Miscellaneous

- A. Change Order Number 2 for additional professional services in labor negotiations, grievance and arbitration representation for the County on collective bargaining agreements with FOP units, and other labor matters.  
Clemans Nelson & Associates, Inc.  
\$50,000.00 for an accumulative increase of 150% for an adjusted total not to exceed \$125,000.00. (Sheriff and Law and Risk Management)

Mr. Potter moved to award Change Order Number 2 to Clemans Nelson & Associates, Inc. for \$50,000.00, an accumulative increase of 150% for an adjusted total not to exceed \$125,000.00 for additional professional services in labor negotiations, grievance and arbitration representation for the County on collective bargaining agreements with FOP units, and other labor matters for the Sheriff and Law and Risk Management. This award is subject to confirmation by Council.  
Motion passed 4-0.....DIR 280-23

**CONSENT AGENDA:**

**VII. Purchase Orders exceeding \$5,000.00 up to \$25,000.00**

**A. Information Technology**

- 1. C202303112 to TrustedSec for forty (40) hour incident response retainer from 10/1/23-9/30/24, pending IT approval, as Best Practical Source in an amount not to exceed \$16,000.00.**
  
- 2. C202303107 to CorrecTek for annual Technical Support and Maintenance agreement for the Sheriff's Office from 10/1/23-9/30/24, pending IT approval, as Best Practical Source in an amount not to exceed \$7,409.00.**

**B. Sanitary Sewer Services**

- 1. R2023/3049 to Petrarca Landcare for tree removal services at Plant 25, lowest of three quotes in an amount not to exceed \$12,500.00.**
  
- 2. R2023/3044 to Trojan Technologies for the purchase of thirty (30) replacement Lamps for the UV system at Plant #25, at \$662.50 each plus freight cost, as Sole Source, for a total not to exceed \$20,125.00.**

**C. Physical Plants**

- 1. Req – TBD to Ameriseal restoration services at the Summit County Courthouse cleaning all sandstone retaining walls, monuments, and stairs as the lowest of three quotes in an amount not to exceed \$16,500.00.**

**Mr. Montgomery moved to award the above purchase order(s).  
Motion passed 4-0.....DIR 033-23(CA)**

**VIII. Adjourn**

**There being no further business, the meeting was adjourned at 10:37 a.m.**

**sk**

**08/09/23**