

Board of Control Meeting of March 22, 2023

Deb Matz called the meeting to order at 10:30 a.m.

ROLL CALL: Deb Matz representing Ilene Shapiro, present; Mark Potter representing Veronica Sims, present; Heidi Swindell representing Al Brubaker, present; Tom Borcoman representing Kristen Scalise, present; Phil Montgomery, present.

APPROVAL OF MINUTES: The minutes of the March 15, 2023, meeting were approved.

ORDER OF BUSINESS:

I. Professional Service Contracts

- A. First renewal of three for Geotechnical Engineering Services for a one year period 01-01-23 – 12/31/23 with (2) two annual renewal options remaining.**

S&ME, Inc.

Not to exceed \$49,000.00

(Engineer)

Mr. Potter moved to award a professional service contract to S&ME, Inc. in an amount not to exceed \$49,000.00 for the 1st renewal of three for Geotechnical Engineering Services for a one year period 01-01-23 – 12/31/23 with (2) two annual renewal options remaining for the Engineer.

Motion passed 5-0.....DIR 095-23

- B. Consulting services for the administration and development of Foreign Trade Zone 181 for a six month period.**

C3 Associates LLC

Not to exceed \$ 21,000.00

(Department of Development)

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**Ms. Swindell moved to award a professional service contract to C3 Associates LLC in an amount not to exceed \$21,000.00 for Consulting services for the administration and development of Foreign Trade Zone 181 for a six month period for the Department of Development.
Motion passed 5-0.....DIR 096-23**

C. First and only renewal for title examination services for the two-year period of 05/01/23-04/30/25:

- 1. Minnesota Insured Title Agency, Inc.**
- 2. First Security Title Corporation**
- 3. Titanium Title Agency, LLC**
- 4. Wigley Title Agency, Inc.**
- 5. D&K Stokes, Inc. dba American Certified Title**

Not to exceed \$250,000.00 per year with a two-year aggregate total of \$500,000.00 (Fiscal Office)

Mr. Montgomery moved to award a professional service contract to the following vendors for the first and final renewal for title examination services for the two-year period of 05/01/23-04/30/25 in an amount not to exceed \$250,000.00 per year with a two-year aggregate total of \$500,000.00 for the Fiscal Office.

- 1. Minnesota Insured Title Agency, Inc.**
- 2. First Security Title Corporation**
- 3. Titanium Title Agency, LLC**
- 4. Wigley Title Agency, Inc.**
- 5. D&K Stokes, Inc. dba American Certified Title**

This award is subject to confirmation by Council.

Motion passed 5-0.....DIR 097-23

D. Provide services for semi-annual inspections of engineering controls at Operations Management Center (OMC) and preparation of 2023 Ohio EPA required reporting as Best Practical Source.

Burgess & Niple, Inc.

Not to exceed \$7,000.00

(Sanitary Sewer Services)

Ms. Swindell moved to award a professional service contract to Burgess & Niple, Inc. in an amount not to exceed \$7,000.00 to Provide services for semi-annual inspections of engineering controls at Operations Management Center (OMC) and preparation of 2023 Ohio EPA required reporting as Best Practical Source for Sanitary Sewer Services.

Motion passed 5-0.....DIR 098-23

II. Fiduciary Contracts

A. Appraisal services for all commercial, industrial and exempt properties deemed new or altered in construction and land splits of the same classification, in Summit County, for tax year 2023. Ward & Associates

Not to exceed ~~\$141,100.00~~ \$141,300.00 (Fiscal Office)

Mr. Montgomery moved to amend and award a fiduciary contract to Ward & Associates in an amount not to exceed ~~\$141,000.00~~ \$141,300.00 for Appraisal services for all commercial, industrial and exempt properties deemed new or altered in construction and land splits of the same classification, in Summit County, for tax year 2023 for the Fiscal Office.

This award is subject to confirmation by Council.

Motion approved 5-0.....DIR 099-23

III. Construction Contracts

A. Award Bid CID 2023-103 - 2023 Summit County 441 (449) Road Resurfacing Program – South as the lowest responsive and responsible bidder.

Karvo Companies, Inc.
Not to exceed \$1,190,513.80 (Engineer)

Mr. Potter moved to award Bid CID 2023-103 - 2023 Summit County 441 (449) Road Resurfacing Program – South to Karvo Companies, Inc. in an amount not to exceed \$1,190,513.80 as the lowest responsive and responsible bidder for the Engineer.

This award subject to confirmation by Council.

Motion passed 5-0.....DIR 100-23

- B. **Award Bid CID 2023-103 Summit County Regional Concrete Repair Program as the lowest responsive and responsible bidder.
Perrin Asphalt (Akron)
Not to exceed \$648,670.00 (Engineer)**

Mr. Borcoman moved to award Bid CID 2023-103 Summit County Regional Concrete Repair Program to Perrin Asphalt (Akron) in an amount not to exceed \$648,670.00 as the lowest responsive and responsible bidder for the Engineer .

This award subject to confirmation by Council.

Motion passed 5-0..... DIR 101-23

IV. Real Property Leases/Purchases - None

V. Purchase Contracts and Leases of Personal Property

A. Competitive Bidding Exceeding \$50,000.00

- 1. **Award construction contract for the Summit County Jail Bunk Stabilization Project as the lowest responsive and responsible bidder.**

Ehre North LLC

Not to exceed \$299,500.00 (Physical Plants)

Ms. Swindell moved to award a construction contract to Ehre North LLC in an amount not to exceed \$299,500.00 for the Summit County Jail Bunk Stabilization Project as the lowest responsive and responsible bidder for Physical Plants.

This award subject to confirmation by Council.

Motion passed 5-0.....DIR 102-23

2. **Award RFP #PPD 2022-125-03 University of Akron South Campus Security Cameras Rebid for installation of conduit, pull boxes and vaults as part of the University of Akron Camera Project as the lowest responsive and responsible bidder.
The Fischel Company
Not to exceed \$1,973,147.75 (Department of Development)**

**Mr. Potter moved to award RFP #PPD 2022-125-03 University of Akron South Campus Security Cameras Rebid to The Fischel Company in an amount not to exceed \$1,973,147.75 for installation of conduit, pull boxes and vaults as part of the University of Akron Camera Project as the lowest responsive and responsible bidder for Department of Development.
This award subject to confirmation by Council.
Motion passed 5-0.....DIR 103-23**

B. Exempt Contracts Exceeding \$50,000.00

1. **60- month lease for DS-85I Intelligent Folder Inserter with Versa Feeder, at \$878.30 per month at Sourcewell pricing contract #011322-QDT.
Quadient Leasing USA, Inc.
Not to exceed \$52,698.00 (Office Services)**

**Ms. Swindell moved to award a purchase contract to Quadient Leasing USA, Inc. in an amount not to exceed \$52,698.00 for a 60- month lease for DS-85I Intelligent Folder Inserter with Versa Feeder, at \$878.30 per month at Sourcewell pricing contract #011322-QDT for Office Services.
Motion passed 5-0.....DIR 104-23**

2. **Second and final renewal for printing, mailing, CASS Address File Certification and Update Services for Real Property Tax Bill Processing and Dog License Processing, for a two-year term from 05/01/23-04/30/25, as Best Practical Source.
SmartBill Ltd.
\$462,731.20 (Fiscal Office)**

Mr. Montgomery moved to award a purchase contract to SmartBill Ltd. in an amount not to exceed \$462,731.20 for the second and final renewal for printing, mailing, CASS Address File Certification and Update Services for Real Property Tax Bill Processing and Dog License Processing, for a two-year term from 05/01/23-04/30/25, as Best Practical Source for the Fiscal Office.

This award subject to confirmation by Council.

Motion passed 5-0.....DIR 105-23

C. Exceeding \$25,000.00 up to \$50,000.00

- 1. One year purchase of software to better manage the ISO (International Standard Organization) initiative from 07/01/23-06/30/24, pending IT approval, as Best Practical Source.**

Intelex

Not to exceed \$27,706.56

(Information Technology)

Mr. Montgomery moved to award a purchase contract to Intelex in an amount not to exceed \$27,706.56 for a one year purchase of software to better manage the ISO (International Standard Organization) initiative from 07/01/23-06/30/24, pending IT approval, as Best Practical Source for Information Technology.

Motion passed 5-0.....DIR 106-23

- 2. Award bid QQ #CED Lead 2023-03 – Lead Abatement 305 Cole Avenue, Akron, OH 44301 as the lowest bid.**

Great Lakes Premier Property Management

Not to exceed \$37,730.00

(Department of Development)

Mr. Borcoman moved to award a purchase contract to Great Lakes Premier Property Management in an amount not to exceed \$37,730.00 to award bid QQ #CED Lead 2023-03 – Lead Abatement 305 Cole Avenue, Akron, OH 44301 as the lowest Bid for the Department of Development.

Motion passed 5-0.....DIR 107-23

- 3. **Parking validation tickets to provide compensation for parking to persons reporting for jury duty as Best Practical Source.
(Per Res. 2012-327)
ABM Parking
Not to exceed \$49,000.00 (Common Pleas)**

**Mr. Potter moved to award a purchase contract to ABM Parking in an amount not to exceed \$49,000.00 for parking validation tickets to provide compensation for parking to persons reporting for jury duty as Best Practical Source for Common Pleas.
(Per Res. 2012-327)
Motion passed 5-0.....DIR 108-23**

- 4. **Purchase of (1) remotely operated underwater vehicle (ROV) for the Medina County EMA as the lowest of three quotes.
Deep Trekker
Not to exceed \$39,663.00 (Public Safety)**

**Mr. Potter moved to award a purchase contract to Deep Trekker in an amount not to exceed \$39,663.00 for the purchase of (1) remotely operated underwater vehicle (ROV) for the Medina County EMA as the lowest of three quotes for Public Safety.
Motion passed 5-0.....DIR 109-23**

- 5. **Purchase of sixty (60) SRT plate piles at \$547.00 each for Martin Road Landslide repair project as Sole Source.
Contract 202301761 pending in Munis.
PS Construction Fabrics, Inc.
Not to exceed \$32,820.00 (Engineer)**

**Mr. Borcoman moved to award a purchase contract to PS Construction Fabrics, Inc. in an amount not to exceed \$32,820.00 for the purchase of sixty (60) SRT plate piles at \$547.00 each for Martin Road Landslide repair project as Sole Source. Contract 202301761 pending in Munis for the Engineer.
Motion passed 5-0.....DIR 110-23**

VI. **Miscellaneous** - None

CONSENT AGENDA:

VII. **Purchase Orders exceeding \$5,000.00 up to \$25,000.00**

A. Insurance

1. **Purchase Order 2300477 to Lenny's Collision Center for repairs to county vehicle for damage from accident, as Best Practical Source in an amount not to exceed \$5,421.38.**

B. Department of Development

1. **Req – TBD to Skahler Siding for Bid QQ #CED Lead 2022-24- Lead Abatement 1957 Waycross Avenue, Akron, OH 44320, as the second lowest quote in an amount not to exceed \$9,950.00.**
2. **Award Bid QQ #CED Lead 2023-01 – Lead Abatement 268 Dayton Place, Akron, OH 44310 to Great Lakes Premier Property Management as lowest bid in an amount not to exceed \$22,000.00.**

C. Sanitary Sewer Services

- 1. Req – TBD to Jack Doheny Companies for extensive repairs and corrective action to Vactor 995 truck, as Sole Source in an amount not to exceed \$5,686.80.**

D. Engineer

- 1. Req – TBD to Barberton Tree Service for tree trimming projects at Granger Rd. Bridge over Yellow Creek and Robinson Avenue Bridge, as Best Practical Source in an amount not to exceed \$6,000.00.**

**Mr. Montgomery moved to award the above purchase order(s).
Motion passed 5-0.....DIR 013-23(CA)**

VIII. Adjourn

There being no further business, the meeting was adjourned at 10:48 a.m.

sk

03/22/23