



ILENE SHAPIRO
COUNTY EXECUTIVE



2019 SUMMIT COUNTY OPERATING BUDGET

Towpath Trail
photo courtesy of Bruce Ford

November 19, 2018

Re: 2019 Operating Budget



Dear Council President Schmidt and Members of County Council:

It is my pleasure to submit to you the 2019 Operating Budget for the County of Summit. The 2019 total budget for all funds of \$546.7 million represents a 1.7% increase over 2018's adjusted budget of \$537.7 million. In 2008, the County's total budget stood at \$576 million with the general fund's portion totaling \$122 million. The budget plan I present to you today, for 2019, includes a general fund budget of \$115.1 million and total countywide employment of 2,681. This is a reduction of 1,016 employees since 2008. As Summit County deals with the loss of nearly \$4 million in Medicaid Managed Care Organization sales tax revenues in 2019, the budget plan outlined in this document includes a combination of expenditure controls and revenue enhancements that offset \$3 million of that total in 2019 and will eliminate the remainder of the ongoing deficit by 2020. We will accomplish this without drawing from the County's budget stabilization fund and without negatively impacting the County's bond rating.

In total, the State of Ohio has reduced revenue sharing to Summit County by nearly \$20 million annually over the past decade with roughly \$12 million of the total, directly impacting the General Fund. As a result of these losses we have had to look for new and unique ways to streamline operations and to tackle ongoing issues facing our community. In 2018, my office worked with County Council, the Sheriff's Office and the Jail Operations Advisory Committee to formulate a plan that will provide the full-time equivalent of 18 additional deputies working at the County Jail, will restore crucial inmate services and will provide additional security with the installation of more than 300 new security cameras at the facility. These changes, along with the recent designation of the Glenwood Jail as a Community Alternative Sentencing Center, are aimed at making our criminal justice system more efficient and safer for our deputies and the inmates they house. All of these proposals are being implemented within existing budget constraints.

In 2018, working together with several of our local communities we approved a group purchase of a scalable, state of art, countywide 911 dispatching system and in 2019 we will move forward with our analysis of consolidating dispatch operations to improve efficiency and save even more taxpayer dollars. We continue to make job creation one of our top priorities. Over the past year we also pushed forward with our Economic Development Task Force, and have been developing the Development Data Hub and Summit Business Connection programs to more effectively assist local businesses.

The County of Summit continues to be an economic model that other local governments point to for comparison. Our County sales tax remains among the lowest in the state. Of the big six counties in Ohio, we have the lowest per capita general fund operating budget. In November of 2018, Moody's Investors Service confirmed its long-term rating of 'Aa1' on Summit County's existing general obligation (GO) debt. In its rating report, Moody's noted "Summit County has a very strong credit position, and its Aa1 rating is slightly higher than the median rating of Aa2 for counties nationwide." I look forward to continuing our good work together, aimed at keeping the County in a strong financial position.

Sincerely,

A handwritten signature in blue ink that reads 'Ilene Shapiro'. The signature is written in a cursive style and is positioned above the printed name.

Ilene Shapiro
Summit County Executive



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

MISSION STATEMENT

“To provide a high quality of life through the provision of goods and services to all residents of the County of Summit in a fiscally responsible manner.”

* As adopted by the Council of the County of Summit, State of Ohio, Resolution # 2004-491, September 20, 2004



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Summit County

Ohio

For the Fiscal Year Beginning

January 1, 2018

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Summit County, Ohio for its annual budget for the fiscal year beginning January 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

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COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

POLICY & PLANNING



COUNTY OF SUMMIT BUDGET POLICY

Leadership has been described as the capacity to translate vision into reality. The County of Summit works along with a myriad of governmental, public and private sector entities to provide benefits to our residents in five general service areas: criminal justice, social services, economic development, environmental and infrastructure capital improvements, and general government including information technology. The County attempts to balance the needs of all the residents with the resources available.

Over the past two years Summit County has taken a proactive approach in dealing with the impact of the global economic recession that has rippled through all aspects of the global economy. The County Executive has sought to incorporate a long term view of the direction of the economy to help guide the short term decision making necessary to prepare the 2018 budget. The 2018 budget incorporates some basic guiding principals which included the preservation of vital services, the fair and equitable treatment of all officeholders and employees and the long term preservation of employment for all of our current employees. These guiding principals are balanced with and are inter dependent on the objective of achieving a budget that is sustainable not just for 2018 but for years to come and the preservation of adequate reserves to ensure the long term economic health of the county.

The Summit County Executive believes that it is necessary for the County to maintain not less than a 17.3% reserve in general unencumbered funds in order to preserve the financial strength of the County. Since 2008 the County has reduced its annual general fund operating budget from \$121.8 million to the \$115.1 million contained in this 2019 budget. This spending plan will leave the County with general fund reserves totaling approximately 26.6% of general fund expenditures and is part of a five year spending plan which seeks maintain reserves in excess of the 17.3% desired minimum.

Since 2008 the county has incorporated a variety of cost savings measures, revenue enhancements and innovative collaborations. The following are a few of the measures taken by the county over the past few years to achieve these budget reductions:

The County has taken numerous steps to reduce expenses and operate government more efficiently:

- The County self-imposed a hiring freeze from 2009 through 2012.
- The County offered two rounds of a voluntary separation plan to all county employees in 2009. Employees were offered a one-time incentive payment equivalent to 30% of their first \$50,000 in annual salary and 5% of their salary above \$50,000. 200 employees participated in the buyouts creating on-going annual personnel savings of \$4.5 million for the General Fund, \$2 million for the Department of Jobs and Family Services and nearly \$600,000 for the Department of Environmental Services along with considerable savings in many other county funds.
- The County held non-union employee pay flat from 2009 to 2013. Additionally, non-union employees were furloughed in 2009 and 2010 to reduce payrolls.
- Union employees agreed to concessions and pay freezes many years from 2007 to 2013, and both FOP and AFSCME employees were laid off.
- County Council approved a furlough plan granting officeholders the authority to furlough employees in 2009 and 2010, up to 20 days if they earned more than \$40,000, and up to 15 days for those making less than \$40,000.
- Employees have paid a larger and larger portion of their health care costs.
- Discretionary spending and grants were specifically targeted and reduced.
- The Board of Elections budget was substantially reduced and brought in line with comparable counties in the State of Ohio.
- The County consolidated office service operations, building departments, insurance plans and other services with communities within Summit County to realize operational savings.
- While these cuts impacted every office and function in the County, the cuts were specifically targeted to reduce more from administrative and governmental functions and less from public safety and criminal justice functions.
- In 2010 the County began to see a financial return on its efforts to improve workplace safety and return-to-work programs. More aggressive monitoring and follow-up on getting employees back to work significantly reduced lost work time and reduced the County's self-insured worker's comp loss premiums by \$700 thousand or 18% in 2010. The County realized an additional \$600 thousand (20%) decrease in 2011 and another \$190 thousand decrease in 2012.

COUNTY OF SUMMIT

Financial Policies

The County of Summit recognizes the process of formulating and adopting the financial policies as recommended by the Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting (NACSLB). The GFOA recommends that, at a minimum, “financial policies in the following areas be developed by professional staff and formally adopted by the jurisdiction’s governing board as well as the governing boards of those component units...and other bodies under their jurisdiction.”

- Financial Planning Policies
- Revenue Policies
- Expenditure Policies

Summit County operates using a mix of formally adopted policies such as its cash reserve, investment and debt policies and informal policies designed to provide consistency with a level of flexibility in managing the County’s financial planning.

Financial Planning Policies:

Balanced Budget – The County defines a balanced operating budget as a budget for which projected expenditures are equal to projected revenues. When a deviation from a balance operating budget is planned, it is also presented to County Council in accordance with Section 183.03 of the Codified Ordinances of the County of Summit.

Long-Range Planning – According to Section 2.03 of the Codified Ordinances of the County of Summit, the County Executive is required “To submit a written message to the County Council accompanying the proposed operating budget and capital improvements program explaining the budget both in fiscal terms and in terms of work to be done, outlining the proposed financial policies of the County for the current fiscal year and describing the important features of the budget. The message shall include any proposals for major changes in financial policies and in expenditures, appropriations and revenues as compared with the preceding fiscal year and the reasons for such proposals, and an itemization and explanation of each proposed capital improvement.” The Executive accomplishes this in the budget letter, along with a Budget Policy statement and a Budget Highlights message. Summit County maintains five year forecasts for all of its major funds and uses these forecasts in conjunction with its capital investment plan as a long range planning tool

Asset Inventory – The County, through Council Resolution, sets the guidelines to inventory and assess the condition of all major capital assets. The current standards are that an asset must have a cost of \$15,000 or more and a useful life in excess of five years.

Revenue Policies:

Revenue Diversification – Summit County has gone to great lengths since 2008 to diversify its revenue portfolio to the extent legally and practically possible. Summit County, like most counties in Ohio still remains reliant on sales and property taxes for a significant portion of its local revenue.

Fees and Charges - Chapter 113 of the Codified Ordinances of the County of Summit addresses the criteria for the various types of County fees and charges.

Use of One-time Revenues – One-time revenues are used to support non-recurring operational and capital expenditures. One-time revenues are not used to support ongoing operational costs or to avoid budget reductions.

Use of Unpredictable Revenues –The County monitors revenues on a monthly basis and adjusts forecasts and budgets as necessary to manage unpredictable revenues.

Expenditure Policies:

Debt Capacity, Issuance and Management –The Debt Policy appears on the following page.

Reserve or Stabilization Accounts –For budgeting purposes, it is the goal of the County to maintain a carryover unencumbered fund balance in the General Fund and Budget Stabilization Fund of at least 17.3% of the budgeted operating expenditures for the year. The County targets balances for all of its major funds to maintain a 90 day reserve.

Operating/Capital Expenditure Accountability – The Department of Finance and Budget monitors actual revenues and expenditures and performs comparisons to the budget on a monthly basis. Results are presented to the County Executive and County Council on a monthly basis along with appropriation adjustments as necessary.

COUNTY OF SUMMIT
EXECUTIVE ORDER NO. 12-024

SUBJECT: GENERAL FUND CASH BALANCE MAINTENANCE POLICY
DATE: FEBRUARY 1, 2012
TO: JASON DODSON, Chief of Staff
BRIAN NELSEN, Director of Finance and Budget
DEBORAH S. MATZ, Director of Law, Insurance and Risk Management
DISTRIBUTION: JERRY FEEMAN, Council President
NICK KOSTANDARAS, Finance Chair
KRISTEN SCALISE, Fiscal Officer

Purpose:

To establish reasonable guidelines related to the maintenance of certain financial resources of the County, and to create proper measures to allow the County Executive, as the chief budgetary officer of the County pursuant to the Summit County Charter, and the Director of Finance and Budget to maintain the County's ability to:

1. Meet liquidity requirements for current and long-term obligations
2. Manage unexpected revenue shortfalls
3. Accept reasonable uninsured risks, where advantageous
4. Provide for unanticipated contingencies and emergencies
5. Provide for long-term budget and tax stabilization
6. Borrow funds at reasonable interest rates, when needed
7. Maintain its bond rating at current levels, or, where possible, improve the rating
8. Retain only such cash balance levels that are needed to accomplish the above objectives.

Definitions:

Cash balance: The level of monetary assets available at any given time within a fund.

General Fund: The principal operating fund of the County.

Fund balance: The equity within a fund at any given time, represented by the difference between the fund's monetary and non-monetary assets and its liabilities.

Cash Balance vs. Fund Balance:

An entity's "fund balance" at any given time, is represented by the difference between the fund's assets and liabilities. Some types of assets, such as inventories and accounts receivables are not immediately available to pay bills. For that reason, the "fund balance" may be less useful than the "cash balance" in describing assets on hand to meet current obligations. At the same time, the "fund balance" offers a broader picture of the entity's financial condition, as it takes all assets and liabilities into account. "Cash Balance" will be the standard used throughout this policy as it reflects cash available to meet expenditure requirements.

Determining and Maintaining Cash Balance Requirements:

- 1) Summit County shall make all reasonable efforts to achieve and maintain an unreserved cash balance in its General Fund, in an amount sufficient to provide liquidity to meet the operating cash flow needs of the County at any given period during the fiscal year. The amount of such reserve, if available, should be no less than the average past three years' total operating expenditures incurred during the first nine weeks of the fiscal year, which is approximately 17.3% of the annual operating budget.
- 2) The Director of Finance and Budget shall be responsible for annually determining the unreserved cash balance requirements for the General Fund, and provide recommended budgets for the following fiscal year that ensure that these minimum levels of unreserved cash balances are attained and maintained.
- 3) Funds for which cash balances may not be legally maintained shall be exempted from the County's cash balance policy.
- 4) In accordance with State law, all available cash balances shall be appropriated in the annual budget. Of those available cash balances, the Director of Finance and Budget shall estimate the amounts needed to meet the requirements for the following fiscal year.

Date: 2/6/12


RUSSELL M. FRY, Executive

COUNTY OF SUMMIT

Debt Policy (Codified)

189.01 MAXIMUM PAYMENTS FOR DEBT SERVICE; DEFINITIONS.

Except in emergencies as defined and declared by resolution of County Council, the level of payments for inside millage debt service should not exceed nine percent (9%) of revenues. "Revenues" shall be defined as the certificate of estimated resources for the current year, excluding the beginning balance, for the general and sales tax funds combined. "Level of payments" shall be defined as the actual payment due on bond issues and the payment that would be due on note issues were they in the form of bond issues. For purposes of converting note issues to bond issues for this calculation, interest rates per the most current edition of the Bond Buyers Index are to be used.
(Ord. 88-388. Approved 7-25-88.)

189.02 MAXIMUM DEBT ISSUANCE.

Except in emergencies as defined and declared by resolution of County Council, the amount of inside millage debt issued should be limited to the total of the following calculations:

- (a) The current debt leeway within the unvoted direct debt limitation, plus the sum of any reserves that are in the County's debt service funds; less the sum of:
- (1) Any issue that has been exempted from the unvoted direct debt limitation for any reason other than that the debt service has been, or is expected to be in accordance with statute, paid from sources other than the inside millage of the County;
 - (2) Any matured and unredeemed principal and interest; and
 - (3) In 1990 and subsequent years, any amount that still exists as a deficit in the Human Services Fund. The "Human Services Fund" shall be defined as the accumulated variance between the County's share of annual costs for human services' programs and the amount actually paid by the County against such obligations.

(Ord. 88-388. Approved 7-25-88.)

189.03 DEBT ISSUANCE BEYOND LIMITATION.

Debt may be issued beyond the limitation established herein without enacting the emergency provision provided the issuance does not exceed the amount of debt principal to be retired during the year or one million dollars (\$1,000,000), whichever is less.

(Ord. 88-388. Approved 7-25-88.)

COUNTY OF SUMMIT

Debt Policy (Codified)

189.04 STATUTORY LIMITATIONS NOT TO BE EXCEEDED.

Nothing in this chapter is meant to allow the County to exceed any limits established by general law, including, but not limited to, the direct debt limitation or the indirect debt and unvoted property tax limitation.

(Ord. 88-388. Approved 7-25-88.)

Debt Policy (UnCodified)

Reliance on current revenue vs. debt to finance capital improvements

The County plans to use current revenues to pay for short-term capital projects, repair and maintenance items and plans to reserve long-term debt for capital improvements with useful lives of ten years or more.

Annual preparation of Capital Improvement Plan

The County will produce a five-year capital improvement plan (CIP) and update the plan annually. The plan will remain flexible to permit changes in project priorities. Debt will be issued in accordance with the CIP as necessary.

Parameters for annual note issues

Annual note issues will be used to finance on-going capital needs of the County that exceed current revenue sources. In addition, annual notes will be limited to items with useful lives shorter than 10 (ten) years. Notes may be used for projects during the construction period with the intention of taking the notes to bonds upon completion, when actual costs are finalized. As necessary, the County will renew the notes at maturity. The County's goal is to annually pay down the maximum amount allowable with the budget, but not less than 10% of the outstanding note balance.

Debt not to exceed useful life of assets

The County will not issue debt for any capital improvement for a term that exceeds the useful life of the improvement.

COUNTY OF SUMMIT

Debt Policy (UnCodfied)

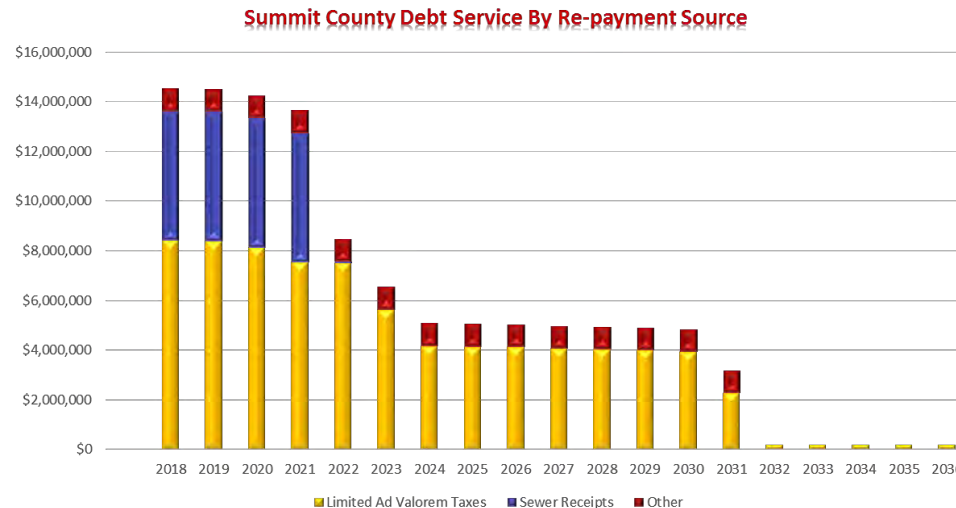
Bond structuring considerations

Bond amortization schedules will be structured to minimize interest expense within the constraints of revenue available for debt service. The structure may include features such as serial and term bonds, original issue discounts, premiums and mandatory sinking funds in any configuration that enhances the marketability of the bonds in order to minimize the total cost of financing. The bonds should include call features to maximize the County's ability to advance refund and retire the debt early. However, the call features should be balanced with market conditions to ensure that the total cost of financing is not adversely affected.

Credit enhancement consideration

For each debt issue, the County will analyze the potential economic benefit of utilizing credit enhancement (bond insurance, bank letters of credit, etc.) and will pursue such enhancement provided cost savings are obtainable. Further, the County will only pursue credit enhancement from companies that maintain the highest possible rating by nationally recognized rating agencies for their products.

Future County Debt Service Requirements



COUNTY OF SUMMIT

Fund Structure and Basis of Presentation

The County accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other resources, together with all related liabilities and residual equity or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The County Operating Budget includes the following fund types:

All of the funds of the County can be divided into three categories: Governmental funds, Proprietary funds, and Fiduciary funds.

Governmental Funds- Funds are those through which most governmental functions of the County are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. The following are the County's major governmental funds:

GENERAL FUND: This fund accounts for the general operating revenues and expenditures of the County not specifically required to be recorded elsewhere. The primary revenue sources are property taxes, sales and use tax, charges for services, intergovernmental revenues and interest income.

SPECIAL REVENUE FUNDS: These funds are used to account for specific governmental revenues requiring separate accounting because of legal or regulatory provisions or administrative action. These funds include the Job and Family Services, Children Services, Alcohol, Drug Addiction & Mental Health Services and Board of Developmental Disabilities, which are the major funds of the County, and all federal and state grant funds, not accounted for in the enterprise funds.

DEBT SERVICE FUND: This fund is used to account for revenues received and used to pay principal and interest on general obligation debt. Revenues are derived primarily from property taxes.

CAPITAL PROJECTS FUNDS: These funds are used to account for the acquisition or construction of capital assets. Revenues and financing resources are derived primarily from the issuance of bonds and notes or receipts from the General Fund and Special Revenue Funds.

COUNTY OF SUMMIT

Fund Structure and Basis of Presentation

Proprietary Funds- Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. Proprietary funds are classified as either enterprise or internal service.

ENTERPRISE FUNDS: These funds are used to account for operations that provide services which are financed primarily by user charges. The Sewer Revenue fund is reported as major funds of the County.

INTERNAL SERVICE FUNDS: These funds are used to account for the financing on a cost-reimbursement basis of goods or services provided by one department or agency to other departments or agencies. Charges to the user departments are intended to recover total cost. The internal service funds include: Office Services, Telephone, Workers Compensation, Insurance & Risk Management, Geographic Information Systems, Internal Audit and Information Technology.

Fiduciary Funds- Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. The County only maintains agency funds.

AGENCY FUNDS: These funds include property and other taxes and intergovernmental resources which have been collected and will be distributed to other taxing districts located within the County. Agency funds are purely custodial in nature. The County includes the following agency funds in the budget document: Soil & Water.

Each section of the budget is categorized by officeholder or major agency. In addition to any respective departments under the General Fund, each budget section may also contain other fund types. These additional funds are listed as follows:

COUNTY OF SUMMIT

Fund Structure and Basis of Presentation

EXECUTIVE

Special Revenue Funds- CDBG, Home Program, Land Reutilization Administration, Medical Examiner Lab Fees, Animal Control, Hazardous Materials, Issue 2 Administration, Enterprise Zone, Emergency Management

Capital Projects- Administration

Agency Funds- Soil & Water

FISCAL OFFICE

Special Revenue Funds- Delinquent Tax, Tax Lien Administration, Delinquent Real Estate Tax & Assessment (DRETAC), Real Estate Assessment

SHERIFF

Special Revenue Funds- DUI Enforcement, DARE, Drug Unit, Juvenile Diversion, Juvenile Diversion North, Law Enforcement Liaison, Concealed Weapon Admin, 911 Wireless, Continuing Professional Training.

PROSECUTOR

Special Revenue Funds- Child Support Enforcement, DRETAC.

CLERK OF COURTS

Special Revenue Funds- Computerization

COURTS

Special Revenue Funds- Probation Services, Probate Court Computerization, Common Pleas Special Projects, Domestic Relations Court Legal Research, Domestic Relations Court Special Projects

JOB & FAMILY SERVICES

Special Revenue Funds- all programs

COUNTY OF SUMMIT

Fund Structure and Basis of Presentation

**SANITARY SEWER
SERVICES**

Enterprise Funds- Sewer

ENGINEER

Special Revenue Funds- Motor Vehicle & Gas Tax, Drainage Maintenance

DEVELOPMENT GRANTS

Special Revenue Funds- all programs

Description of County Budget and Goal-Setting Process

Operating Budget

The Charter of Summit County requires the County Executive to submit the annual operating budget and appropriation ordinance to County Council (Art. II, Sec. 2.03(8)). The County Council must approve a final appropriation ordinance by April 1 according to state law. The Charter requires the following information be submitted as part of the budget proposal:

- a.) A statement of estimated revenues from all sources, including fund balances from the preceding year.
- b.) A statement of proposed expenditures, shown by department, office, agency, authority, board and commission, and by activity, character and object and not exceeding estimated revenues for such year.
- c.) A schedule of estimated revenues and proposed expenditures for each county department, office, agency, authority, board and commission, on a quarterly or frequent basis, and;
- d.) A summary of the contents of the proposed operating budget.

The Charter also requires the Executive to submit a written message to County Council explaining the budget in fiscal terms, and outlining the proposed financial policies of the County. The message must identify any proposals for major changes in financial policies and the reasons for the change. The message incorporates the Executive's goals for the fiscal year.

Capital Budget

Additional charter requirements affect the capital budgeting process. Art. II. Sec.2.03 (9) requires that the capital budget be submitted annually and contain at least the following:

- a.) The schedule of proposed capital improvements, estimated costs and financing method.
- b.) The capital improvements proposed for the five years next succeeding the current fiscal year, along with the estimated costs and method of financing.
- c.) A summary of the detailed contents, and
- d.) A five year debt management projection for capital improvements.

Budget and Accounting Basis

Basis of Budget- The County budgets on a cash basis. Encumbrances outstanding at year-end are carried over in the following year as an addition to the budget, or are discharged. Encumbrances that are discharged return to the fund balance and may be re-appropriated during the current year or subsequent years.

Basis of Accounting- Government-wide financial statements, proprietary and fiduciary funds are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

Revenues – On an accrual basis, revenue from sales taxes is recognized in the period in which the taxable sale takes place. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: sales and use taxes, investment income, federal and state grants and subsidies, state-levied locally shared taxes (including motor vehicle license fees and gasoline taxes), fees and rentals.

Deferred Revenue- Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Expenses/Expenditures- On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable.

The Fiscal Office-Audit Division prepares a Comprehensive Annual Financial Report each year by taking the actual revenue and expenditures recorded on the County's accounting system during the year and making adjustments as required to present the County's audited financial reports in accordance with established rules and practices. Examples of adjustments are accruing revenue receivables and expenditures payables as of year end. These adjustments are not recognized on the accounting system of the County until revenue is actually received or expenditures are actually paid.

Budget Requests and Goal-Setting

Independently-elected officeholders, boards, and commissions submit their goals and objectives, with their proposed budgets, to the County Executive through the Department of Finance and Budget. The Department of Finance and Budget prepares the operating budget and submits it to County Council along with the goals of the various offices boards and commissions. County Council reviews the goals with each office, board and commission during the operating budget hearings.

2019 Operating Budget Timetable

	<u>Proposed Dates</u>	<u>Actual Dates</u>
Distribute Budget Forms Electronically	August 27, 2018	August 27, 2018
Forms Due Back from Offices	September 24, 2018	Various
Department Hearings	October – November, 2018	October – November, 2018
Executive Review	October, 2018	October – November, 2018
Revenue Forecast to Council	November 19, 2018	November 19, 2018
Budget Presented to Council	November 19, 2018	November 19, 2018
Council Hearings	October 15 - December 11, 2018	October 15 - December 11, 2018
Appropriation Resolutions to Council Committee	November 19, 2018	November 19, 2018
Appropriation Resolutions Adopted	by December 11, 2018	December 11, 2018

2019 Capital Budget Timetable

	<u>Proposed Dates</u>	<u>Actual Dates</u>
Distribute Budget Forms Electronically	November 9, 2018	November 9, 2018
Forms Due Back from Offices	December 7, 2018	November 25 - December 15, 2018
Office Hearings	December, 2018	December, 2018
Executive Review	December 31, 2018	January 14, 2019
Budget Presented to Council	January 28, 2019	January 28, 2019
Appropriation Resolution to Council	January 28, 2019	January 28, 2019
Appropriation Resolution Adopted	February 11, 2019	February 11, 2019

Budget Adjustments and Amendments

Operating Budget

According to Section 130.03 of the County of Summit Codified Ordinances, the Executive has the ability to make line item adjustments within appropriated budgets as long as the adjustments do not exceed 30% of the line item being increased or decreased. County Council must approve adjustments to salary line items exceeding \$10,000, in addition to adjustments to appropriated line items exceeding 30%.

Capital Budget

County Council must approve any changes to the Capital Budget appropriations. Within the amounts appropriated for specific projects, the County Executive has the following powers:

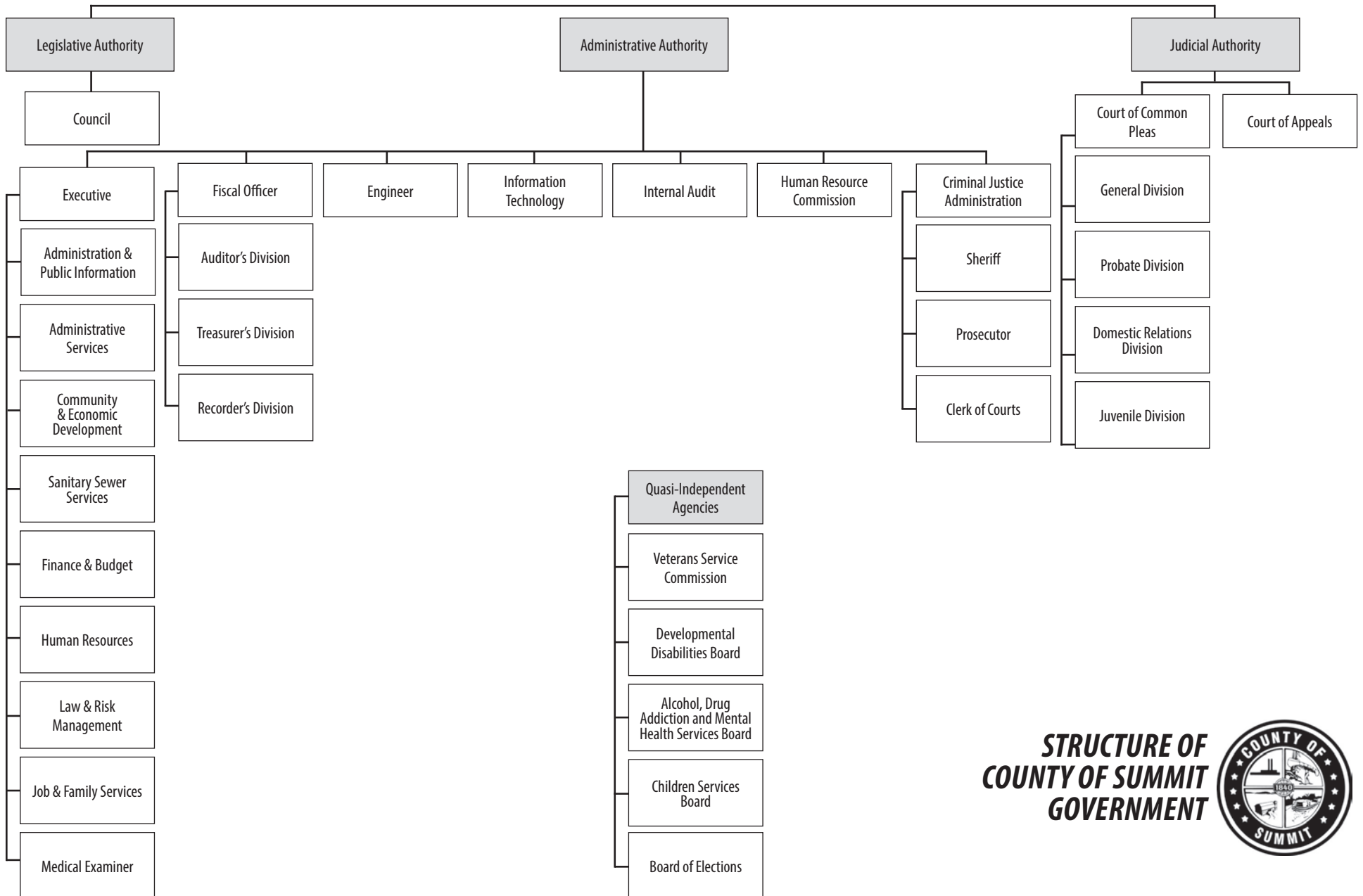
- The Executive may execute contracts for capital improvements upon approval by the Board of Control, and in addition, County Council must approve contracts exceeding \$50,000.
- Change orders up to 15% or \$15,000 whichever is greater, must in addition be approved by the Board of Control, and County Council must approve change orders exceeding 30% or \$25,000 whichever is greater.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

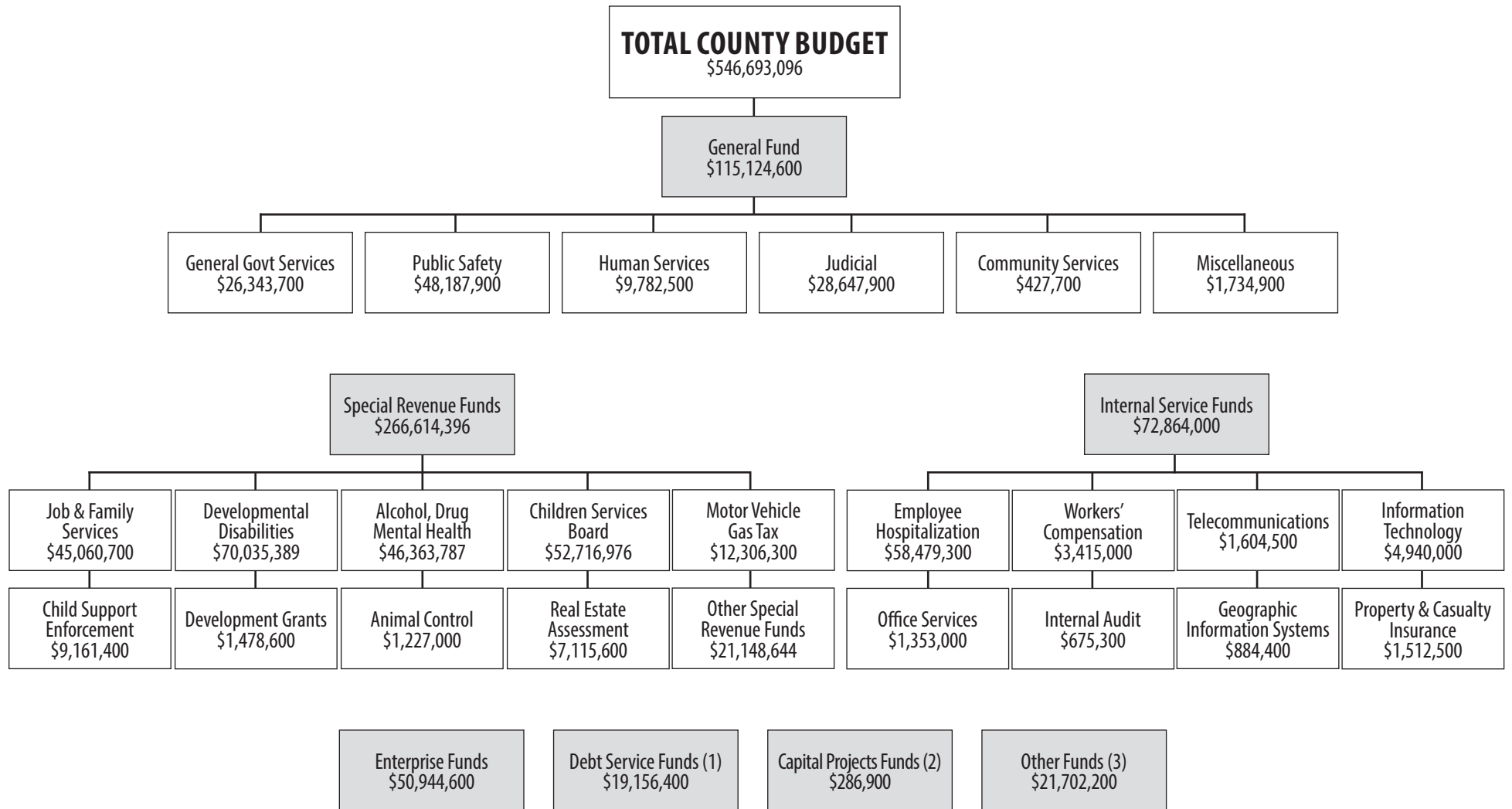
OVERVIEW

CITIZENS OF SUMMIT COUNTY



**STRUCTURE OF
COUNTY OF SUMMIT
GOVERNMENT**





**2019 COUNTY OF SUMMIT BUDGET
FINANCIAL STRUCTURE**



1. Debt Service Funds include Sewer Debt Service.
2. Capital Projects Funds do not include the Capital Improvements Plan budget.
3. Other Funds consist of the Trust & Agency Funds and various other Governmental Funds.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Executive's 2019 Operating Budget Overview

Summit County General Information

The County, formed in 1840, is located in northeastern Ohio and covers an area of 412.8 square miles. Twenty-two cities and villages as well as nine townships are located in the County. The largest city in the County, the City of Akron, is the county seat. According to the 2010 Census, the County has a population of 541,781, making it the fourth most populous of the 88 counties in Ohio.

In 1979, the voters of the County adopted a Charter, establishing the first charter form of county government in Ohio. The Charter became effective January 1, 1981. It replaced a statutory form of county government, and provided the County much of the same home rule powers exercised by municipalities. The Charter currently provides for a County Executive and an 11-member County Council (the "Council"), comprised of three members elected at-large and eight members elected from the districts they represent. The County Executive is the primary administrative and budgetary official for the County. Currently, the Executive's Office is divided into nine departments, each of which has jurisdiction over a different portion of the administration. The County Council exercises the legislative and policy-making power of the County. The Council meets on a weekly basis to consider and approve resolutions and ordinances that are proposed by either the Executive or one of the Council members. The legislative powers enjoyed by the Council include, but are not limited to: appropriating funds, adoption of operating and capital improvement budgets, levying taxes, issuing bonds and notes, establishing procedures for and approving of contracts for services and public works, and establishing personnel procedures. The Executive and each Council member are elected to four-year terms.

The Fiscal Officer, the Clerk of Courts, the County Engineer, the Sheriff, and the Prosecuting Attorney are all separately elected officials that carry out certain specified administrative functions of the County, in addition to those carried out by the Executive. The elected Fiscal Officer performs the duties of the statutory offices of County Recorder, County Treasurer, and County Auditor. The other offices perform the same functions under the Charter as their statutory equivalents. Each of these officers is elected on a county-wide basis to a four-year term of office, and each officer exercises independent authority within the limits of the Ohio law and the County's Charter.

The judicial functions of the County are carried out by the Court of Common Pleas, which is divided into four divisions: General, Domestic, Juvenile and Probate, as well as the Court of Appeals for the Ohio Ninth District. All judges are elected county-wide to six-year terms.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Executive's 2019 Operating Budget Overview

Several quasi-independent agencies are part of the County structure, each of which perform a variety of functions, including the Veterans Service Commission, the Board of Developmental Disabilities, the Children's Services Board, the Alcohol, Drug Addiction and Mental Health Services Board, and the Board of Elections.

Budget Goals & Strategy

The Summit County Executive's Office and County Council work jointly to manage the County's annual budget, with the goal of maintaining a fiscally responsible plan that seeks to preserve fund balances and provide services at prudent levels over the long term. Since 2008, the County has reduced annual appropriations by more than \$30 million and reduced County employment by more than 1,000 full time positions to achieve this balance. On a monthly basis, the Executive's Department of Finance and Budget updates a five-year forecast which trends general fund revenues, expenditures and expected fund balances and provides an update to the Executive, County Council and the public. This forecast is used for modeling future year budgets and making decisions related to staffing, services and capital investment in the County. Additionally, the County also updates long range forecasts for its levy-funded agencies (Board of Developmental Disabilities, Children's Services Board, and Alcohol, Drug Addiction and Mental Health Services Board), Sanitary Sewer Services Department, Engineer's Office, Real Estate Assessment Fund, Jobs and Family Services Fund, and Child Support Enforcement Agency, all on a quarterly basis. These forecasts, along with the County's annual Capital Improvement Plan, have proven essential for designing budgets that allow Summit County to operate as the most efficient of Ohio's large urban counties and provide a roadmap used to balance the County's ability to address priorities ranging from the current opiate epidemic to upgrades and the potential consolidation of the County's dispatch operations.

Over the past year, the Jail Operations Advisory Committee, the Executive's Office and the Sheriff's office have worked to formulate a plan that will provide the full-time equivalent of 18 additional deputies working at the County Jail, will restore crucial inmate services and will provide additional security with the installation of more than 300 new security cameras at the facility. These changes along with the recent designation of the Glenwood Jail as a Community Alternative Sentencing Center are aimed at making our criminal justice system more efficient and safer for our deputies and the inmates they house. All of these proposals are being implemented within existing budget constraints.



COUNTY OF SUMMIT
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Executive's 2019 Operating Budget Overview

Summit County operates at the lowest county sales tax rate of any county in the state at .50%. Only Stark has a similar rate, with 86 of the 88 counties operating on higher sales tax rates. Other large urban county rates in Ohio include Lucas - 1.50%, Franklin - 1.25%, Cuyahoga – 1.25%, Hamilton – 1.25% and Montgomery – 1.25%. Summit is also the only county in Ohio that, based on a charter provision, cannot enact an emergency piggyback tax without putting the measure on the ballot. As a result, Summit County has the lowest General Fund budget of any of the large urban counties in the State of Ohio.

The County's outstanding uninsured general obligation bonds are currently rated "AA+" by Standard & Poor's Ratings Services, "Aa1" by Moody's Investors Service, and "AA+" by Fitch Ratings. Summit County has received favorable comments in recent years from several of the bond rating agencies concerning its budgeting and financial management practices:

- "Very strong management -
We view the county's management as very strong, with strong financial policies and practices under our FMA methodology, indicating our view that financial practices are strong, well embedded, and likely sustainable."
-S&P Global Ratings, August 2016
- "Financial Management and Governance: The ability to generate balanced financial operations is a sign of good financial management."
-Moody's Investors Service, March 2017



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Executive's 2019 Operating Budget Overview

2019 Budget

The 2019 operating budget is \$546.7 million. This budget represents revenues collected and expended from local, state and federal sources. The 2019 budget is 2.9% less than the 2018 adjusted budget of \$563.2 million and is 3.31% higher than the original 2018 budget adopted by County Council, which totaled \$529.2 million. Approximately \$11.4 million or 2% of this increase is attributable to pass through funding, with \$10.2 million of that total appropriated for employee healthcare for new political subdivisions participating in the County's self-insured healthcare pool and additional claim costs that have not sufficiently been appropriated in 2018. An additional \$1.2 million reflects the creation of an internal service fund for property and casualty insurance. This increase does not represent additional costs to the County, but rather, a change in accounting practice for these costs.

FUND	2019 BUDGET	% BUDGET	2018 ADJUSTED BUDGET	% INCREASE 2017-18	2018 ORIGINAL BUDGET
General Fund	\$115,124,600	21.1%	\$114,442,136	0.6%	\$112,783,500
Social Service Agencies	214,176,852	39.2%	216,787,835	-1.2%	214,982,161
Sewer Fund	50,944,600	9.3%	52,416,914	-2.8%	47,834,900
Motor Vehicle Gas Tax	12,306,300	2.3%	12,975,368	-5.2%	11,949,800
Internal Services	72,864,000	13.3%	71,312,000	2.2%	60,634,200
Debt Service (incl DSSS)	19,156,400	3.5%	19,914,100	-3.8%	18,664,100
All Other Funds	62,120,344	11.4%	75,397,966	-17.6%	62,308,303
Total	\$546,693,096	100%	\$563,246,319	-2.9%	\$529,156,964



COUNTY OF SUMMIT
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Executive's 2019 Operating Budget Overview

Revenue Analysis

Summit County's General Fund revenue forecast for 2019 and beyond is negatively impacted by the loss of roughly \$3.7 million in annual Medicaid sales tax receipts and another \$600 thousand in annual hold-harmless funding from the State of Ohio from the phase-out of the tangible personal property tax. In total, the State of Ohio has reduced revenue sharing to Summit County by nearly \$20 million annually over the past decade with roughly \$12 million of the total directly impacting the General Fund. For 2018, the State provided one-time transitional aid funding to assist the County with the loss of sales tax on Medicaid Managed Care Organizations (MCO's). Summit County's transitional aid for 2018 totals \$2.3 million and as a percentage of General Fund revenue is the lowest aid total of any of the 88 counties in Ohio. This funding will not continue beyond 2018.

Consumer spending slowed during 2018 but remained positive, with sales tax collections up 2.1% vs. non MCO collections for 2017. From 2010 – 2016, sales tax grew at an average annual rate of nearly 5%, with the MCO portion of the tax growing at an even higher rate. Overall sales tax collections are currently running .49% ahead of projections for 2018. These projections did factor in the loss of the MCO portion of the tax. Locally, the housing sector has continued the recovery which began to take root in 2012, as the pace of recovery has continued to improve. Property conveyance tax collections were up 6.4% in 2018, primarily due to a 5.5% increase in the average value of residential properties changing hands during the period and an 8.8% increase in the value of commercial properties changing hands. While rising interest rates have positively affected the County's investment portfolio, they slowed the number of mortgage refinancings that closed during 2018, contributing to an overall 6% decline in recording fees collected.

In late 2017, County Council passed resolution 2017-555 which revised the fee schedule for plan review, building permits and contractor registrations. As a result of these increases and a continuance of strong building activity, building permit and plan review revenues increased in 2018, up 16% year over year. Summit County's share of Ohio's casino tax revenue continues to lag estimates. In Ohio, counties receive 51% of the tax on gross casino revenues. For Summit County, total collections for 2018 amounted to just over \$3.2 million which is was 2.6% more than 2017 collections but remained significantly below estimates provided by the state at the time the casinos were approved by voters in 2008. For 2018, Summit County saw a 4.8% increase in local government revenue sharing from the State of Ohio. Local government revenue sharing and tangible personal property tax



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Executive's 2019 Operating Budget Overview

distributions from the State of Ohio have dropped from a combined \$15.3 million in 2001 to a projected \$5.9 million in 2018. It's also worth noting that the County received \$5.8 million in local government revenue sharing from the State in 1989.

For 2018, Summit County's original projected General Fund revenues were expected to total \$110.9 million while actual revenues totaled \$113.6 million. In total, property transfer tax beat estimates for the year by nearly \$850 thousand, sales tax plus MCO transitional aid exceeded estimate by nearly \$600 thousand and investment earnings exceeded estimate by \$850 thousand.

Locally, Summit County's unemployment rate of 4.9% for February, 2019 remains on par with the state average but above the national average which stands at 4.1%. The number of clients receiving cash and food assistance from the Summit County Department of Job and Family Services has also declined from 2009 and 2010 but still remains at historically high levels.

Based on 2018's actual revenue collections, it is expected that overall revenues will remain flat in 2019 for the County's General Fund. This total assumes the discontinuance in 2019 of the \$2.3 million of transitional aid from the State of Ohio to assist the County with the loss of sales tax on Medicaid Managed Care Organizations that was included in 2018's total revenue.

Even as sales tax and conveyance taxes have continued to improve since 2010, Summit County's overall General Fund revenues remain below 2007 levels as a result of significant reductions in state funding, a decrease in investment returns and a decrease in total property valuation within the county.

General Fund Major Revenues		
(in millions)	2007	2018
Sales Tax	\$36.5	\$44.8
Casino Tax	0.0	3.2
Property Transfer Tax	7.8	9.0
Interest Earnings	11.8	4.2
Local Government Funds	12.1	6.1
Total	\$68.2	\$67.3



Executive's 2019 Operating Budget Overview

Revenue assumptions for the Developmental Disabilities Board assume their transition away from directly providing federally funded programs as mandated by the Centers for Medicare and Medicaid Services (CMS).

FUND	2019 PROJECTED REVENUES	2018 ACTUAL REVENUE	2018 ORIGINAL CERTIFICATE	% CHANGE
General Fund	\$ 113,782,449	\$ 113,643,904	\$ 110,958,961	3%
MVGT	18,688,900	16,973,818	16,178,206	16%
Sewer Fund	51,931,404	49,854,931	49,481,943	5%
Alcohol, Drug, MH	43,629,988	44,016,495	42,289,229	3%
Children Services	45,738,611	48,161,304	45,094,564	1%
Dev. Disab.	66,826,398	65,879,226	64,772,330	3%
DJFS	45,239,922	44,681,756	44,407,271	2%
All Other	152,098,448	147,294,739	136,525,651	11%
Net Fund Balance (All Funds)	8,756,976	0	19,448,809	-55%
Total	\$ 546,693,096	\$ 530,506,173	\$529,156,964	3%

The following is a brief summary of some of the revenue assumptions for 2019 for some of the County's larger funds:

- The General Fund certificate of revenues is estimated to remain flat in 2019 over actual revenue collections for 2018. It is assumed that the economy will continue to grow at a modest pace through 2019 with property and conveyance taxes remaining relatively flat respectively. Sales tax revenue is forecast to grow at 2.5% in 2019 but the General Fund will no longer receive transitional aid payments from the State of Ohio. In 2018 the General Fund received \$2.3 million to assist the County with the loss of sales tax on Medicaid Managed Care Organizations.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Executive's 2019 Operating Budget Overview

- Casino tax is expected to remain flat in 2019. Local government distributions from the State of Ohio are expected to increase 1.5%. The County plans to increase its transfers of Title Fund and Building Standards Fund revenues in 2019. Transfers from the Title Fund and Building Standards Fund are expected to total \$2.356 million in 2019. It is estimated that the County will spend approximately \$400 thousand of 2018 carryover funds (see General Fund Five Year Forecast) to balance the 2019 budget.
- Communities and agencies receiving services from the Sheriff's Police Rotary Fund are expected to see a 3.1% increase in rates for 2019. This fund pays for the cost of providing patrol service to various communities in Summit County including the City of Green, Northfield Center Township, Coventry Township, Twinsburg Township, and the Akron Canton Regional Airport, and security services to various County departments including Job and Family Services, the Developmental Disabilities Board, and the Summit County Health Department. In 2014, the Executive's Department of Finance & Budget and the Summit County Sheriff's Office developed new contract rates for these communities and agencies based on actual costs and hours worked which more fully captured the supervisory costs associated with these contracts and allocated them on an actual hours worked basis rather than a per deputy basis. These rates were updated in 2017 to cover the 2018 – 2020 contract period and reflect increased costs for labor contracts, dispatching services and radio and dispatch equipment purchases.
- The Children Services' revenues reflect the losses which occurred in 2012 of roughly \$2.4 million in inside millage property tax collections and tangible personal property and public utility phase-out reimbursements. For 2019, total revenues are expected to remain flat in comparison to 2018 forecasted levels (see Five Year Forecast). Children's Services plans to use \$7.0 million in carryover funds to balance the 2019 budget, leaving the agency with a \$9.8 million reserve balance. Children's Services is seeking a renewal of its 2.25 mill property tax levy along with a 1 mill increase. If approved by voters at the November 6, 2018 general election, this additional millage will generate \$12.6 million of annual revenue for the agency beginning in 2020.
- The Alcohol, Drug Addiction and Mental Health Services (ADM) revenues reflect the losses which occurred in 2012 of roughly \$4.4 million in inside millage property tax collections and tangible personal property and public utility phase-out reimbursements. For 2019, total revenues are expected to increase nearly \$1.4 million in comparison to 2018 budgeted



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Executive's 2019 Operating Budget Overview

levels (see Five Year Forecast). This increase is primarily attributable to an increase in estimated levy proceeds from the 2018 triennial update which were underestimated in the 2018 budget and additional funding from the Ohio Department of Mental Health and Addiction Services. ADM plans to use \$2.7 million in carryover funds to balance the 2019 budget, leaving the agency with a \$37.9 million reserve balance.

- The revenues for the Developmental Disabilities Board reflect the losses which occurred in 2012 of roughly \$3 million in inside millage property tax collections and tangible personal property and public utility phase-out reimbursements. For 2019, total revenues are expected to decrease \$400 thousand in comparison to 2018 forecasted levels (see Five Year Forecast). 2019 revenue includes a one-time \$2 million Medicaid cost report settlement. In 2014 the federal Centers for Medicare and Medicaid Services (CMS) enacted new rules for Ohio, mandating that county boards, including Summit DD, could no longer directly provide federally funded programs to adults because there was a conflict of interest. As part of an agreement between the Ohio Department of Developmental Disabilities and CMS, County Boards of DD have until 2024 to phase out of providing direct habilitation and employment services to adults, as well as transportation services. DD plans to use \$3.2 million in carryover funds to balance the 2019 budget, leaving the agency with a \$49.2 million reserve balance.
- The Department of Jobs and Family Services' 2019 revenues reflects a nearly \$900k increase in Public Assistance revenues as compared to its original 2018 certificate of estimated resources (See JFS Budget Section). This increase is due primarily to a \$400 thousand increase Enhanced Medicaid funds and \$600 thousand increase in State Children Health Incentive Program funds. DJFS's revenue estimates also reflect the elimination of WIOA funds as a revenue source. Beginning July 1st of 2017, Summit County ceased serving as the sub-grant recipient of Workforce Innovation Opportunity Act dollars. Summit County along with neighboring Medina County formed as Council of Governments (COG) that acts on behalf of the State in carrying out workforce development initiatives in Summit and Medina Counties. Summit County serves as the fiscal agent for the COG but the budgets of the COG are not appropriated by County Council. In total, WIOA revenues represented \$4.4 million of DJFS's original revenue estimate for 2016. This was the last full year of County operations.



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Executive's 2019 Operating Budget Overview

- Excluding reimbursements from Ohio Water Development Authority loans, the Department of Sanitary Sewer Services expects overall revenues to remain flat in 2019 in comparison to 2018 forecasted levels (see Five Year Forecast). The County recently entered in to a contract with Municipal & Financial Services Group to develop a cost of service model and recommend a rate structure for sewer user fees for the next seven years. The recommendations of this analysis will not likely have an impact until 2021.
- The Engineer's Office is expecting a 10.1% increase in revenues for its Motor Vehicle Gas Tax fund for 2019, as an additional \$5 license tax increase approved by County Council in 2018 becomes effective. (see Five Year Forecast).
- The County's hospitalization fund is expected to see a 2% increase in revenue growth in 2019 based on average employer and employee premium increases.

Expenditure Issues facing all budgets

- The 2019 total budget for all funds of \$546.7 million is 1.7% higher than the 2018 adjusted budget of \$537.7 million and is 3.31% higher than the original 2018 budget adopted by County Council, which totaled \$529.2 million. 2018's adjusted budget includes \$4.5 million in appropriations for capital projects. It is anticipated that the County will additionally approve a capital budget in 2019 which will add to the total appropriations for 2019.
- In total, the County's overall annual budget remains \$30 million below 2008's and total appropriations within the County General Fund are nearly \$7 million less than 2008.
- Premiums for the County's two healthcare plans will increase 2% 2019. The County currently pays 90% of these premiums with employees picking up the remaining 10%. 2019 will mark the fifth year that employees will have the opportunity to participate in the County's new Vitality Health and Wellness program, which will allow employees to earn credits that can be used to offset employee's deductibles and co-pays. 2019 will also see the introduction of two new health plan selections for employees. The first is a High Deductible Health Plan with a Health Savings Account (HSA) through Medical Mutual (MMO) called the "Maximum Value Plan." This marks the first time Summit County has offered an HSA plan to its employees. The



Executive's 2019 Operating Budget Overview

second plan being added is a narrow network plan option. This plan only has in-network benefits and there is no out of network coverage except in the case of true emergency coverage. This plan is called the MedFlex Plan.

- For budgetary purposes it has also been assumed that non-bargaining employees of the County will receive a 3.0% COLA on 4/1/2019. Additionally, it has been assumed that bargaining unit employees will also receive a 3.0% COLA on the anniversary dates spelled out in the various bargaining contracts. All of the 3 year contracts approved in 2017 and 2018, including the Sheriff's Deputy's F.O.P. contract include 3% COLAs for 2019.
- Employer contributions to PERS are 14.00% in 2018. The employee share is 10%. These are the statutory maximums.
- Employer contributions for law enforcement personnel retirement benefits are 18.10% in 2018. The employee share is at the statutory maximum of 10.1%.
- Workers' compensation costs: Over the past few years the county has made great strides in reducing loss claims and overall premiums. In 2008, Summit County paid out nearly \$3.8 million in premium and loss charges to the Ohio Bureau of Workers' Compensation (OBWC). This year, those costs have totaled than \$1 million. Over the past few years, premiums and losses were billed back to departments at an overall blended rate of 1.97% annually, with some departments being higher and most departments being lower, based on actual claims experience. For 2015, the overall blended rate was reduced to 1.47%, saving departments approximately \$800 thousand. For 2017 the blended rate was again reduced to 1.1%. The County currently anticipates using this new, reduced rate moving forward. This is a major improvement from several years ago, when the amount being charged to departments was not sufficient to cover costs and the County was spending down reserve balances and forecasting a large increase in departmental premiums. For 2019, those departments, not penalty rated, will be charged at the reduced blended rate of 1.1%. In 2016 OBWC transitioned public employer taxing districts from retrospective to prospective billing of premiums. Summit County has successfully completed this transition with no reduction to its reserve balance and no adverse effects to departmental budgets. For 2019, the reserve pool will distribute back a \$900 thousand credit it received from OBWC in 2018 for a refunding of 2016 premiums. This credit will result in most departments netting no cost for 2019 premiums.



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- Property insurance rates are estimated to remain at the 2018 rate. The county self-insures auto collision costs. Rates for departments will be experience-based.
- Utility costs are estimated to decrease slightly 2019 as the County recently executed a new 10 year chilled water and steam heat contract with Akron Energy Systems for heating and cooling its downtown offices.

Specific Fund Issues

- The General Fund budget is increasing a total of 2% from the 2018 adjusted budget. General Fund departments are not being provided additional appropriations to cover the cost of employee COLA's as a result of the elimination of the \$3.7 million annual Medicaid Managed Care sales tax. This has the effect of reducing General Fund employment by 6 full time positions. For 2019, the increases in individual General Fund budgets are essentially derived from increases in healthcare premiums of 2%. The biggest bulk of the overall General Fund budget increase comes from appropriation increases to cover utility costs, changes to the Glenwood Jail, which has been designated as a Community Alternative Sentencing Center, and additional transfers out of the General Fund to subsidize operations at the Child Support Enforcement Agency, the Medical Examiner's Office and the Animal Shelter.
- The budgets for TANF/Title XX and Medicaid services are increasing by \$1.1 million in the Department of Jobs and Family Services. 2019 revenues reflects a nearly \$900k increase in Public Assistance revenues as compared to its original 2018 certificate of estimated resources (See JFS Budget Section). This increase is due primarily to a \$400 thousand increase Enhanced Medicaid funds and \$600 thousand increase in State Children Health Incentive Program funds.
- The 2019 budget for the Developmental Disabilities Board reflects a .8% decrease over 2018. The largest of these reductions occurs in the area of personnel expense. In total, the appropriation for salaries is decreasing \$2.6 million as DD eliminates 117.5 FTE's. This follows the elimination of 55.5 FTE's in 2018 and 43.5 FTE's in 2017. In 2014, the federal Centers for Medicare and Medicaid Services (CMS) enacted new rules for Ohio, mandating that county boards, including Summit DD, could no longer directly provide federally funded programs to adults because there was a conflict of interest. As part of an agreement between the Ohio Department of Developmental Disabilities and CMS, County Boards of DD have until 2024 to



Executive's 2019 Operating Budget Overview

phase out of providing direct habilitation and employment services to adults, as well as transportation services. The 2019 reductions in FTE's is part of Summit DD's effort to comply with CMS's directive.

- The Children's Services Board's 2019 budget is increasing 1.1% over 2018. The 2019 budget is 18.2% higher than 2014 actual expenditures. This increase is primarily attributable to a 12.1% increase in the number of children in custody and 24% increase in placement costs. A good portion of these increases and the rise in the number of children in custody is attributable to the opiate epidemic which has taken root in Summit County.
- The Alcohol Drug & Mental Health Board's 2018 budget is decreasing 3.8%. This reduction is attributable to Medicaid Behavioral Health redesign savings of \$3.5 million. The federal Institution for Mental Disease (IMD) Exclusion has historically prohibited Medicaid reimbursement for adult patients receiving mental health or substance abuse care in a psychiatric or substance abuse treatment facility with more than 16 beds. This included IBH Addiction Recovery Center and Community Health Center's RAMAR treatment facility, as well as the Sub-Acute Detoxification program operated by Oriana House at the ADM Crisis Center. However, in late spring 2018, the Ohio Department of Mental Health and Addiction Services (OhioMHAS) released a memo clarifying that under BH Redesign, SUD residential programs are no longer excluded from Medicaid reimbursement. Prior to this memo, the ADM Board paid 100% for residential SUD and sub-acute detox services. We are currently working with these providers to transition to Medicaid billing for these services, as some programs were not established Medicaid services providers. The ADM Board has given agencies a target date of January 1, 2019 to fully transition those services to Medicaid.
- The Department of Sanitary Sewer Services' (DOSSS) budget represents a 6.4% increase from its original 2018 budget. Nearly half of the total increase is attributable to a \$1.6 million increase in Government Disposal costs paid to the City of Akron and Northeast Ohio Region Sewer District for treating sewage sent by the County to their treatment facilities. This increase is attributable to EPA mandates and unusually wet weather conditions over the past year. 2018's adjusted budget reflects additional appropriations for capital projects undertaken during 2018.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Executive's 2019 Operating Budget Overview

- The Employee Hospitalization internal service fund budget is increasing by nearly \$10.2 million. During 2016 and 2017, the County's regionalized healthcare plan was expanded to add the Akron Metropolitan Housing Authority, Summit Metroparks, the City of Green and the Village of Glenwillow. In 2018, the City of Barberton also joined the plan. The original 2018 budget did not include the necessary appropriations to cover these expenditures. These funds were appropriated by the County in October 2018 and are also not reflected in the 2018 Adjusted Budget totals included in this book. These entities add an additional 2,000 covered lives to the pool. Through a combination of plan redesigns and a newly negotiated prescription rebate contract, the County expects actual cost to plan to increase by roughly 2% in 2019.

Specific General Fund Department Issues

- As the County continues to dig out from under the effects of the recent recession, state funding reductions, and property value reductions, all General Fund departments were notified in 2018 that they would again be provided a targeted budget for 2019. All departments except the Board of Elections and Adult Probation have submitted budget requests that satisfy the required targets. The Executive's Office will continue to work with these two agencies throughout 2019 to explore ways to solve their budgetary needs. The use of budget targets has proven a necessary tool for keeping the County's expenses in line with its long term forecasts.
- The County Executive is recommending increasing grant funding to the Ohio State Extension in 2019 by \$35,000 to defer the cost of additional rent that will be incurred as the agency moves from its current location at the former home of Summit County Public Health.
- In accordance with Section 3701.024 of the Ohio Revised Code, the Ohio Department of Health shall determine the amount each county shall provide annually for the program for medically handicapped children based on a proportion of the county's total general property tax duplicate, not to exceed one-tenth of a mill. Based on recent valuation increases to Summit County's property tax duplicate, the County's mandated contribution to the Medically Fragile Children's Program will be increased in 2019 by \$75,400.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Executive's 2019 Operating Budget Overview

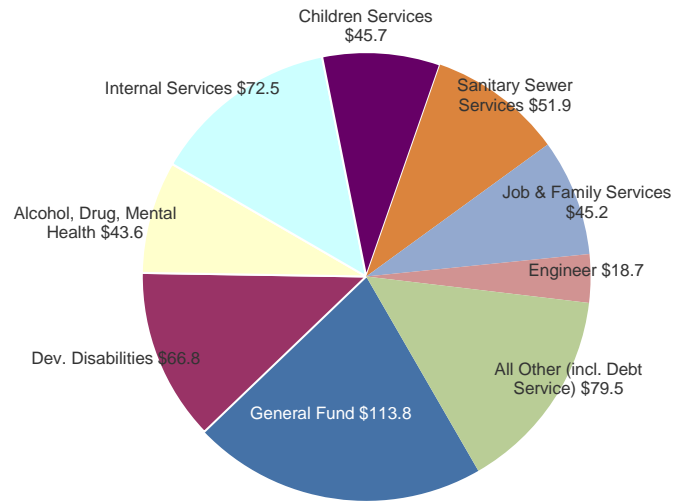
- In accordance with Ohio Administrative Code 5101:9-10-31, the County is responsible for a share of reimbursable TANF and Income Maintenance expenditures incurred by the Department of Job and Family Services for the State Fiscal Year. Under the funding formula created by this administrative code section, Summit County's mandated share of these programs will increase by \$54,200 in 2019.
- The recommend budget for the Board of Elections decreases by \$150 thousand for an odd year election cycle that does not include a gubernatorial or presidential election but continues to include the full use of electronic poll books. This comparison is to the 2017 original budget which covered a non-presidential, odd-year election. In 2017, the County spent just over \$1 million dollars purchasing and implementing electronic poll books which was used for the first time in November 2017's general election.

COUNTY OF SUMMIT

2019 BUDGET

Where the money comes from...

Revenues TOTAL \$537,936,120



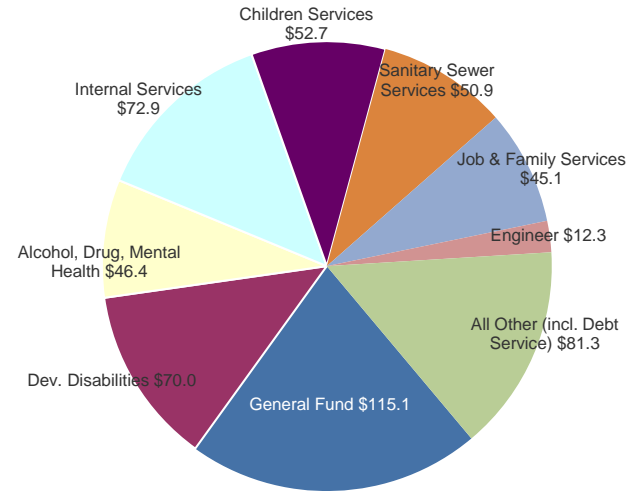
General Fund Revenues

Property Tax	\$18.2
Sales Tax	\$45.8
State Local Revenue Sharing	\$6.2
Property Transfer Tax	\$9.0
Casino Tax	\$3.2
Investment Earnings	\$4.5
Auditor/Recorder Fees	\$5.4
Clerk of Courts Fees	\$2.0
Other Fees and Charges	\$18.8

TOTAL: \$113,782,449

Where the money goes...

Expenditures TOTAL \$546,693,096



General Fund Expenditures

County Executive	\$9.2
Council	\$0.9
Fiscal Office	\$5.0
Clerk of Courts	\$3.3
All Courts	\$24.0
Adult Probation	\$3.9
Sheriff	\$32.6
Prosecutor	\$5.8
Board of Elections	\$5.3
Other	\$25.1

TOTAL: \$115,124,600 *

Amounts rounded, in millions

* The County General Fund budget appropriates \$2.0 million in reserve balances. The County projects to end 2019 with \$30.4 million in uncommitted General Fund reserves.



COUNTY OF SUMMIT

2019 BUDGET - REVENUES ALL FUNDS

<u>FUNDS</u>	<u>2019 ESTIMATED REVENUES</u>	<u>PERCENT OF TOTAL</u>
<i>General Fund</i>	\$ 113,782,449	21.15%
<i>Development Disabilities</i>	66,826,398	12.42%
<i>Alcohol, Drug & Mental Health</i>	43,629,988	8.11%
<i>Internal Service</i>	72,549,000	13.49%
<i>Children Services</i>	45,738,611	8.50%
<i>Sanitary Sewer Services</i>	51,931,404	9.65%
<i>Job & Family Services</i>	45,239,922	8.41%
<i>Engineer</i>	18,688,900	3.47%
<i>All Other Funds - Including Debt Service</i>	79,549,448	14.79%
TOTAL	\$ 537,936,120	100.00%



COUNTY OF SUMMIT

2019 BUDGET - TOTAL EXPENDITURES

<u>FUND</u>	<u>2019 ADOPTED BUDGET</u>	<u>PERCENT OF TOTAL</u>
<i>General Fund</i>	\$115,124,600	21.06%
<i>Board of Development Disabilities Fund</i>	70,035,389	12.81%
<i>Alcohol, Drug & Mental Health Board</i>	46,363,787	8.48%
<i>Internal Service Funds</i>	72,864,000	13.33%
<i>Children Services Board</i>	52,716,976	9.64%
<i>Sanitary Sewer Services</i>	50,944,600	9.32%
<i>Job & Family Services</i>	45,060,700	8.24%
<i>Motor Vehicle & Gas Tax Fund</i>	12,306,300	2.25%
<i>All Other Funds</i>	81,276,744	14.87%
TOTAL	\$546,693,096	100.00%



COUNTY OF SUMMIT

GENERAL FUND SUMMARY BY ORGANIZATION

<u>GENERAL FUND</u>		<u>2016 ACTUAL EXPENSES</u>	<u>2017 ACTUAL EXPENSES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 BUDGET TO 2018 BUDGET</u>	<u>PCT</u>
<i>Executive</i>	1113	\$ 383,883	\$ 408,428	424,850	421,195	1,039,700	614,850	144.7%
<i>Finance & Budget</i>	1114	413,978	482,471	489,206	488,114	435,900	-53,306	-10.9%
<i>Personnel</i>	1115	431,257	454,353	483,000	476,357	437,300	-45,700	-9.5%
<i>Law</i>	1117	832,104	921,408	940,352	934,888	947,000	6,648	.7%
<i>Purchasing</i>	1122	173,612	170,744	184,102	164,937	193,900	9,798	5.3%
<i>Communication</i>	1125	567,315	574,279	661,100	655,575	0	-661,100	-100.0%
<i>Administration</i>	1135	145,356	147,853	154,300	150,736	159,000	4,700	3.0%
<i>Physical Plants</i>	1136	3,343,410	3,412,051	3,622,088	3,615,494	3,596,200	-25,888	-.7%
<i>Development</i>	1139	351,838	354,737	337,500	320,136	393,300	55,800	16.5%
<i>Medical Examiner</i>	3107	1,589,581	1,824,674	1,902,800	1,836,461	1,948,700	45,900	2.4%
EXECUTIVE		\$ 8,232,332	\$ 8,750,997	9,199,298	9,063,893	9,151,000	-48,298	-.5%
<i>Council</i>	1009	745,136	856,077	884,300	841,477	885,600	1,300	.1%
COUNCIL		\$ 745,136	\$ 856,077	884,300	841,477	885,600	1,300	.1%
<i>Fiscal Office</i>	1205	4,726,561	4,836,411	5,024,300	4,925,251	5,039,000	14,700	.3%
<i>Data Processing</i>	1220	10,215	0	0	0	0	0	.0%
FISCAL OFFICE		\$ 4,736,776	\$ 4,836,411	5,024,300	4,925,251	5,039,000	14,700	.3%



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GENERAL FUND SUMMARY BY ORGANIZATION

<u>GENERAL FUND</u>		<u>2016 ACTUAL EXPENSES</u>	<u>2017 ACTUAL EXPENSES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 BUDGET TO 2018 BUDGET</u>	<u>PCT</u>
<i>Clerk of Courts</i>	2501	\$ 3,167,479	\$ 3,222,076	3,323,700	3,242,172	3,318,400	-5,300	-.2%
CLERK OF COURTS		\$ 3,167,479	\$ 3,222,076	3,323,700	3,242,172	3,318,400	-5,300	-.2%
<i>Court of Common Pleas</i>	2125	5,782,474	5,968,634	6,097,200	5,938,109	6,138,000	40,800	.7%
<i>Adult Probation</i>	3303	3,671,250	3,663,144	3,819,200	3,631,513	3,933,600	114,400	3.0%
<i>Psycho-Diagnostic</i>	3306	71,779	76,836	81,700	74,593	0	-81,700	-100.0%
COMMON PLEAS/ADULT PROB		\$ 9,525,503	\$ 9,708,613	9,998,100	9,644,215	10,071,600	73,500	.7%
<i>Attorney/Jury Fees</i>	2103	2,812,188	2,859,233	2,710,000	2,758,404	2,800,000	90,000	3.3%
<i>Grand Jury</i>	2139	66,460	65,363	69,000	63,276	69,000	0	.0%
COMMON PLEAS/OTHER		\$ 2,878,648	\$ 2,924,596	2,779,000	2,821,680	2,869,000	90,000	3.2%
<i>Domestic Relations Ct</i>	2305	2,607,894	2,839,956	2,798,302	2,790,620	2,795,200	-3,102	-.1%
DOMESTIC REL COURT		\$ 2,607,894	\$ 2,839,956	2,798,302	2,790,620	2,795,200	-3,102	-.1%



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GENERAL FUND SUMMARY BY ORGANIZATION

<u>GENERAL FUND</u>		<u>2016 ACTUAL EXPENSES</u>	<u>2017 ACTUAL EXPENSES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 BUDGET TO 2018 BUDGET</u>	<u>PCT</u>
<i>Probate Court</i>	2204	\$ 2,069,378	\$ 2,090,426	2,187,300	2,143,015	2,188,400	1,100	.1%
PROBATE COURT		\$ 2,069,378	\$ 2,090,426	2,187,300	2,143,015	2,188,400	1,100	.1%
<i>Court Of Appeals</i>	2005	90,941	99,088	102,100	84,340	135,700	33,600	32.9%
COURT OF APPEALS		\$ 90,941	\$ 99,088	102,100	84,340	135,700	33,600	32.9%
<i>Juvenile Court</i>	2402	3,817,668	4,089,481	4,080,138	4,100,077	3,856,000	-224,138	-5.5%
<i>Juvenile Probation</i>	3402	2,109,851	2,131,635	1,859,000	1,852,873	1,895,900	36,900	2.0%
<i>Juvenile Detention Center</i>	3405	3,017,290	2,977,014	3,416,600	3,410,539	3,388,200	-28,400	-.8%
JUVENILE COURT		\$ 8,944,809	\$ 9,198,129	9,355,738	9,363,489	9,140,100	-215,638	-2.3%
<i>Sheriff</i>	3001	8,864,611	9,663,668	9,828,706	9,710,568	9,864,200	35,494	.4%
<i>Sheriff-Jail</i>	3003	21,472,242	21,525,675	21,907,594	21,883,960	22,077,700	170,106	.8%
<i>Sheriff-Marine Patrol</i>	3007	41,107	42,256	43,931	43,780	44,000	69	.2%
<i>Sheriff-Court Security</i>	3012	618,557	644,603	646,800	629,972	662,800	16,000	2.5%
SHERIFF		\$ 30,996,517	\$ 31,876,203	32,427,031	32,268,281	32,648,700	221,669	.7%



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GENERAL FUND SUMMARY BY ORGANIZATION

<u>GENERAL FUND</u>		<u>2016 ACTUAL EXPENSES</u>	<u>2017 ACTUAL EXPENSES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 BUDGET TO 2018 BUDGET</u>	<u>PCT</u>
<i>Prosecutor-General Office</i>	2603	\$ 5,522,623	\$ 5,774,462	5,824,400	5,881,193	5,840,800	16,400	.3%
PROSECUTOR		\$ 5,522,623	\$ 5,774,462	5,824,400	5,881,193	5,840,800	16,400	.3%
<i>Human Resource Commission</i>	1401	180,091	189,018	194,300	191,800	198,900	4,600	2.4%
HRC		\$ 180,091	\$ 189,018	194,300	191,800	198,900	4,600	2.4%
<i>Veteran's Service Commission</i>	7330	2,652,345	2,369,791	2,907,500	2,624,796	3,042,700	135,200	4.7%
VETERANS		\$ 2,652,345	\$ 2,369,791	2,907,500	2,624,796	3,042,700	135,200	4.7%
<i>Bd Of Elections-General Office</i>	1600	5,286,092	4,510,847	5,494,705	5,464,497	5,273,400	-221,305	-4.0%
BOARD OF ELECTIONS		\$ 5,286,092	\$ 4,510,847	5,494,705	5,464,497	5,273,400	-221,305	-4.0%



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GENERAL FUND SUMMARY BY ORGANIZATION

<u>GENERAL FUND</u>		<u>2016 ACTUAL EXPENSES</u>	<u>2017 ACTUAL EXPENSES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 BUDGET TO 2018 BUDGET</u>	<u>PCT</u>
<i>Utilities</i>	1142	\$ 3,786,005	\$ 3,737,535	4,188,100	4,392,083	3,988,400	-199,700	-4.8%
<i>Bureau Inspection</i>	1145	182,121	190,178	171,848	169,818	225,000	53,152	30.9%
<i>County Muni Courts</i>	2708	760,096	780,061	799,062	798,979	886,900	87,838	11.0%
<i>Public Defender</i>	2711	545,800	559,400	570,600	570,600	619,500	48,900	8.6%
<i>Alt Corrections</i>	3153	5,863,722	5,921,097	6,021,100	5,921,097	6,321,500	300,400	5.0%
<i>Vital Statistics</i>	5006	0	0	8,152	8,152	7,000	-1,152	-14.1%
<i>Medically Fragile Children</i>	5009	1,034,359	1,062,977	1,163,500	1,338,414	1,238,900	75,400	6.5%
<i>Human Services Support</i>	7007	3,441,966	3,485,947	3,791,000	3,818,013	3,545,200	-245,800	-6.5%
<i>Insurance/Taxes</i>	8005	4,000,846	876,594	884,000	862,674	884,000	0	.0%
<i>Miscellaneous</i>	8016	572,419	607,541	652,000	603,712	652,000	0	.0%
<i>Victims</i>	8017	25,000	25,000	25,000	25,000	25,000	0	.0%
<i>Humane Society</i>	8207	25,000	25,000	25,000	25,000	25,000	0	.0%
<i>Agriculture (OSU Ext.)</i>	8209	237,077	118,387	119,800	118,789	154,800	35,000	29.2%
<i>Historical Society</i>	8211	51,000	51,000	51,000	51,000	51,000	0	.0%
<i>Soil & Water</i>	8213	171,900	171,900	171,900	171,900	171,900	0	.0%
<i>Transfer Out</i>	8499	3,218,835	2,826,180	3,300,000	3,300,000	3,730,000	430,000	13.0%
NON-OPERATING		\$ 23,916,147	\$ 20,438,796	21,942,062	22,175,231	22,526,100	584,038	2.7%
TOTAL		\$111,552,713	\$109,685,487	114,442,136	113,525,950	115,124,600	682,464	.6%



NON-GENERAL FUND SUMMARY

By FUND/ORGANIZATION

<u>NON-GENERAL FUNDS</u>	<u>FUND ORG</u>	2016 <u>ACTUAL EXPENSES</u>	2017 <u>ACTUAL EXPENSES</u>	2018 <u>ADJUSTED BUDGET</u>	2018 <u>ACTUAL EXPENSES</u>	2019 <u>ADOPTED BUDGET</u>	2019 <u>BUDGET TO 2018 BUDGET</u>	<u>PCT</u>	<u>ESTIMATED REVENUE</u>	<u>ESTIMATED RESERVE USE</u>
Hotel/Motel	10017-1307	\$ 70,026	\$ 77,914	\$ 105,100	\$ 83,290	\$ 107,500	2,400	2.3%	110,800	0
Delinquent Tax	10018-1310	63,974	71,389	200,000	69,025	200,000	0	.0%	200,000	0
Delinquent Tax - Non Prod Land	10018-1311	347,574	106,619	425,000	28,731	425,000	0	.0%	425,000	0
Recorder-Equipment	10020-1238	139,845	95,775	91,700	2,990	89,700	-2,000	-2.2%	80,000	9,700
R.E.D. Admin	10035-1313	67,687	70,776	87,200	72,870	89,200	2,000	2.3%	79,700	9,500
Tax Installment Plan Admin	10038-1324	80,676	82,383	97,400	70,353	66,800	-30,600	-31.4%	85,000	0
Sheriff IV-D Security	10124-3024	414,186	445,973	525,500	442,087	566,400	40,900	7.8%	566,400	0
Sheriff Police Rotary	10125-3025	7,825,497	7,774,240	8,313,280	7,686,177	8,209,900	-103,380	-1.2%	8,234,327	0
Sheriff Training Rotary	10126-3028	72,629	49,931	80,000	67,415	85,000	5,000	6.3%	55,000	30,000
Sheriff Foreclosure Rotary	10127-3029	598,989	529,649	148,500	138,245	148,100	-400	-.3%	225,000	0
Inmate Welfare	10131-3034	194,131	198,645	391,700	344,137	441,900	50,200	12.8%	350,000	91,900
Insurance Retention	10155-3030	88,495	144,703	245,000	75,415	222,500	-22,500	-9.2%	130,000	92,500
Consumer Affairs	10158-1154	191,275	215,154	218,600	187,447	214,200	-4,400	-2.0%	214,200	0
SBC Phone Comm-Pros	10161-2603	73,115	75,624	79,600	76,399	84,200	4,600	5.8%	84,200	0
SBC Phone Comm-Sh	10161-3003	505,722	465,735	480,800	478,300	488,600	7,800	1.6%	488,600	0
800MHz Maintenance	10163-3120	424,058	865,624	660,458	544,289	760,800	100,342	15.2%	686,400	74,400
800MHz County Radios	10164-3120	0	37,010	310,865	223,021	81,000	-229,865	-73.9%	100,000	0
Foreclosure TF-Fiscal	10168-1225	34,764	22,145	33,100	4	32,800	-300	-.9%	32,800	0
Foreclosure TF-Sheriff	10168-3014	151,576	75,029	151,500	133,039	88,100	-63,400	-41.8%	88,100	0
Foreclosure TF-TransOut	10168-8499	94,300	80,925	90,000	71,200	80,000	-10,000	-11.1%	80,000	0
Building Standards	10173-3104	3,004,730	3,138,880	3,302,600	3,285,646	4,083,000	780,400	23.6%	4,200,000	0
Engineer Community Rotary	10175-4210	124,465	65,849	170,000	59,932	150,000	-20,000	-11.8%	150,000	0
Expedited Foreclosures	10178-1228	117,511	286,803	226,700	110,187	178,200	-48,500	-21.4%	180,000	0
Clerk Courts Title	10180-1503	6,469,673	3,505,347	4,126,800	3,984,957	4,280,200	153,400	3.7%	4,400,000	0
Animal Control	20004-5060	967,530	937,735	1,104,600	972,706	1,132,500	27,900	2.5%	1,132,500	0
Animal Control-Audit	20004-5130	82,387	89,000	95,700	84,743	94,500	-1,200	-1.3%	94,500	0



NON-GENERAL FUND SUMMARY

By FUND/ORGANIZATION

NON-GENERAL FUNDS	FUND ORG	2016	2017	2018	2018	2019	2019	PCT	ESTIMATED REVENUE	2019 ESTIMATED RESERVE USE
		ACTUAL EXPENSES	ACTUAL EXPENSES	ADJUSTED BUDGET	ACTUAL EXPENSES	ADOPTED BUDGET	BUDGET TO 2018 BUDGET			
Sheriff Concealed Weapon	20007-3027	\$ 175,718	\$ 185,959	\$ 253,800	\$ 216,566	\$ 243,300	-10,500	-4.1%	175,000	68,300
JFS-Shared	20011-7103	12,303,941	10,757,322	10,575,800	10,461,399	10,148,500	-427,300	-4.0%	10,327,722	0
JFS-Family Support	20011-7105	14,969,666	17,639,999	18,063,800	18,078,363	18,823,400	759,600	4.2%	18,823,400	0
JFS-Child Adult	20011-7107	957,071	860,896	1,117,100	1,099,264	1,192,200	75,100	6.7%	1,192,200	0
JFS - Title XX TANF Services	20011-7125	10,047,711	9,809,566	10,891,700	11,113,050	10,225,000	-666,700	-6.1%	10,225,000	0
JFS-Title XX	20011-7127	17,878	0	0	0	0	0	.0%	0	0
JFS-Medicaid Enhancement	20011-7128	799,859	678,947	809,900	800,011	1,041,600	231,700	28.6%	1,041,600	0
JFS-Pass Thru	20011-7129	2,087,478	3,536,912	4,000,000	3,407,355	3,630,000	-370,000	-9.3%	3,630,000	0
JFS-WIA-Summit	20024-7152	2,733,730	970,752	270,000	99,155	0	-270,000	-100.0%	0	0
JFS-WIA-Medina	20024-7155	815,739	341,130	0	0	0	0	.0%	0	0
JFS-WIA One Stop Summit	20025-7152	0	146,626	160,674	165,168	0	-160,674	-100.0%	0	0
JFS-WIOA-CCMEP	20026-7152	257,054	378,425	0	0	0	0	.0%	0	0
Motor Vehicle Admin	20502-4105	2,409,355	1,746,857	2,493,968	2,243,588	1,975,800	-518,168	-20.8%	1,975,800	0
Motor Vehicle Maint	20502-4110	6,322,772	6,332,287	7,387,500	6,604,095	7,049,800	-337,700	-4.6%	7,049,800	0
Motor Vehicle Engineer	20502-4115	2,665,556	2,621,820	3,093,900	2,749,876	3,280,700	186,800	6.0%	9,663,300	0
Eng Drainage Maint 1	20505-4025	114,719	168,657	603,100	234,839	476,300	-126,800	-21.0%	325,000	151,300
Eng Drainage Maint 2	20508-4025	51,444	61,735	463,100	127,723	446,300	-16,800	-3.6%	290,000	156,300
Bath Twp Surface Water District	20510-4028	0	0	312,250	52,111	300,000	-12,250	-3.9%	360,000	0
Real Estate Assess	20560-1235	5,840,923	8,345,930	7,814,700	6,156,970	7,115,600	-699,100	-8.9%	6,700,000	415,600
DRETAC-Fiscal	20571-1316	2,489,720	2,546,134	3,303,179	2,540,237	2,122,800	-1,180,379	-35.7%	2,400,000	0
DRETAC-Pros	20572-2616	1,038,243	1,232,612	1,441,306	1,257,475	1,299,800	-141,506	-9.8%	800,000	499,800
DRETAC-Foreclosures	20573-2615	128,901	390,414	1,060,842	533,065	100,000	-960,842	-90.6%	1,100,000	0
Tax Certif Admin	20574-1319	285,161	826,787	585,200	342,231	517,400	-67,800	-11.6%	370,000	147,400
Children's Services	20603-7407	48,261,350	47,960,149	52,133,399	48,740,456	52,716,976	583,577	1.1%	45,738,611	6,978,365
ADAMH	20704-5335	42,560,356	45,430,368	48,195,751	44,705,723	46,363,787	-1,831,964	-3.8%	43,629,988	2,733,799
DD-Operating	20801-5210	69,430,850	71,076,652	70,454,711	65,703,515	69,877,409	-577,302	-.8%	66,668,418	3,208,991



NON-GENERAL FUND SUMMARY

By FUND/ORGANIZATION

<u>NON-GENERAL FUNDS</u>	<u>FUND ORG</u>	<u>2016 ACTUAL EXPENSES</u>	<u>2017 ACTUAL EXPENSES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENSES</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 BUDGET TO 2018 BUDGET</u>	<u>PCT</u>	<u>ESTIMATED REVENUE</u>	<u>ESTIMATED RESERVE USE</u>
DD-Consol Don	20813-5210	\$ 91,436	\$ 61,298	\$ 115,000	\$ 51,735	\$ 157,980	42,980	37.4%	157,980	0
JVCT Donations	21972-2403	9,195	5,776	5,000	5,019	5,000	0	.0%	5,000	0
CDBG Admin	22018-6108	171,091	171,925	206,400	196,139	186,600	-19,800	-9.6%	186,600	0
CDBG Housing Rehab	22018-6114	488,265	479,614	1,323,700	718,451	642,000	-681,700	-51.5%	642,000	0
CDBG Housing Rehab Loans	22018-6119	51,250	102,500	100,000	51,250	100,000	0	.0%	100,000	0
Land Reutilization Admin	22030-6051	83,460	84,965	109,800	24,889	101,000	-8,800	-8.0%	35,000	66,000
CDBG Home Trust	22036-6154	599,484	219,917	970,845	284,807	405,000	-565,845	-58.3%	405,000	0
CDBG Home Admin	22036-6157	29,876	30,424	142,805	123,675	44,000	-98,805	-69.2%	44,000	0
Akron Lead Reduction	22038-6159	0	4,374	232	0	0	-232	-100.0%	0	0
Hazard Materials	23192-3112	77,136	165,337	155,619	141,512	124,744	-30,875	-19.8%	110,500	14,244
Issue II	23247-4207	55,153	79,223	81,600	80,889	80,800	-800	-1.0%	80,000	800
Sheriff-DUI	25083-3051	5,205	0	40,000	0	40,000	0	.0%	5,000	35,000
Sheriff-DARE	25372-3051	178,123	199,003	212,200	193,829	221,500	9,300	4.4%	221,500	0
Sheriff-Juvenile	25511-3051	25,605	15,637	31,500	22,242	38,600	7,100	22.5%	16,000	22,600
Sheriff-Juvenile North	25531-3051	11,892	3,961	31,100	5,501	38,000	6,900	22.2%	16,000	22,000
Sheriff-Senior	25595-3051	260	0	3,000	8,000	0	-3,000	-100.0%	0	0
Sheriff-CPT	25709-3051	11,694	33,158	55,000	5,511	100,000	45,000	81.8%	150,000	0
Emergency Mgmt	26003-3551	597,875	592,905	630,200	602,776	635,800	5,600	.9%	602,787	33,013
Probation Service	27333-3325	238,238	240,847	503,966	299,853	433,800	-70,166	-13.9%	280,000	153,800
Dom Viol Trust-COC	28270-3201	49,717	44,492	60,000	47,888	60,000	0	.0%	60,000	0
Dom Viol Trust-Probate	28270-3503	51,663	52,326	60,000	50,150	60,000	0	.0%	60,000	0
Pros-CSEA	28431-7503	8,241,474	8,499,391	9,009,400	8,553,907	9,161,400	152,000	1.7%	9,199,213	0
Clerk Courts Comp	28505-2517	705,764	749,580	732,800	616,979	684,800	-48,000	-6.6%	684,800	0
Juvenile Ct Computer	28519-2415	9,519	15,000	15,000	14,991	15,000	0	.0%	15,000	0
Probate Court-Computer	28522-2211	182,287	184,297	291,700	254,573	241,100	-50,600	-17.3%	160,000	81,100
Enterprise Zone	28613-6203	6,142	2,252	5,000	1,000	2,500	-2,500	-50.0%	2,500	0



NON-GENERAL FUND SUMMARY

By FUND/ORGANIZATION

<u>NON-GENERAL FUNDS</u>	<u>FUND ORG</u>	<u>2016 ACTUAL EXPENSES</u>	<u>2017 ACTUAL EXPENSES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENSES</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 BUDGET TO 2018 BUDGET</u>	<u>PCT</u>	<u>ESTIMATED REVENUE</u>	<u>2019 ESTIMATED RESERVE USE</u>
Medical Examiner Lab	28625-3110	\$ 301,745	\$ 371,202	\$ 506,700	\$ 386,725	\$ 394,800	-111,900	-22.1%	375,000	19,800
Juv Court Title IV-E	28637-3409	580,179	456,253	812,900	516,468	662,800	-150,100	-18.5%	662,800	0
Juv Court Title IV-E Maint	28637-3441	217,469	302,544	175,400	133,937	191,000	15,600	8.9%	191,000	0
Juv Court Driver Interv	28640-3442	10,123	6,800	15,400	7,200	10,400	-5,000	-32.5%	10,400	0
Juv Court Legal Research	28644-2411	4,636	6,286	15,000	15,541	15,000	0	.0%	5,000	10,000
Juv Court Special Projects	28646-2417	67,534	61,494	70,000	77,500	50,000	-20,000	-28.6%	40,000	10,000
Juv Court Clerk Fees	28647-2403	3,935	3,008	10,000	2,745	10,000	0	.0%	10,000	0
Probate Court-Mental Health	28668-2217	77,955	77,408	100,000	81,282	75,000	-25,000	-25.0%	75,000	0
Dom Rel Ct Legal Research	28672-2306	0	22,639	50,000	1,282	50,000	0	.0%	20,000	30,000
Dom Rel Ct Special Projects	28674-2309	283,002	289,901	333,353	248,329	292,500	-40,853	-12.3%	300,000	0
Comm Pleas Legal Research	28682-2126	55,720	67,276	125,000	54,270	153,800	28,800	23.0%	80,000	73,800
Comm Pleas Special Projects	28684-2140	731,870	833,699	1,749,337	1,065,204	1,723,500	-25,837	-1.5%	900,000	823,500
Akron Zoological Park Levy	28721-8051	8,445,934	8,547,020	8,697,121	8,697,121	8,824,100	126,979	1.5%	8,824,100	0
Sheriff-911Wireless	28730-3155	0	36,000	180,000	147,497	35,000	-145,000	-80.6%	110,000	0
Law Library	28733-2148	366,730	344,396	396,975	352,762	373,200	-23,775	-6.0%	310,000	63,200
General Obligation Debt	30620-8301	8,917,244	10,651,014	10,664,100	9,923,452	10,756,400	92,300	.9%	10,376,622	379,778
Capital Projects Admin	40010-8116	258,256	275,046	280,600	268,345	286,900	6,300	2.2%	286,900	0
DOES-Sewer	50001-8510	44,533,261	46,501,020	61,432,347	54,294,313	50,944,600	-10,487,747	-17.1%	51,931,404	0
DOES-Sewer Debt	50051-8510	8,008,396	7,007,358	9,250,000	9,192,080	8,400,000	-850,000	-9.2%	8,400,000	0
Office Services	60005-8753	966,117	1,081,601	1,324,700	947,221	1,353,000	28,300	2.1%	1,353,000	0
Workers Comp	60008-8756	2,352,858	1,793,601	3,698,200	2,223,095	3,415,000	-283,200	-7.7%	3,100,000	315,000
Employee Hosp	60011-8759	40,202,569	44,916,060	55,771,300	54,745,374	56,979,300	1,208,000	2.2%	56,979,300	0
Employee Hosp - SLR	60012-8759	153,748	1,380,345	2,122,000	2,120,059	1,500,000	-622,000	-29.3%	1,500,000	0
Property & Casualty Insurance	60015-8763	193,931	243,305	349,800	209,753	1,512,500	1,162,700	332.4%	1,512,500	0
Telephone	60017-8765	966,124	1,176,059	1,647,800	1,416,254	1,604,500	-43,300	-2.6%	1,604,500	0
Internal Audit	60020-8768	653,140	627,766	717,900	607,683	675,300	-42,600	-5.9%	675,300	0



NON-GENERAL FUND SUMMARY

By FUND/ORGANIZATION

<u>NON-GENERAL FUNDS</u>	<u>FUND ORG</u>	<u>2016 ACTUAL EXPENSES</u>	<u>2017 ACTUAL EXPENSES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENSES</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 BUDGET TO 2018 BUDGET</u>	<u>PCT</u>	<u>ESTIMATED REVENUE</u>	<u>2019 ESTIMATED RESERVE USE</u>
Geographic Information Systems	60021-8769	\$ 466,654	\$ 520,770	\$ 843,700	\$ 568,270	\$ 884,400	40,700	4.8%	884,400	0
Information Technology	60025-8773	3,881,086	3,799,628	4,836,600	4,300,501	4,940,000	103,400	2.1%	4,940,000	0
Soil Water	93250-9530	394,535	445,769	488,700	449,449	529,100	40,400	8.3%	499,200	29,900
TOTAL OTHER FUNDS		\$384,036,564	\$397,439,257	\$448,804,182	\$412,134,124	\$431,568,496	-17,235,686	-3.8%	424,153,671	16,851,390



COUNTY OF SUMMIT

GENERAL FUND EXPENDITURES BY OFFICEHOLDER

<u>OFFICE</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2019 ADOPTED BUDGET</u>	<u>PERCENT CHANGE</u>
EXECUTIVE	\$ 9,199,298	\$ 9,151,000	-5%
COUNCIL	884,300	885,600	.1%
FISCAL OFFICE	5,024,300	5,039,000	.3%
CLERK OF COURTS	3,323,700	3,318,400	-.2%
COMMON PLEAS/ADULT PROB	9,998,100	10,071,600	.7%
COMMON PLEAS/OTHER	2,779,000	2,869,000	3.2%
DOMESTIC REL COURT	2,798,302	2,795,200	-.1%
PROBATE COURT	2,187,300	2,188,400	.1%
COURT OF APPEALS	102,100	135,700	32.9%
JUVENILE COURT	9,355,738	9,140,100	-2.3%
SHERIFF	32,427,031	32,648,700	.7%
PROSECUTOR	5,824,400	5,840,800	.3%
HRC	194,300	198,900	2.4%
VETERANS	2,907,500	3,042,700	4.7%
BOARD OF ELECTIONS	5,494,705	5,273,400	-4.0%
TOTAL OPERATING	\$ 92,500,074	\$ 92,598,500	.1%
NON-OPERATING	21,942,062	22,526,100	2.7%
TOTAL NON-OPERATING	\$ 21,942,062	\$ 22,526,100	2.7%
TOTAL	\$114,442,136	\$115,124,600	.6%



COUNTY OF SUMMIT

2019 GENERAL FUND BUDGET EXPENDITURES BY TYPE

	<u>2018 ADJUSTED BUDGET</u>	<u>2019 ADOPTED BUDGET</u>	<u>PERCENT CHANGE</u>
<i>Salaries</i>	\$ 55,467,514	\$ 55,498,000	.1%
<i>Fringe Benefits</i>	20,543,496	20,792,400	1.2%
<i>Professional Services</i>	4,883,476	4,613,000	-5.5%
<i>Internal Services</i>	1,373,920	1,312,700	-4.5%
<i>Supplies & Materials</i>	1,208,480	1,172,400	-3.0%
<i>Travel & Continuing Education</i>	125,900	126,100	.2%
<i>Vehicle & Fuel Repair</i>	282,700	307,800	8.9%
<i>Contract Services</i>	12,562,826	13,148,100	4.7%
<i>Utilities</i>	3,630,705	3,500,600	-3.6%
<i>Insurance</i>	624,000	624,000	.0%
<i>Rents & Leases</i>	618,295	547,600	-11.4%
<i>Advertising & Printing</i>	140,800	168,900	20.0%
<i>Grants & Subsidies</i>	7,355,691	7,188,200	-2.3%
<i>Equipment</i>	114,478	158,200	38.2%
<i>Other</i>	2,209,856	2,236,600	1.2%
<i>Transfers Out</i>	3,300,000	3,730,000	13.0%
TOTAL	\$114,442,136	\$115,124,600	.6%



COUNTY OF SUMMIT

GENERAL FUND, SPECIAL REVENUE FUNDS, DEBT SERVICE FUNDS & CAPITAL PROJECTS FUNDS

EXPENDITURE ANALYSIS BY FUND 2016 THROUGH 2019 (MAJOR FUNDS)

<u>FUND</u>	<u>2016 ACTUAL EXPENSE</u>	<u>2017 ACTUAL EXPENSE</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENSE</u>	<u>2019 ADOPTED BUDGET</u>
<i>General Fund</i>	\$111,552,713	\$109,685,487	\$114,442,136	\$113,525,950	\$115,124,600
<i>Animal Control Fund</i>	1,049,917	1,026,734	1,200,300	1,057,450	1,227,000
<i>Real Estate Assessment Fund</i>	5,840,923	8,345,930	7,814,700	6,156,970	7,115,600
<i>Sheriff Police Rotary Fund</i>	7,825,497	7,774,240	8,313,280	7,686,177	8,209,900
<i>Child Support Enforcement Fund</i>	8,241,474	8,499,391	9,009,400	8,553,907	9,161,400
<i>Vehicle Title Administration Fund</i>	6,469,673	3,505,347	4,126,800	3,984,957	4,280,200
<i>Job & Family Services</i>	44,733,073	44,742,149	45,888,974	45,223,766	45,060,700
<i>Sanitary Sewer Services</i>	44,533,261	46,501,020	61,432,347	54,294,313	50,944,600
<i>Motor Vehicle & Gas Tax Fund</i>	11,397,683	10,700,963	12,975,368	11,597,560	12,306,300
<i>Development Grants</i>	1,423,425	1,093,719	2,853,782	1,399,211	1,478,600
<i>Board of Development Disabilities Fund</i>	69,522,286	71,137,950	70,569,711	65,755,250	70,035,389
<i>Children Services Board</i>	48,261,350	47,960,149	52,133,399	48,740,456	52,716,976
<i>Alcohol, Drug & Mental Health Board</i>	42,560,356	45,430,368	48,195,751	44,705,723	46,363,787
<i>Internal Service Funds</i>	49,836,228	55,539,135	71,312,000	67,138,211	72,864,000
<i>Debt Service Funds</i>	16,925,640	17,658,372	19,914,100	19,115,532	19,156,400
<i>All Other Funds</i>	25,415,778	27,523,790	33,064,270	26,724,641	30,647,644
TOTAL	\$495,589,277	\$507,124,745	\$563,246,319	\$525,660,074	\$546,693,096



COUNTY OF SUMMIT

GENERAL FUND, SPECIAL REVENUE FUNDS, DEBT SERVICE FUNDS & CAPITAL PROJECT FUNDS

EXPENDITURE ANALYSIS BY CATEGORY 2016 THROUGH 2019 (MAJOR FUNDS)

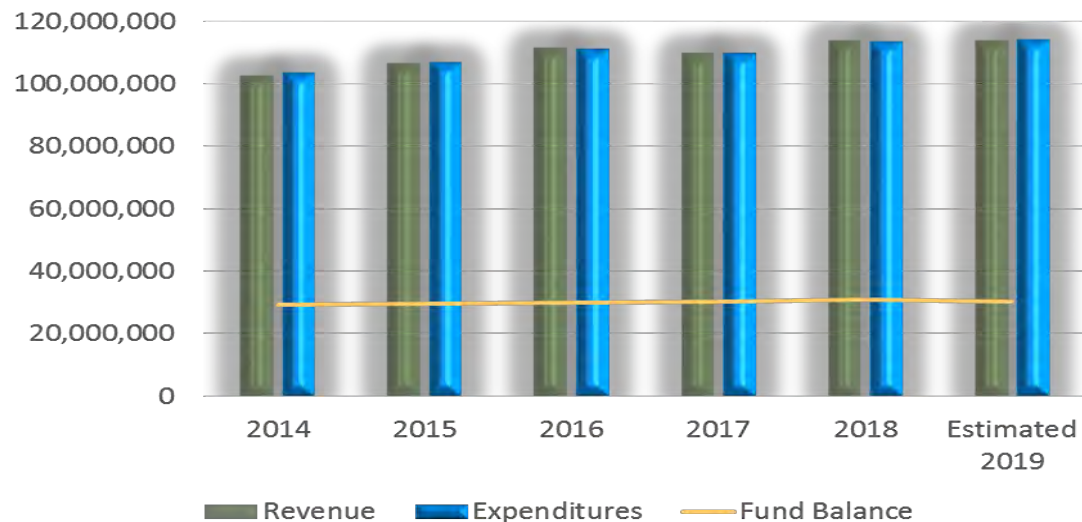
<u>DESCRIPTION</u>	<u>2016 ACTUAL EXPENSE</u>	<u>2017 ACTUAL EXPENSE</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENSE</u>	<u>2019 ADOPTED BUDGET</u>
Salaries	\$148,551,077	\$150,020,303	\$155,699,031	\$151,144,391	\$155,624,253
Fringe Benefits	59,950,041	60,651,915	62,853,652	58,854,036	65,144,204
Professional Services	5,680,434	6,168,349	7,073,819	6,517,610	6,502,406
Internal Services	4,427,315	4,434,180	5,237,900	4,328,405	4,989,600
Supplies & Materials	5,876,820	5,940,982	7,936,852	6,137,050	7,188,913
Travel & Continuing Education	1,359,221	1,296,262	1,674,531	1,267,898	1,603,555
Vehicle & Fuel Repair	1,039,893	934,506	1,519,300	1,003,538	1,582,100
Contract Services	146,290,418	150,105,739	162,492,664	153,722,677	161,637,775
Utilities	6,055,507	6,165,162	7,506,797	6,877,251	7,368,700
Insurance	41,958,940	47,373,180	60,071,153	57,332,375	61,927,518
Rents & Leases	1,839,258	1,913,005	2,231,601	2,191,527	2,133,285
Advertising & Printing	561,910	501,105	973,125	557,810	721,900
Grants & Subsidies	7,981,774	7,427,755	9,899,036	8,460,580	8,487,900
Equipment	1,875,518	1,728,537	2,807,691	1,898,443	2,668,710
Capital Outlay	1,746,906	2,541,131	3,622,317	1,076,117	550,000
Debt Service	16,925,640	17,658,372	19,914,100	19,115,532	19,040,600
Other	25,431,165	24,512,634	28,278,862	24,123,359	24,995,677
Transfers Out	18,037,441	17,751,628	23,453,889	21,051,474	14,526,000
TOTAL	\$495,589,277	\$507,124,745	\$563,246,319	\$525,660,074	\$546,693,096



2019 PROJECTED FUND BALANCE GENERAL FUND

The unencumbered fund balance in the General Fund at the end of the year 2018 was \$5,490,495. For budgeting purposes, it is the goal of the County to maintain a carryover unencumbered fund balance in the General Fund and Budget Stabilization Fund of no less than 17.3% of the budgeted operating expenditures for the year. The County maintains a Budget Stabilization Fund to be used only in emergency situations. The balance in the Budget Stabilization Fund is projected to remain at \$25,325,501.00 at year-end 2019. By regulation of the Ohio Revised Code, these funds are not to be certified by the Budget Commission of the County as an available source of funds until they are actually needed for an emergency situation. For 2019, the targeted balance would be \$19,753,469 (17.3% of \$114,181,906) with the actual projected balance totalling \$30,416,539. The following chart summarizes historical General Fund revenue, expenditures and fund balance of the County:

	2014	2015	2016	2017	2018	Estimated 2019
Receipts	\$103,481,955	\$106,749,715	\$111,231,866	\$109,854,593	\$113,643,904	\$113,782,449
Expenditures	\$102,597,369	\$106,469,184	\$111,552,713	\$109,685,487	\$113,525,950	\$114,181,906
Outstanding Encumbrances	\$3,656,429	\$3,635,769	\$3,014,075	\$2,785,360	\$2,500,618	\$2,500,618
Available Fund Balance	\$29,413,442	\$29,714,633	\$30,015,480	\$30,413,299	\$30,815,996	\$30,416,539
Budget Stabilization Fund Balance	\$25,325,501	\$25,325,501	\$25,325,501	\$25,325,501	\$25,325,501	\$25,325,501
Ending General Fund Unencumbered Balance	\$4,087,941	\$4,389,132	\$4,689,979	\$5,087,798	\$5,490,495	\$5,091,038
Fund Balance % of Revenues	28.4%	27.8%	27.0%	27.7%	27.1%	26.7%
Fund Balance % of Expenditures	28.7%	27.9%	26.9%	27.7%	27.1%	26.6%



A projection of the December 31, 2019 carryover balances of all operating funds along with the Debt Service Fund and the Capital Improvements Fund is presented on the following page.



COUNTY OF SUMMIT

GENERAL FUND, SPECIAL REVENUE FUNDS, DEBT SERVICE & CAPITAL PROJECT FUNDS PROJECTED FUND BALANCES - DECEMBER 31, 2019 (MAJOR FUNDS)

<u>FUND</u>	<u>1/1/2019 BEGINNING BALANCE</u>	<u>PLUS PROJECTED REVENUE</u>	<u>AVAILABLE BALANCE</u>	<u>LESS BUDGETED EXPENSES</u>	<u>12/31/2019 ENDING BALANCE</u>	<u>% CHANGE</u>
<i>General Fund</i>	\$ 5,490,495	\$ 113,782,449	\$ 119,272,944	\$115,124,600	\$ 4,148,344	-24.4%
<i>Animal Control Fund</i>	-9,234	1,227,000	1,217,766	1,227,000	-9,234	.0%
<i>Real Estate Assessment Fund</i>	2,156,140	6,700,000	8,856,140	7,115,600	1,740,540	-19.3%
<i>Sheriff Police Rotary Fund</i>	-1,054,371	8,234,327	7,179,955	8,209,900	-1,029,945	-2.3%
<i>Child Support Enforcement Fund</i>	-132,860	9,199,213	9,066,353	9,161,400	-95,047	-28.5%
<i>Vehicle Title Administration Fund</i>	4,896,908	4,400,000	9,296,908	4,280,200	5,016,708	2.4%
<i>Job & Family Services</i>	-693,665	45,239,922	44,546,257	45,060,700	-514,443	-25.8%
<i>Environmental Services - Sewer Funds</i>	14,720,771	51,931,404	66,652,175	50,944,600	15,707,575	6.7%
<i>Motor Vehicle & Gas Tax Fund</i>	2,576,507	18,688,900	21,265,407	12,306,300	8,959,107	247.7%
<i>Development Grants</i>	-491,084	1,412,600	921,516	1,478,600	-557,084	13.4%
<i>Board of Development Disabilities Fund</i>	44,408,856	66,826,398	111,235,254	70,035,389	41,199,865	-7.2%
<i>Children Services Board</i>	14,541,358	45,738,611	60,279,969	52,716,976	7,562,993	-48.0%
<i>Alcohol, Drug & Mental Health Board</i>	38,513,315	43,629,988	82,143,303	46,363,787	35,779,516	-7.1%
<i>Internal Service Funds</i>	21,773,689	72,549,000	94,322,689	72,864,000	21,458,689	-1.4%
<i>Debt Service Funds</i>	3,713,382	18,776,622	22,490,004	19,156,400	3,333,604	-10.2%
<i>All Other Funds</i>	15,821,425	29,599,687	45,421,112	30,647,644	14,773,468	-6.6%
TOTAL	\$166,231,634	\$ 537,936,120	\$ 704,167,754	\$546,693,096	\$157,474,658	



**ALL FUNDS SOURCES AND USES - SUMMARY OF REVENUES AND EXPENDITURES
2016 - 2019**

	2016 <u>ACTUAL</u>	2017 <u>ACTUAL</u>	2018 <u>PROJECTED</u>	2018 <u>ACTUAL</u>	2019 <u>PROJECTED</u>
SOURCES OF FUNDS:					
Revenues					
Taxes:					
Sales Taxes	\$46,344,338	\$46,537,446	\$44,684,043	\$44,817,257	\$45,825,646
Property Taxes	136,276,508	137,928,789	138,677,133	142,079,819	141,126,066
Permissive Taxes	4,153,941	4,132,457	4,215,475	4,178,844	6,742,500
Other Taxes	10,706,153	11,636,002	11,806,383	12,261,064	12,261,065
Licenses & Permits	832,484	836,629	1,048,300	824,979	1,045,000
Intergovernmental Revenue	110,862,495	112,764,458	113,054,454	113,350,386	116,571,716
Charges for Services	131,285,576	140,638,795	144,806,909	144,772,907	156,220,773
Fines & Forfeitures	1,252,480	1,148,983	1,208,654	1,143,786	1,184,513
Interest Income	3,101,718	3,531,631	3,486,200	4,404,838	4,641,900
Miscellaneous Revenue	<u>41,909,789</u>	<u>35,529,271</u>	<u>33,409,268</u>	<u>45,915,693</u>	<u>40,656,433</u>
Total Revenues	<u>\$486,725,482</u>	<u>\$494,684,461</u>	<u>\$496,396,819</u>	<u>\$513,749,574</u>	<u>\$526,275,612</u>
Other Financing Sources	<u>15,739,185</u>	<u>11,717,175</u>	<u>14,775,105</u>	<u>16,756,599</u>	<u>11,660,508</u>
TOTAL FINANCIAL SOURCES	<u>\$502,464,666</u>	<u>\$506,401,636</u>	<u>\$511,171,924</u>	<u>\$530,506,173</u>	<u>\$537,936,120</u>
USES OF FUNDS:					
Expenditures/Expenses					
General Govt. Services	\$91,883,731	\$97,643,898	\$104,947,700	\$108,998,433	\$116,497,900
Public Safety	56,903,382	57,802,640	59,041,000	58,166,999	60,349,144
Judicial	31,761,658	33,179,589	34,747,053	33,250,780	34,705,000
Community Services	59,202,073	60,972,717	63,088,350	69,466,247	67,321,100
Transportation	11,397,683	10,700,963	11,949,800	11,649,670	12,606,300
Human Services	222,595,591	227,263,022	233,922,461	222,991,664	233,515,552
Debt Service	<u>16,925,640</u>	<u>17,658,372</u>	<u>18,664,100</u>	<u>19,115,532</u>	<u>19,040,600</u>
Total Expenditures/Expenses	<u>\$490,669,758</u>	<u>\$505,221,201</u>	<u>\$526,360,464</u>	<u>\$523,639,325</u>	<u>\$544,035,596</u>
Other Financing Uses	<u>4,919,519</u>	<u>1,903,544</u>	<u>2,796,500</u>	<u>2,020,749</u>	<u>2,657,500</u>
TOTAL FINANCIAL USES	<u>\$495,589,277</u>	<u>\$507,124,745</u>	<u>\$529,156,964</u>	<u>\$525,660,074</u>	<u>\$546,693,096</u>
SOURCES OVER (UNDER) USES *	<u>\$6,875,389</u>	<u>(\$723,109)</u>	<u>(\$17,985,040)</u>	<u>\$4,846,099</u>	<u>(\$8,756,976)</u>

* Negative balances anticipate use of fund reserves.



2019 PROJECTED CASH FLOW GENERAL FUND

REVENUE	1st <u>Quarter</u>	2nd <u>Quarter</u>	3rd <u>Quarter</u>	4th <u>Quarter</u>	<u>Total</u>
Taxes	\$12,976,859	\$24,427,029	\$24,427,029	\$14,503,548	\$76,334,465
Intergovernmental					
Receipts	\$2,144,253	\$2,590,972	\$2,144,253	\$2,054,909	\$8,934,387
Licenses & Permits	\$7,220	\$15,580	\$7,220	\$7,980	\$38,000
Fines & Forfeitures	\$140,878	\$140,878	\$140,878	\$140,878	\$563,513
Charges For Services	\$2,660,077	\$3,694,551	\$5,615,717	\$2,807,859	\$14,778,203
Other Financing Sources	\$0	\$0	\$0	\$0	\$0
Other Revenue	<u>\$3,677,487</u>	<u>\$3,546,148</u>	<u>\$2,758,115</u>	<u>\$3,152,131</u>	<u>\$13,133,881</u>
Total Revenue	<u>\$21,606,773</u>	<u>\$34,415,158</u>	<u>\$35,093,212</u>	<u>\$22,667,306</u>	<u>\$113,782,449</u>
EXPENDITURES	1st <u>Quarter</u>	2nd <u>Quarter</u>	3rd <u>Quarter</u>	4th <u>Quarter</u>	<u>Total</u>
PERSONNEL EXPENDITURES					
Salaries & Wages					
Elected Officials	\$302,151	\$341,562	\$354,699	\$315,288	\$1,313,700
Employees	<u>\$13,925,365</u>	<u>\$11,920,546</u>	<u>\$13,925,365</u>	<u>\$14,413,024</u>	<u>\$54,184,300</u>
WAGES	\$14,227,516	\$12,262,108	\$14,280,064	\$14,728,312	\$55,498,000
FRINGE BENEFITS	\$5,343,647	\$4,574,328	\$5,343,647	\$5,530,778	\$20,792,400
OPERATIONAL EXPENDITURES	\$5,952,096	\$6,944,112	\$5,952,096	\$5,952,096	\$24,800,400
UTILITIES & LEASES	\$934,680	\$747,744	\$654,276	\$778,900	\$3,115,600
GOVERNMENT SUBSIDIES	<u>\$1,201,002</u>	<u>\$3,821,370</u>	<u>\$545,910</u>	<u>\$5,349,918</u>	<u>\$10,918,200</u>
Total Expenditures	<u>\$27,658,941</u>	<u>\$28,349,662</u>	<u>\$26,775,993</u>	<u>\$32,340,004</u>	<u>\$115,124,600</u>
Expend. (Over)/Under Revenues	(\$6,052,168)	\$6,065,496	\$8,317,219	(\$9,672,699)	(\$1,342,151)



FULL-TIME EMPLOYEES BUDGETED 2014-2019

<u>DEPARTMENT</u>	<u>2014 BUDGETED</u>	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Board of Elections</i>	34.00	36.00	36.00	36.00	38.00	38.00
<i>Clerk of Courts</i>	92.00	89.00	84.50	79.50	77.50	77.50
<i>Council</i>	15.00	15.00	15.00	15.00	15.00	15.00
<i>Engineer</i>	107.64	104.64	102.64	99.64	100.64	100.64
<i>Executive</i>	174.74	174.24	168.91	171.68	175.34	175.74
<i>Fiscal Office</i>	159.00	162.00	145.00	149.00	147.50	148.70
<i>Human Resource Commission</i>	4.00	4.00	4.00	4.00	4.00	4.00
<i>Information Technology</i>	3.00	3.00	30.50	29.31	30.15	28.40
<i>Internal Audit</i>	8.00	7.50	8.00	8.00	8.00	7.00
<i>Job & Family Services</i>	356.24	368.35	367.83	380.14	383.95	386.86
<i>Judicial</i>	325.50	319.61	312.61	315.80	315.01	308.30
<i>Prosecutor</i>	199.43	199.05	196.12	196.09	196.77	193.62
<i>Sanitary Sewer Systems</i>	134.56	131.56	134.22	135.19	141.21	140.61
<i>Sheriff</i>	404.50	408.13	408.89	409.12	408.00	406.00
<i>Social</i>	919.50	871.00	865.00	821.50	765.50	651.00
Total - All Functions	2,937.11	2,893.06	2,879.22	2,849.97	2,806.56	2,681.36
<i>General Fund:</i>	973.35	959.18	936.48	934.22	932.57	926.55
<i>All Other Funds:</i>	1,963.76	1,933.88	1,942.74	1,915.75	1,874.00	1,754.80
Total All Funds:	2,937.11	2,893.06	2,879.22	2,849.97	2,806.56	2,681.36

FT_EmployeesBudgeted 10/23/18 14.57.46



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

REVENUE PROJECTIONS



COUNTY OF SUMMIT

GENERAL FUND, SPECIAL REVENUE FUNDS, DEBT SERVICE FUNDS & CAPITAL PROJECT FUNDS

REVENUE ANALYSIS BY FUND 2016 THROUGH 2019 (MAJOR FUNDS)

<u>FUND</u>	<u>2016 ACTUAL REVENUE</u>	<u>2017 ACTUAL REVENUE</u>	<u>2018 PROJECTED REVENUE</u>	<u>2018 ACTUAL REVENUE</u>	<u>2019 PROJECTED REVENUE</u>
<i>General Fund</i>	\$111,231,866	\$109,854,593	\$ 109,199,387	\$113,643,904	\$ 113,782,449
<i>Animal Control Fund</i>	1,048,697	1,026,357	1,098,800	1,056,998	1,227,000
<i>Real Estate Assessment Fund</i>	6,213,854	6,312,305	6,400,000	6,815,293	6,700,000
<i>Sheriff Police Rotary Fund</i>	7,555,577	7,331,789	7,553,000	7,597,633	8,234,327
<i>Child Support Enforcement Fund</i>	7,961,420	8,362,531	8,910,800	8,603,616	9,199,213
<i>Vehicle Title Administration Fund</i>	4,373,687	4,441,673	4,000,000	4,470,931	4,400,000
<i>Job & Family Services</i>	44,609,595	45,358,182	43,573,551	44,681,756	45,239,922
<i>Environmental Services - Sewer Funds</i>	45,289,919	46,314,727	47,309,570	49,854,931	51,931,404
<i>Motor Vehicle & Gas Tax Fund</i>	16,324,603	16,569,714	15,650,014	16,973,818	18,688,900
<i>Development Grants</i>	1,685,204	1,084,496	1,320,050	1,309,428	1,412,600
<i>Board of Development Disabilities Fund</i>	70,120,672	65,634,902	64,406,480	65,879,226	66,826,398
<i>Children Services Board</i>	44,066,376	45,502,288	44,192,678	48,161,304	45,738,611
<i>Alcohol, Drug & Mental Health Board</i>	42,539,942	43,206,036	41,891,696	44,016,495	43,629,988
<i>Internal Service Funds</i>	52,468,450	60,750,838	55,389,900	64,888,611	71,036,500
<i>Debt Service Funds</i>	18,505,460	15,867,811	18,645,685	19,601,591	18,776,622
<i>All Other Funds</i>	28,469,346	28,783,395	27,736,871	32,950,639	31,112,187
TOTAL	\$502,464,666	\$506,401,636	\$ 497,278,482	\$530,506,173	\$ 537,936,120



COUNTY OF SUMMIT 2019 BUDGET

General Fund Revenue

		<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 FINAL CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>OFFICIAL 2019 CERTIFICATE</u>
TAXES						
11003	R.E. Property Taxes	\$17,250,223	\$17,489,936	\$18,250,505	\$18,349,991	\$17,817,554
11010	Tang. Pers. Prop.	\$21,131	\$288	.	\$6,264	\$420,000
11019	Trailer Tax	\$10,428	\$10,200	\$10,200	\$9,506	\$10,200
11202	Sales Tax	\$46,344,338	\$46,537,446	\$44,684,043	\$44,817,257	\$45,825,646
11301	Property Transfer Tax	\$7,500,900	\$8,484,799	\$8,654,495	\$3,233,834	\$9,027,231
11304	Casino Tax Revenue	\$3,205,253	\$3,151,888	\$3,151,888	\$9,027,231	\$3,233,834
TOTAL TAXES		<u>\$74,332,273</u>	<u>\$75,674,556</u>	<u>\$74,751,131</u>	<u>\$75,444,083</u>	<u>\$76,334,465</u>
LICENSES						
12001	Vendor Licenses	\$27,343	\$28,917	\$35,000	\$27,559	\$35,000
12004	Cigarette Licenses	\$6,293	\$6,057	\$3,000	\$6,089	\$3,000
TOTAL LICENSES		<u>\$33,636</u>	<u>\$34,974</u>	<u>\$38,000</u>	<u>\$33,648</u>	<u>\$38,000</u>
INTERGOVERNMENTAL						
13001	IV-D Fees	\$477,730	\$503,009	\$450,000	\$498,722	\$450,000
13151	Defense of Indigents	\$2,228,149	\$1,658,160	\$2,100,000	\$1,771,958	\$1,909,916
13361	Local Government	\$5,782,990	\$5,843,843	\$5,885,501	\$6,122,857	\$6,213,475
13571	JC-Fed School Breakfast	\$31,713	\$26,459	\$25,000	\$28,394	\$25,000
13572	JC-Fed School Lunch	\$59,290	\$49,839	\$50,000	\$53,029	\$50,000
13646	Public Defender	\$251,282	\$248,059	\$200,000	\$268,443	\$110,000
13736	IV-E Admin Fees	\$209,249	\$154,496	\$157,586	\$172,545	\$175,996
TOTAL INTERGOVERNMENTAL		<u>\$9,040,403</u>	<u>\$8,483,864</u>	<u>\$8,868,087</u>	<u>\$8,915,948</u>	<u>\$8,934,387</u>



COUNTY OF SUMMIT 2019 BUDGET

General Fund Revenue

	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 FINAL CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>OFFICIAL 2019 CERTIFICATE</u>
CHARGES FOR SERVICES					
15107 Tax Maps	\$166	\$134	\$137	\$47	\$48
15137 Akron Jail	\$4,724,119	\$4,853,950	\$4,493,370	\$4,441,383	\$4,303,125
15167 Auditor Fees	\$3,173,550	\$3,163,580	\$3,226,851	\$3,178,359	\$3,241,926
15182 Board of Election Fees	\$305	\$4,645	\$4,738	\$1,510	\$1,540
15212 Clerk of Court Fees	\$2,561,137	\$2,287,996	\$2,333,756	\$1,993,570	\$2,033,442
15287 Juvenile Court Fees	\$29,826	\$29,571	\$30,163	\$28,671	\$29,244
15288 Juvenile Atty Fee Reimb	\$278	\$150	\$153	.	\$0
15362 Other Fees	\$26,349	\$18,637	\$19,009	\$14,634	\$14,927
15422 Probate Court Fees	\$495,195	\$421,957	\$430,396	\$426,567	\$435,098
15467 Recorder Fees	\$2,142,250	\$2,202,054	\$2,246,095	\$2,068,865	\$2,110,243
15512 Sheriff Fees	\$758,799	\$893,793	\$893,793	\$758,844	\$774,020
15529 Soil & Water Site Review	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000
15542 Treasurer Fees	\$1,662,192	\$1,672,981	\$1,706,441	\$1,760,022	\$1,795,222
15572 U.S. Marshall	\$5,155	\$3,559	\$0	\$11,120	\$0
15662 Muni Court Refunds	\$29,025	\$19,610	\$20,198	\$15,764	\$16,237
15722 Photo-Copies	\$4,111	\$3,166	\$3,229	\$5,030	\$5,131
TOTAL CHGS FOR SERVICES	<u>\$15,630,457</u>	<u>\$15,593,782</u>	<u>\$15,426,329</u>	<u>\$14,722,386</u>	<u>\$14,778,203</u>
FINES AND FORFEITURES					
16002 Clerk of Court Fines	\$23,648	\$6,860	\$7,066	\$10,396	\$10,708
16004 Muni Court Fines	\$561,416	\$533,952	\$549,970	\$507,459	\$522,683
16005 Juvenile Court Fines	\$30,844	\$30,212	\$31,118	\$29,245	\$30,122
TOTAL FINES & FORFEITURES	<u>\$615,908</u>	<u>\$571,024</u>	<u>\$588,154</u>	<u>\$547,100</u>	<u>\$563,513</u>



COUNTY OF SUMMIT 2019 BUDGET

General Fund Revenue

		<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 FINAL CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>OFFICIAL 2019 CERTIFICATE</u>
MISCELLANEOUS						
16562	Bureau of Inspection	\$138,693	\$136,440	\$136,440	\$122,457	\$123,681
16802	Election Expense	\$707,879	\$309,367	\$125,000	\$917,230	\$325,000
17042	Miscellaneous	\$17,475	\$30,011	\$30,912	\$9,756	\$10,049
17045	County Car Reimbursement	\$17,897	\$14,199	\$14,624	\$14,915	\$15,362
17462	Indirect Costs	\$1,786,671	\$1,803,054	\$1,857,145	\$1,967,509	\$2,026,534
17522	Rents and Leases	\$126,582	\$100,115	\$103,119	\$75,717	\$77,988
17524	Parking Deck	\$919,324	\$971,370	\$1,071,370	\$1,156,177	\$1,167,739
17562	Sale of Pers. Property	\$1,163	\$513	\$5,000	\$4,264	\$5,000
17682	Unclaimed Money	\$106,920	\$254,426	\$220,697	\$183,350	\$150,000
17702	Unexpended Allow.-Pros.	\$344	\$13	\$14	\$7	\$7
17722	Unexpended Allow.-Sheriff	.	\$126	\$130	\$536	\$552
TOTAL MISC.		<u>\$3,822,948</u>	<u>\$3,619,634</u>	<u>\$3,564,451</u>	<u>\$4,451,918</u>	<u>\$3,901,912</u>
INTEREST						
18002	Interest - Treasurer	\$3,014,203	\$3,434,729	\$3,400,000	\$4,245,507	\$4,500,000
19002	Other Refunds & Reimb.	\$1,813,186	\$1,617,273	\$1,607,073	\$1,693,340	\$1,872,560
19999	Transfers-In	\$2,928,852	\$824,756	\$4,179,505	\$3,589,976	\$2,859,409
TOTAL INTEREST		<u>\$7,756,241</u>	<u>\$5,876,758</u>	<u>\$9,186,578</u>	<u>\$9,528,823</u>	<u>\$9,231,969</u>
TOTAL		<u>\$111,231,866</u>	<u>\$109,854,593</u>	<u>\$112,422,730</u>	<u>\$113,643,906</u>	<u>\$113,782,449</u>

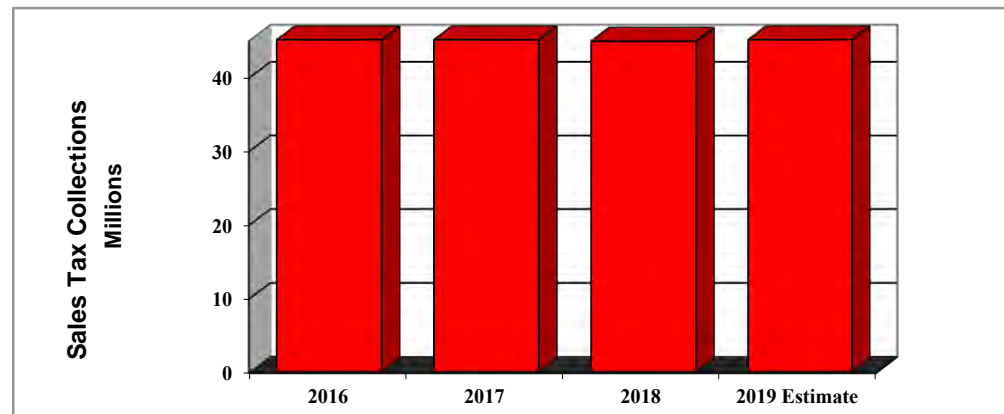
GENERAL FUND REVENUE ANALYSIS SOURCE: SALES TAX

SUMMARY: The County currently levies a one-half of one percent Sales and Use Tax. The tax is levied on certain retail sales and upon the storage, use or consumption of tangible personal property with the County. The taxes are collected and distributed by the State of Ohio, with the monthly receipts being approximately 2 months after the month of collections.

ANALYSIS: The Sales and Use Taxes were first collected in August 1981. The collections from these taxes grew pretty consistently from that time through 2007. During the recession of 2008/2009, annual collections dropped by nearly 10% but have rebounded to grow by more than 4.25% annually from 2010 - 2016. In 2017 and 2018 collections were impacted by the phase-out of taxation on Medicaid Managed Care Organizations. This phase-out, by the State of Ohio, cost Summit County more than \$3.7 million in annual sales tax collections.

PROJECTION: Summit County's net sales tax collections (after backing out the impact from the loss of Medicaid Managed Care Organizations) yielded net growth of 2.1% for 2018. The County estimates growth will continue at this more modest pace through 2019.

<u>Fiscal Year</u>	<u>Amount</u>	<u>% Increase Decrease</u>
2016	\$46,344,338	
2017	46,537,466	0.42%
2018	44,817,257	-3.70%
2019 Estimate	45,825,646	2.25%



GENERAL FUND REVENUE ANALYSIS

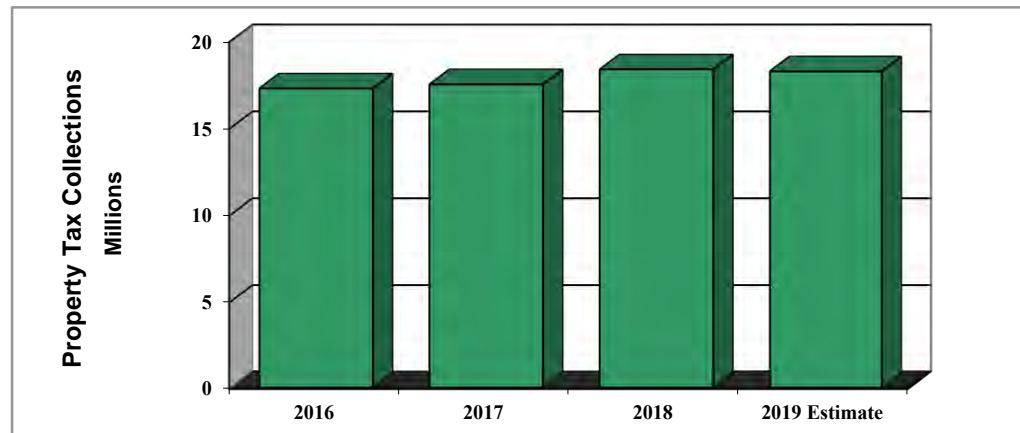
SOURCE: PROPERTY TAX

SUMMARY: These taxes are levied on Real and Public Utility and Tangible Personal Property. They are collected and distributed by the County Fiscal Officer. The General Fund levy is in an amount of 2.2 mills of which approximately .68 mills are dedicated to Debt Service. The remainder of the levy is used for General Fund Operations.

ANALYSIS: Property Tax revenues have been quite predictable over the years. Assessed valuations on real property are performed by the County Fiscal Officer every six years with an update performed every three years. Annually the valuation is adjusted based on new construction.

PROJECTION: The 2019 estimate reflects a relatively flat actual total assessed valuation of \$12,534,213,600, levied across the county for collection year 2019.

<u>Fiscal Year</u>	<u>Amount</u>	<u>% Increase Decrease</u>
2016	\$17,250,223	
2017	17,489,936	1.39%
2018	18,349,991	4.92% (Triennial reappraisal)
2019 Estimate	18,237,554	-0.61%



GENERAL FUND REVENUE ANALYSIS

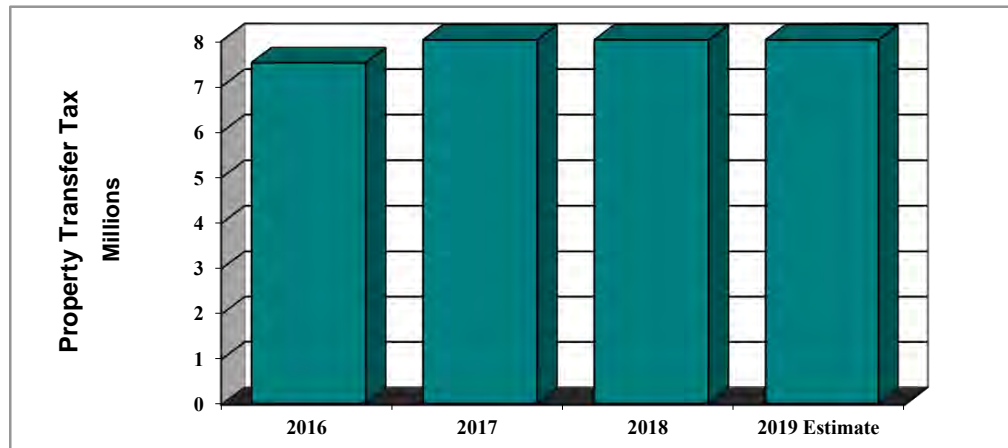
SOURCE: PROPERTY TRANSFER TAX

SUMMARY: The County currently levies a 3.0 mil real property transfer tax. It is levied on the valuation of the real property at the time it is sold or transferred.

ANALYSIS: Total annual transfers and the average valuation of those transfer remains far below their peak level of 2005 and average levels from 1997-2007.

PROJECTION: A conservative approach has been adopted in predicting the Property Transfer Tax collections, based on the trend over the last five years. The 2019 forecast predicts a leveling off of real estate transfers in Summit County.

<u>Fiscal Year</u>	<u>Amount</u>	<u>% Increase Decrease</u>
2016	\$7,500,900	
2017	8,484,799	13.12%
2018	9,027,231	6.39%
2019 Estimate	9,027,231	0.00%



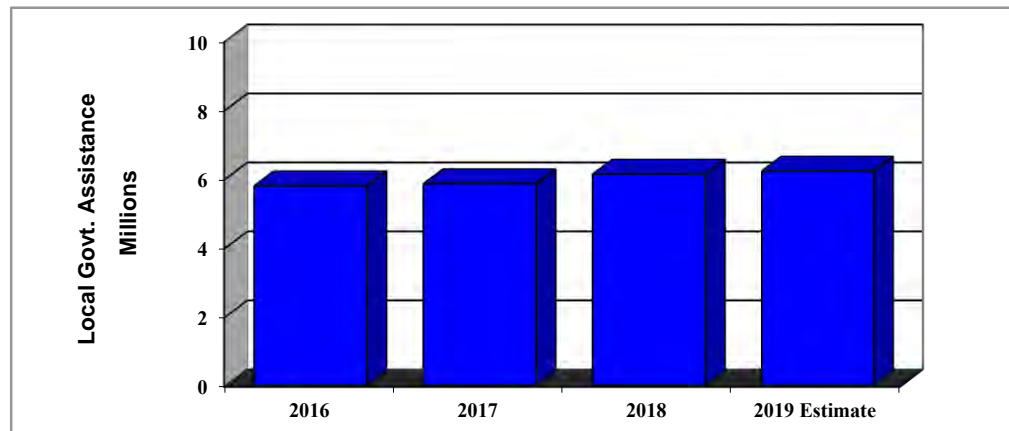
GENERAL FUND REVENUE ANALYSIS SOURCE: LOCAL GOVERNMENT FUNDS

SUMMARY: These are statutory State-level government assistance funds which are distributed to each county by a predetermined formula based primarily upon population and assessed valuation. The County then allocated this total based on an agreed upon formula among the County, cities, villages and townships in the County. The County's share of the total is 30%.

ANALYSIS: The County has seen the revenue drop significantly over the past five years as a result of the 50% phase-out of local government revenue sharing enacted by the State of Ohio in 2011 under House Bill 153.

PROJECTION: The 2019 projection reflects estimates provided by the State of Ohio, Department of Taxation.

<u>Fiscal Year</u>	<u>Amount</u>	<u>% Increase Decrease</u>
2016	\$5,782,990	
2017	5,843,843	1.05%
2018	6,122,857	4.77%
2019 Estimate	6,213,475	1.48%



GENERAL FUND REVENUE ANALYSIS

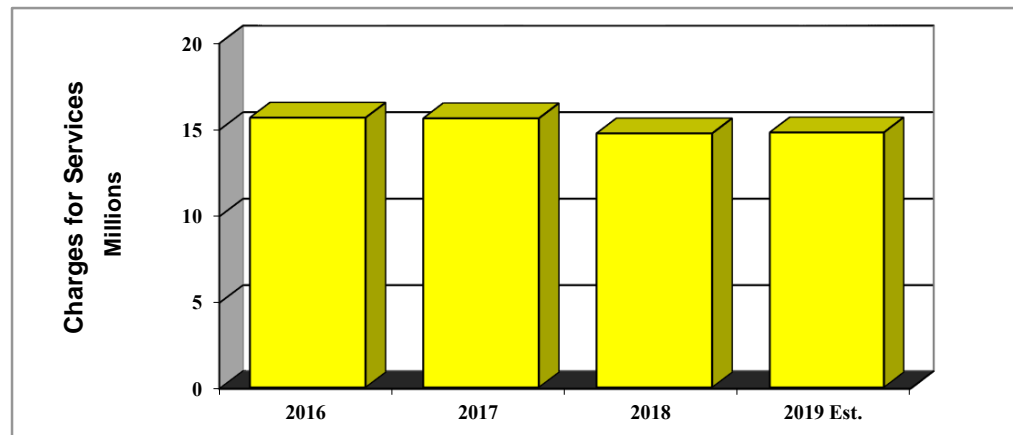
SOURCE: CHARGES FOR SERVICES

SUMMARY: The County receives operating revenues for its General Fund from charges and fees for various services provided to the public and to a lesser extent to other political subdivisions. Such charges include fees for recordings and filings, Clerk of Court Fees, autopsy fees, election fees, jail fees from the City of Akron and

ANALYSIS: These charges are not material in amount to the County's General Fund when viewed individually, but in the aggregate they would be considered significant.

PROJECTION: 2018 revenues, overall, decreased 5.59% in comparison with 2017. Increases in Treasurer Fees of 5.20% and Probate Court Fees of 1.09% were offset by a decrease in Clerk of Court fees of 12.86%. Clerk of Court fee declines are primarily attributable to the continuing drop in foreclosure filings in the County.

<u>Fiscal Year</u>	<u>Amount</u>	<u>% Increase Decrease</u>
2016	15,630,458	
2017	15,593,782	-0.23%
2018	14,722,386	-5.59%
2019 Est.	14,778,203	-5.23%



GENERAL FUND REVENUE ANALYSIS

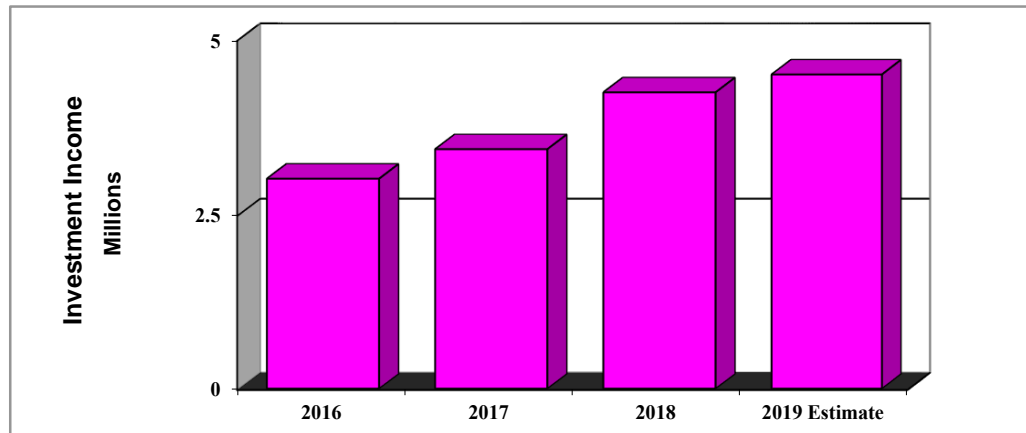
SOURCE: INVESTMENT INCOME

SUMMARY: Investments of County monies are governed by the State Uniform Depository Act. The County Fiscal Officer is responsible for investing all County monies. As of December 31, 2018, the weighted average maturity of the County's portfolio was 629 days with a yield to maturity of 1.832%. The County's core investment portfolio had a market value of \$262.8 million.

ANALYSIS: The County's investment policy is established based upon 1) Compliance with all State and Federal laws, 2) safety of principal, 3) liquidity and 4) yield. It is somewhat erratic in that revenue is determined on a cash basis, that is, it is credited to the fund when received, rather than when earned.

PROJECTION: The 2019 projection is 5.99% higher than 2018 actual earnings. Our projections reflect a marginally improving rate climate coupled with a minor reduction of funds invested in the core portfolio. This projection is conservative by all standards.

<u>Fiscal Year</u>	<u>Amount</u>	<u>Decrease</u>
2016	\$3,014,203	
2017	3,434,729	13.95%
2018	4,245,507	23.61%
2019 Estimate	4,500,000	5.99%



Department of Animal Control

Fund: Animal Control 20004

REVENUE ANALYSIS

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Dog License	\$798,848	\$776,605	\$1,010,300	\$766,182	\$1,036,000
Contract Service	82,445	81,106	55,000	66,165	55,000
Impounding Costs	85,730	74,621	80,000	70,648	80,000
Municipal Courts	2,859	291	1,000	1,479	1,000
Penalties	9,743	9,615	9,000	10,540	10,000
Sales	42,072	41,119	45,000	43,497	45,000
Other Refund/Reimbursement	0	0	0	11,142	0
Transfers In	<u>27,000</u>	<u>43,000</u>	<u>0</u>	<u>87,345</u>	<u>0</u>
DEPARTMENT TOTAL	<u>\$1,048,697</u>	<u>\$1,026,357</u>	<u>\$1,200,300</u>	<u>\$1,056,998</u>	<u>\$1,227,000</u>

SUMMARY: The County continues to closely monitor the collection of Dog License Fees, which is the main source of revenue for the Animal Control Fund. The County increased the charge per license from \$14.00 to \$18.00 per Council resolution 2013-355. This resolution also established fees for three year licenses at \$54.00 and permanent licenses at \$180.00 as allowable under recently enacted revisions to chapter 955 of the Ohio Revised Code. These new fees took effect in 2014. The Animal Control Fund anticipates requiring a transfer of approximately \$50,000 from the General Fund to subsidize operations in 2019.

Job & Family Services - Public Assistance

Fund: Public Assistance 20011

REVENUE ANALYSIS

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Grants-Local	\$3,441,966	\$3,485,947	\$3,490,923	\$3,518,013	\$3,545,104
Grants-State	35,495,384	38,817,798	39,476,348	39,080,364	40,503,818
Benefit Recovery	152,151	112,501	0	143,826	0
Other Non-Operating Revenue	52,190	168,763	52,000	63,563	60,000
Refund	7,294	14,221	8,000	0	156,000
Reimbursements	128	926	300	860	0
Reimbursements-Supp Sec Inc	71,199	100,427	0	9,422	0
Scrap/Salvage of Equipment	1,219	1,092	5,000	0	0
Telephone Calls	504	179	500	323	0
Other Refund/Reimbursement	<u>1,986,586</u>	<u>1,040,763</u>	<u>1,224,200</u>	<u>1,638,385</u>	<u>975,000</u>
DEPARTMENT TOTAL	<u>\$41,208,621</u>	<u>\$43,742,616</u>	<u>\$44,257,271</u>	<u>\$44,454,756</u>	<u>\$45,239,922</u>

SUMMARY: The Department of Job & Family Services receives approximately 88% of its revenue from grants from the Federal Government and State of Ohio. For SFY 2018, Federal TANF & Title XX allocations make up roughly \$18.0 million of total revenue while Federal, State, and County allocations for Food Stamp and Medicaid administration total \$21.4 million. The increase in actual from 2017 to 2018 is primarily attributable to enhanced Medicaid funding and TANF Comprehensive Case Management and Employment Program Funds.

Department of Environmental Services-Sewer

Fund: DOES Sewer 50001

REVENUE ANALYSIS

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
City of Tallmadge	\$1,739,132	\$1,404,112	\$1,414,000	\$1,728,168	\$1,900,000
City of Hudson	271,541	0	0	0	0
City of Aurora	35,098	47,200	49,000	35,904	49,000
City of Cuyahoga Falls	2,659,183	1,860,439	2,300,000	2,443,759	2,340,250
City of Silver Lake	196,859	404,686	350,000	277,456	350,000
Stark County Plant Operation	52,489	467,532	400,000	279,523	350,000
Portage County Plant Operation	78,101	434,499	350,000	385,207	300,000
Fairlawn Maintenance	123,336	51,685	100,000	23,351	100,000
Maintenance Assessments	4,052,775	4,133,543	4,118,000	4,179,380	4,418,000
Construction Service	83,227	70,699	110,000	57,421	110,000
Deferred Tap-In Fees	161,857	166,999	133,000	92,903	100,000
Delinquent User Charges	1,903,077	1,333,794	1,600,000	2,262,077	2,200,000
Tap-In Fees	2,223,136	2,366,454	2,000,000	2,131,516	2,400,000
Engineering Fees	1,272,066	1,267,722	1,375,000	987,904	1,100,000
Permit Fees	108,354	97,512	81,000	124,168	138,000
Sewerlayer License Fees	5,140	4,640	3,000	4,970	3,000
User Charges-Flat Rate	29,337,946	29,745,314	31,300,000	30,280,402	32,000,000
Great Lakes Canning	102,082	0	0	0	0
Pretreatment Billing	333,800	702,366	400,000	1,388,414	825,000
Other Revenues	340,439	329,676	1,815,600	2,757,477	1,094,900
Rental/Lease of Property	210,280	253,092	250,000	255,623	250,000
OWDA Loans	0	1,172,762	1,333,343	159,307	1,903,254
Transfers In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
DEPARTMENT TOTAL	<u>\$45,289,919</u>	<u>\$46,314,727</u>	<u>\$49,481,943</u>	<u>\$49,854,931</u>	<u>\$51,931,404</u>

SUMMARY: County Council resolution 2015-498 authorized the acceptance of the City of Hudson's sanitary sewer system into the Summit County Sanitary Sewer System. This change in ownership is reflected in the reduction of master meter revenues from Hudson and the increase in User Charges-Flat Rate for 2016 through 2019.

Engineer's Office - MVGT
Fund: Motor Vehicle Gas Tax 20502

REVENUE ANALYSIS

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Permissive License Tax	\$417,334	\$415,586	\$434,730	\$423,399	\$442,400
Intergovernmental	85,911	135,415	0	28,738	0
County Permissive License Tax	3,736,607	3,716,870	3,780,745	3,755,445	6,300,100
Gasoline Tax	2,471,199	2,389,285	2,456,517	2,417,404	2,512,800
Vehicle Registration	8,384,680	8,752,144	8,746,113	9,296,856	8,918,400
Municipal Court-Fines	107,303	115,388	155,500	112,527	155,500
Non-Operating Revenue	630,011	361,451	20,000	367,784	20,000
Other Receipts	4,383	8,175	15,000	29,010	15,000
Sales-Personal Property	18,010	20,369	0	6,192	0
Reimbursements	373,327	646,111	563,101	508,558	318,200
Interest Income	4,723	8,919	6,500	27,905	6,500
Transfers In	<u>91,114</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
DEPARTMENT TOTAL	<u>\$16,324,603</u>	<u>\$16,569,714</u>	<u>\$16,178,206</u>	<u>\$16,973,818</u>	<u>\$18,688,900</u>

SUMMARY: The Motor Vehicle & Gas Tax Fund's Revenue is derived mainly from Vehicle Registration, Permissive License Tax and Gasoline Tax. The Engineer's Office is expecting a 10.1% increase in revenues for its Motor Vehicle Gas Tax fund for 2019, as an additional \$5 license tax increase approved by County Council in 2018 becomes effective

County Boards and Commissions
Fund: Various Special Revenue

REVENUE ANALYSIS

Fund: Children Services Board 20603

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
General Property Tax	\$25,175,854	\$25,495,519	\$25,556,000	\$25,928,675	\$25,714,416
Tangible Personal Property	31,279	426	0	9,654	0
House Trailer Tax	15,430	15,095	14,000	13,768	14,000
Intergovernmental	12,715,370	13,328,073	19,409,564	14,277,192	16,604,548
Other	<u>6,128,442</u>	<u>6,663,176</u>	<u>115,000</u>	<u>7,932,015</u>	<u>3,405,647</u>
DEPARTMENT TOTAL	<u>\$44,066,376</u>	<u>\$45,502,288</u>	<u>\$45,094,564</u>	<u>\$48,161,304</u>	<u>\$45,738,611</u>

Fund: Alcohol, Drug Addiction & Mental Health Services Board 20704

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
General Property Tax	\$33,008,341	\$33,427,459	\$33,159,500	\$33,995,366	\$33,714,815
Tangible Personal Property	41,011	558	0	12,657	0
House Trailer Tax	20,231	19,792	18,000	18,052	18,000
Intergovernmental	9,318,098	9,658,205	9,029,189	9,610,319	9,867,173
Other	<u>152,262</u>	<u>100,022</u>	<u>82,540</u>	<u>380,101</u>	<u>30,000</u>
DEPARTMENT TOTAL	<u>\$42,539,942</u>	<u>\$43,206,036</u>	<u>\$42,289,229</u>	<u>\$44,016,494</u>	<u>\$43,629,988</u>

County Boards and Commissions
Fund: Various Special Revenue

REVENUE ANALYSIS

Fund: Board of Developmental Disabilities 20801

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
General Property Tax	\$50,351,709	\$50,993,747	\$50,540,330	\$51,857,347	\$45,436,834
Tangible Personal Property	62,559	851	0	19,308	0
House Trailer Tax	30,860	27,490	30,000	27,536	30,000
Intergovernmental	3,456,721	3,230,227	1,250,000	3,260,781	9,347,204
Contract Services	150,219	579,808	450,000	69,037	120,000
Reimbursements	15,917,576	10,785,261	11,951,000	10,620,359	11,638,380
Other	<u>30,588</u>	<u>8,166</u>	<u>436,000</u>	<u>22,154</u>	<u>96,000</u>
DEPARTMENT TOTAL	<u>\$70,000,231</u>	<u>\$65,625,550</u>	<u>\$64,657,330</u>	<u>\$65,876,522</u>	<u>\$66,668,418</u>

Internal Service Funds
Fund: Various Internal Service

REVENUE ANALYSIS

Fund: Office Services 60005

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Fees	\$941,040	\$905,926	\$1,224,700	\$749,704	\$1,253,000
Refunds	0	200,000	0	200,000	0
Transfers In	<u>100,000</u>	<u>0</u>	<u>100,000</u>	<u>0</u>	<u>100,000</u>
DEPARTMENT TOTAL	<u>\$1,041,040</u>	<u>\$1,105,926</u>	<u>\$1,324,700</u>	<u>\$949,704</u>	<u>\$1,353,000</u>

Fund: Workers Compensation 60008

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Workers Comp Premiums	\$2,383,839	\$1,779,737	\$3,100,000	\$107,191	\$3,100,000
Other Refund/Reimbursements	<u>102,507</u>	<u>875,687</u>	<u>0</u>	<u>1,141,188</u>	<u>0</u>
DEPARTMENT TOTAL	<u>\$2,486,346</u>	<u>\$2,655,424</u>	<u>\$3,100,000</u>	<u>\$1,248,379</u>	<u>\$3,100,000</u>

Fund: Internal Audit 60020

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Fees	\$208,163	\$174,680	\$447,900	\$170,759	\$405,300
Transfers In	<u>451,714</u>	<u>450,000</u>	<u>270,000</u>	<u>450,000</u>	<u>270,000</u>
DEPARTMENT TOTAL	<u>\$659,877</u>	<u>\$624,680</u>	<u>\$717,900</u>	<u>\$620,759</u>	<u>\$675,300</u>

Internal Service Funds
Fund: Various Internal Service

REVENUE ANALYSIS

Fund: Insurance & Risk Management 60011

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Employee Premiums	\$6,192,008	\$6,273,577	\$7,429,808	\$6,589,117	\$9,116,688
Employer Premiums	35,761,640	42,959,749	39,006,492	47,446,638	47,862,612
Fees	10,192	6,316	0	5,516	0
Interest Income	8,595	17,438	0	56,691	0
Other Refund/Reimbursement	<u>187,778</u>	<u>248,911</u>	<u>0</u>	<u>287,205</u>	<u>0</u>
DEPARTMENT TOTAL	<u>\$42,160,214</u>	<u>\$49,505,990</u>	<u>\$46,436,300</u>	<u>\$54,385,166</u>	<u>\$56,979,300</u>

Fund: Employee Hospitalization Stop Loss Reserve 60012

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Fees	<u>\$803,006</u>	<u>\$1,244,380</u>	<u>\$1,500,000</u>	<u>\$1,652,732</u>	<u>\$1,500,000</u>
DEPARTMENT TOTAL	<u>\$803,006</u>	<u>\$1,244,380</u>	<u>\$1,500,000</u>	<u>\$1,652,732</u>	<u>\$1,500,000</u>

Fund: Property & Casualty Insurance 60015

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Reimbursements	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,512,500</u>
DEPARTMENT TOTAL	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,512,500</u>

Internal Service Funds
Fund: Various Internal Service

REVENUE ANALYSIS

Fund: Telephone Service 60017

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Reimbursements-Telephone	\$795,456	\$854,710	\$1,337,800	\$1,037,134	\$1,294,500
Reimb-Telephone Admin	209,514	212,604	250,000	147,358	250,000
Telephone Calls	139	53	0		0
Transfers In	<u>38,000</u>	<u>130,000</u>	<u>60,000</u>	-	<u>60,000</u>
DEPARTMENT TOTAL	<u>\$1,043,109</u>	<u>\$1,197,367</u>	<u>\$1,647,800</u>	<u>\$1,184,491</u>	<u>\$1,604,500</u>

Fund: Geographic Information Systems 60021

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Reimbursements	\$466,654	\$481,694	\$843,700	\$505,592	\$884,400
Transfers In	<u>0</u>	<u>39,076</u>	<u>0</u>	<u>62,678</u>	<u>0</u>
DEPARTMENT TOTAL	<u>\$466,654</u>	<u>\$520,770</u>	<u>\$843,700</u>	<u>\$568,270</u>	<u>\$884,400</u>

Fund: Information Technology 60025

<u>DESCRIPTION</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 CERTIFICATE</u>	<u>2018 ACTUAL</u>	<u>2019 CERTIFICATE</u>
Fees	\$1,938,167	\$1,822,553	\$2,845,600	\$2,085,923	\$2,985,000
Transfers In	1,870,038	1,979,405	1,855,000	2,104,580	1,855,000
Other Refund/Reimbursement	<u>0</u>	<u>94,343</u>	<u>100,000</u>	<u>88,606</u>	<u>100,000</u>
DEPARTMENT TOTAL	<u>\$3,808,205</u>	<u>\$3,896,301</u>	<u>\$4,800,600</u>	<u>\$4,279,109</u>	<u>\$4,940,000</u>
TOTAL INTERNAL SERVICE	<u>\$52,468,450</u>	<u>\$60,750,837</u>	<u>\$60,371,000</u>	<u>\$64,888,611</u>	<u>\$72,549,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

FIVE YEAR FORECASTS

	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Forecast	2020 Forecast	2021 Forecast	2022 Forecast
Beginning General Fund Balance	\$ 3,011,684	\$ 4,087,941	\$ 4,389,132	\$ 4,689,979	\$ 5,087,799	\$ 5,490,495	\$ 5,091,038	\$ 4,006,300	\$ 4,088,449
Revenues:									
Property Tax-Real Estate	18,119,872	18,260,092	17,250,223	17,489,936	18,349,991	18,237,554	19,521,509	21,166,971	21,723,904
Personal Property Tax	-	1,447	21,131	288	6,264	-	-	-	-
Casino Tax Revenue	3,252,129	3,141,607	3,205,253	3,151,888	3,233,834	3,233,834	3,233,834	3,233,834	3,233,834
Property Transfer Tax	6,594,443	6,922,956	7,500,900	8,484,799	9,027,231	9,027,231	9,207,775	9,391,931	9,579,769
Other Taxes	9,791	9,733	10,428	10,200	9,506	10,200	10,200	10,200	10,200
Licenses & Permits	31,575	34,056	33,636	34,974	33,648	38,000	38,000	38,000	38,000
Intergovernmental Receipts	7,893,218	8,607,001	9,040,402	8,483,864	8,915,948	8,934,387	8,862,509	9,097,058	9,338,218
Charges for Services	14,904,797	15,805,953	15,630,458	15,593,782	14,722,385	14,778,203	15,095,085	15,418,847	15,749,641
Fines & Forfeitures	818,556	706,105	615,908	571,024	547,100	563,513	580,419	597,831	615,766
Miscellaneous	4,207,732	3,590,031	3,822,947	3,619,634	4,451,918	3,901,913	4,303,742	4,057,618	4,463,599
Interest and Other	5,314,147	5,296,867	7,756,242	5,876,758	9,528,822	9,231,969	8,856,903	9,118,564	9,118,564
Total Projected Revenues	103,481,955	106,749,715	111,231,866	109,854,593	113,643,904	113,782,449	116,543,786	119,995,008	122,788,661
Expenditures:									
Personnel	69,443,361	72,709,818	71,893,393	73,664,210	75,482,552	76,328,613	79,009,433	80,971,738	83,917,294
Operating	25,386,612	26,213,345	29,553,492	26,613,743	27,319,425	27,018,959	27,641,237	27,816,754	28,000,754
Other	7,767,396	7,546,021	10,105,828	9,407,535	10,723,974	10,834,334	10,977,854	11,124,368	11,273,938
Total Projected Expenditures	102,597,369	106,469,184	111,552,713	109,685,487	113,525,950	114,181,906	117,628,524	119,912,860	123,191,986
Projected Revenues Over/(Under) Expenditures	884,585	280,531	(320,847)	169,105	117,954	(399,457)	(1,084,738)	82,148	(403,325)
Change in Encumbrance Reserve	191,672	20,660	621,694	228,715	284,742				
Ending General Fund Unencumbered Balance	4,087,941	4,389,132	4,689,979	5,087,799	5,490,495	5,091,038	4,006,300	4,088,449	3,685,124
Budget Stabilization Fund Balance	25,325,501	25,325,501	25,325,501	25,325,501	25,325,501	25,325,501	25,325,501	25,325,501	25,325,501
Total Unencumbered General Funds	29,413,442	29,714,633	30,015,480	30,413,300	30,815,996	30,416,539	29,331,801	29,413,950	29,010,625
% of Expenditures	28.7%	27.9%	26.9%	27.7%	27.1%	26.6%	24.9%	24.5%	23.5%

Revenue Assumptions:

3% growth in LGF for SFY 2019 - 2022

Sales Tax - 2.2% annual growth 2019 - 2022

10 bp annual increase in investment rates 2019 - 2022

Expenditure Assumptions:

General Wage Increases - 2019 3% Sheriff, Flat all other/ 2020: 3% Sheriff, 1.5% all other/ 2021-2022: 2.5% All

Healthcare Premiums - 2019: 2%/ 2020-2022: 5%

\$1 Million in additional cost for BOE in 2020

Most non-discretionary expenditures growing around 2% - 3% Annually

	Estimate 2018	Estimate 2019	Estimated 2020	Estimated 2021	Estimated 2022
REVENUES					
Total Fees	<u>\$6,600,000</u>	<u>\$6,700,000</u>	<u>\$6,800,000</u>	<u>\$7,100,000</u>	<u>\$7,200,000</u>
EXPENDITURES					
Salaries	3,042,800	3,234,100	3,331,200	3,431,200	3,534,200
Benefits	1,357,000	1,384,200	1,411,900	1,440,200	1,469,100
Internal Charge Backs	1,100,000	1,200,000	1,250,000	1,300,000	1,300,000
Supplies	40,000	45,000	50,000	50,000	50,000
Travel	10,000	10,000	10,000	10,000	10,000
Motor Vehicle	20,000	20,000	27,500	30,000	30,000
Contract Services	1,100,000	350,000	350,000	350,000	450,000
Rentals	58,100	58,500	62,000	64,000	66,000
Advertising & Printing	30,000	30,000	130,000	50,000	50,000
Other Expense	300,000	325,000	325,000	325,000	325,000
Equipment	60,000	100,000	100,000	100,000	100,000
Capital Outlay	<u>31,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total Expenditures	<u>\$7,148,900</u>	<u>\$6,781,800</u>	<u>\$7,072,600</u>	<u>\$7,175,400</u>	<u>\$7,409,300</u>
OPERATING SURPLUS (DEFICIT)	<u>-\$548,900</u>	<u>-\$81,800</u>	<u>-\$272,600</u>	<u>-\$75,400</u>	<u>-\$209,300</u>
BEG UNENC CASH BALANCE	\$2,079,448	\$1,530,548	\$1,448,748	\$1,176,148	\$1,100,748
END UNENC CASH BALANCE	<u>\$1,530,548</u>	<u>\$1,448,748</u>	<u>\$1,176,148</u>	<u>\$1,100,748</u>	<u>\$891,448</u>

Account Number & Description	FY2017 Actual	FY2018 Proposed	FY2019 Forecast	FY2020 Forecast	FY2021 Forecast	FY2022 Forecast
Beginning Operating Fund Balance	\$ 22,353,379	\$ 22,167,087	\$ 19,232,116	\$ 17,493,920	\$ 12,565,254	\$ 13,705,542
Intergovernmental / Master Meter Revenue - Total	\$ 4,618,468	\$ 4,863,000	\$ 5,289,250	\$ 5,336,055	\$ 5,501,756	\$ 5,673,130
Maintenance Assessments	\$ 4,133,543	\$ 4,118,000	\$ 4,418,000	\$ 4,729,418	\$ 4,992,786	\$ 5,259,696
Deferred Tap-in Fees	\$ 166,999	\$ 133,000	\$ 100,000	\$ 90,000	\$ 100,000	\$ 100,000
Delinquent User Charge Billing	\$ 1,333,794	\$ 1,600,000	\$ 2,200,000	\$ 2,199,780	\$ 2,199,560	\$ 2,199,340
Billing Charge Fee	\$ 1,267,722	\$ 1,375,000	\$ 1,100,000	\$ 1,111,000	\$ 1,124,888	\$ 1,138,949
Fees-Tap-In	\$ 2,366,454	\$ 2,000,000	\$ 2,400,000	\$ 2,434,714	\$ 2,470,788	\$ 2,506,929
Reg User Chg Billings (Rate Increase + New Growth)	\$ 29,745,314	\$ 31,300,000	\$ 32,000,000	\$ 32,293,587	\$ 33,950,479	\$ 35,674,541
Other Refund/Reimbursement	\$ 1,509,670	\$ 2,759,600	\$ 2,520,900	\$ 1,871,100	\$ 6,241,300	\$ 1,851,400
OWDA Reimbursement	\$ 1,172,762	\$ 1,333,343	\$ 1,903,254	\$ 1,100,000	\$ 900,000	\$ 800,000
Total Revenues, Sewer Operating Fund	\$ 46,314,728	\$ 49,481,943	\$ 51,931,404	\$ 51,165,654	\$ 57,481,556	\$ 55,203,985
Personnel	\$ 9,536,931	\$ 10,942,700	\$ 11,253,500	\$ 11,659,293	\$ 12,119,039	\$ 12,583,004
Professional Services	\$ 602,764	\$ 1,100,000	\$ 1,075,000	\$ 400,000	\$ 400,000	\$ 400,000
Contract Services	\$ 18,810,003	\$ 1,558,700	\$ 3,035,200	\$ 3,088,316	\$ 3,142,362	\$ 3,197,353
Govt. Disposal	\$ -	\$ 18,250,000	\$ 19,825,000	\$ 20,609,319	\$ 21,795,877	\$ 22,996,498
Utilities - Pool Budget	\$ 1,627,835	\$ 2,200,000	\$ 2,200,000	\$ 2,238,500	\$ 2,283,270	\$ 2,328,935
Other	\$ 4,002,862	\$ 5,783,500	\$ 6,005,900	\$ 6,262,893	\$ 6,374,721	\$ 6,587,423
Capital Outlay - Pool	\$ 1,166,270	\$ 3,356,680	\$ 1,975,000	\$ 2,736,000	\$ 926,000	\$ 1,166,000
Transfers Out, <u>Debt</u>	\$ 10,684,868	\$ 7,975,000	\$ 7,700,000	\$ 8,700,000	\$ 9,000,000	\$ 9,100,000
Transfers Out, <u>New Capital Outlay</u>	\$ -	\$ 1,250,334	\$ 600,000	\$ 400,000	\$ 300,000	\$ 200,000
Total Expenditures, Sewer Operating Fund	\$ 46,431,533	\$ 52,416,914	\$ 53,669,600	\$ 56,094,320	\$ 56,341,268	\$ 58,559,213
Net Funds Available (Current Year)	\$ (116,805)	\$ (2,934,971)	\$ (1,738,196)	\$ (4,928,666)	\$ 1,140,288	\$ (3,355,228)

Assumptions and Comments:

1. "Professional Services" related to specific projects, e.g. engineering design, will be capitalized and reflecte
2. Transfers Out (2) represents payment of debt service and transfer of Sewer Enterprise funds to specific capital funds / projects.

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
REVENUE								
Permissive Auto Tax	\$ 412,715.70	\$ 417,333.99	\$ 415,586.11	\$ 434,730	\$ 442,400	\$ 450,100	\$ 457,800	\$ 465,400
County Permissive Tax	\$ 3,725,323.03	\$ 3,736,607.09	\$ 3,716,870.43	\$ 3,780,745	\$ 6,300,100	\$ 6,319,500	\$ 6,338,900	\$ 6,358,200
Gas Tax	\$ 2,224,129.49	\$ 2,471,199.17	\$ 2,389,284.77	\$ 2,456,517	\$ 2,512,800	\$ 2,569,000	\$ 2,625,300	\$ 2,681,600
License Tax	\$ 8,237,611.22	\$ 8,384,680.18	\$ 8,752,144.09	\$ 8,746,113	\$ 8,918,400	\$ 9,090,700	\$ 9,263,000	\$ 9,435,300
Other Revenue ¹	\$ 1,075,510.33	\$ 593,628.79	\$ 934,244.31	\$ 560,100	\$ 515,200	\$ 520,300	\$ 520,300	\$ 520,300
Transfers In (posted by Journal Entry)	\$ 28,161.95	\$ 721,125.65	\$ 361,451.01					
TOTAL REVENUE	\$ 15,703,451.72	\$ 16,324,574.87	\$ 16,569,580.72	\$ 15,978,206	\$ 18,688,900	\$ 18,949,600	\$ 19,205,300	\$ 19,460,800
OPERATING EXPENDITURES								
Personnel	\$ 8,303,732.45	\$ 7,905,188.49	\$ 7,945,067.49	\$ 7,922,000	\$ 8,795,200	\$ 8,619,296	\$ 8,705,489	\$ 8,792,544
Operations	\$ 2,759,262.44	\$ 2,645,838.27	\$ 2,430,228.99	\$ 2,037,000	\$ 3,161,100	\$ 2,370,825	\$ 2,394,533	\$ 2,418,479
Debt Service ²	\$ 823,084.57	\$ 846,656.25	\$ 325,666.93	\$ 330,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ -
Subtotal General Operating Budget	\$ 11,886,079.46	\$ 11,397,683.01	\$ 10,700,963.41	\$ 10,289,000	\$ 12,306,300	\$ 11,340,121	\$ 11,450,022	\$ 11,211,022
CAPITAL								
Capital Projects	\$ 4,518,198.08	\$ 4,539,642.31	\$ 5,122,011.09	\$ 5,314,953	\$ 8,211,700	\$ 7,990,691	\$ 7,972,000	\$ 8,576,000
TOTAL MVGT EXPENDITURES	\$ 16,404,277.54	\$ 15,937,325.32	\$ 15,822,974.50	\$ 15,603,953	\$ 20,518,000	\$ 19,330,812	\$ 19,422,022	\$ 19,787,022
Net Change in Fund Balance	\$ (700,825.82)	\$ 387,249.55	\$ 746,606.22	\$ 374,253	\$ (1,829,100)	\$ (381,212)	\$ (216,722)	\$ (326,222)
Beginning Unencumbered Fund Balance	\$ 1,646,008.04	\$ 1,756,671.87	\$ 2,290,772.88	\$ 2,398,056	\$ 2,772,309	\$ 943,209	\$ 561,997	\$ 345,275
Change in Encumbrances	\$ 811,489.65	\$ 146,851.46	\$ (639,323.38)					
Year-end Unencumbered Fund Balance	\$ 1,756,671.87	\$ 2,290,772.88	\$ 2,398,055.72	\$ 2,772,309	\$ 943,209	\$ 561,997	\$ 345,275	\$ 19,052

1 Includes all reimbursements to MVGT fund and interest.

2 Yellow Creek Rd and E. North St. Bridge.

**SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD
FIVE YEAR OPERATING FORECAST**

	<u>2017 ACTUAL</u>	<u>2018 FORECAST</u>	<u>2019 FORECAST</u>	<u>2020 FORECAST</u>	<u>2021 FORECAST</u>	<u>2022 FORECAST</u>	<u>2023 FORECAST</u>
REVENUE							
PROPERTY TAXES	\$ 51,022,088	\$ 51,467,856	\$ 51,466,835	\$ 51,466,835	\$ 51,466,835	\$ 51,466,835	\$ 51,466,835
GRANTS	1,011,767	1,308,141	1,523,329	1,279,070	1,279,070	1,279,070	1,279,070
CONTRACT SERVICES	579,808	93,968	120,000	120,000	120,000	120,000	120,000
OTHER RECEIPTS	848,246 a	244,758	96,000	96,000	96,000	96,000	96,000
REFUNDS	9,594	32,000	-	-	-	-	-
REIMBURSEMENTS	12,154,047	13,926,838 b	13,462,254 b	11,462,254	11,462,254	11,462,254	11,462,254
TOTAL REVENUE	<u>\$ 65,625,550</u>	<u>\$ 67,073,561</u>	<u>\$ 66,668,418</u>	<u>\$ 64,424,159</u>	<u>\$ 64,424,159</u>	<u>\$ 64,424,159</u>	<u>\$ 64,424,159</u>
EXPENDITURES							
SALARIES	\$ 19,914,731	\$ 17,712,436	\$ 16,409,804	\$ 16,855,102	\$ 17,276,480	\$ 17,708,392	\$ 18,151,101
EMPLOYEE BENEFITS	9,059,610	7,185,623 c	9,278,922	7,517,376	7,532,545	7,720,859	7,913,880
SUPPLIES	597,046	399,700	431,423	422,795	414,339	406,052	397,931
TRAVEL	319,746	315,350	297,700	320,247	345,530	354,168	363,022
MEDICAID COSTS	28,002,816	28,509,481 d	30,390,000	31,055,383	31,720,765	32,386,148	33,051,531
DIRECT SERVICE CONTRACTS	8,901,058	8,285,081	9,578,218	9,769,782	9,965,178	10,164,482	10,367,771
INDIRECT SERVICE CONTRACTS	2,043,778	1,486,840	1,857,350	1,820,203	1,783,799	1,748,123	1,713,161
UTILITIES	563,743	448,446	565,175	565,175	565,175	565,175	565,175
RENTALS	130,216	23,600	8,000	8,000	8,000	8,000	8,000
ADVERTISING	138,295	132,000	145,000	145,000	145,000	149,350	153,831
OTHER EXPENSES	332,218	305,148	311,817	318,053	324,414	330,903	337,521
EQUIPMENT	168,004	223,099	304,000	297,920	291,962	286,122	280,400
CAPITAL OUTLAY	905,391 a	150,000	300,000	294,000	288,120	282,358	276,710
TOTAL EXPENDITURES	<u>\$ 71,076,652</u>	<u>\$ 65,176,804</u>	<u>\$ 69,877,409</u>	<u>\$ 69,389,035</u>	<u>\$ 70,661,306</u>	<u>\$ 72,110,130</u>	<u>\$ 73,580,033</u>
NET REVENUES AND EXPENDITURES	<u>\$ (5,451,102)</u>	<u>\$ 1,896,757</u>	<u>\$ (3,208,991)</u>	<u>\$ (4,964,876)</u>	<u>\$ (6,237,147)</u>	<u>\$ (7,685,971)</u>	<u>\$ (9,155,874)</u>
FUND BALANCE							
BEGINNING FUND BALANCE	\$ 55,998,358	\$ 50,547,256	\$ 52,444,013	\$ 49,235,022	\$ 44,270,145	\$ 38,032,998	\$ 30,347,027
REVENUE	65,625,550	67,073,561	66,668,418	64,424,159	64,424,159	64,424,159	64,424,159
EXPENDITURES	(71,076,652)	(65,176,804)	(69,877,409)	(69,389,035)	(70,661,306)	(72,110,130)	(73,580,033)
ENDING FUND BALANCE	<u>\$ 50,547,256</u>	<u>\$ 52,444,013</u>	<u>\$ 49,235,022</u>	<u>\$ 44,270,145</u>	<u>\$ 38,032,998</u>	<u>\$ 30,347,027</u>	<u>\$ 21,191,152</u>

Notes:

- a** - Includes flow-through Capital Assistance funding that has no net effect on the fund balance.
- b** - Includes an unanticipated additional cost report settlement of \$2.8m in 2018 and \$2m in 2019.
- c** - Costs are offset by a MMO required retainer of \$490,000 paid in 2017 which was credited against 2018 premiums in addition to no workers' compensation costs.
- d** - Includes roughly \$464,000 of unanticipated additional state allocation dollars.

Revenue Assumptions:

- Reimbursement revenue is decreased due to transitioning out as a direct service provider. All other revenues remain flat.

Expenditure Assumptions:

- Staff reductions due to transitioning out as a direct service provider offset by exit cost payouts and a 2.5% annual increase
- Employee benefits includes additional unemployment costs resulting from staff reductions and a one-time health insurance reserve payment
- Medicaid costs are increased as individuals are served by private providers in addition to continued waiver growth and anticipation of a waiver match reconciliation payback.
- Additional resources are added to Direct Service Contracts for school aged youth transitioning into adulthood and additional provider supports

SUMMIT COUNTY CHILDREN SERVICES
Operating Forecast

	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Proj	2019 Proj	2020 Proj	2021 Proj	2022 Proj
Beginning Carry Forward Balance	\$32,496	\$30,971	\$28,474	\$24,279	\$21,820	\$16,792	\$9,814	\$13,833	\$17,334
REVENUES									
Levy*	\$25,646	\$25,454	\$25,224	\$25,511	\$25,728	\$25,728	\$37,817	\$37,817	\$37,819
Title IV-E Administration	6,823	7,049	7,534	7,908	8,500	8,800	9,369	9,590	9,819
Title IV-E Placement	4,356	4,474	4,849	5,039	5,285	5,375	5,721	5,671	5,619
Other	6,243	7,603	6,459	7,044	6,382	5,836	6,354	6,485	6,620
Total Operating Revenues	\$43,068	\$44,580	\$44,066	\$45,502	\$45,895	\$45,739	\$59,261	\$59,563	\$59,875
EXPENDITURES									
Payroll	\$18,794	\$19,519	\$19,372	\$19,471	\$20,114	\$20,883	\$21,649	\$22,065	\$22,492
Benefits	7,025	7,638	7,918	7,814	8,351	8,948	9,396	9,784	10,193
Paid Placements	8,706	9,676	10,669	10,782	11,000	11,500	12,654	12,471	12,287
Foster Care	3,444	3,286	3,610	3,457	3,648	3,758	3,692	3,730	3,769
Adoption Related	1,460	1,566	1,489	1,496	1,500	1,495	1,597	1,630	1,664
Other Child Related	1,755	1,963	1,762	1,498	1,896	1,336	1,966	2,007	2,048
Other	3,409	3,429	3,441	3,443	4,414	4,797	4,286	4,375	4,465
Total Operating Expenditures	\$44,593	\$47,077	\$48,261	\$47,961	\$50,923	\$52,717	\$55,241	\$56,063	\$56,918
Operating Surplus/(Deficit)	(1,525)	(2,497)	(4,195)	(2,459)	(5,028)	(6,978)	4,020	3,500	2,957
Ending Carry Forward Balance	\$30,971	\$28,474	\$24,279	\$21,820	\$16,792	\$9,814	\$13,833	\$17,334	\$20,291

Levy* - 2020 through 2022 assumes a renewal of the current 2.25 mil levy and an increase of 1 mil which will generate \$12,089,000 annually.

Cash Balance Forecast Summary

Current Levy Period: 2015 - 2020 Renewal of 2.95 mill operating levy

	2014 <u>Actual</u>	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Actual</u>	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Beginning Cash Balance	\$ 41,228,814	\$ 45,835,303	\$ 48,785,318	\$ 48,764,905	\$ 46,540,573	\$ 40,634,051	\$ 37,900,252	\$ 35,101,294	\$ 32,235,611
Revenue Receipts									
FEDERAL									
1. ODADAS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2. ODMH	-	-	-	-	-	-	-	-	-
3. OhioMHAS	3,164,015	3,815,857	3,708,427	4,415,563	4,630,422	4,516,163	4,516,163	4,516,163	4,516,163
Subtotal ODADAS & ODMH & OhioMHAS	\$ 3,164,015	\$ 3,815,857	\$ 3,708,427	\$ 4,415,563	\$ 4,630,422	\$ 4,516,163	\$ 4,516,163	\$ 4,516,163	\$ 4,516,163
3. Medicaid	-	-	-	-	-	-	-	-	-
4. Other Federal (ORSC Pathways)	275,035	211,005	134,449	109,157	-	-	-	-	-
Subtotal Federal	\$ 3,439,050	\$ 4,026,862	\$ 3,842,876	\$ 4,524,720	\$ 4,630,422	\$ 4,516,163	\$ 4,516,163	\$ 4,516,163	\$ 4,516,163
STATE									
1. ODADAS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2. ODMH	-	-	-	-	-	-	-	-	-
3. OhioMHAS	4,927,923	4,807,294	5,298,560	4,514,871	4,017,871	4,840,320	4,840,320	4,840,320	4,840,320
Subtotal ODADAS & ODMH & OhioMHAS	\$ 4,927,923	\$ 4,807,294	\$ 5,298,560	\$ 4,514,871	\$ 4,017,871	\$ 4,840,320	\$ 4,840,320	\$ 4,840,320	\$ 4,840,320
3. Other State (DYS BH Juvenile Justice)	320,761	368,793	176,662	618,615	380,896	388,750	388,750	388,750	388,750
Subtotal State	\$ 5,248,684	\$ 5,176,087	\$ 5,475,222	\$ 5,133,485	\$ 4,398,767	\$ 5,229,070	\$ 5,229,070	\$ 5,229,070	\$ 5,229,070
Local (Non-Levy)	\$ 16,649	\$ 100,129	\$ 152,262	\$ 100,022	\$ 82,540	\$ 151,940	\$ 151,940	\$ 151,940	\$ 151,940
Operating Levy	\$ 34,568,926	\$ 33,246,662	\$ 33,069,583	\$ 33,447,809	\$ 33,177,500	\$ 33,732,815	\$ 33,732,815	\$ 33,732,815	\$ 33,732,815
Total Revenue Receipts	\$ 43,273,309	\$ 42,549,740	\$ 42,539,943	\$ 43,206,036	\$ 42,289,229	\$ 43,629,988	\$ 43,629,988	\$ 43,629,988	\$ 43,629,988
Expenditures:									
Agency - Non-Medicaid	\$ 34,042,869	\$ 35,103,029	\$ 37,079,595	\$ 38,505,859	\$ 41,624,934	\$ 38,803,130	\$ 38,803,130	\$ 38,803,130	\$ 38,803,130
Medicaid	-	-	-	-	-	-	-	-	-
Other contracts and allocations	2,168,230	2,058,916	2,884,272	4,366,021	3,649,800	4,692,906	4,692,906	4,692,906	4,692,906
Other Administration	467,431	377,315	367,857	376,547	450,338	435,603	439,959	444,359	448,802
Salary and Fringe	1,988,290	2,060,465	2,228,631	2,181,941	2,470,679	2,432,148	2,492,952	2,555,275	2,619,157
Total Expenditures	\$ 38,666,820	\$ 39,599,725	\$ 42,560,356	\$ 45,430,368	\$ 48,195,751	\$ 46,363,787	\$ 46,428,947	\$ 46,495,670	\$ 46,563,996
Projected Revenue Over/(Under Expenditures)	\$ 4,606,489	\$ 2,950,015	\$ (20,413)	\$ (2,224,332)	\$ (5,906,522)	\$ (2,733,799)	\$ (2,798,959)	\$ (2,865,682)	\$ (2,934,008)
Ending Cash Balance	\$ 45,835,303	\$ 48,785,318	\$ 48,764,905	\$ 46,540,573	\$ 40,634,051	\$ 37,900,252	\$ 35,101,294	\$ 32,235,611	\$ 29,301,604

This financial forecast presents to the best of management's knowledge and belief, the ADM Board's expected results of operations for the forecast period. Accordingly, the forecast reflects management's judgment as of 06/30/18 the date of the forecast of the expected conditions and its expected course of action. There will usually be differences between forecasted and actual results, because events and circumstances frequently do not occur as expected and those differences may be material.

Months on Hand
7.6

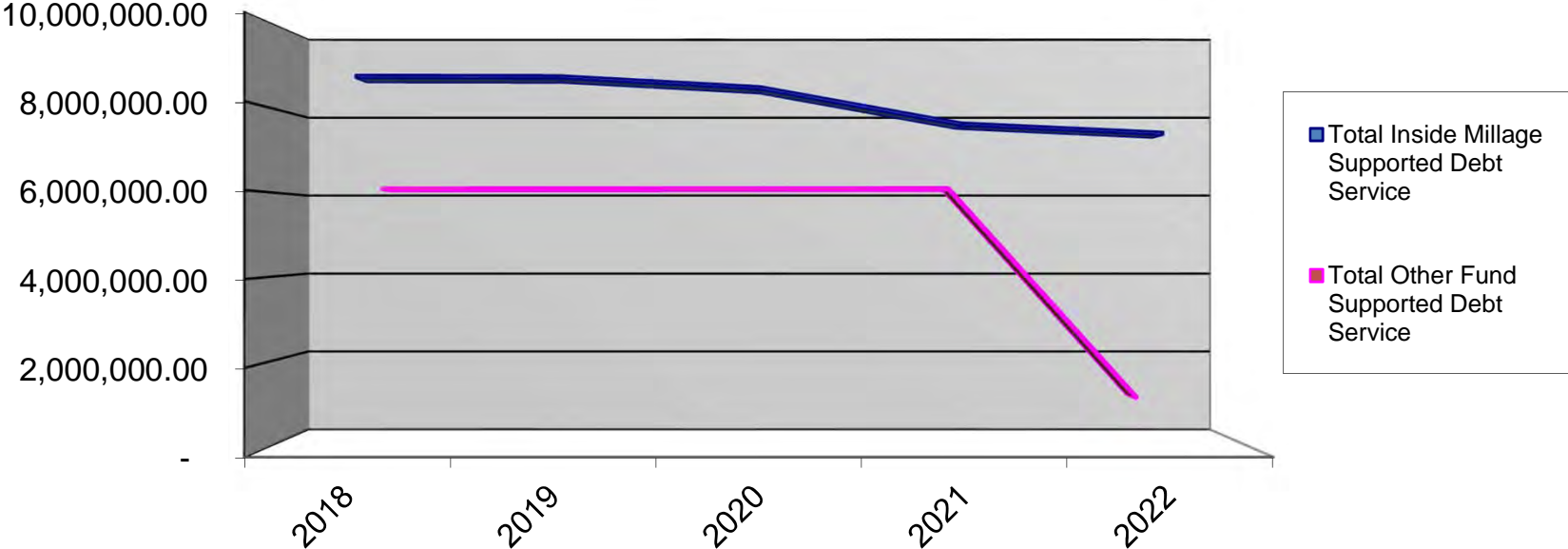
Revenue Assumptions:

- 1) Medicaid elevated to the State beginning 7/1/2011
- 2) Federal and State funding adjusted based on actual awards FY2018 - 2019 and estimated awards FY2019 - 2022
- 3) Medicaid paid directly by ODJFS 7/1/2012
- 4) Levy collections reduced by a 8.3% reduct. in property values and Tangible Business Property (TPP) phase out
- 5) Property tax valuations occurring this year - levy collection projections are subject to change
- 6) Assumed levy renewed at current rate = 2.95 mill; beginning in 2021

Expenditure Assumptions:

- 1) Non-Medicaid expenditures will remain stable during the levy period, until 2017 when expenditures are projected to temporarily increase (for years 2017 through 2022) to provide solutions for the Opiate Epidemic. A slight reduction in expenditures is expected from 2019 through 2022 due to Medicaid rule changes which allow for SUD residential treatment payments.
- 2) National Health Care began in 2014. State of Ohio provides Medicaid expansion began 1/1/2014.
- 3) Other contracts decreased 17% in 2015 due to move to Summit County Public Health and final bond payment for Crisis Center, then flat through 2022
- 4) Other Administration increased from 2017 due to insurance and internet, then budget 1% increase through 2022.
- 5) Salary and Fringe decreased 2% due to staff retirements with 5% increase in health insurance in 2019, two staff members are eligible to retire, then 2.5% incr. (2022)

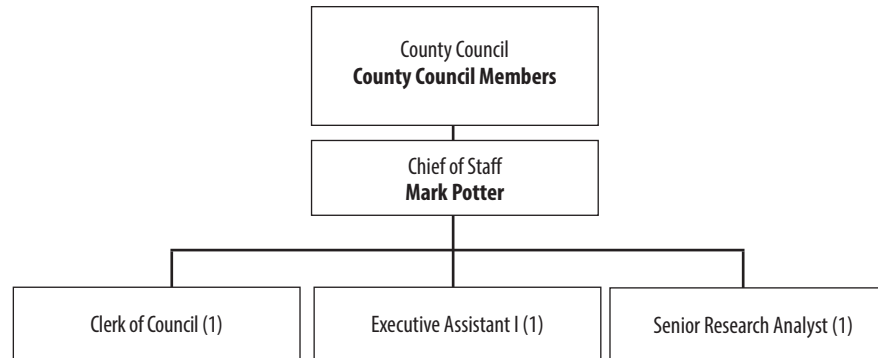
Summit County Five Year Debt Service Forecast





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

COUNCIL



- Council Members**
- District 1**
Ron Koehler
 - District 2**
John Schmidt
 - District 3**
Gloria Rodgers
 - District 4**
Jeff Wilhite
 - District 5**
David Hamilton
 - District 6**
Jerry Feeman
 - District 7**
Michael Soyars
 - District 8**
Paula Prentice
 - At-Large**
John Donofrio
 - At-Large**
Elizabeth Walters
 - At-Large**
Clair Dickinson



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Legislation

Summit County Council

PROGRAM DESCRIPTION & CHALLENGES

Summit County Council is responsible for the timely, effective processing of legislation. County Council is continuing to establish a visible presence in Summit County through local events to keep constituents aware of what is going on in the community. The office also addresses a variety of constituent concerns/issues.

PROGRAM GOALS & OBJECTIVES

1	Establish a framework for routinely updating office policies and procedures to reflect office's current operational platform.
2	Continue process of accurately and effectively maintaining and disposing office records in compliance with the Records Retention Policies. Review and update Records Retention Policies as necessary.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Amount of Legislation Processed	The effective processing/record-keeping of legislation	557	500
Constituent Calls	Record keeping of constituent concerns/issues	180	200



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
COUNCIL						
<i>Fund: General Fund</i>						
<i>Organization: Council</i>						
	<i>10003-1009</i>					
<i>10003-1009</i>	<i>Clerk of Council</i>	1.00	1.00	1.00	1.00	1.00
	<i>Council Chief of Staff</i>	1.00	1.00	1.00	1.00	1.00
	<i>Council President</i>	1.00	1.00	1.00	1.00	1.00
	<i>County Council Member</i>	10.00	10.00	10.00	10.00	10.00
	<i>Executive Assistant 1</i>	1.00	1.00	1.00	1.00	1.00
	<i>Senior Research Analyst</i>	1.00	1.00	1.00	1.00	1.00
	ORGANIZATION TOTAL 10003-1009	15.00	15.00	15.00	15.00	15.00
	*TOTAL COUNCIL	15.00	15.00	15.00	15.00	15.00



COUNTY COUNCIL

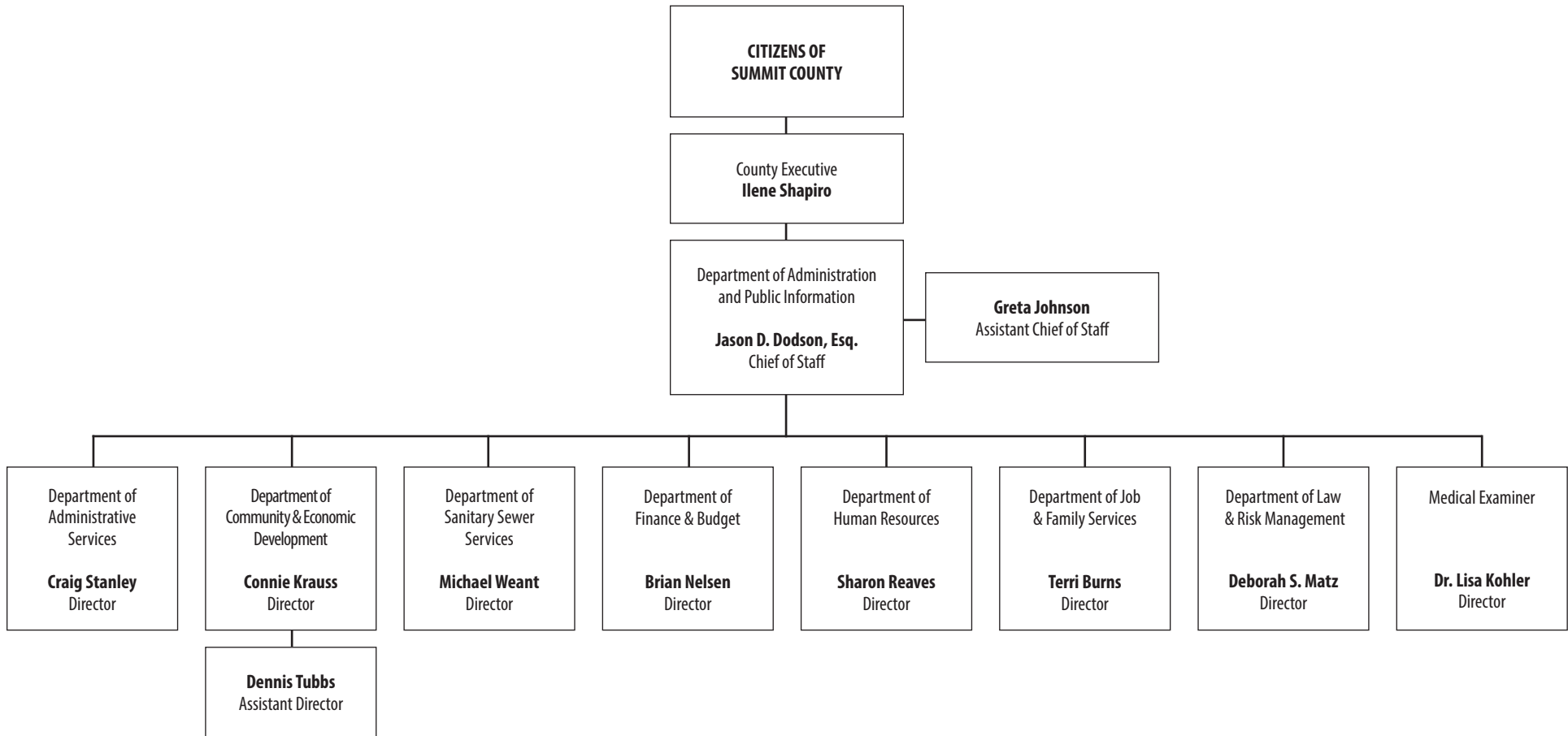
Fund: General Fund 10003
Departments: Council 1009

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	245,836	294,948	312,400	307,069	327,900
Salaries-Employees	20501	190,529	204,773	210,700	210,643	217,000
Fringe Benefits	25501	250,045	289,798	286,400	268,753	265,900
Professional Services	27102	2,500	2,303	2,500	2,462	2,500
Internal Services	30401	12,000	10,112	13,100	13,046	13,100
Supplies	30501	5,949	6,307	6,500	6,010	6,500
Travel	37501	7,469	16,967	17,500	7,657	17,500
Contract Services	45501	23,847	18,267	21,500	15,375	21,500
Rentals	54501	139	80	1,200	80	1,200
Advertising/Printing	58501	2,908	4,873	5,000	3,312	5,000
Other	60501	2,508	5,636	5,000	4,996	5,000
Equipment	70501	1,407	2,014	2,500	2,074	2,500
DEPARTMENT TOTAL 10003-1009		<u>745,136</u>	<u>856,077</u>	<u>884,300</u>	<u>841,477</u>	<u>885,600</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

EXECUTIVE





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Executive

DEPARTMENT OVERVIEW

The County Executive is the primary administrative, budgetary official, and contracting authority for the County. Currently, the Executive's Office is divided into nine departments, each of which has jurisdiction over a different portion of the administration. The senior administration consists of a Chief of Staff, Assistant Chief of Staff and Directors of each of these eight departments, as follows:

Chief of Staff	Jason D. Dodson
Assistant Chief of Staff	Greta Johnson
Director, Department of Law and Risk Management	Deborah S. Matz
Director, Department of Finance and Budget	Brian D. Nelsen
Director, Department of Community and Economic Development	Connie Krauss
Medical Examiner	Lisa Kohler, M.D.
Director, Department of Environmental Services	Michael A. Weant
Director, Department of Job and Family Services	Terri Burns
Director, Administrative Services	Craig Stanley
Director, Department of Human Resources	Sharon Reaves



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Administration & Public Information

County Executive

PROGRAM DESCRIPTION & CHALLENGES

General Administration. The general internal administration of the County is primarily performed by the Executive's Departments of Administration and Public Information, Administrative Services and Human Resources.

In 2018, the Executive's Office consolidated its Administration and Communications Departments into one department called the Department of Administration and Public Information. This Department oversees the operations of the other departments under the County Executive and is the central coordinating department for strategic planning, policy and legislative matters, and disseminating public information on behalf of the County.

Public Information. The Department of Administration and Public Information coordinates public relations for County of Summit Executive and provides public relations support to all of the department under the Executive. The department provides the following services: Outreach using printed materials, electronic communication, and social media. The department also assist the public with press releases, program information, provide speakers, write and produce advertising materials (brochures, PSAs, billboards, etc.)

PROGRAM GOALS & OBJECTIVES

1	Collaborate with County agencies/offices to identify needs in our community, create programs, design outreach plans and bring all parties together to provide a solution.
2	To provide accurate and relevant public information to the County of Summit offices and agencies, to our residents, and to the news media.
3	Acts as the intra-office communications hub by disseminating information from County Elected Offices and County Agencies countywide.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Administration & Public Information

County Executive

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Press Releases	To provide the media and residents with public information.	63	43 y-t-d
Community Expos	To educate the public on services available through the County.	5	13
Press Conferences	To officially distribute information to the media and the public in an interactive environment.	3	



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
EXECUTIVE						
Fund: General Fund						
Organization: Executive						
10003-1113						
10003-1113	Assistant Director	.00	.00	.00	.00	1.00
	Chief of Staff-Executive	.92	.92	.92	.90	.60
	County Executive	1.00	1.00	1.00	1.00	1.00
	Deputy Director Communications	.00	.00	.00	.00	1.00
	Executive Assistant 1	.00	.00	1.00	1.45	3.00
	Executive Assistant 2	1.00	1.00	.00	.00	1.00
	Office Manager	.00	.00	.00	.00	1.00
	Secretary 1	.00	.00	.00	.00	1.00
ORGANIZATION TOTAL 10003-1113		2.92	2.92	2.92	3.35	9.60

Budget combined with Communications for 2019
Fund: 10003 Department 1125



EXECUTIVE

Fund: General Fund 10003
Departments: Executive 1113

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	121,991	131,661	138,200	138,194	145,100
Salaries-Employees	20501	179,491	182,967	192,600	192,561	605,100
Fringe Benefits	25501	67,774	78,813	78,450	78,386	234,000
Internal Services	30401	9,600	9,570	9,600	9,250	20,000
Supplies	30501	1,976	1,963	2,000	1,895	12,500
Travel	37501	504	433	1,000	0	1,000
Contract Services	45501	0	0	0	0	4,000
Advertising/Printing	58501	679	1,027	1,000	43	15,000
Other	60501	1,868	1,994	2,000	865	3,000
DEPARTMENT TOTAL 10003-1113		<u>383,883</u>	<u>408,428</u>	<u>424,850</u>	<u>421,195</u>	<u>1,039,700</u>

Budget combined with Communications for 2019
 Fund: 10003 Department 1125



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: General Fund					
Organization: Communication					
10003-1125					
10003-1125					
<i>Administrative Secretary</i>	.00	.00	1.00	.00	.00
<i>Assistant Administrator-EXE</i>	.50	.00	.00	.00	.00
<i>Community Relations Specialist</i>	1.75	1.87	.87	.00	.00
<i>Deputy Director Communications</i>	1.00	1.00	1.00	1.00	.00
<i>Director of Communications</i>	.95	1.00	1.00	1.00	.00
<i>Executive Assistant 2</i>	1.00	1.00	1.00	1.00	.00
<i>Office Manager</i>	.00	.00	1.00	1.00	.00
<i>Secretary 1</i>	1.00	1.00	.00	.00	.00
<i>Senior Administrator-EXE</i>	.00	.00	.00	1.00	.00
<i>Web Systems Analyst</i>	1.00	.00	.00	.00	.00
ORGANIZATION TOTAL 10003-1125	7.20	5.87	5.87	5.00	.00

Budget combined with Executive Administration for 2019
Fund: 10003 Department: 1113



EXECUTIVE

Fund: General Fund 10003
Departments: Communication 1125

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	380,188	390,548	472,300	472,125	0
Fringe Benefits	25501	150,859	146,308	148,300	148,225	0
Internal Services	30401	6,799	8,799	11,000	6,715	0
Supplies	30501	5,295	5,241	5,500	5,173	0
Material	35501	5,428	4,367	5,000	4,836	0
Contract Services	45501	3,991	3,819	4,000	3,838	0
Advertising/Printing	58501	13,761	14,214	14,000	13,784	0
Other	60501	995	983	1,000	877	0
DEPARTMENT TOTAL 10003-1125		<u>567,315</u>	<u>574,279</u>	<u>661,100</u>	<u>655,575</u>	<u>0</u>

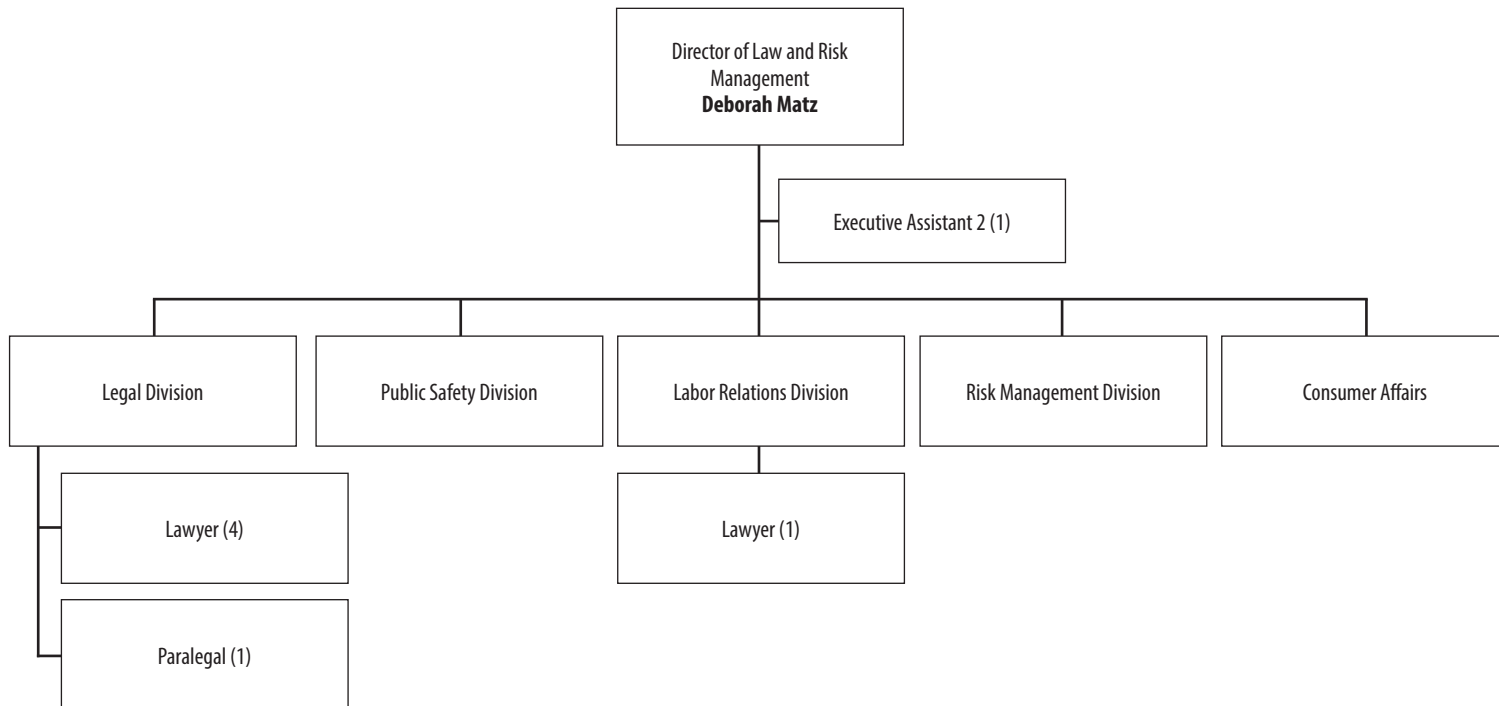
Budget combined with Executive Administration for 2019
 Fund: 10003 Department: 1113

DEPARTMENT OF LAW AND RISK MANAGEMENT

County Executive • Ilene Shapiro

Chief of Staff • Jason Dodson

Director of Law and Risk Management • Deborah S. Matz





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: Law and Risk
Management**

Executive

PROGRAM DESCRIPTION & CHALLENGES

The Department of Law and Risk Management is responsible for providing legal services to all of the departments under the executive, managing the County's employee benefits programs and liability insurance program, operating the Records Center, the Division of Public Safety and the Office of Consumer Affairs. This narrative is directed to the functions of the Law Department and the Records Center.

The Law Department negotiates, drafts, reviews and approves agreements proposed by all different offices within the County. Additionally, the Law Department is responsible to monitor all litigation in which the County is named as a party, whether represented by the Prosecutor's office or outside counsel. Attorneys within the Law Department prepare materials responsive to discovery requests, subpoenas and public records requests.

The Records Center is responsible for maintenance of wide variety of public records for many different elected offices as well as all divisions under the Executive.

PROGRAM GOALS & OBJECTIVES

1	Monitor and control expenses of outside counsel.
2	Reduce quantity of paper records stored, increase participation in document imaging program.



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: General Fund					
Organization: Law					
10003-1117					
10003-1117					
Administrative Specialist	.00	.00	.00	.75	.00
Attorney 2	1.68	1.68	1.68	1.48	1.48
Deputy Dir - Public Safety	.00	.00	.80	.40	.40
Deputy Director-Law	.00	.00	.00	.57	.35
Director of Law	.40	.40	.40	.55	.45
Executive Assistant 1	3.00	3.00	2.00	1.90	.00
Executive Assistant 2	.00	.00	1.00	1.00	2.00
Grant Program Analyst	1.00	.75	.75	.00	.00
PT Executive Assistant 1	.00	.00	1.00	.00	.00
Paralegal	1.00	1.00	1.00	1.00	1.00
Senior Administrator-EXE	1.00	1.00	.00	.00	1.55
Staff Attorney 1	1.50	1.50	1.00	1.80	1.50
ORGANIZATION TOTAL 10003-1117	9.58	9.33	9.63	9.45	8.73



EXECUTIVE

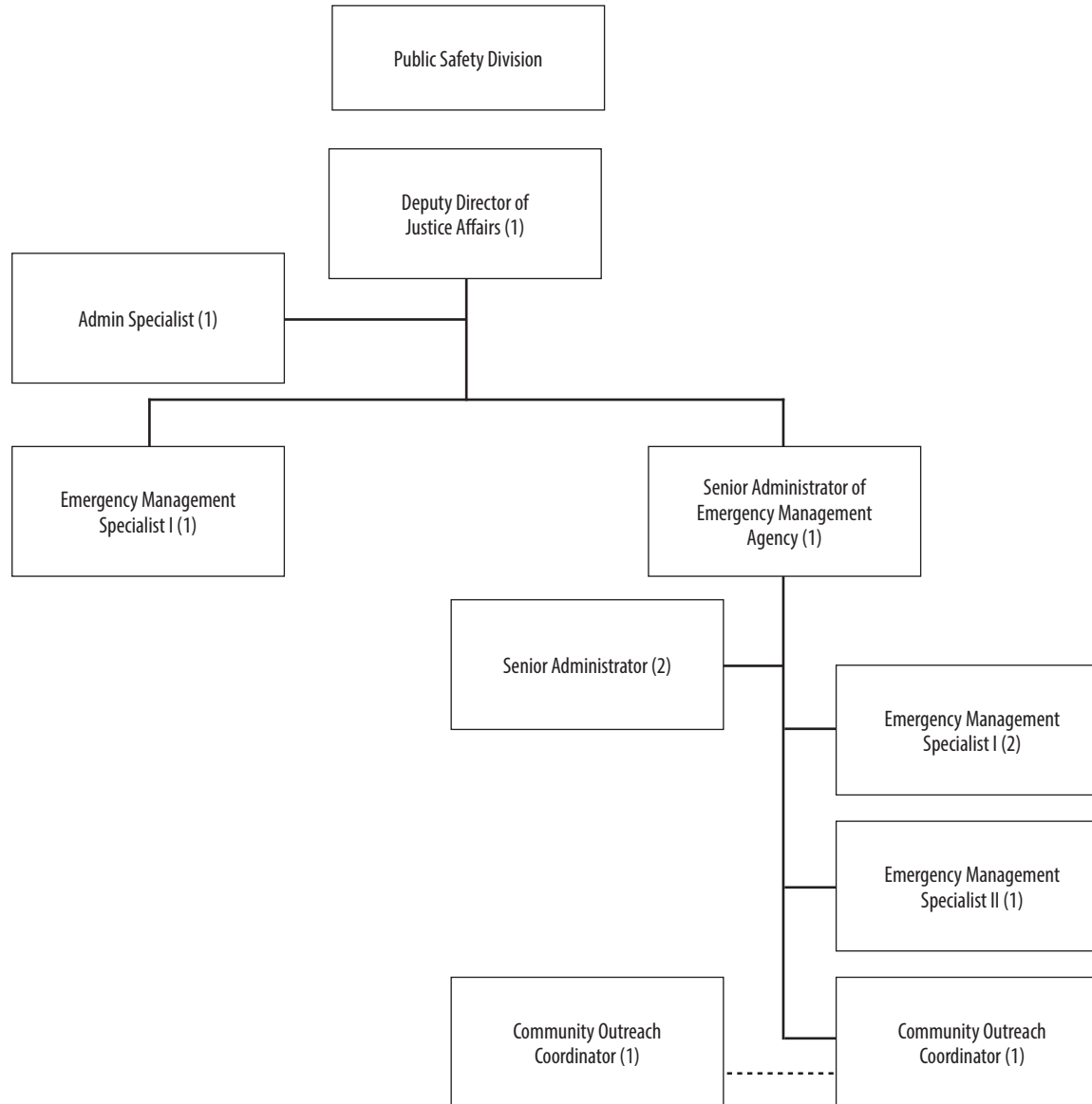
Fund: General Fund 10003
Departments: Law 1117

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	582,871	623,706	625,801	624,569	656,600
Fringe Benefits	25501	212,815	224,456	209,551	208,968	217,000
Professional Services	27102	20,088	55,912	85,000	81,650	55,000
Internal Services	30401	12,365	13,468	14,400	14,400	14,400
Supplies	30501	2,619	3,182	3,000	2,870	3,000
Contract Services	45501	1,347	684	2,600	2,432	1,000
DEPARTMENT TOTAL 10003-1117		<u>832,104</u>	<u>921,408</u>	<u>940,352</u>	<u>934,888</u>	<u>947,000</u>

**DEPARTMENT OF LAW AND RISK MANAGEMENT
PUBLIC SAFETY DIVISION**

*County Executive - Ilene Shapiro
Chief of Staff - Jason Dodson*

Director of Law and Risk Management - Deborah S. Matz





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Emergency Management Emergency Management Agency

PROGRAM DESCRIPTION & CHALLENGES

Emergency Management Agency. Ohio's system of emergency management is established under Chapter 5502 of the Revised Code, as well as the Homeland Security Act of 2002, which guide the program and staffing.

In Summit County, emergency management is performed through and coordinated by the Emergency Management Agency ("EMA"), which is organized under the Executive's Department of Law, Insurance and Risk Management, Division of Public Safety. EMA has contracted with each city, village and township in the County to provide emergency management services to those communities. The emergency management agency is compensated by a per capita agreement with each community. Priorities and goals for emergency management are established by the Emergency Management Executive Committee. The primary responsibility of EMA is to provide professional mitigation, preparedness, response and recovery services that save lives, reduce injuries and economic loss, and enhance recovery from disasters. EMA is also dedicated to informing and educating the public in times of emergency or disaster.

Also, the Emergency Management Agency administers the Emergency Planning and Community Right-to-Know Act under Ohio Revised Code 3750. This includes but is not limited to planning and information gathering of hazardous chemicals.

In fulfilling its duties, EMA is responsible for the administration of several emergency management-related grants. The State Homeland Security Program ("SHSP") is a core assistance program contained within the Federal Homeland Security Grant Program ("HSGP"). SHSP provides funds to build capabilities at the State and local levels to implement the goals and objectives included in State Homeland Security Strategies and Initiatives. EMA is currently administering over \$1 million in funds that it has received through SHSP and other related grants.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Emergency Management Emergency Management Agency

PROGRAM GOALS & OBJECTIVES

1	Coordinate and facilitate committees, boards, sub-committees and councils for effective implementation of concepts as set by each body.
2	Develop and implement training, exercises and evaluation programs for all current and future programs administered Emergency Management.
3	Develop and support Regional Communications Systems through funding, research and staff support.
4	Apply for and distribute grant funding.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of emergency responses	Emergency Operations Center activation or resource support by the Emergency Management Agency during an incident or pre-planned event	7	9
Number of training sessions held	Provide various emergency management and homeland security trainings to first responders for preparedness and response in Summit County and the State of Ohio	30	30



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: Emerg Mgmt Agency					
Organization: EMA Operating					
26003-3551					
26003-3551					
<i>Administrative Secretary</i>	1.00	1.00	1.00	.00	.00
<i>Administrative Specialist</i>	.00	.00	.00	.25	1.00
<i>Community Relations Specialist</i>	.00	.00	.13	.00	.00
<i>Deputy Dir - Public Safety</i>	.00	.00	.00	.40	.40
<i>Director of Communications</i>	.05	.05	.00	.00	.00
<i>Director of Law</i>	.25	.25	.25	.00	.00
<i>Emergency Mgmt Specialist 1</i>	2.00	2.00	2.00	3.00	2.00
<i>Emergency Mgmt Specialist 2</i>	.00	.00	.00	1.00	1.00
<i>Grant Program Analyst</i>	1.00	1.25	1.25	.00	.00
<i>Senior Administrator-EXE</i>	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 26003-3551	5.30	5.55	5.63	5.65	5.40



EXECUTIVE

Fund: Emerg Mgmt Agency 26003
Departments: EMA Operating 3551

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	260,537	264,415	273,800	278,765	273,600
Overtime	20525	0	126	6,000	123	6,000
Fringe Benefits	25501	126,730	129,940	133,500	110,314	104,000
Internal Services	30401	2,285	13,874	16,000	14,367	16,000
Supplies	30501	25,325	15,472	15,500	14,899	15,500
Travel	37501	6,870	5,703	5,000	458	5,000
Contract Services	45501	287	4,533	1,400	0	36,700
Other	60501	109,900	109,900	109,900	109,900	109,900
Subsidies/Shared Rev	65501	61,749	45,036	54,100	61,939	54,100
Equipment	70501	4,191	3,906	15,000	12,011	15,000
DEPARTMENT TOTAL 26003-3551		<u>597,875</u>	<u>592,905</u>	<u>630,200</u>	<u>602,776</u>	<u>635,800</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Special Operations Response Team
Emergency Management Agency

PROGRAM DESCRIPTION & CHALLENGES

The Summit County Special Operations Response Team (SCSORT) is a specialized team consisting of three distinct but interrelated technical disciplines: Hazardous Materials, Technical Rescue, and Water Rescue. Each discipline is a branch of the team.

The Water Rescue Branch specializes in any type of water rescue. This includes underwater, swift water and ice rescues. The Water Rescue Branch is also a resource for Ohio Homeland Security Region 5 and the State of Ohio, as a Type II Water Rescue Team.

The Technical Rescue Branch specializes in rope, trench, confined space and structural collapse rescues. The Structural Collapse component of the team also serves as the Ohio Homeland Security Region 5 Search and Rescue Team.

The Hazardous Materials Branch specializes in the response and mitigation of a release of any hazardous material. This branch is also heavily involved in training for weapons of mass destruction. The Hazardous Materials Branch has been typed by the State of Ohio as one of the few Type I Hazardous Materials Teams in the state.

The entire Special Operations Response Team has been working on terrorism prevention and homeland security. Currently, there are approximately 230 team members split among the three branches.

The Summit County Sheriff's Office Communications Division provides dispatching operations for the Special Operations Response Team. The alternate dispatch center is located at the South West Summit Communications Center.

The Special Operations Response Team Executive Board is comprised of representatives from the City of Akron Fire Department, municipal government fire department, township fire department, the Summit County Emergency Management Agency and the University of Akron. This five-member board oversees the administrative functions of the team as outlined in the Codified Ordinances of the County of Summit, Ohio (163.01).



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Special Operations Response Team

Emergency Management Agency

PROGRAM GOALS & OBJECTIVES

1	Develop and maintain an annual training schedule.
2	Develop and distribute an annual report.
3	Develop and implement trainings and exercises to test each branch.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of emergency responses	Team or branch activations of incidents or pre-planned events	18	11
Number of team members	Maintain or expand the total of team members through education and awareness	216	165



EXECUTIVE

Fund: Special Operations Response Team 23192

Departments: Special Operations Response Team 3112

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Internal Services	30401	8,870	17,321	19,700	19,093	20,000
Material	35501	39,852	48,806	66,219	53,677	31,500
Travel	37501	4,095	750	6,000	5,800	7,500
Vehicle Fuel/Repair	40501	2,174	7,612	6,000	5,289	8,000
Contract Services	45501	14,700	17,100	17,100	17,057	17,100
Other	60501	7,444	7,444	7,400	7,400	7,444
Grants	65111	0	66,304	33,200	33,196	33,200
DEPARTMENT TOTAL 23192-3112		<u>77,136</u>	<u>165,337</u>	<u>155,619</u>	<u>141,512</u>	<u>124,744</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Residential Executive – Public Safety

PROGRAM DESCRIPTION & CHALLENGES

The Residential Community Corrections program is part of the County's alternative corrections program designed to reduce the overall County jail population. The offender populations served by this program are non-violent offenders sentenced for felony, misdemeanor and traffic offenses. Probation violators are referred by the Summit County Probation Department as a consequence for not complying with their probation conditions in accordance with a court order from the Common Pleas Court General Division. State inmates with 30-180 days remaining on their prison sentence and federal parolees referred by the Federal Bureau of Prisons are transitioned from prison to residential community corrections.

Each offender is assessed utilizing the Ohio Risk Assessment System (ORAS). After this screening, a written Treatment Plan with specific treatment goals is developed to guide the treatment process.

PROGRAM GOALS & OBJECTIVES

1	Provide a reentry program for state and federal prisoners returning to Summit County.
2	Reduce jail population.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Residential Executive – Public Safety

PROGRAM DESCRIPTION & CHALLENGES

The Home Incarceration program is part of the County's alternative corrections program designed to reduce the overall County jail population. The target population to be served in this supervision is the convicted adult felony, misdemeanor, traffic offenders and pre-trial detainees who require a high degree of monitoring but do not require secure confinement. Convicted offenders on probation who require greater supervision than day reporting are eligible for this type of supervision. Pre-trial detainees who can be released from jail on their own recognizance (ROR) are not eligible for this supervision. Pre-trial detainees who are granted release from jail with conditions are eligible for Home Incarceration/Electronic Monitoring with or without electronic monitoring.

Referrals to the Home Incarceration/Electronic Monitoring/Electronic Monitoring Program are made by Municipal and Summit County Courts, probation officers, Ohio Parole Authority, and as a condition of pre-trial supervision. Participants must have an approved residence and they must have a telephone or use radio frequency technology.

PROGRAM GOALS & OBJECTIVES

1	Provide a graduated sanction for the court for persons not complying with day reporting or intensive supervision probation conditions.
2	Reduce jail population.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Driver Intervention Executive – Public Safety

PROGRAM DESCRIPTION & CHALLENGES

The Driver Intervention program is part of the County's alternative corrections program designed to reduce the overall County jail population. First time DUI misdemeanor offenders sentenced to either a mandatory three (3) day or a six (6) day term are eligible for this intervention program. Once referred the provider conducts a substance abuse assessment to determine the degree to which their violation is related to chemical dependence.

PROGRAM GOALS & OBJECTIVES

1	Reduce chronic alcoholism by providing a comprehensive assessment, education, early intervention support and treatment referral program.
2	Reduce jail population.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Day Reporting

Executive – Public Safety

PROGRAM DESCRIPTION & CHALLENGES

The Day Reporting program is part of the County's alternative corrections program designed to reduce the overall County jail population. The target populations served in this supervision program are the convicted adult felony, misdemeanor, traffic and pre-trial detainees who do not require secure confinement. Convicted offenders on probation who require greater supervision than intensive supervision are eligible for this type of supervision. Pre-trial detainees who can be released from jail on their own recognizance (ROR) are not eligible for this supervision. Pre-trial detainees who are granted release from jail with conditions are eligible for day reporting.

Once referred, the provider conducts a risk/needs assessment, upon which, an individual program plan (IPP) shall be based. Each offender is assessed utilizing the Ohio Risk Assessment System (ORAS).

PROGRAM GOALS & OBJECTIVES

1	Divert non-violent pre-trial detainees and convicted offenders from jail.
2	Reduce failure to appear in court for pre-trial defendants.



EXECUTIVE

Fund: General Fund 10003
Departments: Alt Corrections 3153

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Contract Services	45501	5,863,722	5,921,097	6,021,100	5,921,097	6,321,500
DEPARTMENT TOTAL 10003-3153		<u>5,863,722</u>	<u>5,921,097</u>	<u>6,021,100</u>	<u>5,921,097</u>	<u>6,321,500</u>



Executive - Alternative Corrections

Fund: General Fund 10003

Department: Alternative Corrections 3153

TOTAL CONTRACT SERVICES COSTS: \$6,321,493.73

<u>Alternative Corrections</u> <u>Department</u>	<u>10003</u> <u>Fund</u>	<u>3153</u> <u>Org</u>		
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
	2017 Contract	5,921,097.39		
	2018 Contract			
	Day Reporting		333,577.46	
	Driver Intervention		128,173.26	
	Home Incarceration/Monitoring Program		859,804.44	
	Multiple Offender Program		523,871.97	
	Halfway House-Residential Programs		2,507,506.97	
	Intensive Out Patient		1,258,526.99	
	Pre Trial Services		309,636.30	
	CASC Additional		650,396.34	
	CASC Additional from TCAP Funds		(250,000.00)	



PROGRAM DESCRIPTION & CHALLENGES

The County of Summit, through its Division of Public Safety, and the City of Akron collectively own and operate the Summit County – Akron 800MHz Regional Radio System (SCA8RRS). The system is a ten site, twenty-five channel P25 simulcast system and provides mission critical communications to over 80 public safety and public works departments throughout Summit County; supporting more than 6,000 digital radios. The system will be connected to the State of Ohio MARCS system in 2019 forming a statewide “system of systems” radio network.

Summit County is the fiscal agent for the System, which is funded by monthly fees assessed to each user and billed semiannually. System operations are currently fully funded through user fees. In addition, the County is the employer of the Radio System Administrator, who manages the daily operation of the System, which includes overseeing emergency repairs and scheduled maintenance, as well as usage, inventory, licensing and billing issues.

PROGRAM GOALS & OBJECTIVES

1	Ensure network up-time meets or exceeds 99.999%.
2	Ensure operational costs do not exceed user fee revenue.
3	Provides upgrades outlined in the P25 migration plan.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Monthly System Status Report	Meet 99.999% up-time requirement	99.999%	99.9887%
Monthly Financial Report	Operational costs not to exceed user fee revenue	\$65,000 balance	\$75,000
P25 Migration Plan	Meet various project timelines in the migration plan	Ongoing	ongoing



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: 800MHz Radio – County Radios Public Safety

PROGRAM DESCRIPTION & CHALLENGES

The County of Summit, through its Division of Public Safety, and the City of Akron collectively own and operate an 800MHz Regional Radio System (SCA8RRS). Utilizing ten tower sites and simulcast technology, the System provides mission critical communications to over 80 public safety and public works departments throughout Summit County; supporting more than 6,000 digital radios.

Summit County is the fiscal agent for the System, which is funded by monthly fees assessed to each user and billed semiannually. System operations are currently fully funded through user fees. In addition, the County is the employer of the Radio System Administrator, who manages the daily operation of the System, which includes overseeing emergency repairs and scheduled maintenance, as well as usage, inventory, licensing and billing issues.

This fund collects fees from only Summit County non-general fund agencies on a per radio basis.

PROGRAM GOALS & OBJECTIVES

1	Ensure county employee radios operate properly; arrange repair and replacement as needed.
2	Ensure adequate system coverage at critical county facilities.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Enable Radio Status Report	Ensure radios are operational	100% enabled	100% enabled
Field Measurement/User Feedback	Ensure adequate system coverage at critical county facilities	100% coverage	100% coverage



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: 800 MHz Maintenance					
Organization: 800 MHz Maintenance					
10163-3120					
10163-3120	1.00	1.00	1.00	1.00	1.00
Senior Administrator-EXE					
ORGANIZATION TOTAL 10163-3120	1.00	1.00	1.00	1.00	1.00



EXECUTIVE

Fund: 800 MHz Maintenance 10163
Departments: 800 MHz Maintenance 3120

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	80,110	82,054	84,500	84,406	107,000
Fringe Benefits	25501	29,676	30,615	31,500	30,263	53,200
Internal Services	30401	2,683	2,301	10,000	2,420	1,000
Supplies	30501	318	118	2,000	26	2,000
Contract Services	45501	190,820	633,626	379,958	346,683	547,900
Rentals	54501	25,000	25,000	52,500	45,251	39,700
Equipment	70501	95,450	91,911	100,000	35,241	10,000
DEPARTMENT TOTAL 10163-3120		<u>424,058</u>	<u>865,624</u>	<u>660,458</u>	<u>544,289</u>	<u>760,800</u>



800 MHz

Fund: 800 MHz Maintenance 10163

Department: 800 MHz Maintenance 3120

TOTAL CONTRACT SERVICES COSTS: \$547,832.00

<u>800 MHz Maintenance</u>		<u>10163</u>		<u>3120</u>	
Department		Fund		Org	
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information	
<u>Akron Radio (1%)</u>	<u></u>	<u>Annual</u>	<u>\$24,000</u>	<u></u>	
<u>Akron Telephone (1%)</u>	<u></u>	<u>Annual</u>	<u>\$350</u>	<u></u>	
<u>Aviat Maintenance (3%)</u>	<u></u>	<u>Annual</u>	<u>\$3,380</u>	<u></u>	
<u>Aviat Monitoring - (3% every 3yr)</u>	<u></u>	<u>Annual</u>	<u>\$9,167</u>	<u></u>	
<u>Electric (2%)</u>	<u></u>	<u>Annual</u>	<u>\$18,000</u>	<u></u>	
<u>Fire Suppression (3%)</u>	<u></u>	<u>Annual</u>	<u>\$500</u>	<u></u>	
<u>Generator Maintenance (2%)</u>	<u></u>	<u>Annual</u>	<u>\$8,600</u>	<u></u>	
<u>Generator Repair (2%)</u>	<u></u>	<u>Annual</u>	<u>\$4,900</u>	<u></u>	
<u>Generator Fuel (3%)</u>	<u></u>	<u>Annual</u>	<u>\$6,800</u>	<u></u>	
<u>Genesis Report System (3%)</u>	<u></u>	<u>Annual</u>	<u>\$6,435</u>	<u></u>	
<u>HVAC Maintenance (3%)</u>	<u></u>	<u>Annual</u>	<u>\$27,000</u>	<u></u>	
<u>Motorola SUA (System Only)</u>	<u></u>	<u>Annual</u>	<u>\$410,188</u>	<u></u>	
<u>Motorola - 311 Logger</u>	<u></u>	<u>Annual</u>	<u>\$28,512</u>	<u></u>	



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: 800 MHz County Radios</i>					
<i>Organization: 800 MHz Maintenance</i>					
<i>10164-3120</i>					
<i>10164-3120</i>					
<i>Deputy Dir-Public Safety</i>	.00	.00	.20	.20	.20
<i>Senior Administrator-EXE</i>	.00	.00	.00	.00	.20
ORGANIZATION TOTAL 10164-3120	.00	.00	.20	.20	.40



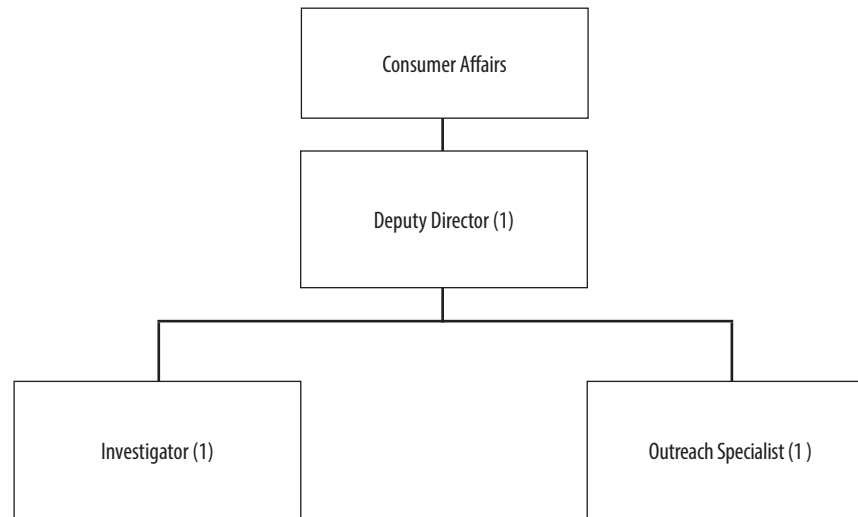
EXECUTIVE

Fund: 800 MHz County Radios 10164
Departments: 800 MHz Maintenance 3120

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	0	15,679	16,711	16,711	32,800
Fringe Benefits	25501	0	3,698	4,000	3,861	8,200
Contract Services	45501	0	8	210,154	200,665	10,000
Other	60501	0	0	50,000	91	0
Equipment	70501	0	0	30,000	1,692	30,000
Transfers Out	84999	0	17,625	0	0	0
DEPARTMENT TOTAL 10164-3120		<u>0</u>	<u>37,010</u>	<u>310,865</u>	<u>223,021</u>	<u>81,000</u>

**DEPARTMENT OF LAW AND RISK MANAGEMENT
CONSUMER AFFAIRS**

*County Executive • Ilene Shapiro
Chief of Staff • Jason Dodson
Director of Law and Risk Management • Deborah S. Matz*





Executive

PROGRAM DESCRIPTION & CHALLENGES

The County of Summit Office of Consumer Affairs is responsible for protecting Summit County residents from unfair, deceptive or unconscionable consumer sales practices through education, mediation and enforcement.

A County ordinance in 2016 directed Consumer Affairs to oversee the County Fuel Security program, which is intended to assist in protecting customers of Summit County stations from having their credit and debit card information stolen by skimming devices placed in fuel pumps.

Summit County ordinances also require the office to license certain specific business practices and assist residents facing foreclosure.

PROGRAM GOALS & OBJECTIVES

1	To protect consumers from unfair, deceptive or unconscionable consumer sales practices.
2	To promote consumer education through a vigorous outreach program.
3	To foster partnerships with governmental entities, non-profit and community-based organizations and local business leaders to ensure an honest, safe and informed marketplace for consumers and businesses.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate (As of July. 1, 2017)
Consumer Education (speeches/site visits/events)	To foster community awareness about the Office of Consumer Affairs and utilize its services	71-30-8	104-116-18
Consumer Interaction (telephone inquiries/complaint handling)	Daily contact with consumers through telephone inquiries and complaint handling	737-43	1254-115
Consumer Education (consumer alerts and press releases)	To increase community awareness about Consumer Affairs through consumer and media alerts	2-3	11-4



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
Fund: Consumer Affairs						
Organization: Consumer Affairs						
10158-1154						
10158-1154	Administrative Secretary	.00	.00	.00	.00	1.00
	Consumer Affairs Investigator	1.00	1.00	1.00	1.00	1.00
	Consumer Affairs Outreach Spec	1.00	1.00	1.00	1.00	.00
	Deputy Dir of Consumer Affairs	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 10158-1154		3.00	3.00	3.00	3.00	3.00



EXECUTIVE

Fund: Consumer Affairs 10158
Departments: Consumer Affairs 1154

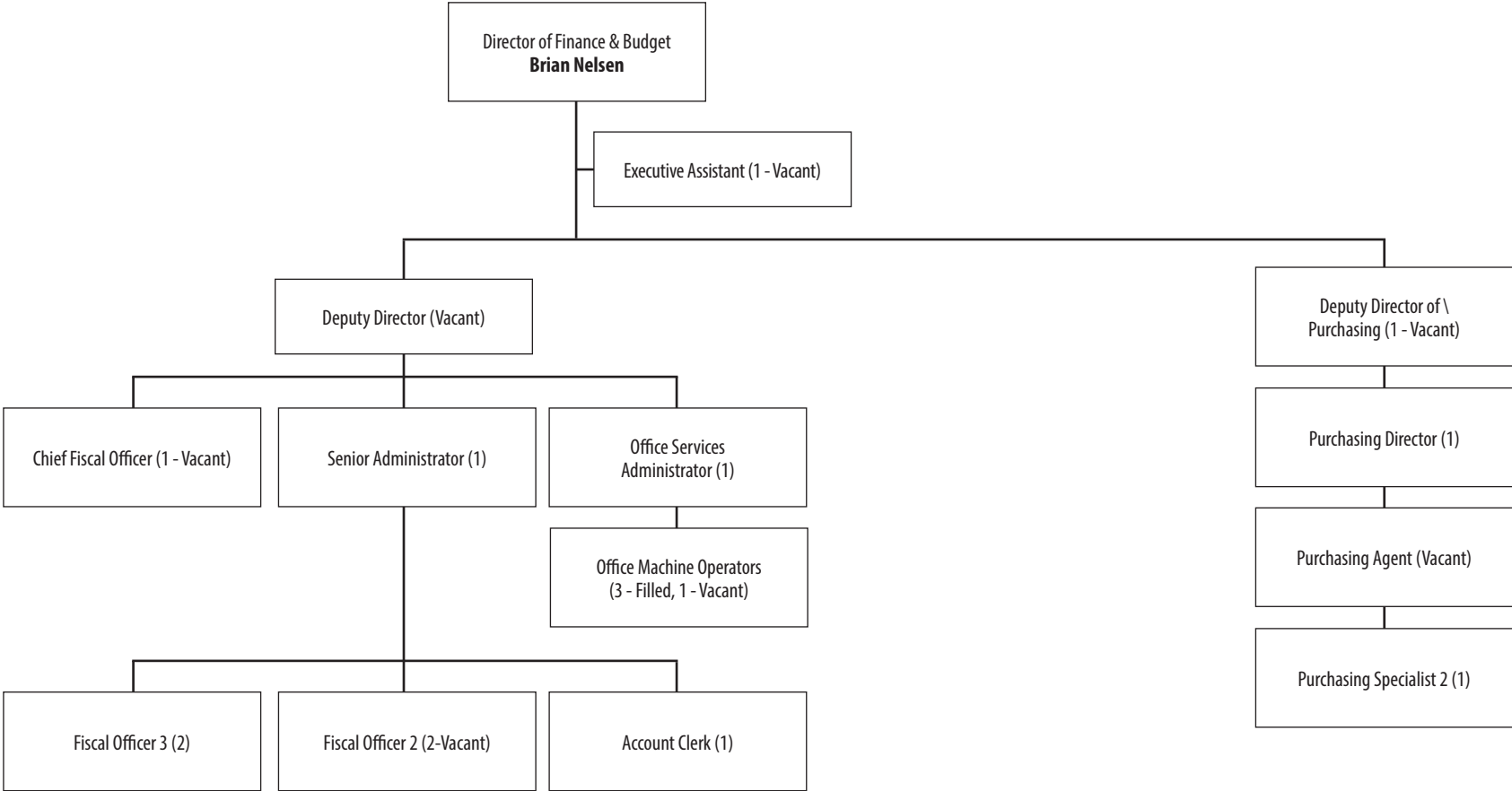
<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	143,711	156,649	161,200	142,877	162,700
Fringe Benefits	25501	38,760	45,249	47,100	35,494	41,200
Internal Services	30401	2,144	2,658	3,000	1,646	3,000
Supplies	30501	2,599	2,518	2,600	2,446	2,600
Travel	37501	1,196	1,151	1,200	941	1,200
Advertising/Printing	58501	970	2,255	1,500	1,357	1,500
Other	60501	1,895	4,675	2,000	2,687	2,000
DEPARTMENT TOTAL 10158-1154		<u>191,275</u>	<u>215,154</u>	<u>218,600</u>	<u>187,447</u>	<u>214,200</u>

DEPARTMENT OF FINANCE AND BUDGET

County Executive • Ilene Shapiro

Chief of Staff • Jason Dodson

Director of Finance and Budget • Brian Nelsen





PROGRAM DESCRIPTION & CHALLENGES

The Executive’s Department of Finance and Budget (DFB) oversees the preparation and on-going maintenance of the County’s operating and capital budgets. The department is responsible for preparing and reviewing five year projections for all of the County’s major operating funds and preparing an annual budget that guides the County’s financial condition in accordance with these projections. Annual operating budgets are normally submitted to County Council on the first Monday in November preceding the fiscal year, with passage requested by December 31st. A six year capital plan is also prepared and submitted to County council on the first Monday in January with passage requested by the end of February.

Throughout the course of the year, DFB runs bi-weekly payroll projections, monitors budget availability and reviews fund balances to ensure budgetary compliance. DFB prepares executive orders and legislation as necessary to adjust and increase appropriations and routinely prepares adjustments to the County’s certificate of estimated resources, for submission to the County Budget Commission.

PROGRAM GOALS & OBJECTIVES

1	Prepare an annual budgetary plan which seeks to maximize service delivery and maintain long term financial stability.
2	Streamline and improve the financial and budgetary delivery model across the county.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Excellence in Financial Reporting	Achieve GFOA Distinguished Budget Award	Yes	Yes
General Fund Budget per Capita	Maintain the lowest ratio of Ohio’s 6 large urban counties	\$203 (Lowest)	\$208 (Lowest)



PROGRAM DESCRIPTION & CHALLENGES

The Executive’s Department of Finance and Budget (DFB) oversees the issuance, debt service payments, reporting and on-going disclosure compliance associated with all of the County’s outstanding debt obligations. As of September 15, 2016 Summit County had a total of \$104.4 million in outstanding debt.

DFB issued its Annual Informational Statement on August 30, 2017 in connection with the County of Summit’s continuing disclosure agreements under SEC Rule 15c2-12 for certain of its outstanding bonds and note issues. Additionally, DFB made timely debt service payments totaling \$15.7 million in 2017.

PROGRAM GOALS & OBJECTIVES

1	Prepare an Annual Informational Statement in connection with the County of Summit’s continuing disclosure agreements under SEC Rule 15c2-12 for certain of its outstanding bonds and note issues.
2	Ensure all debt service payments on outstanding bonds, notes and loans are made on a timely basis.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
General Bonded Debt per Capita	Minimize debt per capita exposure	\$128	\$116
Bond Ratings	Maintain the County’s AA bond rating and stable outlook	Yes	Yes



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: General Fund					
Organization: Finance & Budget					
10003-1114					
10003-1114					
Account Clerk 2	1.00	1.00	1.00	.00	.00
Account Clerk 3	.00	.00	.00	1.00	1.00
Chief Fiscal Officer	.78	1.00	1.00	1.00	1.00
Community Relations Specialist	.25	.00	.00	.00	.00
Dir of Finance & Budget	.90	.90	.90	.90	.35
Executive Assistant 1	.00	.00	.00	.55	.00
Fiscal Officer 2	1.17	1.17	1.17	.00	.00
Fiscal Officer 3	.00	.00	.00	1.17	1.07
Senior Administrator-EXE	.90	.90	.90	.90	.75
ORGANIZATION TOTAL 10003-1114	5.00	4.97	4.97	5.52	4.17



EXECUTIVE

Fund: General Fund 10003
Departments: Finance & Budget 1114

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	266,414	331,247	342,920	342,920	296,400
Fringe Benefits	25501	115,116	120,543	116,786	116,786	107,000
Professional Services	27102	19,413	19,000	19,000	19,000	19,000
Internal Services	30401	8,423	8,952	7,000	6,355	10,000
Supplies	30501	1,872	1,988	2,000	1,553	2,000
Contract Services	45501	2,739	740	1,500	1,500	1,500
DEPARTMENT TOTAL 10003-1114		<u>413,978</u>	<u>482,471</u>	<u>489,206</u>	<u>488,114</u>	<u>435,900</u>



PROGRAM DESCRIPTION & CHALLENGES

In November of 1995, the voters of Summit County amended the Summit County Charter to establish a Department of Purchasing under the direction of the County Executive (Article VII of Summit County Charter). The Department of Purchasing is responsible for ensuring that all goods and services purchased by county offices are procured in compliance with Chapter 177 of the Summit County Codified Ordinances. The Department of Purchasing ensures that quotes have been obtained and that bids and requests for proposals have been properly executed and obtained where necessary.

On a weekly basis, the Department of Purchasing prepares an agenda for the County Board of Control, whose approval is required prior to issuing a purchase order and executing a contract for all purchases that exceed \$5,000. The Department of Purchasing submits with this agenda, all of the documentation that verifies the purchase is being made in compliance with the requirements of Chapter 177 of the codified ordinances. The Department of Purchasing acts as the recording secretary for the Board of Control and issues directives authorizing those purchases approved by the Board.

PROGRAM GOALS & OBJECTIVES

1	Ensure that all purchases are made in compliance with Chapter 177 of the Summit County Codified Ordinances.
2	Coordinate various offices' purchases to leverage pricing discounts for larger purchases.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Internal Audit Exceptions	Ensure program compliance by minimizing audit exceptions	None	None
Consolidated Contracts	Consolidate purchases amongst various offices to reduce cost		



PROGRAM DESCRIPTION & CHALLENGES

Summit County’s Procurement Card Program is designed to allow County employees to make small-dollar purchases in a manner that reduces paperwork and processing time. This program is an alternative to the traditional purchasing process and can significantly reduce the number of purchase orders and payments processed. It is designed primarily for the purchase of tangible materials, equipment, supplies, and approved services that cost less than \$3,000. Use of the card is meant to simplify and streamline the acquisition process and lower overall transaction costs. The program introduces an electronic invoicing and payment process that will significantly streamline the way payments are made by the County.

All cardholders have limits that are defined by the Program Participant and County Program Administrator and are enforced at the point of purchase by Visa. Limitations are established for spending amounts per transaction, monthly spending limits and number of transactions that can be made per day. Several controls concerning classes of merchants are also placed upon the card. In addition US Bank provides transactional reporting designed to detect irregularities in cardholder usage. Cardholders are also subject to routine and random audits by the County’s Department of Internal Audit

PROGRAM GOALS & OBJECTIVES

1	Enforce program policies and procedures to streamline purchasing and eliminate potential for mistakes and fraud.
2	Expand program to departments not yet participating.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Internal Audit Exceptions	Ensure program compliance by minimizing audit exceptions	Zero issues	N/A
Total Rebate Dollars	Maximize card usage and rebate incentives	\$16,281.25	\$15,686.32



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
Fund: General Fund						
Organization: Purchasing						
10003-1122						
10003-1122	Purchasing Agent	1.00	.00	.00	.00	.00
	Purchasing Director	.00	1.00	1.00	1.00	1.00
	Purchasing Specialist 1	1.00	1.00	1.00	.00	.00
	Purchasing Specialist 2	.00	.00	.00	1.00	1.00
ORGANIZATION TOTAL 10003-1122		2.00	2.00	2.00	2.00	2.00



EXECUTIVE

Fund: General Fund 10003
Departments: Purchasing 1122

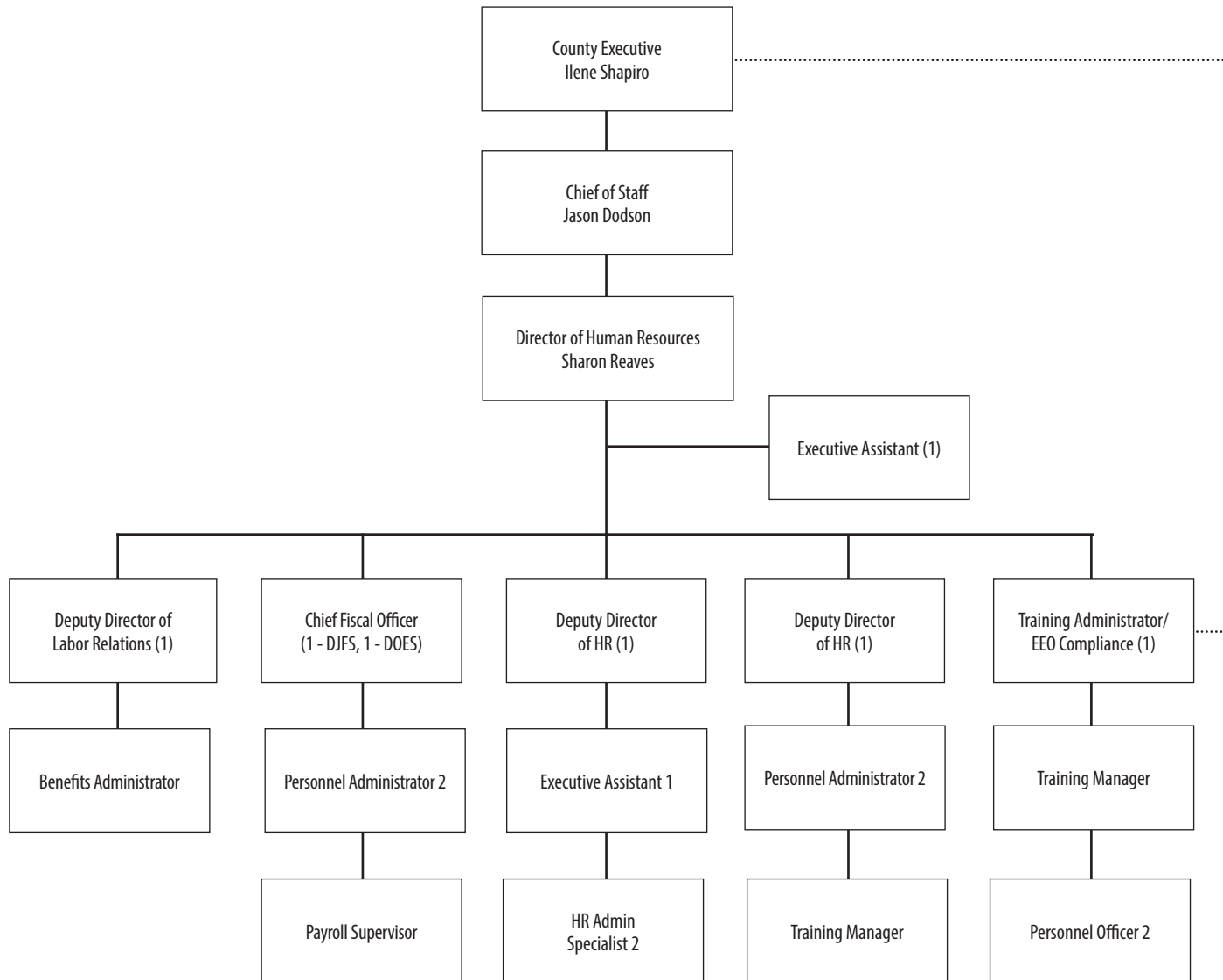
<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	85,109	90,133	93,220	93,220	100,400
Fringe Benefits	25501	26,277	27,602	27,382	27,382	30,000
Internal Services	30401	3,515	3,165	4,000	3,133	4,000
Supplies	30501	54,965	48,290	55,000	39,595	55,000
Contract Services	45501	1,500	0	1,500	451	1,500
Advertising/Printing	58501	263	65	1,000	130	1,000
Other	60501	1,982	1,490	2,000	1,026	2,000
DEPARTMENT TOTAL 10003-1122		<u>173,612</u>	<u>170,744</u>	<u>184,102</u>	<u>164,937</u>	<u>193,900</u>

DEPARTMENT OF HUMAN RESOURCES

County Executive • Ilene Shapiro

Chief of Staff • Jason Dodson

Director of Human Resources • Sharon Reaves





Human Resources

PROGRAM DESCRIPTION & CHALLENGES

The Human Resource Department negotiates and completes all labor contracts for charter offices. The department provides expertise, leadership and consultation regarding bargaining unit matters (e.g. disciplinary, grievances, arbitrations, ULP's) to ensure consistency and limit County liability. A central challenge to the performance of our responsibilities is the budget constraints that contribute to the lack of support staff and other legal resources.

PROGRAM GOALS & OBJECTIVES

1	Successfully negotiate all union contracts for charter offices. To provide guidance, counsel and training in proper contract enforcement. Resolve work conflict/problem issues.
2	Maintain compliance, increased consistency and effectively resolve grievances in a manner that supports interest of parties involved. Avoid/limit/prevent economic liability costs to County.
3	Establish strong working relationships with Union representatives, Appointing Authorities and supervisors.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Completion of contract negotiation	Negotiate union contracts in Charter Offices	Achieved	100%
	Build and maintain effective working relationship with Union leadership and management employees	Achieved	
Number of successful administrative appeals and/or lawsuits	Maintain compliance with federal, state, and local employment laws, contract language and State Employee Relations Board requirements and ensure consistency in its administration	Achieved	100%



PROGRAM DESCRIPTION & CHALLENGES

The Human Resource Department works to maintain accurate payroll records and ensure proper and timely payment of Executive employees. Challenges facing payroll include the Automated Leave Management systems various work groups/rules (e.g. bargaining, non-bargaining, salary, shifts). Additionally, leave management is the most time consuming aspect of payroll at the office holder and department level. We are continuing to develop various reports to help manage departments and staff resources. Staffing and time constraints hinder that development.

PROGRAM GOALS & OBJECTIVES

1	Monitor payroll and employee leave to ensure 100% accuracy.
2	Implementation of HRIS System - Payroll Integration.
3	Assisting IT on Kronos Cloud Migration with version 8.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Assisting IT on Kronos Cloud Migration with version 8.	In conjunction with Fiscal Office and Office of Information Technology, implement and testing the V8 Kronos	Achieved	100%
Payroll Integration between Banner, Kronos and People Admin	Work with Fiscal Office, Office of Information Technology and People Admin. Eliminate need for department payroll employees to complete additional forms.	In Progress	100%
Number of corrections to bi-weekly payroll and leave	Reduce number of corrections for bi-weekly payroll and leave	Achieved	100%



PROGRAM DESCRIPTION & CHALLENGES

The Human Resource Department provides expertise, leadership and consultation regarding personnel matters to ensure consistency and limit County liability. A central challenge to the performance of our responsibilities, is the lack of centralization amongst elected offices (various Appointing Authorities have varying policies, procedures and practices). The Human Resource Department must spend an inordinate amount of time convincing rather than doing, due to the lack of authority regarding handling of HR related issues. Additionally, the lack of funding hinders our ability to keep department employees up to date and/or certified in human resource laws and administration.

PROGRAM GOALS & OBJECTIVES

1	Maintain compliance with federal, state and local employment laws (FMLA, ADA, DOT, EEO, OCRC, 169) and Appointing Authority Policy. Ensure consistency in its administration.
2	Monitor and maintain staffing reports and appropriate department staffing levels through recruitment and internal County transfer. Administration of discipline and assistance with employee work issues.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of successful administrative appeals and/or lawsuits	Maintain regulatory compliance and increased consistency in administration	Partially Achieved	75%
Accurate recording and meeting legislative deadlines	Implemented and maintained staffing report approved by Council	Achieved	100%
Implementation of HRIS system	Implementation of on-boarding module.	In Progress	75%



PROGRAM DESCRIPTION & CHALLENGES

The Human Resource Department trains all county employees in mandatory (per federal, state, and local laws) and non-mandatory courses. Additionally, the department has facilitated training in lean principles and conducted kaizen events in Executive’s Office. The challenges facing the Human Resource Department in training include meeting the various scheduling needs of the County, obtaining the necessary financial resources to technologically advance training programs with video, on-demand and/or web based training with testing features.

PROGRAM GOALS & OBJECTIVES

1	Meet annual training requirements and offer additional training as needed by management.
2	Develop, implement and maintain the lean training and kaizen events.
3	Implement and maintain training program for Bridges Out of Poverty.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
County compliance with mandatory training requirements	Provide training courses on required topics and developed and distributed a course schedule to County employees	Achieved	100%
Absence of external contracts	Provide mandatory and non-mandatory training using internal trainers, no external contracts	Achieved	100%
Full implementation of video/on-demand training program	Software to track compliance with training requirements. Pursue funding options for video/on-demand training program	In progress	July 2018



PROGRAM DESCRIPTION & CHALLENGES

The Human Resource Department maintains accurate and complete records of County vehicles, fuel costs and maintenance. Challenges faced by the department include timely processing of temporary tags. Vendors won't process the title until the invoice is paid and all license plates are mailed out of Columbus. The County is constantly running up against the deadline.

PROGRAM GOALS & OBJECTIVES

1	Maintain accurate and complete vehicle records including titles, registration and e-check.
2	Accurately record, allocate and arrange for payment for County Fuel Charges with the City of Akron.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
All plates, titles and registrations are current	Process all County license plates, titles and registration prior to expiration	Achieved	100%
All vehicles have current E-check	Complete Ohio BMV regulated E-Check on all County Vehicles (every two years)	Achieved	100%
Accurate and complete journal entries for maintenance charges	Complete Journal Entries for all County vehicle maintenance charges, ensured accurate charges were billed to County departments	Achieved	100%



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: General Fund					
Organization: Personnel					
10003-1115					
10003-1115					
<i>Administrative Liaison DHS</i>	.00	.00	.54	.40	.00
<i>Chief Fiscal Officer</i>	.00	.00	.00	.00	.35
<i>Deputy Dir - Labor Relations</i>	.72	.30	.00	.00	.00
<i>Deputy Director - Executive</i>	.00	.00	.00	.00	.35
<i>Deputy Director-HRD/Personnel</i>	.52	.52	.00	.00	.35
<i>Deputy Director-Law</i>	.00	.00	.15	.15	.00
<i>Director of Human Resources</i>	.46	.45	.24	.40	.14
<i>Executive Assistant 1</i>	1.75	2.10	.52	.40	.49
<i>Executive Assistant 2</i>	.00	.00	.62	.40	.00
<i>Fiscal Officer 3</i>	.75	.66	.00	.00	.00
<i>Human Resource Admin Spc 1</i>	.28	.00	.00	.00	.00
<i>Human Resource Admin Spc 2</i>	.00	.00	.00	.00	.35
<i>Personnel Admin 2-HRC/AUD</i>	.00	.38	.25	.40	.35
<i>Personnel Officer 2 DHS</i>	.00	.00	.71	.40	.35
<i>Senior Administrator-EXE</i>	.00	.00	.93	.80	.00
<i>Training Adm & EEO Compl Offic</i>	.57	.50	.40	.40	.35
<i>Training Manager DHS</i>	.00	.00	.08	.40	.70
ORGANIZATION TOTAL 10003-1115	5.05	4.91	4.44	4.15	3.78



EXECUTIVE

Fund: General Fund 10003
Departments: Personnel 1115

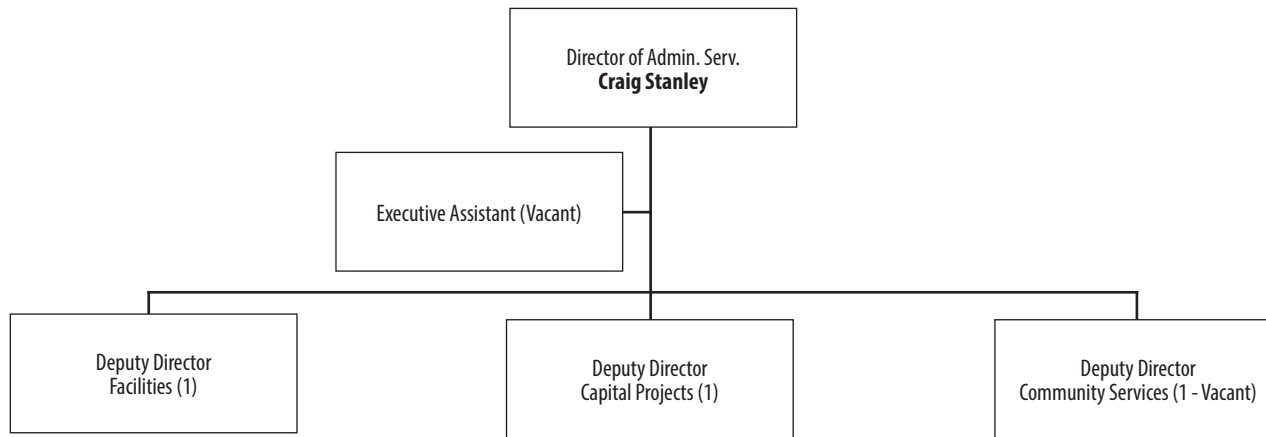
<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	304,256	297,855	337,000	336,873	281,400
Overtime	20525	265	10	0	59	0
Fringe Benefits	25501	99,703	98,472	109,800	109,759	97,000
Professional Services	27102	1,883	2,612	4,500	3,658	4,800
Internal Services	30401	5,371	12,200	8,300	8,300	12,200
Supplies	30501	6,224	5,618	6,000	4,128	6,000
Travel	37501	0	113	2,000	681	2,000
Contract Services	45501	13,235	35,973	13,400	12,366	31,900
Advertising/Printing	58501	320	1,500	1,500	470	1,500
Other	60501	0	0	500	62	500
DEPARTMENT TOTAL 10003-1115		<u>431,257</u>	<u>454,353</u>	<u>483,000</u>	<u>476,357</u>	<u>437,300</u>

DEPARTMENT OF ADMINISTRATIVE SERVICES

County Executive • Ilene Shapiro

Chief of Staff • Jason Dodson

Director of Administrative Services • Craig Stanley





2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: General Fund</i>					
<i>Organization: Administration</i>					
<i>10003-1135</i>					
<i>10003-1135 Dir of Administrative Services</i>	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 10003-1135	1.00	1.00	1.00	1.00	1.00



EXECUTIVE

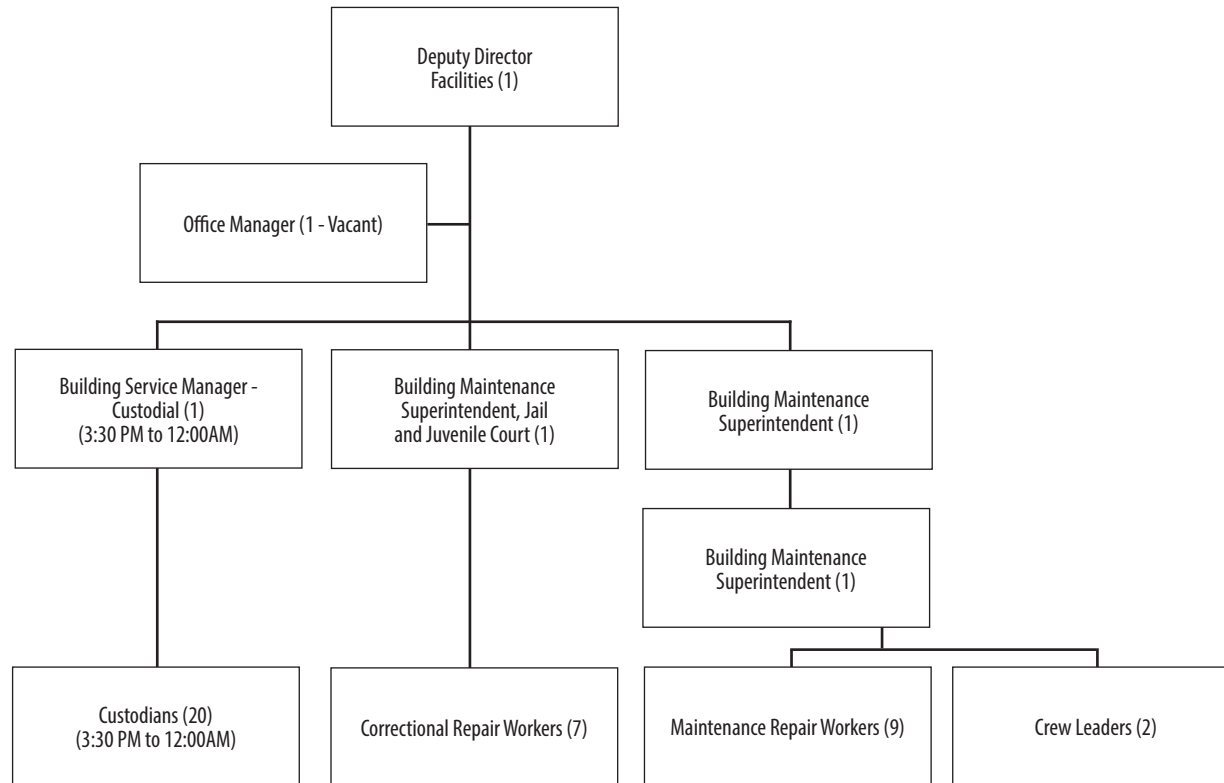
Fund: General Fund 10003
Departments: Administration 1135

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	117,121	119,970	123,500	123,410	127,200
Fringe Benefits	25501	25,388	25,907	26,000	25,494	27,000
Internal Services	30401	2,578	1,977	3,500	1,833	3,500
Supplies	30501	270	0	1,000	0	1,000
Vehicle Fuel/Repair	40501	0	0	300	0	300
DEPARTMENT TOTAL 10003-1135		<u>145,356</u>	<u>147,853</u>	<u>154,300</u>	<u>150,736</u>	<u>159,000</u>

DEPARTMENT OF ADMINISTRATIVE SERVICES FACILITIES

County Executive • Ilene Shapiro
Chief of Staff • Jason Dodson

Director of Administrative Services • Craig Stanley





Administrative Services

PROGRAM DESCRIPTION & CHALLENGES

The Physical Plants Department has a portfolio of approximately 30 buildings providing over 1.5 million square feet of structures from which it delivers vital services to the community. These buildings are physical assets which need to be properly maintained to ensure that they are fit for their purpose and continue to function as efficiently and effectively as possible in supporting the delivery of a wide range of services. Deterioration of buildings due to the lack of proper maintenance can lead to future financial burdens, pose health and safety, legal and other industrial relations issues and affect the delivery of County services. Therefore, adequate and appropriate maintenance of buildings is critical to the proper management of physical assets and contributes to the overall management of capital to achieve County key policy objectives; meet local and state governmental requirements; and provide a good environment for staff and other users of the County buildings.

The Physical Plants Department continues to maintain older buildings and infrastructure dating back to the start of the last century. In the late 1990's and early 2000's Capital Projects built the new Jail, Summit County Parking Deck Expansion, Summit County Domestic Court Expansion and Medical Examiner building. These state of the art facilities are approaching 20-30 years old with costs climbing to keep them up to their current standards making it a challenge to keep the annual budget costs in line.

PROGRAM GOALS & OBJECTIVES

1	We will continue to strive for providing the best practical service to our building occupants in an efficient and effective manner while providing a safe, productive working environment for their staff.
2	With the installation of computerized HVAC management systems at several buildings, costs are being monitored for savings and equipment run hours.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Summit County Juvenile Court Accreditation	Perform General Maintenance preventative measures for accreditation walkthrough from American Correctional Association at the re-inspection April 2018.	96% Approval Rating	99.6% Approval Rating
CMMS Work Order Program	A comprehensive program to monitor the Physical Plants staff daily work schedule; study the daily work orders and preventive measures to maintain equipment on a scheduled cycle.	5100 Work Orders	6000 Work Orders



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: General Fund</i>					
<i>Organization: Physical Plants</i>					
<i>10003-1136</i>					
<i>10003-1136</i>					
<i>Building Maint Superintendent</i>	3.00	3.00	3.00	3.00	3.00
<i>Building Services Manager</i>	1.00	1.00	1.00	1.00	1.00
<i>Correctional Repair Worker</i>	5.00	6.00	7.00	7.00	6.00
<i>Custodial Worker</i>	18.00	19.00	19.00	19.00	19.00
<i>Deputy Director-Physical Plant</i>	1.00	1.00	1.00	1.00	1.00
<i>Maintenance Repair Worker</i>	11.00	9.00	8.00	8.00	9.00
<i>Work Crew Relief Leader</i>	2.00	2.00	2.00	2.00	2.00
ORGANIZATION TOTAL 10003-1136	41.00	41.00	41.00	41.00	41.00



EXECUTIVE

Fund: General Fund 10003
Departments: Physical Plants 1136

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	1,560,285	1,641,564	1,771,988	1,727,862	1,777,600
Overtime	20525	63,984	67,677	38,900	81,908	38,900
Fringe Benefits	25501	774,502	764,775	799,100	798,605	806,500
Internal Services	30401	36,274	41,701	46,500	46,450	46,500
Supplies	30501	246,606	242,862	261,600	261,505	246,600
Vehicle Fuel/Repair	40501	6,000	0	6,000	5,256	6,000
Contract Services	45501	651,260	648,972	693,500	689,412	669,600
Equipment	70501	4,499	4,500	4,500	4,496	4,500
DEPARTMENT TOTAL 10003-1136		<u>3,343,410</u>	<u>3,412,051</u>	<u>3,622,088</u>	<u>3,615,494</u>	<u>3,596,200</u>



Department of Maintenance & Physical Plants

Fund: General Fund 10003

Department: Physical Plants 1136

TOTAL CONTRACT SERVICES COSTS: \$669,634.00

<u>Physical Plants</u>		<u>10003</u>	<u>1136</u>	
<u>Department</u>		<u>Fund</u>	<u>Org</u>	
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Other Information</u>
<u>Comunale</u>	<u>Fire pump testing at several facilities</u>	<u>annual</u>	<u>\$ 3,162</u>	
<u>Comunale</u>	<u>Juv Ct Fire Alarm, Suppression, Pump</u>	<u>annual</u>	<u>\$ 3,500</u>	
<u>Simplex Grinnell</u>	<u>Fire Alarm, Door Ctrl, Door Access - Jail</u>	<u>annual</u>	<u>\$ 37,600</u>	
<u>Simplex Grinnell</u>	<u>Fire & smoke - various bldgs.</u>	<u>annual</u>	<u>\$ 39,062</u>	
<u>Comunale</u>	<u>Fire gate inspections - Juvenile Court</u>	<u>annual</u>	<u>\$ 4,100</u>	
<u>Quotes</u>	<u>Fire Extinguisher inspection/replacement</u>	<u>annual</u>	<u>\$ 3,500</u>	
<u>Thomas Backflow</u>	<u>City mandated Backflow inspections</u>	<u>annual</u>	<u>\$ 3,700</u>	
<u>Thomas Backflow</u>	<u>Backflow Repairs</u>	<u>annual</u>	<u>\$ 3,000</u>	
<u>State of Ohio</u>	<u>Boiler Inspections</u>	<u>annual</u>	<u>\$ 1,683</u>	
<u>State of Ohio</u>	<u>Elevator inspections</u>	<u>semi-annual</u>	<u>\$ 12,500</u>	
<u>City of Akron</u>	<u>Alarm User License</u>		<u>\$ 500</u>	
<u>Precision Compaction</u>	<u>Compactor inspection at County Jail</u>	<u>annual</u>	<u>\$ 459</u>	
<u>American Analytical</u>	<u>Well Water Testing (Training Center)</u>		<u>\$ 500</u>	
<u>HVAC</u>	<u>HVAC Maint Outside Contract Scope</u>	<u>annual</u>	<u>\$ 25,000</u>	<u>No Contract Bldgs (Summit, BOE, Etc)</u>
<u>Johnson Controls</u>	<u>HVAC- Jail</u>	<u>annual</u>	<u>\$ 134,405</u>	
<u>K Company</u>	<u>HVAC - Safety Building</u>	<u>annual</u>	<u>\$ 22,740</u>	
<u>Gardiner Services</u>	<u>HVAC - Courthouse</u>	<u>annual</u>	<u>\$ 47,475</u>	
<u>K Company</u>	<u>HVAC - Ohio Building</u>	<u>annual</u>	<u>\$ 26,904</u>	
<u>Schindler</u>	<u>Elevator - OB & Safety Bldg.</u>	<u>annual</u>	<u>\$ 12,420</u>	
	<u>Elevator Consulting</u>	<u>annual</u>	<u>\$ 5,200</u>	
<u>American Pest</u>	<u>Pest Control</u>	<u>annual</u>	<u>\$ 3,500</u>	



Department of Maintenance & Physical Plants

Fund: General Fund 10003

Department: Physical Plants 1136

TOTAL CONTRACT SERVICES COSTS: \$669,634.00

Physical Plants Department	10003 Fund	1136 Org	Other Information	
Vendor	Item/Age	Type of Contract/Term	Cost	
American Pest	Termite warranty - CH	annual	\$ 5,234	
American Pest	Termite warranty - Jail Evidence Bldg	annual	\$ 100	
Tyco Integrated	Alarm Monitoring (CH, Ohio Bldg, ME)	annual	\$ 2,200	
American Paging	Pagers - all employees	annual	\$ -	Paid thru phone chgbacks
K Company	HVAC - Medical Examiner	annual	\$ 16,800	
KONE	Elevator - Jail/DOES/BOE	annual	\$ 3,816	
Competitive Bids	Snow removal - all buildings	annual	\$ 35,000	
Ace Security	Security monitoring - 180 South St.	annual	\$ 696	
Ace Security	Security monitoring - Animal Control	annual	\$ 300	
Gable	Elevator Maint - Parking Deck	annual	\$ -	Paid by Utilities Org
Waste Mgmt	Trash removal all buildings	annual	\$ -	Paid by Utilities Org
KONE	Elevator maintenance Ohio Building	annual	\$ 8,394	
Ampco	11 parking passes - vehicles	annual	\$ 7,590	
Quotes	Grounds Maintenance/Repairs	annual	\$ 4,000	
Quotes	Window washing all buildings	semi-annual	\$ 13,208	
Aramark	Uniform rentals maintenance custodial		\$ 6,500	\$3.08/wk per employee
Blue Technologies	Copier Maint	annual	\$ 200	
Otis	Elevator Courthouse	annual	\$ 9,828	
SimplexGrinnell	Fire and Burglar - DOES State Rd	annual	\$ 410	
Quotes	Sheriffs firing range maint & hepa filter	annual		Sheriff to pay
KONE	Elevator Juvenile Court	annual	\$ 5,142	
Gardiner Services	Juvenile Court HVAC Maint agreement	annual	\$ 32,048	



Department of Maintenance & Physical Plants

Fund: General Fund 10003

Department: Physical Plants 1136

TOTAL CONTRACT SERVICES COSTS: \$669,634.00

Physical Plants Department	10003 Fund	1136 Org	Other Information
Vendor	Item/Age	Type of Contract/Term	Cost
Quotes	Grease trap Cleaning (Jail, Juvenile Ct)	annual	\$ 1,560
ABCO Fire	Fire inspection all equip (CH N Annex)	annual	\$ 2,250
ABCO Fire	Monitoring of fire system (CH-N Annex)	annual	\$ 324
ABCO Fire	FM200 fire system test (CH N Annex)	semi-annual	\$ 280
House of Plants	Plant watering in OB & CH	annual	\$ 2,727
Schindler	CH - Domestic Relations elevator maint	annual	\$ 14,484
	General Maintenance - Edwin Shaw		
	Keep Akron Beautiful		
Best Mechanical	Sheriff Training HVAC Seasonal Start Up	semi-annual	\$ 800
Davey Tree	Lawn/Pest treatment at CH/Safety Bldg	annual	\$ 1,000
	Travel & mileage	annual	\$ 2,300
Schindler	Elevator Maintenance - Summit Center	annual	\$ 4,083
	Medtronic heart defibrulators - var bldgs	annual	
Gardiner Services	HVAC Maint. at Animal Control	annual	\$ -
Quotes	Safety Test on 2 elevators at Summit Ctr	annual	\$ 2,800
Quotes	Misc Elevator Repairs (Non-Contract)		\$ 4,000
Schneider Electric	Building UPS Battery Inspection-Juv Ct		\$ 5,000
Quotes	Electrical Generator Svc-Sev Locations		\$ 3,500
Sound Comm	Intercomm System Repairs-Jail		\$ 2,000
	Misc Plumbing Repairs		\$ 5,000
	Misc Electrical Repairs/Minor Installation		\$ 5,000
C&S/Que Centre	Computerized Maint Mgmt Prog Renewal	annual	\$ 3,570



Department of Maintenance & Physical Plants

Fund: General Fund 10003

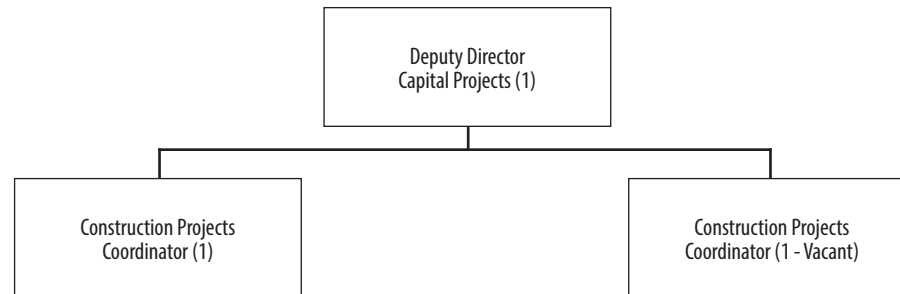
Department: Physical Plants 1136

TOTAL CONTRACT SERVICES COSTS: \$669,634.00

<u>Physical Plants</u>		<u>10003</u>		<u>1136</u>
<u>Department</u>		<u>Fund</u>		<u>Org</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Other Information</u>
	Misc Grounds Equipment Repair	annual	\$ 3,000	Tractors, Lawn, Snow Equipment
	Miscellaneous Roof Repairs		\$ 5,000	
	Sewer Service-All Buildings		\$ 2,500	Snake Drains, Camera, Prev Svc, Etc.
Emergency Repairs	All buildings	annual	\$ 19,580	
Swift First Aid	Medical Safety Supply Service		\$ 500	
Damon Products	Custodial Equipment Repairs		\$ 1,500	
	Miscellaneous Repairs		\$ 7,500	
	Miscellaneous Parking Lot Repair		\$ 12,000	Minor Patching at Several Lots
	Miscellaneous Glass Repair		\$ 1,000	Single Panel Storefront Glass Replacement
	Miscellaneous Door/Lock Repair		\$ 14,000	Specialized Repairs by Contractor

**DEPARTMENT OF ADMINISTRATIVE SERVICES
CAPITAL PROJECTS**

*County Executive - Ilene Shapiro
Chief of Staff - Jason Dodson
Director of Administrative Services - Craig Stanley*





PROGRAM DESCRIPTION & CHALLENGES

The function of the Capital Projects Administration is to administer the capital projects selected by the Executive and Council. This includes selecting architects and construction managers, bidding projects and monitoring the construction. The yearly construction amounts since 2000 have ranged from \$1.0 million to \$17.6 million.

The Capital Projects administration has numerous projects scheduled for next year. Possible projects, depending on the CIP approval, will be a Jail cooling tower replacement project, a Medical Examiner HVAC upgrade project, a Courthouse HVAC upgrade and a roofing project for the Ohio Building. We will also assist DSSS with the design and construction of their new Maintenance Facility and assist in the design and construction of the new Combined Dispatch Building.

PROGRAM GOALS & OBJECTIVES

1	Design and build capital improvement projects to provide the best value and aesthetics for the County.
2	Monitor and maintain existing county buildings to provide the greatest service life and comfort for employees and customers.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of capital projects bid		9	5
Capital projects expenditures		\$2.0 million	\$12.0 million



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: General Capital Improvements					
Organization: Capital Projects Admin					
40010-8116					
40010-8116	1.00	1.00	1.00	1.00	1.00
Construction Project Coordintr	1.00	1.00	1.00	1.00	1.00
Deputy Dir - Capital Projects	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 40010-8116	2.00	2.00	2.00	2.00	2.00



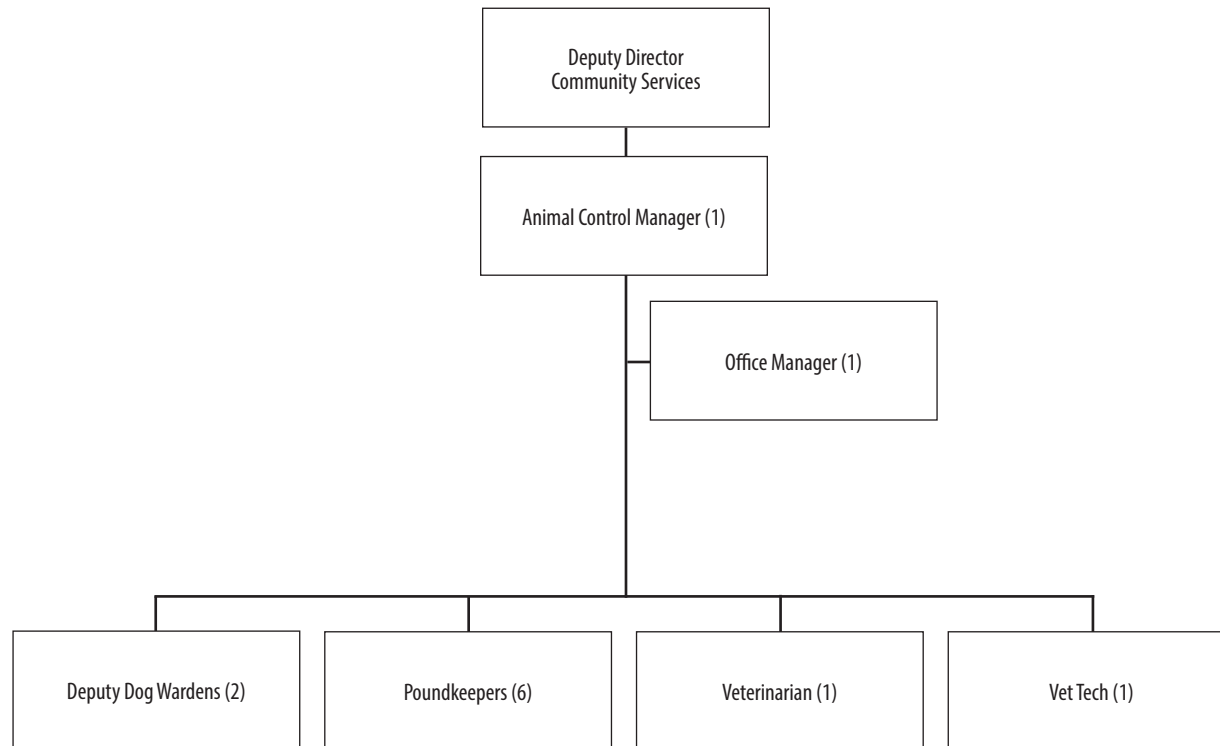
EXECUTIVE

Fund: General Capital Improvements 40010
Departments: Capital Projects Admin 8116

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	151,819	155,495	160,000	159,940	164,800
Fringe Benefits	25501	59,274	61,222	62,600	60,571	64,100
Professional Services	27102	35,270	50,062	40,000	40,352	40,000
Internal Services	30401	3,331	3,044	6,000	3,624	6,000
Supplies	30501	1,852	270	2,000	0	2,000
Travel	37501	5,600	2,022	6,000	2,048	6,000
Advertising/Printing	58501	1,110	2,930	4,000	1,811	4,000
DEPARTMENT TOTAL 40010-8116		<u>258,256</u>	<u>275,046</u>	<u>280,600</u>	<u>268,345</u>	<u>286,900</u>

**DEPARTMENT OF ADMINISTRATIVE SERVICES
ANIMAL CONTROL**

County Executive - Ilene Shapiro
Chief of Staff - Jason Dodson
Director of Administrative Services - Craig Stanley





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Animal Control

Executive

PROGRAM DESCRIPTION & CHALLENGES

It is the mission of Summit County Animal Control to provide humane animal control by protecting the health, safety and well-being of citizens and animals of the County of Summit through law enforcement, compassion towards animals and promotion of responsible pet ownership. The Division of Animal Control will be proactive, innovative, compassionate, and efficient and in all aspects of the operations and responsibilities assigned to this department.

Goals:

- Provide complete, accurate, and timely information to all citizens of Summit County regarding Animal Control, its mission, goals, activities, opportunities to participate, and any other information which will encourage involvement.
- Annually review and revise the policies and procedures for Animal Control.
- Annually review and revise all rescue group contracts.
- Annually review and revise all municipality contracts.
- Ensure proper policy and procedure for protecting the citizens of Summit County through ORC codes and County Ordinances.
- Effectively deeming dogs dangerous and tracking accurate information to ensure each dangerous dog is being cared for and maintained properly to protect the citizens in Summit County.
- To build the General Operating Budget for Animal Control to an acceptable level through an aggressive licensing program.
- Improving license sales through involvement in sending out renewals, enforcing licensing laws and ensuring follow up renewals.
- Segregate more funds for the continual increase of medical cost so Animal Control can continue to provide the best health care possible.

PROGRAM GOALS & OBJECTIVES

1	To effectively use the media to gain a greater knowledge of Summit County Animal Control to increase adoptions and license sales to get revenue up.
2	Target high animal impound areas (neighborhoods) promoting responsible pet ownership resulting in reduced intakes to keep costs down.
3	Keep a working plan of ongoing expenses of the organization and to integrate a shelter operations.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Animal Control

Executive

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Deposit Daily Funds	Daily funds are collected, reconciled, and deposited	Completed all timely	Complete timely
Municipal Billing	Bills are produced on the 1st business day of the month for every Municipality serviced and mailed accordingly	Completed all timely	Complete timely



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Dog & Kennel</i>					
<i>Organization: Animal Control</i>					
<i>20004-5060</i>					
<i>20004-5060</i>					
<i>Administrative Assistant</i>	1.00	1.00	1.00	1.00	.00
<i>Animal Control Manager</i>	1.00	1.00	1.00	1.00	1.00
<i>Assistant Poundkeeper</i>	6.00	6.00	6.00	6.00	6.00
<i>Deputy Dog Warden</i>	2.00	2.00	2.00	2.00	2.00
<i>Office Manager</i>	.00	.00	.00	.00	1.00
<i>Veterinarian</i>	.00	.00	1.00	1.00	1.00
<i>Veterinary Technician</i>	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 20004-5060	11.00	11.00	12.00	12.00	12.00



EXECUTIVE

Fund: Dog & Kennel 20004
Departments: Animal Control 5060

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	505,884	518,524	556,300	547,907	577,300
Overtime	20525	18,462	37,676	17,000	24,958	17,000
Fringe Benefits	25501	240,765	226,970	239,300	219,370	235,700
Professional Services	27102	15,375	0	1,300	0	3,600
Internal Services	30401	17,055	17,137	17,700	17,104	17,700
Supplies	30501	91,404	92,853	107,200	116,713	111,600
Travel	37501	0	72	500	500	500
Vehicle Fuel/Repair	40501	1,520	1,747	1,800	1,551	1,800
Contract Services	45501	40,460	20,603	37,600	33,125	39,300
Utilities	50501	27,800	10,970	110,000	0	110,000
Insurance	52501	1,669	2,497	3,000	2,676	3,000
Advertising/Printing	58501	3,000	3,000	3,000	2,996	3,000
Other	60501	2,983	2,878	3,100	3,084	3,100
Equipment	70501	1,152	2,809	6,800	2,723	8,900
DEPARTMENT TOTAL 20004-5060		<u>967,530</u>	<u>937,735</u>	<u>1,104,600</u>	<u>972,706</u>	<u>1,132,500</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Dog & Kennel</i>					
<i>Organization: Fiscal Office - Animal Control</i>					
<i>20004-5130</i>					
<i>20004-5130</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Clerical Specialist II</i>					
ORGANIZATION TOTAL 20004-5130	1.00	1.00	1.00	1.00	1.00



FISCAL OFFICE

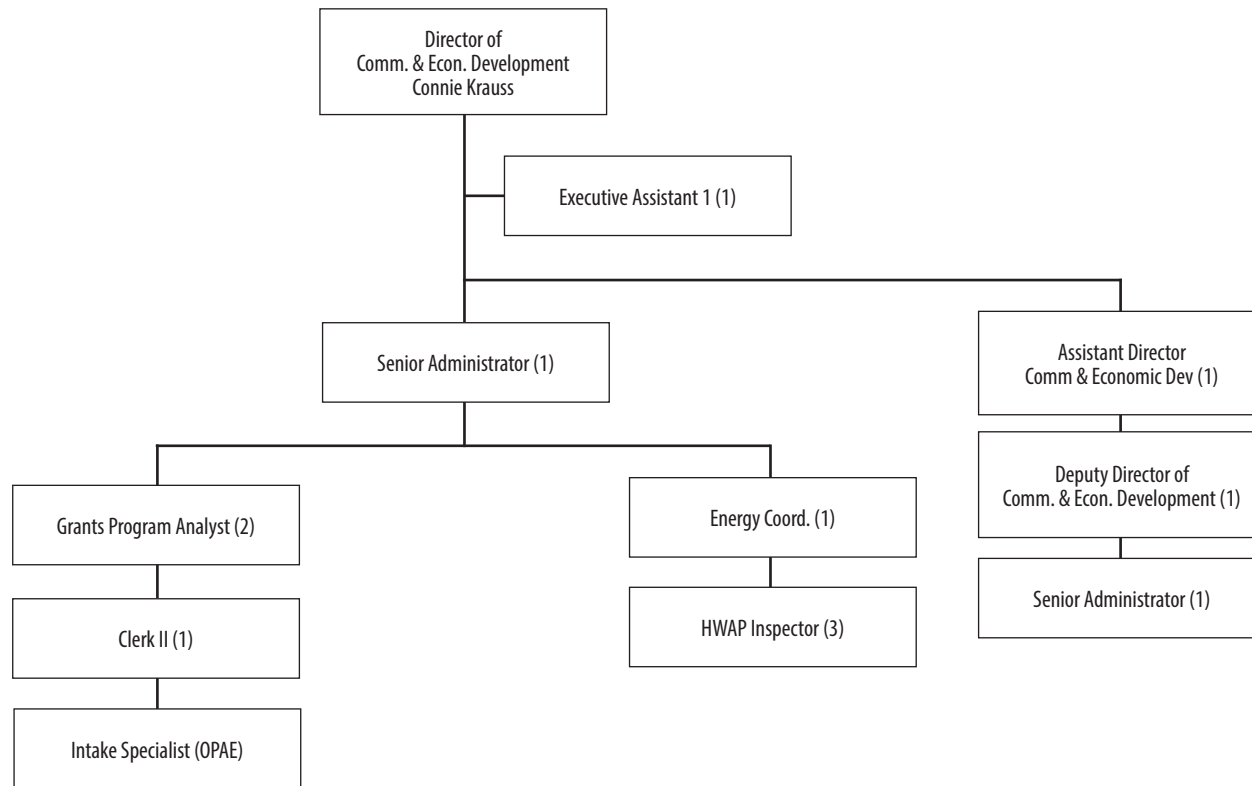
Fund: Dog & Kennel 20004
Departments: Fiscal Office - Animal Control 5130

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	44,866	46,336	47,700	47,651	49,100
Fringe Benefits	25501	14,034	14,560	15,000	14,389	15,400
Contract Services	45501	23,487	28,103	33,000	22,702	30,000
DEPARTMENT TOTAL 20004-5130		<u>82,387</u>	<u>89,000</u>	<u>95,700</u>	<u>84,743</u>	<u>94,500</u>

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

County Executive - Ilene Shapiro
Chief of Staff - Jason Dodson

Director of Community and Economic Development - Connie Krauss





PROGRAM DESCRIPTION & CHALLENGES

The Planning/GIS Division is a division within the Department of Community and Economic Development. The planning division serves as staff for the Planning Commission and is tasked with reviewing Major and Minor subdivisions, lot splits and consolidations, zoning map amendments and zoning code updates, preparing studies, maps and recommendations to present at the monthly meetings. The GIS section provides application development and mapping support for the Fiscal Officer, which supports the collection of property taxes. The GIS section also provides the Executive office and the Engineer office maintenance and improvements to county maintained infrastructure which are used in the daily operation of their offices. The division is also responsible for house numbering in 21 communities in the county, which supports the daily activities of emergency responders in those communities.

PROGRAM GOALS & OBJECTIVES

1	Implementing Web services across all County agencies and outreach to other communities for collaboration on Web services, while continuing to support and upgrade existing applications for the Fiscal, Engineer and Executive offices.
2	Create new GIS utilities to support Economic Development including advanced mapping and tracking software

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Implement new GIS applications	Create applications for county agencies and external partners	Server phase completed	Implementing agreements with external partners
Create GIS applications specifically for economic development	Create economic development tools for County staff and external partners	Data Hub created and implemented for internal use	In progress to expand use to partners



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
Fund: General Fund						
Organization: Development						
10003-1139						
10003-1139	Administrative Assistant	.00	.00	1.00	1.00	1.00
	Comprehensive Planning Adminstr	1.00	1.00	1.00	1.00	.00
	Deputy Director - Development	.70	.70	.05	.05	.08
	Dir Community & Economic Dev	.18	.18	.18	.18	.18
	GIS Technl/Application Admin	.00	.00	.00	.00	1.00
	Grant Program Analyst	.00	.00	.30	.30	.30
ORGANIZATION TOTAL 10003-1139		1.88	1.88	2.53	2.53	2.55



EXECUTIVE

Fund: General Fund 10003
Departments: Development 1139

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	136,491	130,817	110,400	106,667	149,000
Fringe Benefits	25501	43,763	39,907	32,000	29,991	50,000
Internal Services	30401	13,541	22,800	22,800	20,769	22,800
Supplies	30501	13,880	13,072	13,100	11,754	12,000
Travel	37501	3,268	5,703	6,000	5,594	6,300
Vehicle Fuel/Repair	40501	0	31	1,200	1,118	1,200
Contract Services	45501	1,834	1,681	2,000	558	2,000
Other	60501	4,060	5,725	5,000	3,685	5,000
Grants	65111	135,000	135,000	145,000	140,000	145,000
DEPARTMENT TOTAL 10003-1139		<u>351,838</u>	<u>354,737</u>	<u>337,500</u>	<u>320,136</u>	<u>393,300</u>



Department of Development

Fund: General Fund 10003

Department: Development 1139

TOTAL GRANT MATCHES \$145,000.00

FUND & ORG	GRANT	GRANT PERIOD	MATCH REQUIREMENT	Information
	NEOTEC	01/01/19-12/31/19	\$ 35,000	
	DFA	01/01/19-12/31/19	\$ 75,000	
	Summit/Medina Bus. Alliance	01/01/19-12/31/19	\$ 35,000	



PROGRAM DESCRIPTION & CHALLENGES

The State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP) are two programs funded by the Ohio Public Works Commission (OPWC) to assist in the financing of local public infrastructure improvements. The District 8 Public Works Integrating Committee is one of nineteen statewide district integrating committees established to administer SCIP and LTIP and is managed by the Department of Community and Economic Development. SCIP and LTIP provide financial assistance to local communities for the improvement of their basic infrastructure needs. District 8 receives an annual allocation of approximately \$10 million. Applications are due at the end of June and are evaluated based on a number of scoring criteria. The District 8 Integrating Committee approves funding for projects in November. Funding becomes available after July 1, of the following year.

PROGRAM GOALS & OBJECTIVES

1	Provide oversight and facilitation between the State and local communities for infrastructure projects.
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PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Timely submittals	Work with communities on the process for applying for funding to make certain communities understand the guidelines for submitting projects	Met	On target
Annual meeting regarding applications	Facilitate annual meeting to review application and revise questions on the application	Met	Met
Staff the TAC and Integrating Committees	Call meetings to review projects and to approve the submittal to the State	Met	On target



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Issue 2-Dist Admin</i>					
<i>Organization: Issue 2 Dist Admin</i>					
<i>23247-4207</i>					
<i>23247-4207</i>					
<i>Deputy Director - Development</i>	<i>.00</i>	<i>.00</i>	<i>.65</i>	<i>.65</i>	<i>.63</i>
<i>Grant Program Analyst</i>	<i>1.00</i>	<i>1.00</i>	<i>.00</i>	<i>.00</i>	<i>.00</i>
ORGANIZATION TOTAL 23247-4207	1.00	1.00	.65	.65	.63



EXECUTIVE

Fund: *Issue 2-Dist Admin* **23247**
Departments: *Issue 2 Dist Admin* **4207**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	34,599	58,590	60,400	60,377	59,800
Fringe Benefits	25501	20,554	20,633	21,200	20,513	21,000
DEPARTMENT TOTAL 23247-4207		<u>55,153</u>	<u>79,223</u>	<u>81,600</u>	<u>80,889</u>	<u>80,800</u>



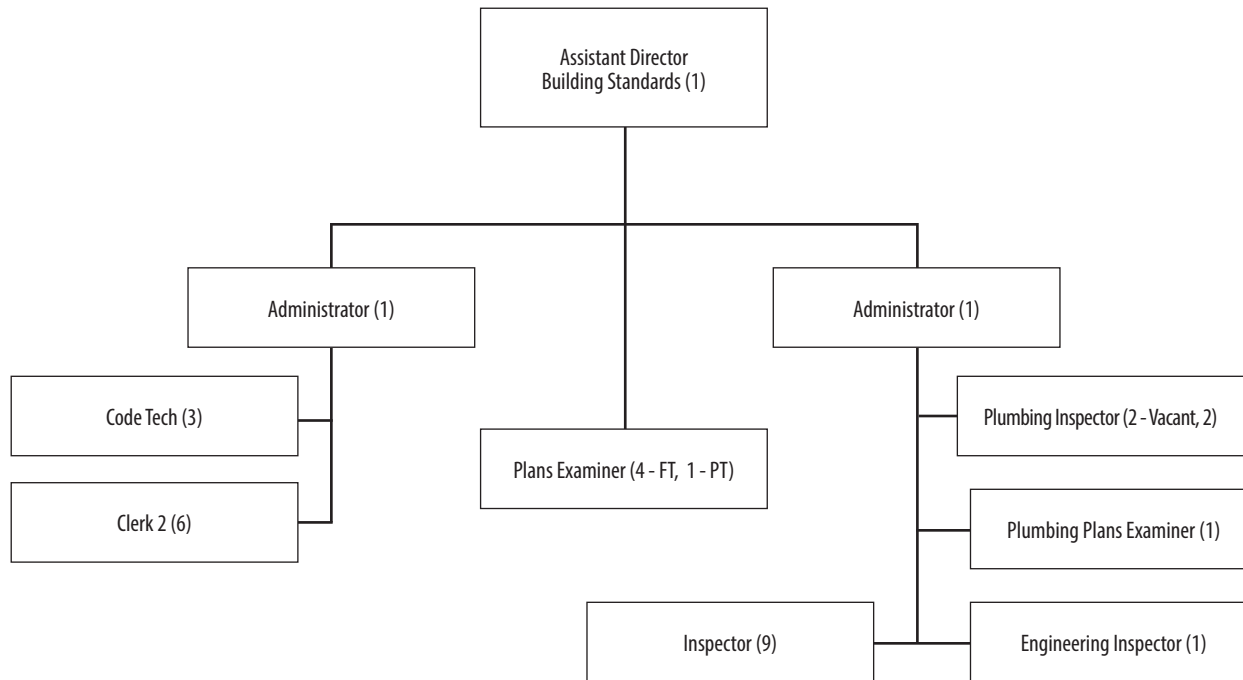
EXECUTIVE

Fund: Enterprise Zone Prog 28613
Departments: Econ Dev-Enterprise Zone Pgm 6203

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Contract Services	45501	6,142	2,252	5,000	1,000	2,500
DEPARTMENT TOTAL 28613-6203		<u>6,142</u>	<u>2,252</u>	<u>5,000</u>	<u>1,000</u>	<u>2,500</u>

**DEPARTMENT OF SANITARY SEWER SERVICES
BUILDING STANDARDS**

County Executive • Ilene Shapiro
Chief of Staff • Jason Dodson
Director of Sanitary Sewer Services • Michael A. Weant





Executive

PROGRAM DESCRIPTION & CHALLENGES

The Division of Building Standards provides plan review; building, electrical, plumbing and mechanical inspections for 23 of the 31 political subdivisions in Summit County for both commercial and residential structures. We also provide medical gas inspections for our constituents. We provide back-up plumbing inspections for Portage County. We follow the residential and commercial codes as required by the State of Ohio to ensure the health and safety of the citizens of Summit County. The Building Division registers contractors to make certain that contractors meet the qualifications set by the State and County to perform their particular services. We have a Contractor Board which reviews complaints from customers regarding building issues with contractors. The Division also acts as the Flood Plain Administrator for the townships in the County

PROGRAM GOALS & OBJECTIVES

1	Provide building services to all constituents in a professional and timely manner.
2	Facilitate economic development by providing automated services, timely review and inspections and efficient processes.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Plan review per state regulation of 30 days	To provide efficient service and meet state guidelines	Did not meet consistently	On target
Provide electronic services to constituents	Add more on-line services for more efficient results	Met	On target
Perform inspections within 24 to 48 hours of request	To facilitate development in the County	Met	On target



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Building Standards					
Organization: Building Regulation					
10173-3104					
10173-3104					
Administrative Support	1.00	1.00	.35	.35	.35
Assistant Administrator-EXE	.00	.00	.00	1.00	1.00
Assistant Director	1.00	1.00	1.00	1.00	1.00
Asst Director of Administratn	1.00	1.00	1.00	1.00	1.00
Attorney 2	.10	.25	.25	.25	.25
Building Standards Clerk II	5.00	5.00	5.00	5.00	6.00
Building/HVAC Inspector	3.00	3.00	3.00	6.00	5.00
Code Technician	2.00	2.00	2.00	3.00	3.00
Deputy Director - Development	.40	.10	.10	.10	.10
Dir Community & Economic Dev	.33	.40	.40	.55	.55
Electrical Inspector	4.00	4.00	4.00	4.00	4.00
Executive Assistant 1	.40	.25	1.00	.00	.00
Field Engineering Inspector	1.00	1.00	1.00	1.00	1.00
Fire Protection Inspector	1.00	1.00	1.00	.00	.00
Land Development Administrator	.25	.40	.40	.40	.00
Lead Plumbing Inspector	1.00	1.00	1.00	1.00	1.00
Plans Examiner	3.00	3.00	3.00	3.00	3.00
Plumbing Inspector	2.00	2.00	2.00	2.00	2.00
Senior Administrator-EXE	1.00	1.00	1.00	.00	1.40
ORGANIZATION TOTAL 10173-3104	27.48	27.40	27.50	29.65	30.65



EXECUTIVE

Fund: Building Standards 10173
Departments: Building Regulation 3104

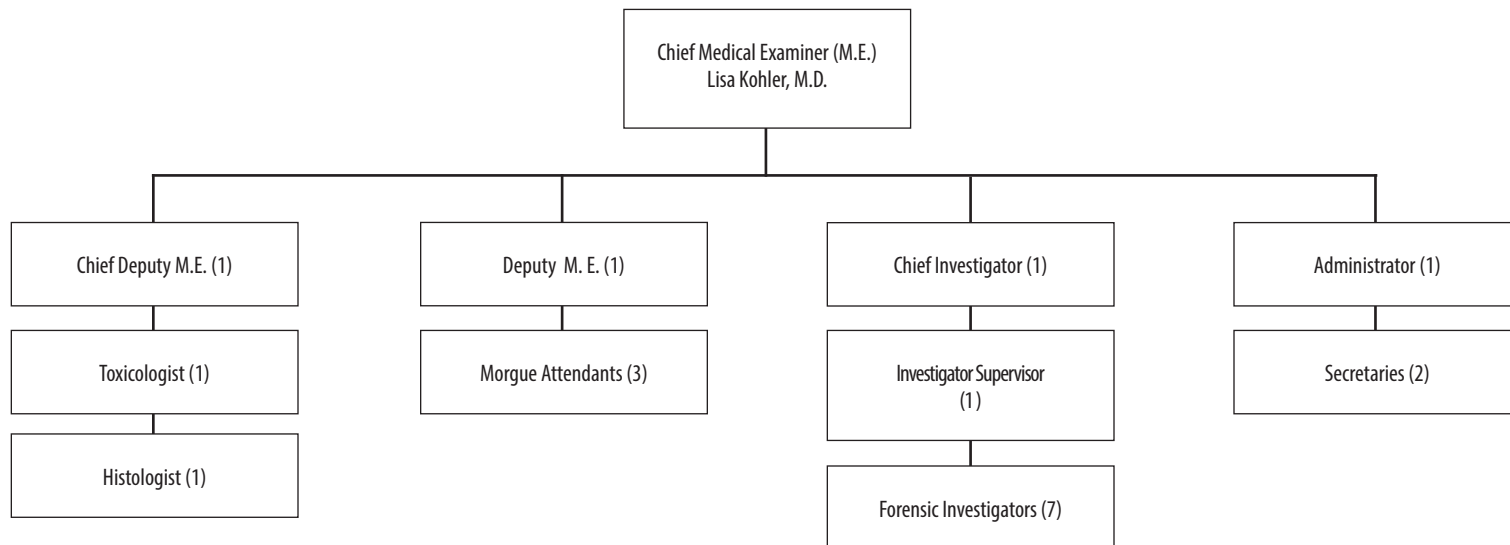
<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	1,566,083	1,673,676	1,815,858	1,810,807	2,035,300
Overtime	20525	2,404	4,056	0	5,052	0
Fringe Benefits	25501	618,596	659,584	707,442	701,865	772,000
Internal Services	30401	75,965	60,600	90,600	85,203	80,600
Supplies	30501	5,491	5,981	6,000	2,752	6,000
Travel	37501	8,095	9,212	10,000	5,600	10,000
Vehicle Fuel/Repair	40501	0	7,251	17,000	17,000	8,000
Contract Services	45501	27,851	75,927	56,700	46,064	98,100
Rentals	54501	0	0	0	0	59,000
Advertising/Printing	58501	2,565	3,918	4,000	3,680	4,000
Other	60501	97,969	138,675	95,000	107,623	100,000
Capital Outlay	78501	99,710	0	0	0	0
Transfers Out	84999	500,000	500,000	500,000	500,000	910,000
DEPARTMENT TOTAL 10173-3104		<u>3,004,730</u>	<u>3,138,880</u>	<u>3,302,600</u>	<u>3,285,646</u>	<u>4,083,000</u>

DEPARTMENT OF MEDICAL EXAMINER

County Executive • Ilene Shapiro

Chief of Staff • Jason Dodson

Chief Medical Examiner • Lisa Kohler, M.D.





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: General Office

Medical Examiner/Exec

PROGRAM DESCRIPTION & CHALLENGES

The Medical Examiner serves the citizens of Summit County and regional counties by providing quality forensic death investigation services in accordance with ORC 313.12 when persons die suddenly and unexpectedly when in apparent good health, due to casualty or violence or when the circumstances are suspicious or unclear.

Medical Examiner staff assists local law enforcement agencies with forensic evaluation of deaths to aid in their investigations and subsequent prosecutions. Medical Examiner staff educates interested agencies and groups within the community about forensic death investigation.

Challenges: Continue to provide quality forensic services for our citizens in accordance with the guidelines promulgated by the National Association of Medical Examiners (N.A.M.E.) despite decreased personnel.

PROGRAM GOALS & OBJECTIVES

1	Certify cause and manner of death using sound forensic science techniques.
2	Communicate forensic results effectively and compassionately to families, law enforcement, prosecutors and other interested parties.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Professional Accreditation	Maintain professional accreditation with N.A.M.E. and Ohio Department of Health (O.D.H.) for office and laboratory and return to full accreditation.	Provisional Accreditation	Full Accreditation



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: General Fund					
Organization: Medical Examiner					
10003-3107					
10003-3107					
Chief Deputy Medical Examiner	1.00	1.00	1.00	1.00	1.00
Chief Forensic Investigator	1.00	1.00	1.00	1.00	.00
Chief Toxicologist	.00	.00	1.00	1.00	1.00
Computer Sys/Soft Analyst 3	1.00	.00	.00	.00	.00
Deputy Medical Examiner	1.00	1.00	1.00	1.00	.50
Forensic Investigation Spec	.00	.00	.00	1.00	1.00
Forensic Investigator	6.00	6.00	6.00	6.00	6.00
Histologist	1.00	1.00	1.00	1.00	1.00
Medical Examiner	1.00	1.00	1.00	1.00	1.00
Morgue Attendant (Deiner)	3.00	3.00	3.00	3.00	3.00
Secretary II (Medical)	2.00	2.00	2.00	2.00	2.00
Senior Administrator-EXE	.00	1.00	1.00	1.00	2.00
Support Services Administrator	1.00	.00	.00	.00	.00
Toxicologist	1.00	1.00	.00	.00	.00
ORGANIZATION TOTAL 10003-3107	19.00	18.00	18.00	19.00	18.50
*TOTAL EXECUTIVE	94.62	91.88	92.36	93.00	91.33



EXECUTIVE

Fund: General Fund 10003
Departments: Medical Examiner 3107

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	1,049,419	1,157,076	1,271,200	1,281,791	1,317,100
Overtime	20525	43,374	47,224	36,700	25,252	36,700
Fringe Benefits	25501	443,408	483,000	502,100	501,007	522,000
Professional Services	27102	0	0	68,000	8,000	49,000
Internal Services	30401	14,900	16,065	16,800	14,990	16,800
Vehicle Fuel/Repair	40501	2,228	1,265	2,000	873	2,000
Contract Services	45501	31,000	114,900	0	0	0
Rentals	54501	752	1,591	2,000	888	900
Other	60501	4,500	3,553	4,000	3,659	4,200
DEPARTMENT TOTAL 10003-3107		<u>1,589,581</u>	<u>1,824,674</u>	<u>1,902,800</u>	<u>1,836,461</u>	<u>1,948,700</u>



Medical Examiner/Exec

PROGRAM DESCRIPTION & CHALLENGES

The Laboratory Fund is generated by the completion of forensic autopsy and toxicology laboratory services provided to regional law enforcement agencies and neighboring Coroner's Offices. The Laboratory Fund augments monies received from the General Fund to defray operational costs related to the purchase of supplies and equipment and a portion of the salaries.

Challenges: Funding fluctuations are unpredictable and are directly impacted by the restricted budgets of neighboring agencies that may limit the number of tests and autopsies requested by these agencies. In addition, a decrease in personnel has resulted in temporary cuts to autopsy services we provide to some of the outside agencies. Since the passing of Dr. Germaniuk, Trumbull County Coroner, Trumbull County has started sending their toxicology testing to the Cuyahoga County Medical Examiner's Office, where they send their autopsies to be completed.

PROGRAM GOALS & OBJECTIVES

1	Provide quality forensic autopsy results and expert testimony for neighboring Coroner's Offices to allow determination of cause and manner of death and to assist in the judicial process related to these deaths, when Summit County caseload and staffing permits such examinations
2	Provide quality forensic toxicology testing and testimony for regional agencies requesting our services.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of Out-of-County Autopsies performed	Obtain adequate physician staffing to permit resuming the performance of quality autopsies for neighboring counties without compromising our own cases.	1 Out-of-County Forensic Autopsies	12 Out-of-County Forensic Autopsies
Number of toxicology tests performed for other agencies	Provide forensic toxicology services to the law enforcement and forensic offices that we currently service.	573 tests performed for other agencies	486 tests performed for other agencies



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Coroner's Lab</i>					
<i>Organization: Medical Examiner-Lab</i>					
<i>28625-3110</i>					
<i>28625-3110 Forensic Investigator</i>	<i>.00</i>	<i>.00</i>	<i>1.00</i>	<i>1.00</i>	<i>.00</i>
ORGANIZATION TOTAL 28625-3110	.00	.00	1.00	1.00	.00



EXECUTIVE

Fund: Coroner's Lab 28625
Departments: Medical Examiner-Lab 3110

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	104,364	124,477	152,000	102,152	139,000
Fringe Benefits	25501	3,760	7,700	9,800	8,210	24,400
Supplies	30501	65,173	62,123	65,000	55,835	65,000
Contract Services	45501	122,049	169,667	185,100	130,743	158,900
Equipment	70501	6,399	7,236	94,800	89,784	7,500
DEPARTMENT TOTAL 28625-3110		<u>301,745</u>	<u>371,202</u>	<u>506,700</u>	<u>386,725</u>	<u>394,800</u>



Medical Examiner-Laboratory Fees Fund

Fund: Medical Examiner Lab Fees 28625

Department: Medical Examiner Lab Fees 3110

TOTAL CONTRACT SERVICES COSTS: \$158,910.00

<u>Medical Examiner-Lab</u>		<u>28625</u>		<u>3110</u>	
<u>Department</u>		<u>Fund</u>		<u>Org</u>	<u>Other</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>		<u>Information</u>
<u>ABMDI</u>	<u>Investigator certification</u>	<u>Annual</u>	<u>\$ 450</u>		
<u>ACE Security</u>	<u>Monthly monitoring</u>	<u>Monthly</u>	<u>\$ 660</u>		
<u>AGMC</u>	<u>Microbiology testing</u>	<u>Per test</u>	<u>\$ 500</u>		
<u>Airgas</u>	<u>Gases for tox and histo</u>	<u>Monthly</u>	<u>\$ 5,000</u>		
<u>AXIS Forensic Toxicology</u>	<u>Toxicology testing</u>	<u>Per test</u>	<u>\$ 12,000</u>		
<u>BP</u>	<u>Fuel for county vehicles</u>	<u>Billed monthly</u>	<u>\$ 1,850</u>		
<u>CAP</u>	<u>Proficiency testing</u>	<u>Annual</u>	<u>\$ 3,000</u>		
<u>ComDoc</u>	<u>Maintenance and usage</u>	<u>Annual</u>	<u>\$ 1,700</u>		
<u>Cuyahoga County Tox</u>	<u>Toxicology testing</u>	<u>Per test</u>	<u>\$ 1,000</u>		
<u>Emerald Environmental</u>	<u>Clean and dispose waste</u>	<u>Annual</u>	<u>\$ 2,000</u>		
<u>Evoqua</u>	<u>Deionized water for labs</u>	<u>Monthly</u>	<u>\$ 1,000</u>		
<u>FedEx</u>	<u>Shipping costs</u>	<u>Monthly</u>	<u>\$ 1,000</u>		
<u>Hunt Optics</u>	<u>Microscope maintenance</u>	<u>Annual</u>	<u>\$ 600</u>		
<u>Krumroy Cozad</u>	<u>Install autopsy table</u>	<u>One time</u>	<u>\$ 2,500</u>		
<u>Leica</u>	<u>Histology equip maint</u>	<u>Annual</u>	<u>\$ 17,500</u>		
<u>LexisNexis</u>	<u>Accurint subscription</u>	<u>Monthly</u>	<u>\$ 1,380</u>		
<u>Marston</u>	<u>Maintenance agrmt -hist</u>	<u>Annual</u>	<u>\$ 1,600</u>		
<u>Mercyhurst</u>	<u>Forensic anthropology</u>	<u>As needed</u>	<u>\$ 5,000</u>		
<u>Merry X-ray</u>	<u>X-ray machine service</u>	<u>Annual</u>	<u>\$ 1,500</u>		
<u>NAME</u>	<u>Dues</u>	<u>Annual</u>	<u>\$ 1,000</u>		



Medical Examiner-Laboratory Fees Fund

Fund: Medical Examiner Lab Fees 28625

Department: Medical Examiner Lab Fees 3110

TOTAL CONTRACT SERVICES COSTS: \$158,910.00

<u>Medical Examiner-Lab</u>		<u>28625</u>		<u>3110</u>	
<u>Department</u>		<u>Fund</u>		<u>Org</u>	<u>Other</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>		<u>Information</u>
<u>NMS</u>	<u>Toxicology testing</u>	<u>Per test</u>	<u>\$ 2,000</u>		
<u>ODH</u>	<u>Dues</u>	<u>Annual</u>	<u>\$ 275</u>		
<u>Ohio Bd of Pharmacy</u>	<u>Dues</u>	<u>Annual</u>	<u>\$ 250</u>		
<u>OSCA</u>	<u>Dues</u>	<u>Annual</u>	<u>\$ 6,700</u>		
<u>OV Scale</u>	<u>Scale service/calibration</u>	<u>Annual</u>	<u>\$ 300</u>		
<u>PerkinElmer</u>	<u>Infant genetic testing</u>	<u>Per test</u>	<u>\$ 700</u>		
<u>Procurement Card</u>	<u>Travel, etc.</u>	<u>As needed</u>	<u>\$ 10,000</u>		
<u>RJG (Chemtron)</u>	<u>Disposal of hazard waste</u>	<u>As needed</u>	<u>\$ 1,000</u>		
<u>SC Police Chiefs Assn</u>	<u>Dues</u>	<u>Annual</u>	<u>\$ 100</u>		
<u>Siemens</u>	<u>Contracted supplies</u>	<u>2 year contract</u>	<u>\$ 25,000</u>		
<u>SOFT</u>	<u>Dues</u>	<u>Annual</u>	<u>\$ 150</u>		
<u>Spectrum Business</u>	<u>Cable subscription</u>	<u>Monthly</u>	<u>\$ 200</u>		
<u>Stericycle</u>	<u>Waste disposal</u>	<u>Monthly</u>	<u>\$ 5,000</u>		
<u>Summa</u>	<u>Testing</u>	<u>As needed</u>	<u>\$ 200</u>		
<u>Summit County - Prkng</u>	<u>County deck parking pass</u>	<u>Monthly</u>	<u>\$ 795</u>		
<u>Templar (PFS)</u>	<u>Body removal transport</u>	<u>Up to 500 annual</u>	<u>\$ 45,000</u>		



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Municipal Court Payroll Countywide

PROGRAM DESCRIPTION & CHALLENGES

Under section 1901 of the Ohio Revised Code, the County is required to pay 2/5's of the salary of judges, magistrates, bailiffs, and the clerks of court in the Akron, Barberton, and Stow municipal courts. Additionally, the County is responsible for paying a portion of the salaries for the Law Directors in these communities for the prosecution of cases in these courts. The County is also responsible for paying 2/5's of the cost of healthcare coverage provided to the judges, magistrates and clerks of court in these municipal courts.

PROGRAM GOALS & OBJECTIVES

- | | |
|---|--|
| 1 | Meet statutory obligation to fund costs described above. |
|---|--|



EXECUTIVE-OTHER

Fund: General Fund 10003
Departments: County Muni Courts 2708

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	628,436	646,293	637,162	637,162	676,200
Fringe Benefits	25501	103,869	105,216	98,400	98,259	113,700
Other	60501	27,791	28,552	63,500	63,559	97,000
DEPARTMENT TOTAL 10003-2708		<u>760,096</u>	<u>780,061</u>	<u>799,062</u>	<u>798,979</u>	<u>886,900</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Legal Defender

Countywide

PROGRAM DESCRIPTION & CHALLENGES

Section 120.13 (A) of the Ohio Revised Code grants the County the authority to establish a Public Defender Commission to provide legal defense services to certain indigent persons charged with the commission of crimes under the Ohio Revised Code. Annually, the commission enters into a contract with the Legal Defender Office of Summit County, Ohio, Inc. to provide such services for misdemeanor defendants.

These fees are reimbursed by the State of Ohio at a rate of 45% January – April, 2018 and 42% starting in May, 2018

PROGRAM GOALS & OBJECTIVES

- | | |
|---|--|
| 1 | Ensure our citizens the right to fair legal representation regardless of income. |
|---|--|



EXECUTIVE-OTHER

Fund: General Fund 10003
Departments: Public Defender 2711

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Contract Services	45501	545,800	559,400	570,600	570,600	619,500
DEPARTMENT TOTAL 10003-2711		<u>545,800</u>	<u>559,400</u>	<u>570,600</u>	<u>570,600</u>	<u>619,500</u>



Public Defender
Fund: General Fund 10003
Department: Public Defender 2711

TOTAL CONTRACT SERVICES COSTS: \$619,500.00

Summit County-Public Defender
 Department

10003
 Fund

2711
 Org

Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>County Legal Defender</u>	_____	<u>Annual Service Contract</u>	<u>\$619,500</u>	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____



EXECUTIVE

Fund: General Fund 10003
Departments: Miscellaneous

<u>DESCRIPTION</u>	<u>ORG</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Utilities	1142	50501	3,376,920	3,428,572	3,630,105	3,631,381	3,500,000
Rentals	1142	54501	409,085	308,963	557,995	760,702	488,400
Other	1145	60501	182,121	190,178	171,848	169,818	225,000
Fees	5006	65108	0	0	8,152	8,152	7,000
Crippled Childrens Aid	5009	65114	1,034,359	1,062,977	1,163,500	1,338,414	1,238,900
Pa-Mandate	7007	65156	3,441,966	3,485,947	3,791,000	3,818,013	3,545,200
Contract Services	8005	45501	3,238,179	60,000	60,000	59,936	60,000
Insurance	8005	52501	581,201	619,823	624,000	622,175	624,000
Taxes & Assessments	8005	60133	181,466	196,771	200,000	180,563	200,000
Other	8016	60501	423,599	455,521	482,500	434,692	482,500
Fees	8016	65108	19,369	22,569	40,000	39,569	40,000
Apiary Inspection	8209	27142	1,477	587	2,000	989	2,000
DEPARTMENT TOTAL			12,889,742	9,831,906	10,731,100	11,064,403	10,413,000



MISCELLANEOUS

Fund: General Fund 10003

MISCELLANEOUS - RENTALS AND LEASES

TOTAL RENTALS AND LEASES COSTS: \$488,424.00

Utilities & Rentals
Department

10003
Fund

1142
Org

Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>DOES-Triangle Bldg</u>	<u>Physical Plants</u>	<u></u>	<u>\$ 40,000</u>	<u></u>
<u>DOES-Triangle Bldg</u>	<u>General Storage</u>	<u></u>	<u>\$ 52,500</u>	<u></u>
<u>DOES-Sweitzer Offset</u>	<u>Physical Plants</u>	<u></u>	<u>\$ (43,000)</u>	<u></u>
<u>JFS-Triangle Bldg</u>	<u>Human Resources</u>	<u></u>	<u>\$ 40,000</u>	<u></u>
<u>City of Akron</u>	<u>Balch St</u>	<u></u>	<u>\$ 45,000</u>	<u></u>
<u>Akron Main Place Dev</u>	<u>Court of Appeals</u>	<u>Year 1 Base</u>	<u>\$ 127,968</u>	<u></u>
<u>Akron Main Place Dev</u>	<u>Court of Appeals</u>	<u>Year 1 OPEX</u>	<u>\$ 175,956</u>	<u></u>
<u>State of Ohio DAS</u>	<u>Ocasek Buildg</u>	<u>Runout</u>	<u>\$ 50,000</u>	<u></u>



EXECUTIVE

Fund: General Fund 10003
Departments: Operating Grants

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Area Agency on Aging	65111	7,260	7,260	7,300	7,260	7,300
Emergency Management	65147	122,191	122,191	122,200	122,191	122,200
Victim's Assistance	65111	25,000	25,000	25,000	25,000	25,000
Humane Society	65111	25,000	25,000	25,000	25,000	25,000
Co-op Extension Services	65126	235,600	117,800	117,800	117,800	152,800
Historical Society	65111	51,000	51,000	51,000	51,000	51,000
Soil & Water Conserv.	65111	171,900	171,900	171,900	171,900	171,900
DEPARTMENT TOTAL EXECUTIVE:		637,951	520,151	520,200	520,151	555,200

NOTE: Grants for Economic Development are shown in the Economic Development Budget



EXECUTIVE

Fund: General Fund 10003
Departments: Transfer Out 8499

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Transfers Out	84999	3,218,835	2,826,180	3,300,000	3,300,000	3,730,000
DEPARTMENT TOTAL 10003-8499		<u>3,218,835</u>	<u>2,826,180</u>	<u>3,300,000</u>	<u>3,300,000</u>	<u>3,730,000</u>



EXECUTIVE

Fund: Foreclosure Education & Prevention 10168

Departments: Transfer Out 8499

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Transfers Out	84999	94,300	80,925	90,000	71,200	80,000
DEPARTMENT TOTAL 10168-8499		<u>94,300</u>	<u>80,925</u>	<u>90,000</u>	<u>71,200</u>	<u>80,000</u>



Fund: Akron Zoological Park Project 28721

Departments: Akron Zoological Park Project 8051

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Contract Services	45501	8,445,934	8,547,020	8,697,121	8,697,121	8,824,100
DEPARTMENT TOTAL 28721-8051		<u>8,445,934</u>	<u>8,547,020</u>	<u>8,697,121</u>	<u>8,697,121</u>	<u>8,824,100</u>



Akron Zoological Park Fund
 Fund: Akron Zoological Park Fund 28721
 Department: Akron Zoological Park 8051

TOTAL CONTRACT SERVICES COSTS: \$8,824,070.00

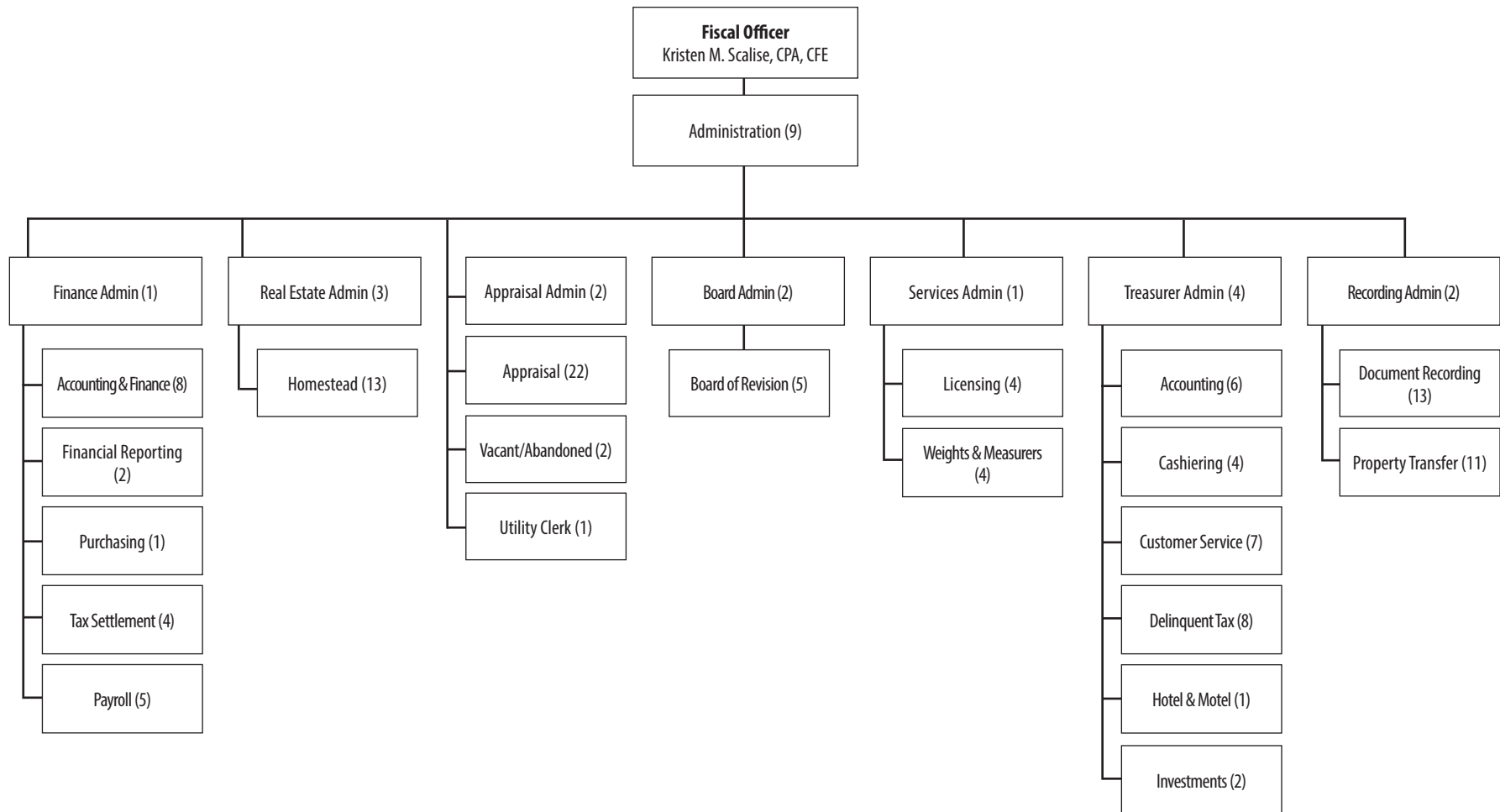
<u>Akron Zoological Park Levy</u>	<u>28721</u>	<u>8051</u>
Department	Fund	Org

Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>Akron Zoological Park</u>	<u></u>	<u>Levy Proceeds</u>	<u>\$ 8,824,070</u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
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COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

FISCAL OFFICE



Function and Full Time Staff: 147
 Part-Time Staff: 1



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Fiscal Office

DEPARTMENT OVERVIEW

The Summit County Fiscal Office respectfully submits this budget proposal for the review of County Council and the County Executive. Preparation of the operating budget has been significantly influenced by the financial uncertainties related to the economic downturn and the subtle economic recovery. While there are signs that the economy is beginning to recover and some revenue streams are beginning to improve, our office will continue to make a disciplined effort to apply strategic planning with measurable objectives and long term goals with reference to this budget cycle. In addition to the financial challenges tied to the recession, reductions in funding from other levels of government (federal and state) have created several financial limitations. By applying tough fiscal policies, the Fiscal Office has engaged in cautionary discretion to achieve our goal of a structurally balanced budget which will enable us to continue to deliver quality services to the taxpaying citizens of this county.

As a result of, innovation, consolidation, resource realignment, and a dedicated work force, our office has prepared a responsible budget given the vast and varied services the Fiscal Office provides. It is the main goal of the Fiscal Office to consistently provide professional and courteous service to the public in a timely manner. We are committed to providing accurate accounting, reporting, and auditing services to citizens and governmental taxing districts in accordance with all federal, state and local laws in an efficient and cost effective manner.

The Fiscal Officer is the Chief Financial Officer of the County. The Fiscal Officer is responsible for handling all receipts and disbursements of county funds, creating financial statements, completing annual reports, the cautious and discreet management of the County's investment portfolio, and maintaining payroll for approximately 3,300 employees.

Additionally, the Fiscal Officer is responsible for the appraisal of all commercial, industrial, and residential property within the county as well as the maintenance of these records. The office handles all transfers of ownership of real property, maintains tax duplicates for all real, personal, mobile home, and special assessment records, collects and distributes real estate taxes, special assessments, and special revenue collections, issues dog licenses, Veteran's Identification cards and inspects weight scales and gas pumps through the Weights and Measures Department.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Fiscal Office

SUMMIT COUNTY FISCAL OFFICE: DIVISIONS

The goals of the Summit County Fiscal Office are to develop a taxpayer oriented organization by providing easy access to information and services and to foster a positive image of County Government. Over the last several years, our work has become increasingly difficult as we confront a fiscal landscape impacted by diminishing revenues stemming from the recent economic downturn. As we navigate these challenging times, we will continue to be guided by the core values and principles that have served our community well over the years, and which provide the foundation for the success of the Summit County Fiscal Office. To arrive at a balanced budget, our office has made a concerted effort to review the services our office provides, and prioritize these services in a manner best suited in meeting the needs of our community.

The Summit County Fiscal Office is currently organized into three divisions. These divisions are made up of the Auditor's, Treasurer's and Recording Division. Within these divisions, each Department head has been asked to construct a budget plan committed to fairness and innovation, which will allow the Fiscal Office to continue to offer efficient and effective services to the taxpayers of this County.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Payroll

Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

The Payroll Department follows the Federal Fair Labor Standards Act, Ohio Revised Code and Codified Ordinances of the County of Summit and Collective Bargaining Agreements when paying Elected Officials and County personnel. Each county employee shall be paid on a biweekly basis. In addition, the payroll department is also responsible for maintaining W-4 records and also payroll deductions. The Payroll Department runs biweekly payrolls and monthly payrolls, producing nearly 100,000 direct deposits or paychecks per year. To maintain this, it is estimated that the payroll department spends 70% of production time on the biweekly payroll and 15% on the monthly payroll. Payroll also processes change forms from other departments and there is an estimated 15% error rate on those forms. Payroll also submits Federal, State and local taxes and various other withholdings such as OPERS, unemployment, etc. The remaining time is spent on assisting Summit County employees on the telephone, the walk-up counter and processing mail/e-mail correspondence.

PROGRAM GOALS & OBJECTIVES

1	Continue to run payrolls and process changes. Stay on schedule and meet deadlines.
2	Continue working with other County agencies and helping them understand the upgrades to Kronos and Banner computer systems.
3	Review and evaluate documentation submitted to OPERS concerning new hires, retired and re-employed employees. This includes independent contractors.
4	Review and evaluate audits from OPERS. This information will include Conversion Plans, Longevity Plans and changes in Employer Health Care Coverage: OPERS Benefit Recipient.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Payroll

Fiscal Office

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Direct deposit items and Checks	Run biweekly and monthly payrolls	2017 – 88,498	2018 – 79,598
E-Mails processed	Process payroll changes with no errors & on a timely basis	2017- 15,231	2018 – 17,586
Public Records Requests	Respond in a timely basis	2017-30	2018-30



PROGRAM DESCRIPTION & CHALLENGES

Monitor investments and increase the core portfolio as much as possible to maximize interest income while still holding enough cash to meet payroll and county obligations in a timely manner.

PROGRAM GOALS & OBJECTIVES

1	Maximize interest income.
2	Holding enough cash to meet all County obligations.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Interest income recognized	Maximize interest income	<u>Earned:</u> 2017 - \$3.4million	<u>Projected:</u> 2018 - \$3.4 million Adjusted to \$3.7 million <u>Projected:</u> 2019 - \$4.5 million



Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

Financial reporting prepares the annual financial statements, as required by ORC section 117.38 and the Comprehensive Annual Financial Report (CAFR). The CAFR is submitted to the Government Finance Officers Association (GFOA) for certification that it complies with Generally Accepted Accounting Principles (GAAP) for governments.

The County has received the GFOA “Certificate of Achievement for Excellence in Financial Reporting” consecutively, for the last thirty one years. The Certificate is valid for a period of one year only. The County must prepare and publish an easily readable and efficiently organized CAFR, which satisfies both GAAP and applicable legal requirements.

PROGRAM GOALS & OBJECTIVES

1	Continue to complete financial statements and full CAFR on a timely basis—unaudited to State by 150 days after year end and audited to GFOA by June 30.
2	Continue to monitor and complete required preparations for any new GASB statements on financial reporting.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Receive 100% of requested information from departments by March 15 of each year	Continue to complete CAFR on a timely basis	March 31	May 15
Have complete set of financial statements, notes, MD&A by May 20 of each year for AOS submittal	Continue to complete CAFR on a timely basis	May 31	May 30



Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

The Summit County Fiscal Officer is the Chief Financial Officer of the County. No County funds go in or out of the County without the Accounting Department either approving it or entering it into the Accounting software; Banner Financial Management Software. No County contract or obligation may be made without the Accounting Department's certification that funds for payment are available or in the process of collection. No account may be paid except by a warrant issued by Accounting, drawn upon the Fiscal Officer. The accounting system is organized and operated on a fund basis. Daily, Accounting enters into the Banner Financial System all revenues of County departments, and sends out receipts. Revenue received for posting from Departments is on Pay-In forms. The pay-ins may consist of several transactions. Transactions are also posted from Journal Voucher Settlements of all internal distributions of County funds. Accounting also maintains the County's Unclaimed Wire's website, where departments look for their direct deposited revenue and claim it for pay in. Accounting also maintains the list of Unclaimed Monies and Unclaimed Inheritances and process the claims for all Summit County Fiscal Office held Unclaimed Funds.

PROGRAM GOALS & OBJECTIVES

1	Accounting is in the process of converting Employee Mileage from checks to Direct Deposit.
2	Accounting is in the process of converting all its WebFocus reports to MS Access and or SSRS Dashboard
3	Accounting is in the process of improving the check process, creating MS Access process to (PH I) Email Check Register and a notification that those checks are ready for pickup. This MS Access database will also be used to (PH II) Email Applications for Replacement checks to the Departments. (PH III) Payments for wire will no longer be actual checks, but a remittance advice. This should speed up the process for wires.
4	Accounting is in the process of Auditing all Vendor Numbers for proper W-9s and will do a mass mailing request for newer, more current W9s and PEDACKNs.
5	Transfer of the duty of printing the Vendor checks to Accounting from OIT. Installation of new PC, printers, and folder machine. Transfer of duty of printing 1099's to Accounting from OIT.
6	Direct Deposit/Pay Cards for Foster and Adoptive Parents



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Accounting

Fiscal Office

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
End of Month Cutoff and Closure	Process all trans & close books by 9:00am 1 st day of next month	Completed All Timely or Early	Completed All Timely or early
Daily Revenue Reconciliations	Daily revenue posted and a recap report to Treasury by 10:00 am	Completed All Timely or Early	Completed All Timely
Check Central	Phase II: Email Check Register and a notification that those checks are ready for pickup to departmental personnel.	Successful Completed 12/31/16	
W9 Audit	Audit all W9 and do a mass mailing for more current ones	Pre 2009 Completed Audit 12/31/17	2010 vendors by 12/31/18
OPERS PEDACKN AUDIT	Audit all Independent Contractors. Determine if any are or have been Summit County employees in compliance with ORC 145.38	Successful Completed 6/22/17	
Transfer of Duties from OIT	Transfer of the duty; printing the Vendor checks to Accounting from OIT. Installation of new PC, printers and folder machine. Transfer of duty: printing of 1099's to Accounting from OIT.	Successful all Completed by 4/1/17	
Public Health using Banner PO's	Bring Public Health onto the Banner Purchasing Module	12/31/17	



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Accounting

Fiscal Office

Check Central	Phase III: Payments for wire will no longer be actual checks, but a remittance advice.		Complete by 12/31/18
Self Service Banner Reporting	OIT has discontinued doing Banner End of Month report. Accounting has developed a permission and trained the departments to run their own end of month reports on demand.	Completed 12/31/17	
Direct Deposit/Pay Card	Direct Deposit/Pay Cards for Foster and Adoptive Parents		Complete by 12/31/18



Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

ACCOUNTING DEPARTMENT

The Accounting Department is responsible for posting all real estate tax payments to the correlating parcels. The department balances the real estate tax payments on a daily basis. Other responsibilities are transferring tax payments, removing Non-Sufficient Fund payments and pre-balancing bank tape tax payments. In 2018, our Accounting Department posted and balanced over \$840 million in real estate tax payments during our current tax collection periods.

PROGRAM GOALS & OBJECTIVES

1	Post real estate tax payments in a timely manner.
2	Balance real estate tax payments on a daily basis.
3	Effectively communicate with Auditor's Division so accounting functions are managed efficiently.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Research new technologies	To make department functions more efficient		
Coordinate with other departments	Cross training will make division more efficient		



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Treasurer

Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

CASHIERING DEPARTMENT

The Cashiering Department is responsible for the collection, processing and balancing of real estate taxes, special assessments, mobile home, hotel/motel and personal property taxes. The department also collects and balances all monies paid in from other agencies including child support cash payments. Total dollars processed through this department equal over one billion dollars.

PROGRAM GOALS & OBJECTIVES

1	Serve the public and other county agencies in a professional and courteous manner.
2	Record and reconcile all county monies paid in daily.
3	Prepare Form 6 which is given to Auditor's Division to ensure there is proper check and balance between the departments.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Cash Handling Policy	Policy is designed to prevent the loss of funds		
Established Internal Controls	Establish proper checks and balances		



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Treasurer

Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

CUSTOMER SERVICE DEPARTMENT

The Customer Service Department is responsible for answering all general information telephone calls. The department updates tax mailing addresses and mortgage escrow accounts. Other responsibilities are printing missing, extended or corrected tax bills.

PROGRAM GOALS & OBJECTIVES

1	To encourage courteous and dependable service to the public.
2	Verify real estate tax billing addresses are accurate.
3	Gain knowledge of overall Treasurer Division policies and procedures so employees have skills to assist other departments as necessary.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Research returned tax bills	Maximize real estate tax collection revenue		
Quality customer service	Serve the taxpayers in a professional manner		



PROGRAM DESCRIPTION & CHALLENGES

RECONCILIATION DEPARTMENT

The Reconciliation Department is responsible for reconciling cash, daily cashing activity and real estate posting on a daily basis. The department reconciles the bank accounts and investment operations on a monthly basis. Policies and procedures have been implemented to ensure that all banking activity is balanced to the penny on a daily basis.

PROGRAM GOALS & OBJECTIVES

1	All required operations are conducted in an ethical and legal manner in order to safeguard taxpayer money.
2	Perform operations in a transparent manner.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Abide by policies and procedures	Prevent fraud and balance on a daily basis		
Transparency	Provide operation records to audit agencies		



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Treasurer

Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

MAP – MILITARY ASSISTANCE PROGRAM

The Military Assistance Program is designed to defer active duty military personnel’s real property tax and waive any penalty and/or interest that accrued while in active duty. Our thoughts and prayers continue to be with the families of our enlisted soldiers. Put into place on January 21, 1991, our Military Reserves Plan extended time allowed for payment of real estate taxes for residents called to active duty during Desert Storm and Desert Shield. Penalty and interest was waived and payment plans were made available if needed. In June, 1991, the Ohio Legislature passed Sub H.B. 93 to extend the time allowed for payment of taxes by the other 87 counties. Our reactivated plan was passed by County Council on October 29, 2001 in connection with Operation Enduring Justice, caused by the terrorist attacks on September 11, 2001. The Resolution again postponed the deadline for payment of real property taxes and waived all penalty and interest for reservists from Summit County. On February 20, 2002, H.B. 390 was passed by the Ohio Legislature to extend time allowed for payment of taxes by the other 87 counties.

PROGRAM GOALS & OBJECTIVES

1	Inform all branches of our military about this program and assist service men and women to the best of our ability.
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PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Promote M.A.P.	Provide tax assistance to our service men and women		



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

		<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
FISCAL OFFICE						
Fund: General Fund						
Organization: Fiscal Office						
	10003-1205					
10003-1205	Account Clerk III	.00	.00	.00	.00	1.00
	Accountant 1	.80	.80	1.00	1.00	.00
	Accountant 2	.60	.60	.00	1.00	2.00
	Accountant III	1.00	1.00	1.00	3.00	4.00
	Administrative Assistant	3.60	1.00	1.00	1.00	.00
	Administrative Secretary	.00	1.00	.00	.00	.00
	Administrative Specialist	.00	.00	.00	.00	.80
	Assistant Fiscal Officer	2.00	3.00	2.00	1.00	1.00
	Asst Director of Administratn	2.00	2.00	2.00	2.00	3.00
	Chief Deputy Fiscal Officer	2.00	1.00	1.00	1.00	1.00
	Chief Fiscal Officer	2.00	3.00	4.00	4.00	4.00
	Chief of Staff - Fiscal Office	.40	.40	.40	.40	.40
	Clerical Specialist I	.00	.00	.00	1.00	1.00
	Clerical Specialist II	4.00	4.00	3.00	3.00	2.00
	Clerk 1	4.00	3.20	5.40	2.40	3.40
	Clerk 2	.60	1.40	.00	1.60	.80
	Clerk 3	1.00	1.00	.00	1.80	2.60
	Clerk I	2.00	1.00	3.00	2.00	4.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
10003-1205					
<i>Clerk II</i>	.00	2.00	2.00	2.00	1.00
<i>Clerk III</i>	9.00	8.00	7.00	3.00	1.00
<i>Clerk IV</i>	2.00	1.00	2.00	6.00	7.00
<i>County Fiscal Officer</i>	1.00	1.00	1.00	1.00	1.00
<i>Deputy Fiscal Officer</i>	4.50	5.50	6.50	7.10	6.10
<i>Director of Administration</i>	1.00	2.00	2.00	3.00	4.40
<i>Executive Assistant 1</i>	2.00	2.00	1.00	1.00	2.00
<i>Fiscal Officer 3</i>	1.00	.00	1.00	1.00	1.00
<i>Fiscal Officer II</i>	1.00	1.00	1.00	.00	.00
<i>Human Resource Administrtr-HRD</i>	.40	.40	1.40	1.40	1.00
<i>Office Manager</i>	.00	1.00	2.00	2.00	.50
<i>Personnel Analyst</i>	.00	.00	.00	.00	1.00
<i>Purchasing Agent</i>	.00	.60	.60	.00	.00
<i>Relational Data Base Admin 3</i>	1.00	.00	.00	.00	.00
<i>Research Analyst</i>	.00	.00	.00	1.00	1.00
<i>Support Services Administrator</i>	7.80	6.80	6.40	6.40	4.60
<i>Utility Clerk</i>	1.00	1.00	.00	.00	.00
<i>Weights and Measures Insp I</i>	2.00	.00	.00	1.00	1.00
<i>Weights and Measures Insp II</i>	.00	2.00	2.00	1.00	1.00
<i>Weights and Measures Insp III</i>	1.00	1.00	1.00	.00	.00
<i>Weights/Measures Supervisor</i>	1.00	1.00	1.00	.00	.00
ORGANIZATION TOTAL 10003-1205	61.70	60.70	61.70	63.10	64.60



FISCAL OFFICE

Fund: General Fund 10003
Departments: Fiscal Office 1205

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	109,420	120,636	123,700	120,636	120,700
Salaries-Employees	20501	2,927,849	3,038,359	3,163,700	3,136,087	3,187,500
Overtime	20525	119	1,221	0	135	0
Fringe Benefits	25501	1,161,289	1,184,153	1,233,000	1,227,781	1,235,000
Internal Services	30401	234,968	218,451	240,000	194,748	115,000
Supplies	30501	79,165	94,846	94,100	72,299	95,700
Travel	37501	4,571	5,652	6,000	5,039	6,000
Vehicle Fuel/Repair	40501	3,396	4,943	5,000	3,713	5,000
Contract Services	45501	161,263	130,508	122,200	135,201	239,400
Rentals	54501	11,972	0	0	0	0
Advertising/Printing	58501	22,508	24,673	23,600	16,672	21,700
Other	60501	10,041	12,969	13,000	12,939	13,000
DEPARTMENT TOTAL 10003-1205		<u>4,726,561</u>	<u>4,836,411</u>	<u>5,024,300</u>	<u>4,925,251</u>	<u>5,039,000</u>



Fiscal Office Administration

Fund: General Fund 10003

Department: Fiscal Office 1205

TOTAL CONTRACT SERVICES COSTS: \$239,400.00

<u>Fiscal Office - General Office</u>		<u>10003</u>		<u>1205</u>
<u>Department</u>		<u>Fund</u>		<u>Org</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Information</u>
<u>SmartBill Inc</u>	<u>Tax Bill Process & Mailing</u>	<u>Annual Contract</u>	<u>\$ 150,000</u>	
<u>Toshiba</u>	<u>Toshiba Copiers</u>	<u>Maintenance</u>	<u>4,000</u>	
<u>Brinks</u>	<u>Courier Svc-Cashier & Service</u>	<u>Annual Contract</u>	<u>7,600</u>	
<u>MNJ Technologies</u>	<u>DP Machine Scanner</u>	<u>Maintenance</u>	<u>500</u>	
<u>United American Capital</u>	<u>Investment Advisory Svs</u>	<u>Annual Contract</u>	<u>66,000</u>	
<u>GFOA</u>	<u>CAFR</u>	<u>Annual Certification</u>	<u>900</u>	
<u>Diversified Business Machines</u>	<u>Date/Stamp Machines</u>	<u>Annual Contract</u>	<u>1,000</u>	
<u>Aperta</u>	<u>DP Machine Software</u>	<u>Annual Contract</u>	<u>7,500</u>	
<u>Tyco</u>	<u>Security</u>	<u>Annual Contract</u>	<u>1,900</u>	



PROGRAM DESCRIPTION & CHALLENGES

CTIP-CURRENT TAX INSTALLMENT PROGRAM

The Current Tax Installment Program (CTIP) is designed to provide relief for residential homeowners who are facing financial difficulties. There is a 5% enrollment fee and the homeowner agrees to pay off the balance by the November 15th due date to avoid late payment penalties. The enrollment fee is calculated on the current taxes owed.

PROGRAM GOALS & OBJECTIVES

1	Provide additional payment option to residential homeowners.
2	To encourage courteous and dependable service to the taxpayers of Summit County.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Promote CTIP	Continue to provide payment options	844 enrollees	815 enrollees



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Tax Installment Plan Admin Fund					
Organization: Fiscal Office-Tax Installment Plan					
10038-1324					
10038-1324	.00	.00	.00	.00	1.00
Clerk 2					
Support Services Administrator	1.00	1.00	1.00	1.00	.00
ORGANIZATION TOTAL 10038-1324	1.00	1.00	1.00	1.00	1.00



FISCAL OFFICE

Fund: Tax Installment Plan Admin Fund 10038
Departments: Fiscal Office-Tax Installment Plan 1324

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	54,855	54,907	58,400	43,717	31,500
Fringe Benefits	25501	25,460	26,185	27,000	25,293	23,300
Internal Services	30401	362	861	5,000	1,343	5,000
Supplies	30501	0	0	2,000	0	2,000
Other	60501	0	430	5,000	0	5,000
DEPARTMENT TOTAL 10038-1324		<u>80,676</u>	<u>82,383</u>	<u>97,400</u>	<u>70,353</u>	<u>66,800</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Treasurer

Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

LODGING EXCISE TAX DEPARTMENT

The Summit County Fiscal Office’s Lodging Establishment Taxes Department administers and enforces the collection of lodging excise taxes. The Fiscal Officer and assistants are assigned all of the duties and authority of County Council to administer and enforce the collection of said tax, including the power to administer oaths as provided by O.R.C. Section 305.31. An excise tax is imposed on each transaction in Summit County by which lodging is provided by a vendor to a transient guest. The excise tax applies to all such transactions not longer than 30 consecutive days. The tax does not apply to transactions for lodging furnished to representatives of the United States Government and such transaction shall qualify as exempt by filing a Certificate of Exemption with the statement or invoice. The current lodging tax in Summit County is 5.5%.

PROGRAM GOALS & OBJECTIVES

1	To administer and enforce Chapter 703 of the Codified Ordinances of the County of Summit.
2	Improving the community by collecting tax on behalf of the Development Finance Authority and Akron-Summit Convention Bureau.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Work effectively with Prosecutor	Collect any and all unpaid lodging excise tax	\$5,022,396.40	\$5,200,000.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
FISCAL OFFICE					
<i>Fund: Hotel/Motel</i>					
<i>Organization: Fiscal Office-Hotel/Motel</i>					
<i>10017-1307</i>					
<i>10017-1307</i>					
<i>Deputy Fiscal Officer</i>	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 10017-1307	1.00	1.00	1.00	1.00	1.00



FISCAL OFFICE

Fund: *Hotel/Motel* **10017**
Departments: *Fiscal Office-Hotel/Motel* **1307**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	53,433	59,710	64,500	64,449	66,400
Fringe Benefits	25501	15,444	16,620	17,600	16,875	18,100
Internal Services	30401	1,150	1,276	10,000	490	10,000
Supplies	30501	0	0	2,000	0	2,000
Travel	37501	0	0	1,000	0	1,000
Other	60501	0	308	10,000	1,476	10,000
DEPARTMENT TOTAL 10017-1307		<u>70,026</u>	<u>77,914</u>	<u>105,100</u>	<u>83,290</u>	<u>107,500</u>



PROGRAM DESCRIPTION & CHALLENGES

DELINQUENT TAX ASSESSMENT COLLECTION

The Delinquent Tax Department is responsible for preparing and tracking delinquent tax contracts. Other responsibilities are the administration of the sub tax lien sale, the tax lien sale and all bankruptcy and tax foreclosure filings. Increasing tax delinquencies in counties throughout Ohio is a concern for all County Treasurers. The Delinquent Tax Payment Program gives Summit County the opportunity to take the lead once again and provide its citizens with a caring program. The Delinquent Tax Department is currently monitoring 2,297 active delinquent payment plans. Tax Certificate Sales ensure that taxing districts entitled to revenues from property tax collections will receive those tax dollars needed for their operations. We have held subsequent sales annually and collected over \$119 million in delinquencies through fiscal year 2017.

PROGRAM GOALS & OBJECTIVES

1	Use available tools provided by the Ohio Revised Code to collect real estate tax delinquencies.
2	Communicate and work effectively with other county agencies to make the collection process as efficient as possible.
3	Communicate effectively with the public so they are informed of the various payment options offered by the Fiscal Office.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Conduct tax certificate sales	Collect real estate tax delinquencies		
Promote delinquent payment plan	Assist delinquent taxpayers with payment options		



FISCAL OFFICE

Fund: *Delinquent Tax* **10018**
Departments: *Fiscal Office-Delinquent Tax* **1310**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Advertising/Printing	58501	63,974	71,389	200,000	69,025	200,000
DEPARTMENT TOTAL 10018-1310		<u>63,974</u>	<u>71,389</u>	<u>200,000</u>	<u>69,025</u>	<u>200,000</u>



FISCAL OFFICE

Fund: *Delinquent Tax* **10018**
Departments: *Non-Productive Land* **1311**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Contract Services	45501	36,228	3,328	125,000	7,874	125,000
Advertising/Printing	58501	178,875	29,475	100,000	14,205	100,000
Other	60501	132,471	73,816	200,000	6,652	200,000
DEPARTMENT TOTAL 10018-1311		<u>347,574</u>	<u>106,619</u>	<u>425,000</u>	<u>28,731</u>	<u>425,000</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: DTAC – Fiscal					
Organization: Fiscal Office - DTAC					
20571-1316					
20571-1316					
<i>Accountant 1</i>	.20	.20	1.00	.00	.00
<i>Accountant 2</i>	2.40	.40	.00	1.00	1.00
<i>Accountant 3</i>	.00	2.00	1.00	1.00	.00
<i>Administrative Assistant</i>	1.10	1.00	1.00	1.00	1.00
<i>Assistant County Prosecutor 2</i>	.00	.00	1.00	1.00	1.00
<i>Asst Director of Administratn</i>	1.00	1.00	.00	.00	.00
<i>Chief Deputy Fiscal Officer</i>	.20	.20	.20	.20	.20
<i>Chief Fiscal Officer</i>	.00	.00	1.00	1.00	1.00
<i>Chief of Staff - Fiscal Office</i>	.10	.10	.10	.10	.10
<i>Clerk 1</i>	2.00	1.80	4.60	.60	1.20
<i>Clerk 2</i>	2.40	2.60	2.00	2.40	2.00
<i>Clerk 3</i>	.00	.00	1.00	3.20	2.20
<i>Deputy Fiscal Officer</i>	.50	.50	.50	.60	.60
<i>Director of Administration</i>	.00	.00	.00	.10	.20
<i>Fiscal Officer 2</i>	1.00	1.00	.00	.00	.00
<i>Human Resource Administrtr-HRD</i>	.10	.10	.10	.00	.00
<i>Purchasing Agent</i>	.00	.10	.10	.00	.00
<i>Software Engineering Administr</i>	1.00	.00	.00	.00	.00
<i>Special Projects Coordinator</i>	1.00	1.00	1.00	1.00	1.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
20571-1316 Support Services Administrator	.20	.20	.60	.60	.40
ORGANIZATION TOTAL 20571-1316	13.20	12.20	15.20	13.80	11.90



FISCAL OFFICE

Fund: DTAC – Fiscal 20571
Departments: Fiscal Office - DTAC 1316

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	573,346	579,771	722,736	624,980	561,400
Fringe Benefits	25501	195,494	194,624	279,654	224,056	204,400
Internal Services	30401	77,237	10,355	83,565	14,884	0
Supplies	30501	8,325	9,817	12,783	9,435	15,000
Travel	37501	1,699	63	12,662	0	2,000
Contract Services	45501	14,347	8,307	61,313	7,996	0
Rentals	54501	3,625	0	0	0	0
Advertising/Printing	58501	2,660	0	30,449	4,975	0
Other	60501	47,275	48,066	93,374	56,228	40,000
Equipment	70501	3,454	12,547	11,022	1,517	0
SC Land Reutilization Corp	85135	1,562,256	1,682,584	1,995,622	1,596,165	1,300,000
DEPARTMENT TOTAL 20571-1316		<u>2,489,720</u>	<u>2,546,134</u>	<u>3,303,179</u>	<u>2,540,237</u>	<u>2,122,800</u>



FISCAL OFFICE

Fund: DTAC – Foreclosures 20573
Departments: Prosecutor - DTAC Foreclosure 2615

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Contract Services	45501	15,189	80,621	247,964	151,969	0
Advertising/Printing	58501	33,480	70,080	209,145	184,920	0
Other	60501	44,506	38,738	304,075	128,005	0
Prosecutor Refunds	81119	35,726	146,392	154,242	68,171	50,000
Transfers Out	84999	0	54,583	145,417	0	50,000
DEPARTMENT TOTAL 20573-2615		<u>128,901</u>	<u>390,414</u>	<u>1,060,842</u>	<u>533,065</u>	<u>100,000</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>	
Fund: Tax Certificate Admin						
Organization: Fiscal Office-Tax Certificate Admin						
20574-1319						
20574-1319	Accountant 1	.00	1.00	.00	.00	.00
	Administrative Secretary	.00	.00	1.00	1.00	.00
	Administrative Specialist	.00	.00	.00	.00	.20
	Clerk 1	.00	.00	.00	.00	.60
	Clerk 2	.00	.00	.00	.00	.20
	Clerk 3	1.00	.00	.00	.00	.20
	Deputy Fiscal Officer	.50	.50	.50	.50	.50
	Director of Administration	.00	.00	.00	.00	1.00
ORGANIZATION TOTAL 20574-1319		1.50	1.50	1.50	1.50	2.70
*TOTAL FISCAL OFFICE		89.30	84.30	87.30	84.40	84.10



FISCAL OFFICE

Fund: Tax Certificate Admin 20574
Departments: Fiscal Office-Tax Certificate Admin 1319

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	76,819	73,731	77,800	74,351	150,800
Fringe Benefits	25501	21,282	19,494	21,700	13,609	31,600
Internal Services	30401	61,058	86,358	184,900	95,062	120,000
Travel	37501	5,024	11,728	20,000	2,911	20,000
Contract Services	45501	15,988	15,216	20,000	930	20,000
Other	60501	55,768	174,136	168,000	109,916	125,000
Treasurer - Refunds	81201	49,222	40,553	60,000	12,652	50,000
Transfers Out	84999	0	405,572	32,800	32,800	0
DEPARTMENT TOTAL 20574-1319		<u>285,161</u>	<u>826,787</u>	<u>585,200</u>	<u>342,231</u>	<u>517,400</u>



PROGRAM DESCRIPTION & CHALLENGES

Real Estate Department: The Real Estate Department administers the special assessments charges levied by city, village, township or county offices. These are not part of real estate tax, but are included as a separate item on the real estate tax bill. All land in Summit County is identified by a parcel number describing how much land is to be valued. The Real Estate Department refunds monies for overpaid taxes. Working closely with the Board of Revision and the Summit County Prosecutor’s Office the Real Estate Department adjusts values and refunds taxes resulting from values set by appeal. Other refunds are issued for real estate taxes paid on properties that have been granted an abatement or exemption; most often those kinds of refunds result when the final approval for the abatement or exemption is received after taxes have been paid. Real Estate Department manages the Property Exemptions, which provide categories of property that can be exempted, basing the exemption on the type or ownership and non-profit of use of the property. The Ohio Department of Natural Resources, Division of Forestry, offers a tax reduction program on forestland that is managed for the purpose of timber production. The Real Estate Department must setup, maintain, and report annually to the ODNR the current status of all Forestland parcels in Summit County. Additional duties of the Real Estate Department are to maintain records of gas and oil production and administer assessment for tax purposes. Also, the section must track, maintain, and assess Public Utilities reported by the Ohio Department of Taxation. The Real Estate Department also provides customer service to the public by answering inquiries, providing property information, certifying values and researching property history.

PROGRAM GOALS & OBJECTIVES

1	Continued excellent service when conducting all the above duties in the Real Estate Office to insure the tax payers are served properly.
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PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Special assessments and data entry	Work closely with all political entities and the public to achieve accuracy of these tasks	235,000+	N/A
Gas/oil	Stream line the entry process/working with ODN spreadsheets	1200+	N/A



PROGRAM DESCRIPTION & CHALLENGES

Homestead Department: The Homestead Department is responsible for the maintenance of applications submitted for the Homestead Act for the elderly, disabled, Veterans, the Rental Registry Program and the 2.5% reduction in real property taxes for owner occupied property. Currently, over 38,500 homeowners are receiving a Homestead exemption and over 144,000 homeowners are receiving a 2.5% reduction on their property taxes. In addition to maintaining active applications, the Homestead Department tracks deaths of those individuals and current property transfers that are receiving an exemption and adjusts the Homestead reductions accordingly. In January of each year, it is the department’s responsibility to notify each Homestead applicant to confirm there are no changes that would affect their eligibility status and the reduction(s) they are receiving. The customer service area in the Homestead department plays an important role for Summit County by communicating with homeowners and perspective homeowners. Each employee strives to maintain an excellent working relationship with the homeowners of Summit County to insure each person receives the ownership property tax reduction they are entitled.

PROGRAM GOALS & OBJECTIVES

1	Continued excellent service when conducting all the above duties in the Homestead Department to insure the tax payers are served properly.
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PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Homestead (senior and veterans)	Do our due diligence to ensure all who apply qualify	39,690	Unknown
2.5%	Collect and Maintained	145,000+	Unknown



PROGRAM DESCRIPTION & CHALLENGES

Appraisal Department: The Appraisal Office confirms and verifies sales data, physically inspects improved properties, obtains the building's property characteristics, sketches the improvement takes photographs of the property, classifies the property, reviews comparative properties, and obtains general and specific neighborhood and region data and a variety of other comparable data. The primary purpose of the collection of this data is to appraise and update property at its fair market value for tax purposes for approximately 269,000 properties. The Appraisal Office also has ongoing projects they must perform on a yearly basis, such as New Construction (any time a building permit is pulled our office along with Ward and Assoc. commercial appraisers go out and see what was done so we can add it to the tax roll), Field Checks (consisting of Damaged or destroyed properties, Razing's and call from property owners). Mapping and GIS, (Splits and Combines, New Allotments, Platt approvals, Drawing new parcels to the Counties Mapping Index, address corrections and issuing new parcel numbers). CAUV, (values farmland based on its ability to produce income rather than on market value). Vacant or Abandoned Properties,(in conjunction with the Summit County Land Bank our office goes out and collects data on any reported vacant or abandoned property and shares this info with other County offices as well as all local jurisdictions). We will also be beginning our prep for the 2020 Sexennial reappraisal.

PROGRAM GOALS & OBJECTIVES

1	Continued excellent service when conducting all the above duties in the Appraisal Office to insure the tax payers are served properly.
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PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
New Construction/ Field Checks/Razing's/ Damaged Properties	Along with Ward and Associates commercial appraisers finish this task on time to insure that we don't delay the abstract. Visit every property in question to ensure accuracy	Over 7,500	Based on current counts we estimate more this year
2020 Triennial Reappraisal	Prep and start 2020 Sexennial Reappraisal	Around 269,000 parcels	



Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

RECORDING

The Recording Division keeps and maintains accurate land records ensuring that they are current, legible and easily accessible. These invaluable records are utilized by the general public, attorneys, historians, genealogists and land title examiners. Recording consists of four departments: Receipt/Recording, Document Scanning/Microfilming, Indexing/Verification and Customer Services.

PROPERTY TRANSFER

Property Transfer consists of two departments: Tax Maps and Conveyance. Property Transfer is responsible for the ownership of property in Summit County. The employees must interpret the document presented to them to determine the validity of the document for conveying. These employees work closely with land title examiners, attorneys and the general public on a daily basis.

PROGRAM GOALS & OBJECTIVES

1	Record and maintain a complete, accurate and permanent record pertaining to the conveyance and encumbrance of land parcels.
2	Enforce more than 1,000 sections of state law found in the Ohio Revised Code pertaining to duties of the conveyance/recording of legal documents.
3	Balance control totals to treasury funds which correspond to the bank accounts & reconcile all cashed warrants with the bank.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Document Recording	Accurately file & record all documents received per standards set by the State	85,895 documents recorded	48,418 documents recorded through July 2018
Document Scanning	Digitize all recorded documents	387,240 scanned images	217,189 scanned images through July 2018



Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

Per Ohio Revised Code, the Fiscal Office is the Secretary of the BOR and duties of the office include all scheduling and providing notices of hearing dates, providing support to hearing officers, as well as sending out the final decisions to taxpayers and other parties involved, including property owners, school board representatives, attorneys and the Prosecutor’s Office. Hearing Officers are responsible for examining evidence presented by taxpayers relative to property values, as well as researching and analyzing comparable sales data in the market and determining a fair market value based upon all the data collected and presented. In the event that a taxpayer appeals the decision of the Board of Revision, the appeal is submitted either to the Court of Common Pleas or Ohio Board of Tax Appeals. The filed appeal case is then researched and answered by the BOR Specialist and/or the Director. This Board also hears and decides cases involving Rental Registration Fines, Real Estate Tax Penalty Remission Requests as well as Land Bank Foreclosure Cases.

PROGRAM GOALS & OBJECTIVES

1	Continue to handle case load of hearing and deciding all property assessment appeals.
2	Continue to review processes and procedures for ways to reduce expenses.
3	Implement and improve the Online Filing option for taxpayers for 2019 (Tax Year 2018).

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Appeal Hearings Cases	Continue to handle case load of hearing and deciding all property assessment appeals	1,248 (2018)	1,000 (2019)
Cost savings realized	Review processes and procedures for ways to reduce expenses—continue scanning and implement online filings to lower postage costs	\$11,000	\$20,000



PROGRAM DESCRIPTION & CHALLENGES

Tax Settlement and Budget is responsible for the balancing and distribution of all funds to each taxing authority in the County. In addition to real and personal property taxes this department distributes 911 wireless, AMHA PILOT, arcade, cigarette license fees, hotel-motel tax, inheritance tax, land reutilization, local government support, library local government support, manufactured home tax, motor vehicle fuel gasoline excise tax and cents per gallon, motor vehicle registration, national parks PILOT, public utility tax, retained interest, special assessments, special improvement district, tax increment financing payments, traffic fines for juvenile court along with Akron, Barberton and Stow Municipal Courts and State reimbursements.

This department is also responsible for all functions of the Summit County Budget Commission, including the preparation of the Summit County Budget Commission Certification of Tax Levy Estimates and the Official and Amended Certificates of Estimated Resources, monitoring the appropriation of all taxing authorities, monitoring all loan payments and scheduling, setting the tax millage on the bond and emergency levies, facilitating and retaining minutes of all Budget Commission meetings. Tax Settlement and Budget also monitors that each tax levy is yielding its anticipated revenue. This department is responsible for preparing and submitting to the Ohio Department of Taxation several abstracts detailing any changes to tax rates or property values. Additionally, Tax Settlement and Budget is responsible for providing statistical data for the Annual Information Statements, Comprehensive Annual Financial Reports and Generally Accepted Accounting Principles as requested by the taxing authorities and or their representative.

PROGRAM GOALS & OBJECTIVES

1	Continue to expedite the certifications of tax levy estimates to the taxing authorities.
2	Continue to prepare all abstracts and file them timely with the Ohio Department of Taxation.
3	Continue to monitor and compare the Certificate of Estimated Resources for each taxing authority to ensure accuracy.
4	Work with the Harris Govern team to implement and utilize new software for the real estate settlement process.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Settlement Distribution	Continue to distribute settlements to taxing authorities on a timely basis.	69 taxing authorities	69 taxing authorities
Abstract Filing	Continue to file abstracts with the State on a timely basis.	20 Abstracts filed	20 Abstracts filed



Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

WEIGHTS & MEASURES

This division is the Consumer Protection Division of Summit County. The inspectors visit every grocery store, gas station and any other type of retail to verify that the scales they use are correct, so that if you purchase a gallon of gas, it is truly a gallon and that it is fuel that meets national standards of tolerance. If you purchase a pound of turkey, you are really getting a pound or when you go into the tanning bed, you are receiving the allotted time you have paid for. When you purchase an item from the mall, the inspectors verify the UPC codes to make sure they ring up correctly, if you want a cord of wood, it is truly a cord.

PROGRAM GOALS & OBJECTIVES

1	To reduce the overall budget and still maintain the level of services required by O.R.C. Each year we are to visit every commercial establishment to verify that the scales they use are correct. Continue enhancements to the Database of RightWeight for optimal usage.
2	We are constantly adding new devices to our overall inventory and striving for ways to work smarter and increase our presence in the community. A new heavy duty truck has been ordered that will transport the heavy equipment. Continue to streamline the approach for the overall performance of W & M.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
1,024 Establishments	Inspect each and every Device on a Yearly basis.	7,142	7,276 Devices as of 8/20/2018
Complaints	Handle all complaints w/in 24 hours	17	14



Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

LICENSING

This division handles the licensing for Massage/Masseuse Permits, Massage Parlor License, Cigarettes, Vendors and Firewood. We mail approximately 40,000 dog license applications in November and they are due between December 1st and January 31st of each year. Mobile Home taxes are mailed twice a year and are due and payable in March and July. Cigarette renewal notices are mailed in April and run May to May. For the first time in 20 years we had someone come in and want to apply for a Massage/Masseuse License. We had to create a new database, as well as the permit and picture id. The same applies for the Massage Parlor application and License.

PROGRAM GOALS & OBJECTIVES

1	To successfully migrate to the new database for Manufactured Homes. Continue to collect delinquent MH taxes.
2	Continue to educate dog owners about the importance and benefits of obtaining a dog license.
3	Continue to contact those that are selling cigarettes and firewood about obtaining a license.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Dog Tags	Continue to work with animal control to increase sales	39,996	42000
MH/Cig/Fire/Massage	Continue to provide an excellent level of service	2,541	2,500



Fiscal Office

PROGRAM DESCRIPTION & CHALLENGES

ESCROW DEPARTMENT

The Escrow Department is responsible for enrolling taxpayers into the Real Estate Discount Program (R.E.D.). The department generates semi-annual coupons for enrolled taxpayers and processes and balances accounts for monthly prepayments. Summit County was the first county in Ohio to offer the Real Estate Discount Program. The Escrow Program is designed to allow taxpayers to pay their real estate taxes in monthly installments instead of the regular semi-annual billing. This program provides the citizens of Summit County with a method of budgeting their semi-annual tax payments. Further, taxpayers are able to share in the interest revenues generated from those early payments in the form of a discount credit, which reduces their semi-annual tax bill.

PROGRAM GOALS & OBJECTIVES

1	Assist taxpayers with enrolling into the Real Estate Discount Program.
2	Process and balance accounts for R.E.D. monthly prepayments.
3	Educate the public on the benefits of the monthly prepayment program.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Cross-training employees	Maintain high standard of efficiency and service		
Promote R.E.D. program	Provide public with a monthly payment option	10,556 enrollees	10,500 enrollees



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Real Estate Assessment					
Organization: Fiscal Office-Real Estate Assessmnt					
20560-1235					
20560-1235					
<i>Accountant 1</i>	.00	.00	1.00	1.00	.00
<i>Accountant 2</i>	.00	.00	.00	.00	1.00
<i>Accountant III</i>	2.00	2.00	2.00	1.00	.00
<i>Administrative Assistant</i>	1.30	.00	1.00	1.00	.00
<i>Appraisal Intern I</i>	8.00	5.00	4.00	.00	5.00
<i>Appraisal Intern II</i>	1.00	3.00	6.00	5.00	2.00
<i>Appraisal Intern III</i>	.00	.00	.00	3.00	3.00
<i>Appraisal Specialist</i>	.00	.00	.00	2.00	3.00
<i>Appraisal Supervisor</i>	2.00	1.00	1.00	1.00	1.00
<i>Appraisal Technician I</i>	.00	.00	.00	.00	1.00
<i>Appraisal Technician II</i>	4.00	3.00	3.00	1.00	1.00
<i>Assistant Fiscal Officer</i>	2.00	2.00	2.00	2.00	2.00
<i>Asst Director of Administratn</i>	3.00	4.00	3.00	.00	2.00
<i>Chief Deputy Fiscal Officer</i>	.80	.80	.80	.80	.80
<i>Chief Fiscal Officer</i>	.00	1.00	1.00	4.00	2.00
<i>Chief of Staff - Fiscal Office</i>	.50	.50	.50	.50	.50
<i>Clerical Specialist I</i>	2.00	2.00	.00	2.00	2.00
<i>Clerical Specialist II</i>	1.00	1.00	2.00	1.00	2.00
<i>Clerical Supervisor 1</i>	.00	.00	.00	.00	1.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
20560-1235					
<i>Clerk 2</i>	.00	.00	1.00	.00	.00
<i>Clerk I</i>	9.00	10.00	10.00	11.00	5.00
<i>Clerk II</i>	1.00	1.00	.00	4.00	5.00
<i>Clerk III</i>	6.00	4.00	4.00	1.00	2.00
<i>Clerk IV</i>	4.00	7.00	4.00	5.00	5.00
<i>Comprehensive Planner Res/Anl</i>	1.00	1.00	1.00	.00	.00
<i>Computr System Soft Analyst II</i>	1.00	.00	.00	.00	.00
<i>Deputy Fiscal Officer</i>	4.50	4.50	4.50	7.80	7.80
<i>Director of Administration</i>	1.00	1.00	1.00	1.50	1.10
<i>Executive Assistant 1</i>	4.00	2.00	2.00	2.00	2.00
<i>Fiscal Officer 3</i>	1.00	1.00	1.00	.00	.00
<i>Human Resource Administrtr-HRD</i>	.50	.50	.50	.00	.00
<i>Office Manager</i>	1.00	2.00	2.00	2.00	2.50
<i>Permit Technician</i>	.00	1.00	1.00	1.00	1.00
<i>Purchasing Agent</i>	.00	.30	.30	.00	.00
<i>Software Engineer</i>	4.00	.00	.00	.00	.00
<i>Spec Projects Appraisal Spec</i>	1.00	1.00	1.00	1.00	1.00
<i>Special Projects Coordinator</i>	.00	1.00	1.00	1.00	1.00
<i>Support Services Administrator</i>	2.00	2.00	2.00	.00	.00
<i>Utility Clerk</i>	.00	.00	1.00	1.00	1.00
ORGANIZATION TOTAL 20560-1235	68.60	64.60	64.60	63.60	63.70



FISCAL OFFICE

Fund: Real Estate Assessment 20560
Departments: Fiscal Office-Real Estate Assessmnt 1235

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	3,000	3,000	3,000	3,000	3,000
Salaries-Employees	20501	2,816,115	2,817,525	3,089,800	3,035,399	3,333,200
Overtime	20525	0	70,413	0	0	0
Fringe Benefits	25501	1,276,113	1,276,620	1,357,000	1,337,301	1,458,000
Internal Services	30401	1,067,717	1,003,344	1,300,000	955,937	1,300,000
Supplies	30501	30,364	28,261	40,000	31,888	45,000
Travel	37501	11,034	9,634	15,000	5,685	15,000
Vehicle Fuel/Repair	40501	690	255	25,000	9,959	25,000
Contract Services	45501	195,296	361,374	1,340,000	241,934	402,900
Rentals	54501	52,577	30,974	57,900	57,900	58,500
Advertising/Printing	58501	20,639	46,169	100,000	24,758	50,000
Other	60501	251,304	280,489	300,000	249,633	325,000
Equipment	70501	116,074	31,459	100,000	35,724	100,000
Capital Outlay	78501	0	272,182	87,000	167,850	0
Transfers Out	84999	0	2,114,232	0	0	0
DEPARTMENT TOTAL 20560-1235		<u>5,840,923</u>	<u>8,345,930</u>	<u>7,814,700</u>	<u>6,156,970</u>	<u>7,115,600</u>



Real Estate Assessment Fund
Fund: Real Estate Assessment 20560
Department: Real Estate Assessment 1235

CONTRACT SERVICES

TOTAL CONTRACT SERVICES COSTS: **\$402,900.00**

Real Estate Assessment
Department

20560
Fund

1235
Org

Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
Ward & Associates	2018 New Construction		113,300.00	
Lexis Nexis	Research		5,600.00	
Spatialest	Appraisal Software		34,000.00	
Misc			250,000.00	



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Real Estate Discount Administration					
Organization: Fiscal Office-R.E.D. Admin					
10035-1313					
10035-1313 Accountant 2	1.00	1.00	1.00	.00	.00
Accountant 3	.00	.00	.00	1.00	1.00
ORGANIZATION TOTAL 10035-1313	1.00	1.00	1.00	1.00	1.00



FISCAL OFFICE

Fund: Real Estate Discount Administration 10035

Departments: Fiscal Office-R.E.D. Admin 1313

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	41,732	44,822	47,100	47,034	48,500
Fringe Benefits	25501	24,094	23,901	25,100	23,862	25,700
Internal Services	30401	1,143	2,052	5,000	1,636	5,000
Supplies	30501	718	0	5,000	338	5,000
Advertising/Printing	58501	0	0	5,000	0	5,000
DEPARTMENT TOTAL 10035-1313		<u>67,687</u>	<u>70,776</u>	<u>87,200</u>	<u>72,870</u>	<u>89,200</u>



FISCAL OFFICE

Fund: Recorder Equipment 10020
Departments: Fiscal Office-Recording Equipment 1238

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Internal Services	30401	14,915	80,000	90,000	0	88,000
Contract Services	45501	109,950	12,765	1,700	1,590	1,700
Rentals	54501	3,625	0	0	0	0
Equipment	70501	11,355	3,010	0	1,400	0
DEPARTMENT TOTAL 10020-1238		<u>139,845</u>	<u>95,775</u>	<u>91,700</u>	<u>2,990</u>	<u>89,700</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Foreclosure Education & Prevention					
Organization: Fiscal Office Foreclosure Task Force					
10168-1225					
10168-1225 Clerk 1	.00	.00	1.00	.50	.80
Clerk 2	1.00	1.00	.00	.00	.00
ORGANIZATION TOTAL 10168-1225	1.00	1.00	1.00	.50	.80



FISCAL OFFICE

Fund: Foreclosure Education & Prevention 10168

Departments: Fiscal Office Foreclosure Task Forc 1225

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	26,036	15,557	14,200	0	23,300
Fringe Benefits	25501	8,728	6,588	11,900	4	9,500
Internal Services	30401	0	0	1,000	0	0
Supplies	30501	0	0	1,000	0	0
Other	60501	0	0	5,000	0	0
DEPARTMENT TOTAL 10168-1225		<u>34,764</u>	<u>22,145</u>	<u>33,100</u>	<u>4</u>	<u>32,800</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Expedited Foreclosure</i>					
<i>Organization: Expedited Foreclosure</i>					
<i>10178-1228</i>					
<i>10178-1228</i>					
<i>Administrative Staff Advisor 1</i>	1.00	1.00	.00	1.00	.00
<i>Administrative Staff Advisor 2</i>	.00	.00	1.00	.00	.00
<i>Support Services Administrator</i>	.00	.00	.00	.00	1.00
ORGANIZATION TOTAL 10178-1228	1.00	1.00	1.00	1.00	1.00



FISCAL OFFICE

Fund: Expedited Foreclosure 10178
Departments: Expedited Foreclosure 1228

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	56,125	29,372	57,100	1,096	58,800
Fringe Benefits	25501	19,180	11,009	28,600	176	27,400
Internal Services	30401	213	163	10,000	0	10,000
Supplies	30501	12,422	7	20,000	7,174	20,000
Travel	37501	671	1,412	5,000	4,107	10,000
Contract Services	45501	12,698	1,400	10,000	8,723	10,000
Rentals	54501	0	20,797	21,000	21,000	22,000
Advertising/Printing	58501	0	0	5,000	0	5,000
Other	60501	7,203	0	5,000	2,912	5,000
Equipment	70501	9,000	22,642	65,000	65,000	10,000
Transfers Out	84999	0	200,000	0	0	0
DEPARTMENT TOTAL 10178-1228		<u>117,511</u>	<u>286,803</u>	<u>226,700</u>	<u>110,187</u>	<u>178,200</u>

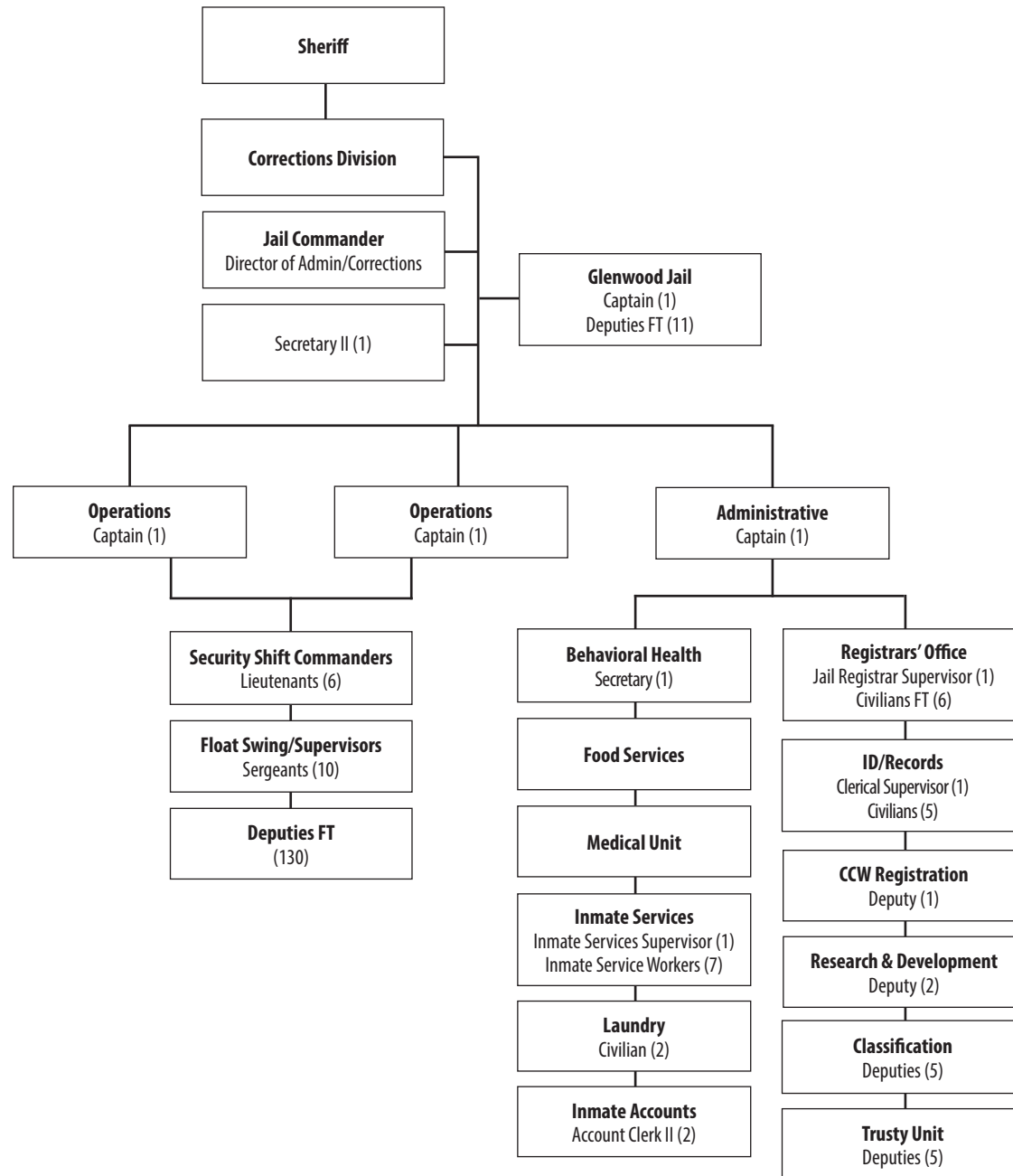


COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

SHERIFF

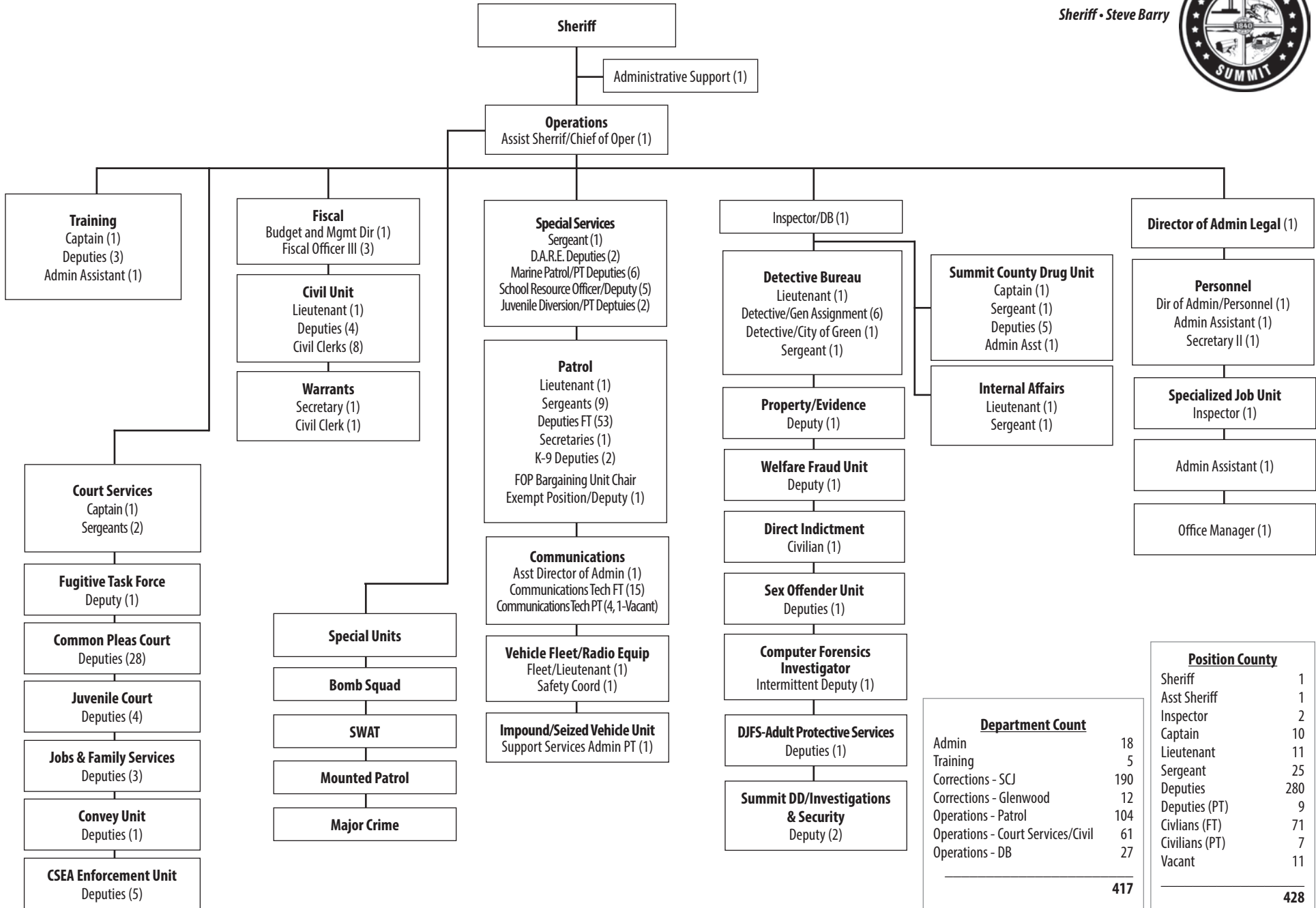
OFFICE OF THE SHERIFF

Sheriff • Steve Barry



OFFICE OF THE SHERIFF

Sheriff - Steve Barry



Department Count	
Admin	18
Training	5
Corrections - SCJ	190
Corrections - Glenwood	12
Operations - Patrol	104
Operations - Court Services/Civil	61
Operations - DB	27
Total	417

Position County	
Sheriff	1
Asst Sheriff	1
Inspector	2
Captain	10
Lieutenant	11
Sergeant	25
Deputies	280
Deputies (PT)	9
Civilians (FT)	71
Civilians (PT)	7
Vacant	11
Total	428



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: General Office Fund

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The Sheriff is tasked with the responsibility of preserving the public peace which can only be accomplished through the combined efforts of all sworn and civilian personnel. The Administrative Division of the Sheriff's Office provides support to all Divisions/Bureaus of the Sheriff's Office such as Patrol, Detective Bureau, Civil Bureau, Court Services, and Communications. Administrative staff is assigned in such areas as clerical support, personnel, finance, payroll, community relations, legal affairs, and internal audits and reviews.

General Powers and duties of the Sheriff, as required by the Ohio Revised Code, require the Sheriff to bring those persons guilty of any breach of peace before the Court of Common Pleas. The Court Services deputies serve fourteen Common Pleas Judges and are primarily responsible to transport prisoners to and from the jail and other specified facilities in a timely and safe manner. The O.R.C. also requires the Sheriff to serve all warrants, writs, and other documents received by the courts. A large quantity of documents received includes Domestic and Civil Orders of Protection.

Federal mandates require sex offenders to register their address according to the schedule establish by their designated classification as well as any time they have a change of address. The Sex Offender Unit is tasked with maintaining the registry and compliance of over 1,126 registered sex offenders in Summit County. This also includes providing community notification to residences when sex offenders move into the neighborhood.

PROGRAM GOALS & OBJECTIVES

1	To provide the safest environment possible for all citizens.
2	To maintain efficient operations within all Divisions/Bureaus of the Sheriff's Office.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Total inmate transports	Provide for safe and secure movement of all inmates	2017 – 15,411	2018-17,805
Total papers processed and served	Serve all warrants, writs, and documents timely and efficiently	2017 – 35,666	2018-38,833
Total Sex Offenders Registrations completed	Ensure proper registration of all sex offenders is conducted and maintained	2017- 2,631	2018- 2,655



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>	
SHERIFF						
Fund: General Fund						
Organization: Sheriff						
	10003-3001					
10003-3001	Admin Support - SHF	3.00	3.00	2.00	2.00	1.00
	Administrative Assistant	2.00	2.00	2.00	2.00	2.00
	Administrative Secretary	.00	.00	.00	1.00	1.00
	Assistant Sheriff	.00	.00	.00	.00	1.00
	Asst Director of Administratn	1.00	1.00	2.00	1.00	1.00
	Attorney	.00	1.00	.00	.00	.00
	Budget Management Director	1.00	1.00	1.00	1.00	1.00
	Chief/Asst. Sheriff	.00	.00	.00	1.00	.00
	Civil Clerk I	2.00	2.00	2.00	3.00	1.00
	Civil Clerk II	5.00	5.00	5.00	4.00	6.00
	Communication Technician I	2.00	4.00	6.00	6.00	6.00
	Communication Technician II	1.00	.00	.00	.00	.00
	Communications Supervisor	1.00	1.00	1.00	2.00	.00
	County Sheriff	1.00	1.00	1.00	1.00	1.00
	Dir of Administration - Legal	1.00	1.00	1.00	1.00	1.00
	Director of Administration	.00	.00	1.00	.00	1.00
	Fiscal Officer 3	3.95	3.95	3.95	2.99	2.99
	Fleet Com/Saf Equip Insp - SHF	1.00	1.00	1.00	1.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
10003-3001					
<i>Lieutenant</i>	.00	.00	.00	.91	.00
<i>Office Manager</i>	.00	.00	1.00	1.00	1.00
<i>Safety Coordinator</i>	.00	.00	.00	.00	1.00
<i>Secretary II</i>	2.00	1.00	1.00	1.00	1.00
<i>Secretary III</i>	1.00	2.00	2.00	2.00	1.00
<i>Sheriff Captain</i>	2.00	2.00	2.00	2.00	2.00
<i>Sheriff Deputy</i>	43.00	43.00	44.00	44.00	46.00
<i>Sheriff Lieutenant</i>	3.00	4.00	4.00	4.00	4.91
<i>Sheriff Major</i>	1.00	1.00	1.00	.00	.00
<i>Sheriff Sergeant</i>	7.00	7.00	7.00	8.91	6.91
<i>Sheriff's Inspector</i>	2.00	2.00	1.00	1.00	2.00
<i>Support Services Administrator</i>	1.00	1.00	1.00	.00	.00
<i>Vacant (Lawyer)</i>	1.00	.00	.00	.00	.00
ORGANIZATION TOTAL 10003-3001	87.95	89.95	92.95	93.81	91.81



SHERIFF

Fund: General Fund 10003
Departments: Sheriff 3001

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	85,000	90,000	90,000	90,000	122,000
Salaries-Employees	20501	5,395,317	5,942,427	6,187,300	6,024,176	6,051,900
Overtime	20525	201,066	292,369	154,000	231,880	154,000
Fringe Benefits	25501	2,294,626	2,524,514	2,531,006	2,531,006	2,570,700
Internal Services	30401	101,261	94,084	110,000	104,947	120,000
Supplies	30501	54,687	65,530	50,000	46,494	50,000
Travel	37501	1,000	600	1,000	0	1,000
Vehicle Fuel/Repair	40501	211,701	172,309	200,000	181,584	200,000
Contract Services	45501	253,612	196,745	211,000	211,806	292,300
Other	60501	80,860	103,547	99,200	77,747	107,100
Local Grant Match	65107	150,817	165,200	165,200	165,200	165,200
Equipment	70501	34,662	16,342	30,000	45,729	30,000
DEPARTMENT TOTAL 10003-3001		<u>8,864,611</u>	<u>9,663,668</u>	<u>9,828,706</u>	<u>9,710,568</u>	<u>9,864,200</u>



Sheriff - General Administration
Fund: General Fund 10003
Department: Sheriff - General Administration 3001

TOTAL CONTRACT SERVICES COSTS: \$292,269.00

<u>Sheriff-General Office</u> <u>Department</u>	<u>10003</u> <u>Fund</u>	<u>3001</u> <u>Org</u>		
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>BLUE TECHNOLOGIES</u>	<u>COPIER</u>	<u>1/1/19-12/31/19</u>	<u>\$ 14,000</u>	
<u>LEADS</u>	<u>BMV COMMUNICATIONS</u>	<u>1/1/19-12/31/19</u>	<u>\$ 10,000</u>	
<u>NOVELL</u>	<u>NOVELL SUPPORT SERV.</u>	<u>1/1/19-12/31/19</u>	<u>\$ 15,000</u>	
<u>PRISONER TRANSPORTATION</u>	<u>101,000. + 42,000 adder</u>	<u>CSEA IV-d contract</u>	<u>\$ 61,000</u>	
<u>FOJ 50% OF SHERIFF'S SALARY</u>	<u>-12.5% (ORC 325.071)</u>		<u>\$ 53,358</u>	
<u>MOTOROLA</u>	<u>DISPATCH CENTER CONSTRUCTION</u>	<u>1/1/19-12/31/19</u>	<u>\$ 45,161</u>	
<u>ARBITRATORS</u>	<u>VARIOUS VENDORS/GRIEVANCES</u>		<u>\$ 20,000</u>	
<u>CAD</u>	<u>Shared costs with Akron</u>	<u>1/1/19-12/31/19</u>	<u>\$ 73,750</u>	



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Jail Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

In accordance with Section 341 of the Ohio Revised Code, the Summit County Sheriff is empowered as the keeper of the County Jail. The Summit County Jail is classified by the State of Ohio as a "full service" detention center. That means it is operated twenty-four (24) hours a day, three hundred sixty-five (365) days a year. It is, therefore, required that the facility be properly staffed for the safety and protection of the inmates and staff. The Jail must comply with Minimum Standards for Jails in Ohio, contained in rules 5120:1-8-01 to 5120:1-12-19 of the Ohio Administrative Code. Minimum Standards establish those minimum conditions necessary to ensure the safe, efficient, effective, and legal operation of a jail.

Support Services staff provide mandated services in the jail that include mental health treatment, food services, programming, and medical treatment. Sworn staff is responsible for the security operations. State of the art security and surveillance equipment including closed circuit television cameras, computerized electronic door control and alarm systems, and radio communication systems assist deputies in monitoring all movement throughout the facility. Aside from the advanced technology available to staff, the key elements to the effective management of the jail are use of good communication skills and continued training and education in modern methods of inmate management.

PROGRAM GOALS & OBJECTIVES

1	Ensure jail operations are in compliance "Minimum Standards for Jails."
2	Maintain proper staffing in order to provide a safe and secure environment for all staff, inmates, and visitors of the jail.
3	Provide sufficient staffing in order to provide all required programs in services required by Minimum Standards.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Jail Population control	Efficiently book and release inmates	2017-Booked 11,083 Released 11,199	2018- Booked-12,119 Released-12,698
Jail Security	To insure safety of inmates and staff and eliminate jail incidents	2017- Assaults-25 Fights-7	2018- Assaults-29 Fights-8



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: General Fund					
Organization: Sheriff-Jail					
10003-3003					
10003-3003					
Administrative Assistant	.00	.00	1.00	1.00	1.00
Assistant Sheriff	1.00	.00	.00	.00	.00
Clerical Supervisor 1	1.00	1.00	.00	.00	.00
Clerk Typist II	3.00	3.00	4.00	3.00	4.00
Data Entry Operator II	1.00	1.00	.00	.00	.00
Director of Admin-Corrections	.00	.00	.00	1.00	.00
Director of Administration	.00	.00	.00	.00	1.00
Inmate Services Supervisor	1.00	1.00	1.00	1.00	1.00
Inmate Services Worker I	.00	1.00	3.00	3.00	7.00
Inmate Services Worker II	5.00	4.00	4.00	2.00	2.00
Jail Population Control Admin	1.00	.00	.00	.00	.00
Jail Population Control Coord	.00	1.00	1.00	.00	.00
Jail Registrar I	1.00	1.00	3.00	4.00	2.00
Jail Registrar II	3.00	3.00	1.00	.00	2.00
Jail Registrar Supervisor	.00	.00	.00	1.00	.00
Laundry Worker I	2.00	2.00	2.00	2.00	2.00
Secretary II	1.00	1.00	.00	.00	1.00
Secretary III	1.00	1.00	2.00	2.00	1.00
Sheriff Captain	2.00	2.00	4.00	8.00	7.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
10003-3003					
<i>Sheriff Deputy</i>	168.60	164.00	163.00	161.00	157.00
<i>Sheriff Lieutenant</i>	8.00	9.00	7.00	5.00	5.00
<i>Sheriff Major</i>	1.00	1.00	1.00	.00	.00
<i>Sheriff Sergeant</i>	10.00	11.00	11.00	11.00	12.00
<i>Support Services Administrator</i>	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 10003-3003	211.60	208.00	209.00	206.00	206.00



SHERIFF

Fund: General Fund 10003
Departments: Sheriff-Jail 3003

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	11,753,544	11,906,444	12,927,200	12,078,698	12,732,800
Overtime	20525	939,827	891,283	325,000	1,134,419	325,000
Fringe Benefits	25501	5,021,850	4,947,133	4,937,554	4,937,554	5,042,000
Internal Services	30401	60,550	66,037	70,000	69,968	70,000
Supplies	30501	203,846	203,683	180,000	199,195	180,000
Travel	37501	420	1,000	1,000	0	0
Vehicle Fuel/Repair	40501	61,419	30,943	40,000	70,450	60,000
Contract Services	45501	3,057,107	3,169,458	3,087,640	3,059,845	3,320,400
Other	60501	335,871	272,063	299,200	294,922	307,500
Equipment	70501	37,807	37,631	40,000	38,908	40,000
DEPARTMENT TOTAL 10003-3003		<u>21,472,242</u>	<u>21,525,675</u>	<u>21,907,594</u>	<u>21,883,960</u>	<u>22,077,700</u>



Sheriff-Corrections
Fund: General Fund 10003
Department: Sheriff-Corrections 3003

TOTAL CONTRACT SERVICES COSTS: \$3,320,380.00

<u>Sheriff-Jail</u> <u>Department</u>	<u>10003</u> <u>Fund</u>	<u>3003</u> <u>Org</u>		
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>Graphic Enterprises</u>	<u>Copiers</u>	<u>1/1/19-12/31/19</u>	<u>\$ 14,000</u>	
<u>Advanced Correctional Health</u>	<u>Jail Medical Second renewal</u>	<u>1/1/19-12/31/19</u>	<u>\$ 2,200,080</u>	<u>* to be Bid out this year</u>
<u>Akron University</u>	<u>Inmate Legal</u>	<u>1/1/19-12/31/19</u>	<u>\$ 16,000</u>	
<u>Aramark Food</u>	<u>Jail Food*</u>	<u>12/1/18-11/30/19</u>	<u>\$ 750,000</u>	
<u>Keefe Supply</u>	<u>Inmate Commissary</u>		<u>\$ 30,000</u>	
<u>Relias Learning</u>	<u>online training per audit</u>	<u>1/1/19-12/31/19</u>	<u>\$ 23,900</u>	
<u>Sound Com</u>	<u>Maintenance of Closed Circuit</u>	<u>1/1/19-12/31/19</u>	<u>\$ 10,000</u>	
<u>B&C Communications</u>	<u>Radio Maintenance Jail</u>		<u>\$ 6,000</u>	
<u>Identix/ Dynamic Imaging</u>	<u>Maint/Fingerprint Machine/An</u>	<u>1/1/19-12/31/19</u>	<u>\$ 10,000</u>	
<u>International Inst.</u>	<u>Interpreting Services</u>		<u>\$ 1,200</u>	
<u>Praxair/ Silco</u>	<u>Fire Extinguishers/Inspections</u>		<u>\$ 1,200</u>	
<u>L3</u>	<u>X-Ray Machine Instr/Maini</u>	<u>1/1/19-12/31/19</u>	<u>\$ 3,000</u>	
	<u>Sexual Predator Notifications</u>			
<u>Offender Watch</u>	<u>Presort/Mailing Labels</u>	<u>1/1/19-12/31/19</u>	<u>\$ 45,000</u>	
<u>Personell system</u>		<u>2019</u>	<u>\$ 60,000</u>	
<u>Correc Tek</u>	<u>maintenance agreement</u>	<u>1/1/19-12/31/19</u>	<u>\$ -</u>	<u>moved to OIT budget</u>
<u>General Encumbrance for</u>	<u>Inmate Boarding Geuaga</u>	<u>1/1/18-12/31/18</u>	<u>\$ 150,000</u>	



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Marine Patrol Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The Sheriff's Office Marine Patrol funding is provided by a grant from the Ohio Division of Watercraft with matching funds from Summit County. During participation in the State Marine Patrol Grant Program, with local Marine Patrols from across Ohio, Summit County has been recognized as the Outstanding Marine Patrol twelve times.

The Marine Patrol is a seasonal operation. Activities include boater education programs, marine law enforcement training, public speaking for boating and community organizations, safety equipment inspections, litter prevention programs, boat theft prevention programs, safety recall notifications and traditional marine law and alcohol enforcement.

The Sheriff's Office Marine Patrol is the primary law enforcement agency on the waters of Portage Lakes State Park. The mission of the Summit County Sheriff's Marine Patrol is to maintain a safe recreational boating environment for Summit County residents and visitors. We will accomplish this goal by being world class in our methods and a leader in our profession.

PROGRAM GOALS & OBJECTIVES

1	Educate the public on proper and safe boating guidelines.
2	Bring awareness to the dangers of boating under the influence as well as reduce the number of alcohol and drug-related accidents.
3	To maintain a safe recreational boating environment for Summit County residents and visitors.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Safety Inspections conducted	Educate the public on proper and safe boating guidelines	2017 –inspections-254	2018- inspections-275
Warnings Issued	Maintain a safe recreational boating environment	2017- warnings-563	2018- warnings-587



SHERIFF

Fund: General Fund 10003
Departments: Sheriff-Marine Patrol 3007

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	23,987	27,498	31,605	31,603	31,200
Fringe Benefits	25501	5,445	5,599	5,906	5,758	6,500
Other	60501	11,674	9,160	6,420	6,419	6,300
DEPARTMENT TOTAL 10003-3007		<u>41,107</u>	<u>42,256</u>	<u>43,931</u>	<u>43,780</u>	<u>44,000</u>



PROGRAM DESCRIPTION & CHALLENGES

The Sheriff's Court and Special Services Bureau has the responsibility of providing security at each entrance of the Common Pleas Court House which consists of the General Division, Probate Division and Domestic Division. Deputies assigned to the security stations are tasked with the responsibility of ensuring no unauthorized or dangerous items are brought into the courthouse. All persons entering the courthouse are required to pass through a magnetometer (metal detector) and all packages, purses, and briefcases are scanned by an x-ray machine.

Additionally, deputies are responsible for providing security within each of the court rooms during hearings, trials, and call days. Deputies guard prisoners brought over from the jail to appear in court as well as take new arrestees into custody as ordered by the judge.

PROGRAM GOALS & OBJECTIVES

1	To provide security to the courthouse by screening visitors for unauthorized items and/or suspicious packages.
2	To maintain a safe and secure environment for judges, staff, and visitors in courtrooms during hearings, trials, and call days.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of persons screened at security stations	To search for unauthorized or dangerous items being brought into the courthouse	2017 – 570,957 persons screened	2018- 585,498 persons screened
Number of inmates that appeared in Common Pleas Court	Maintain security of inmates transported from jail for court appearance	2017 -13,507 inmates appeared	2018- 14,098 inmates appeared



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: General Fund</i>					
<i>Organization: Sheriff-Court Security</i>					
10003-3012					
10003-3012	7.00	7.00	7.00	7.00	7.00
Sheriff Deputy					
ORGANIZATION TOTAL 10003-3012	7.00	7.00	7.00	7.00	7.00
*TOTAL SHERIFF	306.55	304.95	308.95	306.81	304.81



SHERIFF

Fund: General Fund 10003
Departments: Sheriff-Court Security 3012

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	419,947	430,564	430,500	431,786	445,300
Overtime	20525	873	8,160	11,000	2,885	11,000
Fringe Benefits	25501	178,170	182,188	182,000	180,650	180,000
Supplies	30501	516	1,810	7,000	5,810	9,600
Travel	37501	100	100	100	0	0
Other	60501	18,606	9,250	11,200	8,555	11,900
Equipment	70501	346	12,531	5,000	286	5,000
DEPARTMENT TOTAL 10003-3012		<u>618,557</u>	<u>644,603</u>	<u>646,800</u>	<u>629,972</u>	<u>662,800</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Police Rotary
Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The Sheriff's Office contracts with several jurisdictions to provide policing and dispatch services including the City of Green, Coventry Township, Northfield Center Township, Twinsburg Township and the Akron Canton Airport. The Sheriff's Office also contracts to provide security, law enforcement, and investigative services to Dept. of Job and Family Service, Developmentally Disable Board, and Adult Protective Services.

The Communications Bureau responds to incoming 911 calls and answers eight additional non-emergency lines as well. In addition to contracted communities, the Communications Bureau provides dispatch services to Springfield Township Police, Metro Parks, and Northfield Center Township Fire Department. The Communication Center provides radio communication and support to the Humane Society, Juvenile Court Probation employees and Children's Services Bureau. The Communications Center serves as the point of contact for several emergency resources including Activation of the Summit County Special Operations Response Teams comprised of firefighters who possess specialized training in the fields of hazardous material response, trench rescue, water rescue, rope rescue, confined space rescue and structural collapse rescue; the Crime Stoppers Program; Activation of the Emergency Alert Radio Notification used to issue Amber alerts and warn citizens of other emergencies; and manage the Reverse Alert Telephone Notification System used to alert citizens to emergencies in specific neighborhoods.

PROGRAM GOALS & OBJECTIVES

1	To prevent crime through high visibility and proactive enforcement in order to provide the safest environment possible for residents and the community.
2	To utilize all available emergency resources to provide citizens with safe, expedient, and accurate response to incidents.

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Dispatched Calls for Service	Provide quality law enforcement services to contracted districts	2017- 78,431	2018-82,669
Non-Emer. Phone Lines Answered	Provide citizens a means for reporting non-emergency incidents	Approximately 210,000 per year	



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
Fund: Sheriff's Policing Rotary						
Organization: Sheriff's Policing Rotary						
10125-3025						
10125-3025	Communication Technician I	2.00	2.00	1.00	2.00	.00
	Communication Technician II	8.00	9.00	8.00	8.00	9.00
	Direct Indictment Prog Liaison	.00	1.00	1.00	1.00	1.00
	Sheriff Deputy	58.40	60.00	58.00	59.00	60.00
	Sheriff Sergeant	7.00	7.00	7.00	7.00	7.00
ORGANIZATION TOTAL	10125-3025	75.40	79.00	75.00	77.00	77.00



SHERIFF

Fund: Sheriff's Policing Rotary 10125
Departments: Sheriff's Policing Rotary 3025

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	4,717,621	4,713,287	4,795,400	4,706,466	4,968,400
Overtime	20525	141,924	171,613	149,700	133,268	88,600
Fringe Benefits	25501	2,149,471	2,167,663	2,225,800	1,957,739	2,333,300
Internal Services	30401	2,869	3,000	6,000	5,147	9,000
Supplies	30501	14,465	27,486	50,000	7,309	65,000
Travel	37501	504	276	1,000	0	1,000
Vehicle Fuel/Repair	40501	288,012	263,533	340,000	284,753	350,000
Contract Services	45501	19,625	19,302	178,780	178,028	138,700
Insurance	52501	36,969	32,113	115,000	40,000	40,000
Other	60501	175,734	92,143	276,100	278,997	113,900
Equipment	70501	278,302	283,823	175,500	94,470	102,000
DEPARTMENT TOTAL 10125-3025		<u>7,825,497</u>	<u>7,774,240</u>	<u>8,313,280</u>	<u>7,686,177</u>	<u>8,209,900</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Training Rotary

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The Summit County Sheriff's Office Training Bureau is dedicated to providing progressive, innovative, state of the art training and educational information to all personnel of the Summit County Sheriff's Office, other law enforcement and safety forces, as well as additional training that benefits the citizens of Summit County. The Training Bureau offers a variety of basic, intermediate and advanced law enforcement programs which includes but is not limited to 40 hours of mandatory in-service training/firearms qualifications for sworn personnel, advanced training skill classes, precision firearms skills enhancement training, K-9 training, tactical & SWAT training, defensive driving courses, and specialized courses for local, state and federal agencies. Additional instruction is offered to the citizens of Summit County on a vast array of topics for all age groups including a Citizen's Academy, Refuse to Be a Victim classes, First Aid/ CPR, and Teen Driving classes just to name a few.

PROGRAM GOALS & OBJECTIVES

1	Ensure sworn personnel receive mandatory updates and qualifications required by OPOTA.
2	Develop and expand training programs to benefit the Sheriff's Office, other agencies and the citizens of Summit County.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of hours of training conducted	Provide training and educational information to personnel, other agencies, and citizens	2017 – 48,365 hours	2018-49,211 hours



SHERIFF

Fund: Sheriff's Training Rotary 10126
Departments: Sheriff's Training Rotary 3028

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Supplies	30501	20,507	5,704	20,000	17,633	40,000
Other	60501	0	9,000	10,000	0	10,000
Equipment	70501	52,122	35,228	50,000	49,782	35,000
DEPARTMENT TOTAL 10126-3028		<u>72,629</u>	<u>49,931</u>	<u>80,000</u>	<u>67,415</u>	<u>85,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Foreclosure Rotary Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The general powers of the Sheriff as indicated in the Ohio revised Code state the sheriff is responsible for executing all warrants, writs, and other process directed to the sheriff by any proper and lawful authority. The Sheriff's Office processes foreclosure documents that are received from Summit County, other Ohio Clerks of Court and the Summit County Prosecutor's Office that order the Sheriff's Office to advertise and sell properties for mortgage and delinquent tax foreclosures. The court prepares and executes the "Writ of Possession" that orders the eviction process after the foreclosure sale has concluded. Mortgage Sale is when the owner defaults on their loan and the mortgage company/bank begins the foreclosure process. Delinquent Tax Sale is when real estate taxes are delinquent and the prosecutor begins foreclosure action. Prosecutor Sale is an order from the County Prosecutor to the Sheriff to sell a property that has been seized or confiscated which is then sold for restitution.

PROGRAM GOALS & OBJECTIVES

1	Improve efficiency in service and processing of summons, warrants, and writs as directed by courts.
2	Decrease time frame from court issued orders of sale to sale date.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Scheduled Sales	Improve efficiency of all Sheriff Sales	2017 – 2,031	2018 – 2033
Evictions	Process eviction orders efficiently	2017 – 154	2018 - 168



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Sheriff's Foreclosure Rotary					
Organization: Sheriff's Foreclosure Rotary					
10127-3029					
10127-3029 Civil Clerk II	2.00	2.00	2.00	2.00	2.00
Sheriff Deputy	3.00	3.00	3.00	.00	.00
Sheriff Lieutenant	1.00	.88	.88	.00	.00
ORGANIZATION TOTAL 10127-3029	6.00	5.88	5.88	2.00	2.00



SHERIFF

Fund: Sheriff's Foreclosure Rotary 10127
Departments: Sheriff's Foreclosure Rotary 3029

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	316,826	334,022	83,300	82,212	85,700
Overtime	20525	7,251	2,128	0	45	100
Fringe Benefits	25501	161,254	168,833	47,200	39,890	47,300
Internal Services	30401	14,093	0	0	0	0
Supplies	30501	2,190	1,312	0	1,099	0
Vehicle Fuel/Repair	40501	37,929	0	0	0	0
Contract Services	45501	41,495	5,605	18,000	15,000	15,000
Other	60501	10,025	5,944	0	0	0
Equipment	70501	7,926	11,805	0	0	0
DEPARTMENT TOTAL 10127-3029		<u>598,989</u>	<u>529,649</u>	<u>148,500</u>	<u>138,245</u>	<u>148,100</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Inmate Welfare Fund

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

Inmate Services staff ensure the appropriate delivery of services and programs to inmates in the jail as required by the Ohio Department of Rehabilitation and Correction according to Jail Minimum Standards. Inmates are required to have access to television, exercise and equipment, table games, reading materials, and programming. The Commissary Services provides the means for inmates to purchase underclothing, food items, writing materials and personal hygiene items. Funds generated through the purchase of commissary by inmates are used to purchase supplies and equipment in order to provide the inmates with recreation and programming. The staff is responsible for processing all commissary ordered by inmates as well as delivery of commissary orders to inmates on housing units.

PROGRAM GOALS & OBJECTIVES

1	To provide required recreation and programming required by Ohio Jail Minimum Standards.
2	Provide support to staff in providing services to inmates.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Recreation and Programming	Provide recreation and programming	2017-1344 Library Books, 3068 Bible Study	2018-1298 Library Books, 3125 Bible Study
Commissary	Amount of commissary delivered to inmates	2017-\$427,651.03	2018-\$433,650.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
Fund: Inmate Welfare						
Organization: Sheriff-Inmate Welfare						
10131-3034						
10131-3034	Account Clerk II	2.00	2.00	2.00	2.00	2.00
	Inmate Services Worker I	.00	.00	.00	.00	1.00
	Inmate Services Worker II	.00	.00	.00	2.00	2.00
	Sheriff Deputy	.00	.00	1.00	1.00	1.00
	Support Services Administrator	1.00	1.00	.00	.00	.00
ORGANIZATION TOTAL 10131-3034		3.00	3.00	3.00	5.00	6.00



SHERIFF

Fund: *Inmate Welfare* **10131**
Departments: *Sheriff-Inmate Welfare* **3034**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	131,007	118,544	224,700	221,451	264,100
Overtime	20525	69	102	200	1,507	100
Fringe Benefits	25501	46,420	47,872	96,800	87,029	127,700
Supplies	30501	16,635	32,127	70,000	34,150	50,000
DEPARTMENT TOTAL 10131-3034		<u>194,131</u>	<u>198,645</u>	<u>391,700</u>	<u>344,137</u>	<u>441,900</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Child Support
Enforcement Agency-
Program: Building Security -
Process Serving**

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The Child Support Enforcement Agency contracts with the Sheriff's Office for services to provide for the effective administration of the Child Support Enforcement Program. Two deputies are responsible for maintaining security within the CSEA work areas including the reception area, payment collections window, and staff work areas. Deputies are also responsible for transporting daily cash deposits to the bank.

Three deputies are responsible for maintaining process serving.

PROGRAM GOALS & OBJECTIVES

1	To provide a safe working environment for all staff and visitors.
2	To provide for secure transport of cash deposits to the bank.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of documents served	Ensure services of documents	2017- 4356	2018-4219



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
SHERIFF					
<i>Fund: Sheriff IV-D Process Serving</i>					
<i>Organization: IV-D Security</i>					
<i>10124-3024</i>					
<i>10124-3024</i>					
<i>Fiscal Officer 3</i>	.02	.02	.05	.01	.01
<i>Sheriff Deputy</i>	2.00	5.00	5.00	5.00	5.00
<i>Sheriff Lieutenant</i>	.05	.05	.13	.09	.09
<i>Sheriff Sergeant</i>	.00	.00	.12	.09	.09
ORGANIZATION TOTAL 10124-3024	2.07	5.07	5.30	5.19	5.19



SHERIFF

Fund: Sheriff IV-D Process Serving 10124
Departments: IV-D Security 3024

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	297,562	310,334	322,800	316,941	338,500
Overtime	20525	122	1,487	200	457	100
Fringe Benefits	25501	116,503	123,597	130,300	121,319	134,600
Travel	37501	0	0	28,000	0	0
Vehicle Fuel/Repair	40501	0	0	0	0	28,000
Contract Services	45501	0	0	23,700	0	23,700
Rentals	54501	0	0	0	0	20,500
Other	60501	0	7,500	8,000	500	8,500
Equipment	70501	0	3,055	12,500	2,870	12,500
DEPARTMENT TOTAL 10124-3024		<u>414,186</u>	<u>445,973</u>	<u>525,500</u>	<u>442,087</u>	<u>566,400</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: Inmate Phone
Commission**

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

As required according to Ohio Jail Minimum Standards inmates are to be provided access to telephones for making personal and professional contact with persons on the outside. Telephones are located on all housing pods and are accessible during out of cell leisure time. All phone calls are recorded. Recordings are utilized for conducting investigations and aiding in the prosecution of perpetrators. Inmates are charged a per minute rate for all calls. The Sheriff's Office receives seventy-two percent (72%) of the cost generated from each call made by an inmate. The revenue generated pays for the staffing and supply costs incurred for providing recordings to investigators and prosecutors.

PROGRAM GOALS & OBJECTIVES

1	To continue to provide recorded phone calls to investigators in conducting criminal investigations.
2	Aid prosecutors in obtaining convictions of offenders committing serious offenses in order to keep them off the streets making our community safer.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of phone calls by inmates	Provide inmates access to telephones as required by standards	2017 – 516,238 calls	2018 – 522,370 calls



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Inmate Phone Commission					
Organization: Sheriff-Jail					
10161-3003					
10161-3003 Sheriff Deputy	5.00	5.00	5.00	5.00	5.00
ORGANIZATION TOTAL 10161-3003	5.00	5.00	5.00	5.00	5.00



SHERIFF

Fund: *Inmate Phone Commission* **10161**
Departments: *Sheriff-Jail* **3003**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	342,293	303,653	330,600	315,659	323,300
Overtime	20525	2,841	5,857	4,000	17,463	4,000
Fringe Benefits	25501	150,414	148,591	136,200	136,200	152,800
Supplies	30501	0	0	3,500	0	0
Other	60501	10,174	7,633	6,500	8,978	8,500
DEPARTMENT TOTAL 10161-3003		<u>505,722</u>	<u>465,735</u>	<u>480,800</u>	<u>478,300</u>	<u>488,600</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Foreclosure Task Force

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

Sheriff's Office Investigators work to identify persons who have been victims of mortgage fraud and seek out illicit practices being conducted by predatory lenders. Offenders are arrested and prosecuted for their illegal business practices. Pro-active efforts have also been organized in order to educate the community and citizens about predatory lending and mortgage fraud.

PROGRAM GOALS & OBJECTIVES

1	Arrest and convict predatory lenders.
2	Identify victims of mortgage fraud.
3	Educate public on predatory lending and mortgage fraud.



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Foreclosure Education & Prevention					
Organization: Sheriff Foreclosure Task Force					
10168-3014					
10168-3014 Secretary III	1.00	1.00	1.00	1.00	1.00
Sheriff Deputy	1.00	1.00	.00	1.00	.00
ORGANIZATION TOTAL 10168-3014	2.00	2.00	1.00	2.00	1.00



SHERIFF

Fund: Foreclosure Education & Prevention 10168

Departments: Sheriff Foreclosure Task Force 3014

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	107,609	55,998	102,600	95,035	48,000
Fringe Benefits	25501	43,892	17,588	42,300	36,404	32,700
Supplies	30501	75	0	5,000	0	5,000
Other	60501	0	1,443	1,600	1,600	2,400
DEPARTMENT TOTAL 10168-3014		<u>151,576</u>	<u>75,029</u>	<u>151,500</u>	<u>133,039</u>	<u>88,100</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: Concealed Carry
Weapon**

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

Under Ohio Revised Code, the Sheriff is responsible to distribute and process applications for Ohio residents who wish to obtain a license to carry a concealed weapon. Upon receipt of an application for a concealed handgun license, an application to renew a concealed handgun license, or an application for a concealed handgun license on a temporary emergency basis, the sheriff is responsible to conduct a criminal records check and an incompetency check of the applicant to determine whether the applicant has met the criteria specified in the Revised Code. The deputy completes the criminal records check and the incompetency records check through a fingerprint submission to bureau of criminal identification and investigation. A search of local municipal court records is conducted along with a verification of required training. This process takes approximately two weeks to complete from the time the applications is accepted until the license is issued to the applicant. The applications submitted are very inconsistent from year to year based on new applications submitted and the requirement of license renewal every five years. The deputy is also tasked with ensuring the revocation and/or suspension of licenses issued when notified of pending criminal charges on a licensee.

PROGRAM GOALS & OBJECTIVES

1	Ensure applications are processed in a timely manner.
2	Safeguard that background checks are accurately processed to prevent improper issuance of license.
3	Ensure issued licenses are in compliance with ORC.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of applications processed	Process all applications in a timely manner	2017 – 3,382	2018 – 3,466
Number licenses suspended/revoked	Ensure licensees are compliant w/ guidelines established by ORC	2017- 42	2018 - 36



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Concealed Weapon Administration					
Organization: Sheriff-Concealed Weapon Admin					
20007-3027					
20007-3027	Clerical Supervisor 2	1.00	1.00	1.00	1.00
	Clerk Typist 2	.00	.00	1.00	.00
	Clerk Typist II	.00	1.00	.00	1.00
	PT Clerk Typist II	.00	.00	1.00	.00
	Sheriff Deputy	.00	.00	1.00	1.00
ORGANIZATION TOTAL 20007-3027		1.00	2.00	3.00	3.00



SHERIFF

Fund: *Concealed Weapon Administration 20007*
Departments: *Sheriff-Concealed Weapon Admin 3027*

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	109,659	124,265	147,800	147,389	158,300
Overtime	20525	0	0	0	54	0
Fringe Benefits	25501	54,899	54,520	69,400	61,319	65,000
Supplies	30501	6,161	4,618	25,000	7,803	20,000
Other	60501	0	0	1,600	0	0
Equipment	70501	5,000	2,556	10,000	0	0
DEPARTMENT TOTAL 20007-3027		<u>175,718</u>	<u>185,959</u>	<u>253,800</u>	<u>216,566</u>	<u>243,300</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: D.A.R.E.

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The Sheriff's Office chooses to use the D.A.R.E. Program as its main drug prevention program. D.A.R.E. is the nation's largest drug prevention program. The primary focus of the 5th Grade program is to develop the capacities needed to enable students to take charge of their lives with particular emphasis on substance use and abuse. Students are taught to understand the many consequences of using alcohol, tobacco, marijuana, methamphetamine and inhalants on their developing brains and bodies, as well as the consequences for engaging in violent behavior. Students learn to develop and use communication and resistance skills to make positive quality life decisions about substance use and abuse and avoidance of violence. In the primary grades (Kindergarten—3rd Grade) the deputies conduct two visits that cover various topics such as the dangers of smoking, Internet safety, gun safety, "Stranger Danger" and Safety City. The Sheriff's Office also presents the D.A.R.E. Middle School Program at the 8th Grade level. At the High School level, the deputies deliver drug awareness on Bath Salts, Heroin, and Methamphetamine. The presence of the deputies in the classrooms imposes a strong positive influence in the lives of the students. In 2017, deputies conducted approximately 225 classes to over 6397 students throughout Summit County.

PROGRAM GOALS & OBJECTIVES

1	To educate students to recognize and resist alcohol and drugs.
2	To inform students of the negative consequences and dangers involved in use of alcohol and drugs.
3	To establish a positive relationship between law enforcement officers and students.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of classes taught	Educating students on consequences of alcohol and drug use	2017- 225 classes conducted	2018-233 classes conducted
Number of students	Establish positive relationship between law enforcement and students	2017 – 6,397 student interactions	2018-6,967 student interactions



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Dare Program					
Organization: Sheriff-Public Safety Grants					
25372-3051					
25372-3051 Sheriff Deputy	2.00	2.00	2.00	2.00	2.00
ORGANIZATION TOTAL 25372-3051	2.00	2.00	2.00	2.00	2.00



SHERIFF

Fund: Dare Program 25372
Departments: Sheriff-Public Safety Grants 3051

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	107,682	121,224	128,000	123,983	132,000
Fringe Benefits	25501	56,508	63,227	66,000	60,161	67,700
Supplies	30501	11,421	13,881	15,000	8,085	15,000
Travel	37501	412	0	0	0	0
Contract Services	45501	0	0	0	0	6,800
Other	60501	2,100	670	3,200	1,600	0
DEPARTMENT TOTAL 25372-3051		<u>178,123</u>	<u>199,003</u>	<u>212,200</u>	<u>193,829</u>	<u>221,500</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: 9-1-1 Wireless Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The Summit County Sheriff's Office Communications Bureau is designated as an answering point for the "Wireless 9-1-1" system. The "Wireless 9-1-1" system provides citizens with emergency calling services for calls originating in the network of wireless service providers. Governed by guidelines specified in the Ohio Revised Code disbursement of funds must solely be used for the purpose of paying costs of designing, upgrading, purchasing, leasing, programming, installing, testing, or maintaining the necessary data, hardware, software required for the public safety answering point. Funds may also be used for personnel costs and training of staff of the public safety answering point.

PROGRAM GOALS & OBJECTIVES

1	To provide citizens with safe, expedient, and accurate response to emergencies.
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2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: 911 Wireless Services					
Organization: 911 Wireless Service					
28730-3155					
28730-3155 <i>Communication Technician I</i>	1.00	.00	.00	.00	.00
<i>Communication Technician II</i>	1.00	.00	.00	.00	.00
ORGANIZATION TOTAL 28730-3155	2.00	.00	.00	.00	.00
*TOTAL SHERIFF	101.58	103.95	100.17	101.19	101.19



SHERIFF

Fund: 911 Wireless Services 28730
Departments: 911 Wireless Service 3155

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Supplies	30501	0	0	10,000	0	30,000
Contract Services	45501	0	0	170,000	147,497	5,000
Other	60501	0	36,000	0	0	0
DEPARTMENT TOTAL 28730-3155		<u>0</u>	<u>36,000</u>	<u>180,000</u>	<u>147,497</u>	<u>35,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: DUI Enforcement and Education

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

Fines imposed under Ohio Revised Code Section 4511.19 division (G)(1)(a, b, c, d, e)(iii) are paid to an enforcement and education fund established by the law enforcement agency that is primarily responsible for the arrest of an offender, as determined by the court under which the fine was imposed. The Sheriff's Office can only use these funds to pay for those costs it incurs in the enforcement section 4511.19 or a comparable municipal OVI ordinance and for educating the public about the laws governing the operation of a vehicle while under the influence of alcohol and the dangers surrounding operating a vehicle under the influence of alcohol and the consumption of alcoholic beverages.

PROGRAM GOALS & OBJECTIVES

1	To reduce the amount of crashes involving persons under the influence.
2	Increase public awareness of the dangers of driving under the influence of alcohol and/or drugs.



SHERIFF

Fund: *DUI Enforcement & Education* **25083**
Departments: *Sheriff-Public Safety Grants* **3051**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Supplies	30501	4,039	0	15,000	0	15,000
Other	60501	1,167	0	25,000	0	25,000
DEPARTMENT TOTAL 25083-3051		<u>5,205</u>	<u>0</u>	<u>40,000</u>	<u>0</u>	<u>40,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Juvenile Diversion - South

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The Juvenile Diversion Program is a partnership between the Sheriff's Office, the Summit County Juvenile Court System, and local communities to help reduce juvenile crime. The South program serves Coventry and the City of Green. The program is for first time, non-violent offenders and utilizes community service; making juveniles accountable for their offenses. A written contract is required between the offender, parent/guardian, and the Sheriff's Office. The contract states the community service hours to be worked, restitution (if applicable), random curfew checks, letters of apology, or other special sanctions. The program is an alternative to adjudication in the Juvenile Court System; however, if the offender breaks any terms to the contract, the matter is referred to Juvenile Court.

PROGRAM GOALS & OBJECTIVES

1	To work with first time non-violent juvenile offenders to keep them out of the Juvenile Court System.
2	To hold juvenile offenders accountable for their actions while imposing sanctions that reinforce them to make a positive impact on the community they live-in.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of juveniles accepted in program compared with number that failed program	To reduce the number of cases heard by Juvenile Court to allow the court more time to deal with serious offenders	2017- 52 accepted 0 failed	2018- 45 accepted 0 failed
Community Service Hours	To make juveniles accountable for their actions	890 hours completed	765 hours completed



SHERIFF

Fund: *Juvenile Diversion Prog* **25511**
Departments: *Sheriff-Public Safety Grants* **3051**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	20,724	9,952	21,900	19,266	27,000
Fringe Benefits	25501	4,011	2,300	8,600	2,977	10,600
Supplies	30501	0	386	1,000	0	1,000
Other	60501	870	0	0	0	0
Equipment	70501	0	3,000	0	0	0
DEPARTMENT TOTAL 25511-3051		<u>25,605</u>	<u>15,637</u>	<u>31,500</u>	<u>22,242</u>	<u>38,600</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: Juvenile Diversion-
North**

Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

The Juvenile Diversion Program is a partnership between the Sheriff's Office, the Summit County Juvenile Court System, and local communities to help reduce juvenile crime. The North program serves Northfield Center Township and Twinsburg Township. The program is for first time, non-violent offenders and utilizes community service; making juveniles accountable for their offenses. A written contract is required between the offender, parent/guardian, and the Sheriff's Office. The contract states the community service hours to be worked, restitution (if applicable), random curfew checks, letters of apology, or other special sanctions. The program is an alternative to adjudication in the Juvenile Court System; however, if the offender breaks any terms to the contract, the matter is referred to Juvenile Court.

PROGRAM GOALS & OBJECTIVES

1	To work with first time non-violent juvenile offenders to keep them out of the Juvenile Court System.
2	To hold juvenile offenders accountable for their actions while imposing sanctions that reinforce them to make a positive impact on the community they live-in.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of juveniles accepted in program compared with number that failed program	To reduce the number of cases heard by Juvenile Court to allow the court more time to deal with serious offenders	2017- 15 accepted 0 failed	2018- 12 accepted 0 failed
Community Service Hours	To make juveniles accountable for their actions	100 hours completed	89 hours completed



SHERIFF

Fund: Juv. Diversion-Prog North (Sheriff) 25531
Departments: Sheriff-Public Safety Grants 3051

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	10,139	2,146	21,900	4,765	27,000
Fringe Benefits	25501	1,753	705	8,200	736	10,000
Supplies	30501	0	1,110	1,000	0	1,000
DEPARTMENT TOTAL 25531-3051		<u>11,892</u>	<u>3,961</u>	<u>31,100</u>	<u>5,501</u>	<u>38,000</u>



SHERIFF

Fund: SH CPT SB281 training fnd OPTOC 25709

Departments: Sheriff-Public Safety Grants 3051

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Supplies	30501	0	0	20,000	0	40,000
Travel	37501	0	0	5,000	0	10,000
Other	60501	0	0	0	0	50,000
Equipment	70501	11,694	33,158	30,000	5,511	0
DEPARTMENT TOTAL 25709-3051		<u>11,694</u>	<u>33,158</u>	<u>55,000</u>	<u>5,511</u>	<u>100,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

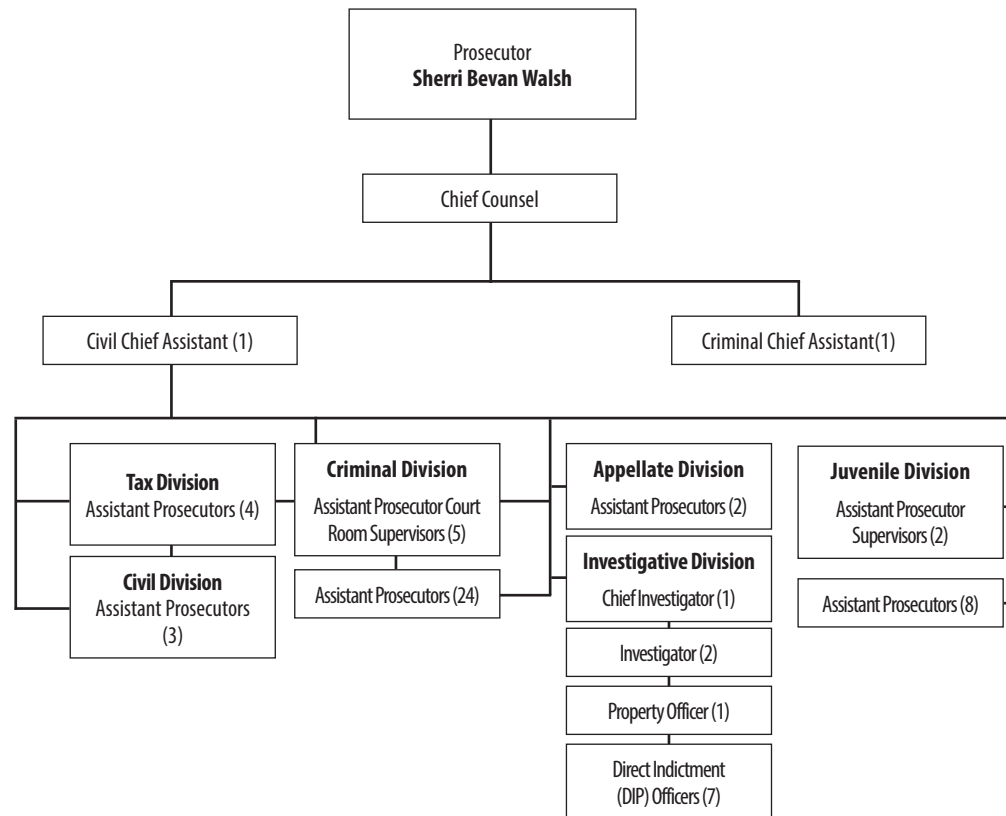
PROSECUTOR



***CSEA**
 Details on
 T.O. Charts-Page 3

***Civil & Criminal**
 Details on
 T.O. Charts-Page 2

Revised
 9/10/2018
Prosecutor Total
 100





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Criminal Division

Summit County Prosecutor

PROGRAM DESCRIPTION & CHALLENGES

The mandatory function of the Criminal Division is to prosecute all felony cases in the county from arrest or indictment, through plea and sentencing, and appeals through all courts. The office advises police agencies about changes in the law, effective dates, and repercussions. Additionally, we review files for grand jury when no arrest has been made to determine if the case should proceed to grand jury or other actions should occur. We also review all police shootings for the use of deadly force.

PROGRAM GOALS & OBJECTIVES

1	Continue achieving a high conviction rate of 95% or greater.
2	Focus on most serious offenses; homicides, sexual assaults, etc. to continue to obtain effective results. Continue to prosecute heroin/fentanyl dealers in order to try to get these drugs off the street. Continue to collaborate with community partners in seeking end to the heroin/fentanyl epidemic and find ways to eliminate deaths from these drugs. Manage increased caseload from opiate epidemic effectively with limited resources.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Caseload, number of cases disposed	Keep community safe and hold offenders accountable by maintaining or increasing conviction rate	3,986	4,040
Homicide cases disposed by defendants	Keep community safe and hold offenders accountable by maintaining or increasing conviction rate	42	44
Life sentences for child rapists	Keep community safe and hold offenders accountable by maintaining or increasing conviction rate	8	9



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Civil Division

Summit County Prosecutor

PROGRAM DESCRIPTION & CHALLENGES

The Civil Division provides ongoing legal counsel and representation in state and federal courts as well as in administrative settings to a multitude of client agencies, commissions and boards as well as county council and all common pleas judges across a wide variety of practice areas.

The division continues to provide high quality legal services to all county officials, departments and employees. We continue to maintain a high success rate in litigation, thereby saving substantial taxpayer dollars. The oral and written legal opinions give guidance and direction to the many officers, departments, and agencies who request them. We have negotiated for three of our Assistant Prosecuting Attorneys to serve as "In-House" counsel for the County Engineer, Public Health and the Fiscal Office. These three arrangements assist us with our limited financial resources and save the county money in utilizing their expertise as a "shared" resource. In an age of advancements in social media and technology, many times we advise our clients instantaneously by electronic means.

We are collaborating with our clients to develop best practices in an effort to minimize future litigation.

PROGRAM GOALS & OBJECTIVES

1	Continue to build on litigation success with dispositive Motion Practice.
2	Continue to improve turnaround time for prosecutor opinions.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Requests for Legal Opinion	Provide legal advice	65	60
Contracts Reviews Approvals	Provide legal advice	188	200



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Juvenile Division
Child Protection Unit

Summit County Prosecutor

PROGRAM DESCRIPTION & CHALLENGES

The Child Protection Unit (CPU) is comprised of six attorneys who handle all Juvenile Court involved proceedings on behalf of Summit County Children Services. The CPU Prosecutors are in trial daily and handle complaints of child abuse, neglect and dependency, motions regarding visitation and custody as well as emergency hearings to address crisis events and safety risks affecting children. This Division strives to stay constantly informed and educated regarding the most recent child welfare related case decisions from the Ninth District Court of Appeals and trends nationally. As cases have become more complex and the procedural and evidentiary challenges grow, we are finding that we spend a great deal of the workday in the courtroom. The CPU strives to make the most efficient use of office time and the Prosecutors are in a constant state of trial-mode and fast-paced trial preparation. Since 2015, the Juvenile Court started assigning SCCS involved cases to Magistrates who traditionally only presided over Delinquency matters alone. Now all ten Juvenile Magistrates, as well as the Judge, handle SCCS involved cases. The increase in the number of Court personnel hearing SCCS involved cases leaves prosecutors more prone to scheduling difficulties such as hearings that run long and result in other courtrooms, parties and counsel waiting for a prosecutor to be released from their prior hearing. Coverage issues also arise when emergency hearings are set the day after a complaint is filed and prosecutors are already scheduled in other Courtrooms.

The high quality of CPU legal representation is partly attributable to the use of iPads and applications to create an expansive legal library for quick access during trials as well as a billing sheets application for continual documentation of case-specific, timed entries for federal IV-E fund reimbursement. Current challenges include linking with a printer on the courtroom floors, expediting the length of hearings without compromising content and expanding use of internet applications.

PROGRAM GOALS & OBJECTIVES

1	Provide opportunities for the CPU Prosecutors to participate in child-welfare related training, programming and panel discussions with other professionals
2	Maintain staff of CPU with attorneys with growing trial experience and dedication to the role of representation of a child welfare agency. Reduce the amount of turnover to a minimum and keep at least half of the staff with long-term dedication to child-welfare.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: Juvenile Division
Child Protection Unit**

Summit County Prosecutor

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Dependency, Neglect Abuse cases incoming	Provide quality representation to SCCS during all phases of child custody and protective supervision proceedings	1122 new cases	Currently at 914 (8/27/18) Year-end estimate: 1371
Attorneys with more than 2 years' of experience in child welfare	Increase the overall strength of the CPU Prosecutors through years of experience in litigation and consistency in child-welfare practice	3 out of 6	2 out of 6



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Victim Services

Summit County Prosecutor

PROGRAM DESCRIPTION & CHALLENGES

The purpose of the program is to provide mandated services to victims of crime. Accompany victims to court and advocate on their behalf. Inform victims of their rights and provide information and assistance in completing Ohio Crime Victims' Compensation documents. Refer victims to other community services and organizations. Our mission is to prevent secondary victimization by the Criminal Justice System. The Victim Services Division is comprised of advocates who work in both Juvenile and Common Pleas Courts. These positions are funded by grants which are applied for annually. Challenges facing the program include sustaining grant funding. We have continued to pursue grant funding and are currently awaiting award announcements for 2019. We strive to maintain our high level of service to crime victims.

PROGRAM GOALS & OBJECTIVES

1	To ensure all victims are fully informed of their rights and kept informed of every proceeding regarding their case as well as provide court accompaniment.
2	Provide written and phone notification to victims regarding case actions.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Maintain number of victims receiving services	Provide a centralized in-house victim services unit	100%	100%
Maintain number of victims receiving services	Provide regular updates and information as well as court accompaniment to victims of felony crimes.	100%	100%



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

		<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
PROSECUTOR						
<i>Fund: General Fund</i>						
<i>Organization: Prosecutor-General Office</i>						
<i>10003-2603</i>						
<i>10003-2603</i>	<i>Administrative Assistant</i>	3.00	2.15	1.65	1.00	2.25
	<i>Administrative Secretary</i>	2.00	2.00	2.80	2.80	2.00
	<i>Administrative Specialist</i>	.00	.00	.00	.45	.07
	<i>Administrative Support</i>	1.80	1.50	1.51	.70	.71
	<i>Assistant County Prosecutor 1</i>	21.00	21.27	20.47	13.96	16.74
	<i>Assistant County Prosecutor 2</i>	11.51	11.33	11.53	17.84	16.03
	<i>Assistant County Prosecutor 3</i>	4.30	4.05	4.05	4.05	4.05
	<i>Chief Ast Prosecuting Attorney</i>	2.00	2.00	2.00	2.00	2.00
	<i>Chief Counsel</i>	.70	.70	.70	.70	.70
	<i>Chief Investigator</i>	.00	.40	.21	.23	.23
	<i>Clerk 3</i>	1.00	.80	.00	.00	.00
	<i>County Prosecutor</i>	1.00	1.00	1.00	1.00	1.00
	<i>Director of Administration</i>	.80	.80	.80	.72	.77
	<i>Executive Assistant 1</i>	.00	.25	.25	.24	.24
	<i>Grand Jury Coordinator</i>	1.00	1.00	1.00	1.00	.00
	<i>Investigator 2</i>	2.00	2.00	1.80	1.80	1.80
	<i>Law Clerk</i>	.00	.00	.00	1.00	.00
	<i>Legal Secretary 1</i>	2.00	4.50	5.50	5.50	4.80



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
10003-2603					
<i>Legal Secretary 2</i>	4.00	4.00	1.00	1.00	1.50
<i>Legal Secretary 3</i>	5.00	3.00	6.00	5.93	6.00
<i>Office Manager</i>	1.00	.00	.00	.00	.00
<i>Personnel Administrator</i>	.80	.80	.80	.80	.80
<i>Secretary 1</i>	1.00	1.00	.00	.00	.00
<i>Senior Administrator-EXE</i>	.00	.00	.00	.78	.78
<i>Victim Advocate</i>	1.00	.00	.00	.00	.05
<i>Victim Services Coordinator</i>	1.00	.00	.00	.00	.00
ORGANIZATION TOTAL 10003-2603	67.91	64.55	63.07	63.50	62.51
*TOTAL PROSECUTOR	67.91	64.55	63.07	63.50	62.51



PROSECUTOR

Fund: General Fund 10003
Departments: Prosecutor-General Office 2603

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	118,513	130,661	137,200	137,194	144,100
Salaries-Employees	20501	3,470,017	3,631,250	3,695,000	3,688,911	3,752,400
Overtime	20525	12,400	12,452	0	0	0
Fringe Benefits	25501	1,359,784	1,377,441	1,340,300	1,339,332	1,331,900
Internal Services	30401	91,220	117,000	114,000	113,859	117,000
Supplies	30501	48,528	48,043	50,000	51,266	50,000
Travel	37501	0	142	300	230	0
Vehicle Fuel/Repair	40501	9,501	12,549	15,000	14,871	15,000
Contract Services	45501	69,607	95,811	152,100	151,281	100,100
Other	60501	234,421	239,014	168,400	232,563	168,400
Local Grant Match	65107	108,632	110,100	152,100	151,686	161,900
DEPARTMENT TOTAL 10003-2603		<u>5,522,623</u>	<u>5,774,462</u>	<u>5,824,400</u>	<u>5,881,193</u>	<u>5,840,800</u>



Prosecutor - General Administration

Fund: General Fund 10003

Department: Prosecutor 2603

TOTAL CONTRACT SERVICES COSTS: \$100,060.00

<u>Prosecutor-General Office</u>		<u>10003</u>		<u>2603</u>	
<u>Department</u>		<u>Fund</u>		<u>Org</u>	
	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>		<u>Other Information</u>
<u>Time Warner</u>	<u>Cable service</u>	<u>Annual</u>	<u>\$ 400</u>		
<u>Graphic Enterprises</u>	<u>(7) Copiers (6) Printers</u>	<u>Maintenance/Supplies</u>	<u>\$ 30,000</u>		
<u>DeLage</u>	<u>(7) Copiers</u>	<u>Annual Lease</u>	<u>\$ 14,940</u>		
<u>Westlaw Research</u>	<u>Online Legal Research</u>	<u>Annual</u>	<u>\$ 34,000</u>		
<u>LEADS</u>	<u>Ohio Dept. Public Safety</u>	<u>Annual</u>	<u>\$ 3,120</u>		
<u>Fed Ex</u>	<u>Express Mail</u>	<u>Annual</u>	<u>\$ 1,500</u>		
<u>Jeter</u>	<u>Criminal Case Files</u>	<u>Annual</u>	<u>\$ 7,000</u>		
<u>MIS</u>	<u>Antivirus Software-VIPER</u>	<u>Annual</u>	<u>\$ 2,500</u>		
<u>AppRiver</u>	<u>SPAM Filter</u>	<u>Bi-Annual</u>			
<u>Matrix</u>	<u>Case Management</u>	<u>Annual</u>	<u>\$ -</u>		
<u>Adobe</u>	<u>Suite for Media Dept</u>	<u>Annual</u>	<u>\$ 600</u>		
<u>Miscellaneous</u>			<u>\$ 6,000</u>		



Prosecutor - General Administration

Fund: General Fund 10003

Department: Prosecutor 2603

TOTAL GRANT MATCHES \$161,917.63

FUND & ORG	GRANT	GRANT PERIOD	MATCH REQUIREMENT	Information
	VOCA (Adult & Juvenile combined)	01/01/19-09/30/19	\$ 105,264	
	VOCA (Adult & Juvenile combined)	10/01/19-12/31/19	\$ 35,088	
	VAWA	01/01/19-12/31/19	\$ 21,566	



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
PROSECUTOR						
<i>Fund: Inmate Phone Commission</i>						
<i>Organization: Prosecutor-General Office</i>						
10161-2603						
10161-2603	Investigator 2	1.00	1.00	1.00	1.00	.96
ORGANIZATION TOTAL 10161-2603		1.00	1.00	1.00	1.00	.96



PROSECUTOR

Fund: *Inmate Phone Commission* **10161**
Departments: *Prosecutor-General Office* **2603**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	48,600	50,151	51,767	51,767	55,800
Fringe Benefits	25501	24,515	25,420	25,833	24,631	26,400
Supplies	30501	0	53	2,000	0	2,000
DEPARTMENT TOTAL 10161-2603		<u>73,115</u>	<u>75,624</u>	<u>79,600</u>	<u>76,399</u>	<u>84,200</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Tax Division
Summit County Prosecutor

PROGRAM DESCRIPTION & CHALLENGES

The Tax Division pursues, through court action, the collection of delinquent real estate taxes, personal property taxes, hotel/motel taxes, and mobile home taxes owed in Summit County. Current challenges include increased monitoring and providing assistance to other agencies with the flow of delinquent tax proceeds, significant increases in Board of Tax Appeals cases, and continuing increases in Chapter 13 bankruptcy filings due to changes in the economy.

The Prosecutor’s Office is continuing to develop the Summit County Land Bank, working with other County Agencies to increase land value in Summit County.

PROGRAM GOALS & OBJECTIVES

1	Maintain current rate of delinquent tax collections.
2	Implementation of HB 294 (Non-judicial remedies for abandoned land).

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Tax Lien Foreclosures	Provide representation to the Summit County Fiscal Office	570	800
County and Municipal Land revitalizations	stabilize property values, reduce blight, return property to productive use	625	500



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
<i>Fund: DTAC – Prosecutor</i>					
<i>Organization: Prosecutor-DTAC</i>					
<i>20572-2616</i>					
<i>20572-2616</i>					
<i>Administrative Assistant</i>	1.00	1.35	2.35	2.00	1.20
<i>Administrative Secretary</i>	.00	.00	.20	.20	.00
<i>Administrative Specialist</i>	.00	.00	.00	.55	1.00
<i>Administrative Support</i>	.20	.20	.20	.00	.00
<i>Assistant County Prosecutor</i>	.00	.00	.00	.00	1.00
<i>Assistant County Prosecutor 1</i>	1.00	.20	2.00	3.00	2.00
<i>Assistant County Prosecutor 2</i>	2.54	2.72	1.98	1.98	2.23
<i>Assistant County Prosecutor 3</i>	1.70	1.95	1.95	1.95	1.95
<i>Chief Ast Prosecuting Attorney</i>	1.00	1.00	1.00	1.00	1.00
<i>Chief Counsel</i>	.30	.30	.30	.30	.30
<i>Chief Investigator</i>	.00	.00	.20	.20	.23
<i>Clerk 3</i>	.00	.20	.00	.00	.00
<i>Director of Administration</i>	.20	.20	.20	.24	.19
<i>Executive Assistant 1</i>	.00	.75	.75	.75	.75
<i>Investigator 2</i>	.00	.00	.20	.20	.20
<i>Law Clerk</i>	1.00	.00	.00	.00	1.00
<i>Legal Secretary 1</i>	.00	.50	.50	.50	.20
<i>Legal Secretary 2</i>	.00	.00	.00	.00	.50
<i>Legal Secretary 3</i>	1.00	2.00	1.00	1.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
20572-2616 Personnel Administrator 1	.20	.20	.20	.20	.20
Senior Administrator-EXE	.00	.00	.00	.20	.20
ORGANIZATION TOTAL 20572-2616	10.14	11.57	13.02	14.27	14.14
*TOTAL PROSECUTOR	11.14	12.57	14.02	15.27	15.11



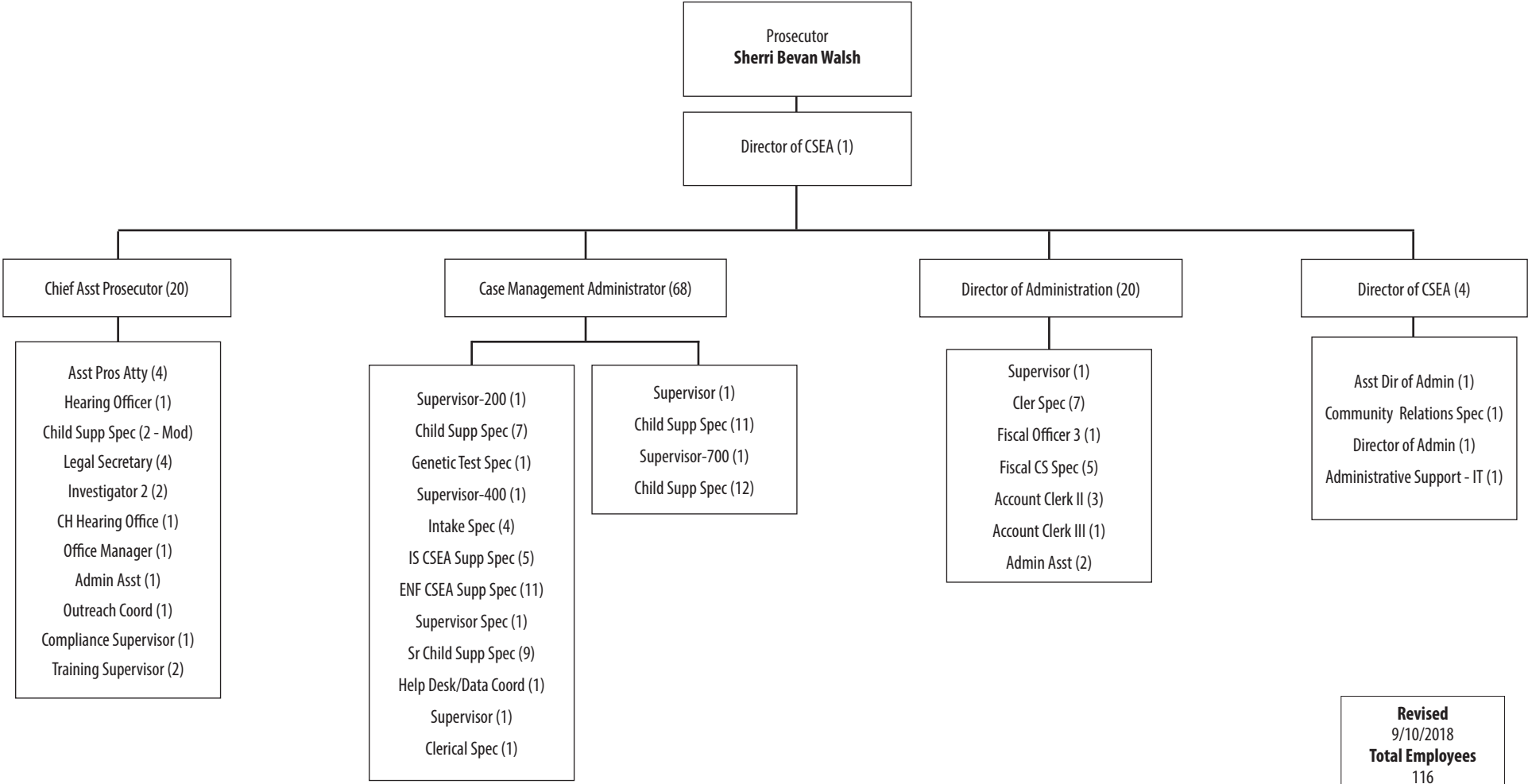
PROSECUTOR

Fund: DTAC – Prosecutor 20572
Departments: Prosecutor-DTAC 2616

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	707,043	847,247	891,898	891,898	912,200
Overtime	20525	247	318	0	0	0
Fringe Benefits	25501	271,458	308,014	364,692	305,358	318,800
Internal Services	30401	4,449	4,506	6,610	4,945	6,700
Supplies	30501	3,688	3,667	2,859	2,286	4,000
Travel	37501	2,736	783	6,329	1,738	3,000
Contract Services	45501	16,885	35,705	82,991	18,530	27,400
Rentals	54501	938	0	56,721	8,662	5,700
Advertising/Printing	58501	0	0	1,531	0	0
Other	60501	30,799	32,371	24,057	24,057	22,000
Equipment	70501	0	0	3,615	0	0
DEPARTMENT TOTAL 20572-2616		<u>1,038,243</u>	<u>1,232,612</u>	<u>1,441,306</u>	<u>1,257,475</u>	<u>1,299,800</u>

**PROSECUTOR
CHILD SUPPORT ENFORCEMENT AGENCY**

Prosecutor - Sherri Bevan Walsh
Director - Jennifer Bheam



Revised
9/10/2018
Total Employees
116
Bargaining
79
Non-Bargaining
37
PT Non-Bargaining
0



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Child Support Prosecutor's Office

PROGRAM DESCRIPTION & CHALLENGES

The Child Support Enforcement Agency (CSEA) is comprised of 116 employees and is the largest division of the Prosecutor's Office (54%). CSEA is responsible for the establishment of paternity and support orders for all children born out-of-wedlock or of a marriage resulting in separation, divorce or dissolution. CSEA establishes support orders administratively and judicially, including orders for medical insurance or cash medical orders if health insurance is not available for children in applicable cases. CSEA is also responsible for the enforcement, collection and distribution of child, medical and spousal support associated with nearly 47,000 cases.

CSEA continues to work diligently with state and local partners to develop revenue generating ideas through IV-D contracts, memorandums of understanding, and statewide legislation. Due to funding reductions and revenue shortage since 2011, CSEA is seeking a contribution of shared funds from Job and Family Services (533 funding) or the county general fund. The receipt of these shared funds will allow CSEA to receive additional federal funding to offset operating costs because for every local dollar, CSEA receives an additional \$2 in federal funding. CSEA reduced staff by 3 positions in 2018, including 2 full-time and 1 part-time positions in anticipation of a 2019 revenue shortfall.

The State Match Allocation rule for the child support program was changed on 7/1/2018 with great effort from a workgroup of CSEA directors statewide. This rule change results in an increase in State Match Allocation for Summit County of approximately \$80,000, which will be realized over approximately four years due to a hold harmless clause incorporated in the rule. While this is a slight revenue increase, it will not cover our 2018 revenue shortfall.

There is a statewide trend of decreasing child support collections. Federal Performance Incentive Funding is earned by the state of Ohio based on the amount of child support collected. Nationwide, the child support caseload is shrinking. As a result, the amount of federal performance incentive funds received by the state is projected to be reduced in 2019. This could result in a loss of incentive funding for Summit County if the overall allocation is reduced even if our performance continues to remain top notch or increases.

PROGRAM GOALS & OBJECTIVES

1	Increase current support collections to exceed 75% within 3 years (statewide Project I-70).
2	Increase collections on past due support to 70% within 3 years.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: Child Support
Prosecutor's Office**

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Percentage of children born out of wedlock with paternity established	To establish paternity for all children born out-of-wedlock in Summit County	100.96%	98%
Percentage of cases with support orders established	To establish child and medical support orders for all children in Summit County who are born out-of-wedlock or are involved in parent separation, divorce, dissolution, or custody change cases	94.08%	94.5%
Percentage of current support collected	To collect current child support for minor children either under age 18 or who have not yet graduated high school	72.83%	73%
Percentage of arrears collection	To collect past due child support for children who are no longer under age 18 or have graduated high school, but for whom support was not paid as ordered	65.91%	66%



2019 CSEA REVENUE-EXPENDITURE PROJECTION

PROJECTED BUDGET EXPENDITURES	
\$8,218,561.00	(excluding IV-D contracts)
\$12,000.00	Non-reimbursable Expenditures
\$8,206,561.00	
\$164,131.22	RMS @ 2% average
\$8,042,429.78	
\$1,550,000.00	IV-D Administrative Fees (Program Income)
\$6,492,429.78	
\$500.00	Non IV-D Administrative Fees from Income Withholding (Program Income)
\$6,491,929.78	
\$1,130,000.00	Performance Incentives (Unallowed as local match)
\$5,361,929.78	NET REIMBURSABLE EXPENDITURES
\$3,538,873.65	Federal Financial Participation (66% of net reimbursable expenditures)
\$1,823,056.13	
\$930,000.00	State Match Allocation SFY20
\$893,056.13	
\$155,000.00	Non IV-D Administrative Fees
\$738,056.13	
\$185,000.00	Medical Collections
\$553,056.13	
\$12,000.00	Non-Reimbursable Receipts/Recoupments
\$541,056.13	

Budget with IV-D Contracts at 100%	\$9,647,105
100% of IV-D contracts	\$1,428,544
66% of IV-D contracts	\$942,839
34% of IV-D contracts	\$485,705

REVENUES	
\$3,538,873.65	FFP
\$2,060,000.00	State Match/Incentives
\$1,902,500.00	CSEA Program Income/Fees/Reimbursements
\$230,000.00	Projected Carryover Balance on 12.31.18
\$25,000.00	Intergovernmental Transfer
\$500,000.00	Local Share
\$8,256,373.65	<i>Subtotal</i>
\$942,839.00	IV-D Contract Pass Thru at 66%
\$9,199,212.65	Total Projected Revenue

SUMMARY	
Revenue	\$9,199,212.65
Expenditure:	\$8,218,561.00
IV-D Pass T	\$942,839.00
Projected B	\$37,812.65

12/31/2019



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

		<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
PROSECUTOR CHILD SUPPORT						
Fund: Child Support Enforcement Agency						
Organization: Child Support Enforcement Agency						
28431-7503						
28431-7503	Account Clerk II	2.00	2.00	3.00	2.00	3.00
	Account Clerk III	1.00	1.00	1.00	1.00	1.00
	Administrative Assistant	1.00	.00	1.00	2.00	2.00
	Administrative Hearing Officer	2.00	2.00	1.00	1.00	1.00
	Administrative Secretary	2.00	1.00	1.00	1.00	.00
	Administrative Support	.00	1.00	1.00	1.00	1.00
	Assistant County Prosecutor 1	4.00	4.00	2.00	3.00	4.00
	Assistant County Prosecutor 2	1.00	1.00	2.00	1.00	.00
	Assistant County Prosecutor 3	1.00	1.00	1.00	1.00	1.00
	Assistant Payroll Supervisor	.00	.00	.00	.00	1.00
	Asst Director of Administratn	.00	.00	.00	.00	1.00
	Budget Management Director	1.00	.00	.00	.00	.00
	Chief Fiscal Officer	.00	.00	1.00	1.00	.00
	Chief Hearing Officer	.00	.00	1.00	1.00	1.00
	Child Support Specialist	64.00	64.00	61.00	64.00	53.00
	Child Support Supervisor	6.00	9.00	9.00	9.00	9.00
	Child Supt Train/Proc Writer	1.00	.00	.00	.00	.00
	Clerical Specialist	9.00	9.00	12.00	8.00	8.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
28431-7503					
<i>Clerical Specialist (Kamv)</i>	.00	.00	.00	1.00	.00
<i>Community Relations Specialist</i>	1.00	1.00	1.00	1.00	1.00
<i>Compliance Officer</i>	2.00	1.00	1.00	.00	.00
<i>Compliance Supervisor DHS</i>	.00	.00	.00	1.00	1.00
<i>Computer Programmer Analyst 1</i>	.00	.00	1.00	1.00	.00
<i>Computer Sys/Soft Analyst 1</i>	2.00	2.00	.00	.00	.00
<i>Computer Systems Manager</i>	1.00	.00	.00	.00	.00
<i>Director of Administration</i>	1.00	2.00	2.00	1.00	1.00
<i>Director of CSEA</i>	1.00	1.00	1.00	1.00	1.00
<i>Fiscal Officer 3</i>	1.00	2.00	1.00	1.00	1.00
<i>Genetic Testing Specialist</i>	1.00	1.00	1.00	1.00	1.00
<i>Help Desk/Data Coordinator</i>	1.00	1.00	1.00	1.00	1.00
<i>Intake Specialist</i>	4.00	3.00	3.00	3.00	4.00
<i>Investigator 2</i>	2.00	2.00	2.00	2.00	2.00
<i>Law Clerk</i>	.00	.00	1.00	.00	.00
<i>Legal Secretary 1</i>	.00	1.00	2.00	.00	.00
<i>Legal Secretary 2</i>	3.00	2.00	1.00	3.00	3.00
<i>Legal Secretary 3</i>	1.00	1.00	1.00	1.00	1.00
<i>Office Manager</i>	.00	1.00	1.00	1.00	1.00
<i>Outreach Coordinator-CSEA</i>	1.00	1.00	1.00	1.00	1.00
<i>Senior Child Suppt Specialist</i>	.00	.00	.00	.00	9.00
<i>Social Program Administrtrr DHS</i>	1.00	1.00	1.00	2.00	2.00
<i>Support Services Administrator</i>	1.00	.00	.00	.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
28431-7503 Telephone Information Clerk	1.00	1.00	.00	.00	.00
ORGANIZATION TOTAL 28431-7503	120.00	119.00	119.00	118.00	116.00
*TOTAL PROSECUTOR CHILD SUPPORT	120.00	119.00	119.00	118.00	116.00



PROSECUTOR

Fund: Child Support Enforcement Agency 28431

Departments: Child Support Enforcement Agency 7503

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	4,621,641	4,690,375	4,882,500	4,748,241	4,936,100
Fringe Benefits	25501	2,212,278	2,270,902	2,400,000	2,262,596	2,406,000
Internal Services	30401	115,632	103,829	125,000	105,196	110,000
Supplies	30501	35,129	36,841	60,000	34,678	70,000
Travel	37501	16,207	14,359	19,500	19,328	20,000
Vehicle Fuel/Repair	40501	4,189	0	5,000	0	1,000
Contract Services	45501	831,969	933,010	992,400	875,172	1,093,300
Other	60501	401,197	450,075	525,000	508,697	515,000
Equipment	70501	3,233	0	0	0	10,000
DEPARTMENT TOTAL 28431-7503		<u>8,241,474</u>	<u>8,499,391</u>	<u>9,009,400</u>	<u>8,553,907</u>	<u>9,161,400</u>



Child Support Enforcement Agency
Fund: Child Support Enforcement 28431
Department: Child Support Enforcement 7503

TOTAL CONTRACT SERVICES COSTS: \$1,093,239.00

<u>Child Support Enforcement Agency</u> Department	<u>28431</u> Fund	<u>7503</u> Org		
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>Akron Bar Assoc</u>	<u>Notary Services</u>	<u>Annual</u>	<u>\$ 500</u>	
<u>Arcade Insurance</u>	<u>Good Faith Bond</u>	<u>Annual Premium</u>	<u>\$ 2,500</u>	
<u>Graphic Enterprises</u>	<u>Copier Maintenance/Supplies</u>	<u>Annual</u>	<u>\$ 9,000</u>	
<u>N2Net</u>	<u>VOIP Service</u>	<u>Annual</u>	<u>\$ 4,500</u>	
<u>Dollar Bank Leasing</u>	<u>(3) Copy Machines</u>	<u>Annual Lease</u>	<u>\$ 11,200</u>	
<u>OCDA</u>	<u>Membership Dues</u>	<u>Annual</u>	<u>\$ 10,000</u>	
<u>USPS</u>	<u>Qualified BR & PO Box</u>	<u>Annual</u>	<u>\$ 6,000</u>	
<u>OCDA/CLEAR</u>	<u>Client Location Services</u>	<u>Annual</u>	<u>\$ 1,000</u>	
<u>ODJFS</u>	<u>Network Support</u>	<u>Annual</u>	<u>\$ 1,500</u>	
<u>SCDJFS</u>	<u>Document Imaging</u>	<u>Annual</u>	<u>\$ 10,000</u>	
<u>OCDA/Appriss</u>	<u>Justice Exchange Software</u>	<u>Annual</u>	<u>\$ 3,200</u>	
<u>Ohio DAS</u>	<u>EDMS Maintenance</u>	<u>Annual</u>	<u>\$ 50,000</u>	
<u>Ohio DAS/Northwoods</u>	<u>EDMS Conversion</u>	<u>One time cost</u>	<u>\$ 27,000</u>	
<u>Summit County</u>	<u>People Admin</u>	<u>Annual</u>	<u>\$ 4,000</u>	
<u>Miscellaneous</u>			<u>\$ 10,000</u>	<u>\$ 147,400</u>
<u>Fiscal Office</u>	<u>IV-D Provider Contract</u>	<u>Annual - Payments</u>	<u>\$ 92,845</u>	<u>7/1/18 - 6/30/19</u>
<u>Clerk of Courts</u>	<u>IV-D Provider Contract</u>	<u>Annual - Filings</u>	<u>\$ 39,600</u>	<u>1/1/19 - 12/31/19</u>



Child Support Enforcement Agency
Fund: Child Support Enforcement 28431
Department: Child Support Enforcement 7503

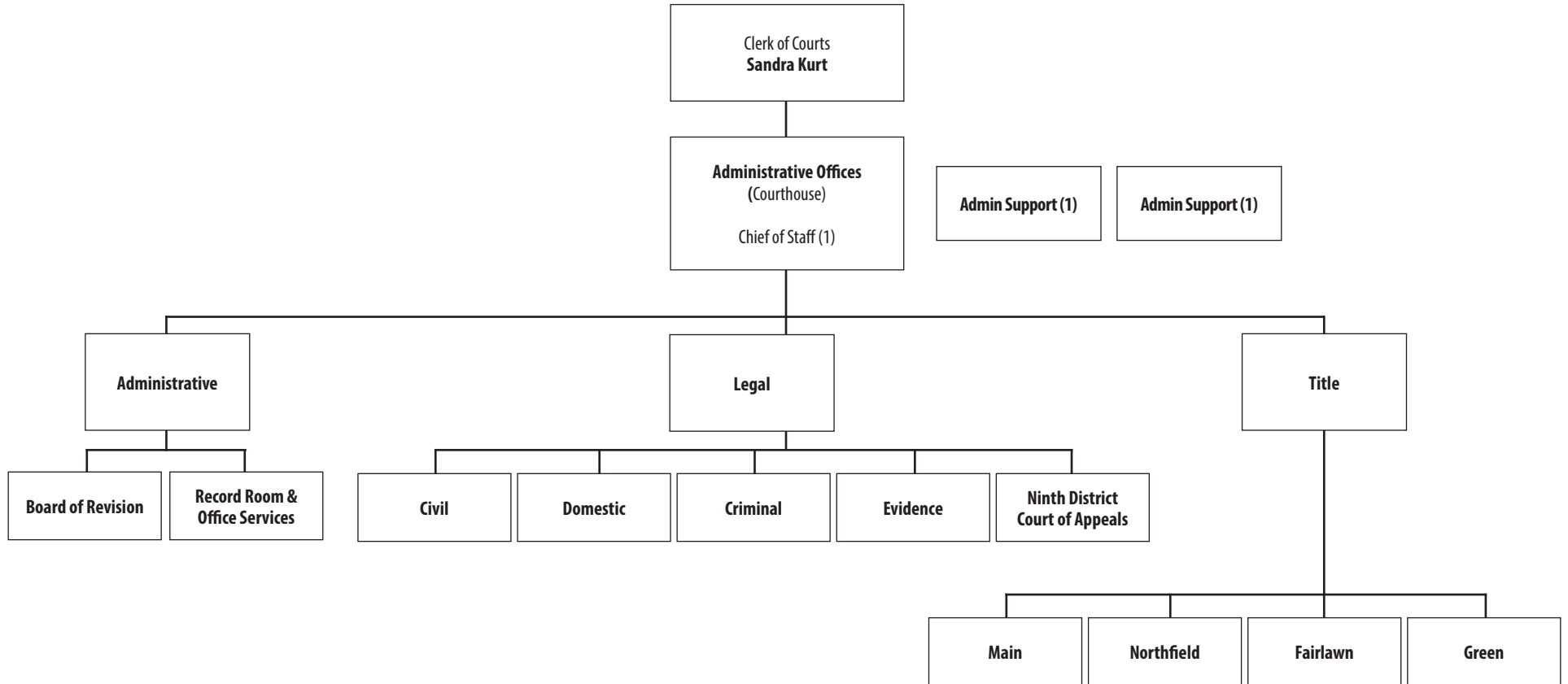
TOTAL CONTRACT SERVICES COSTS: \$1,093,239.00

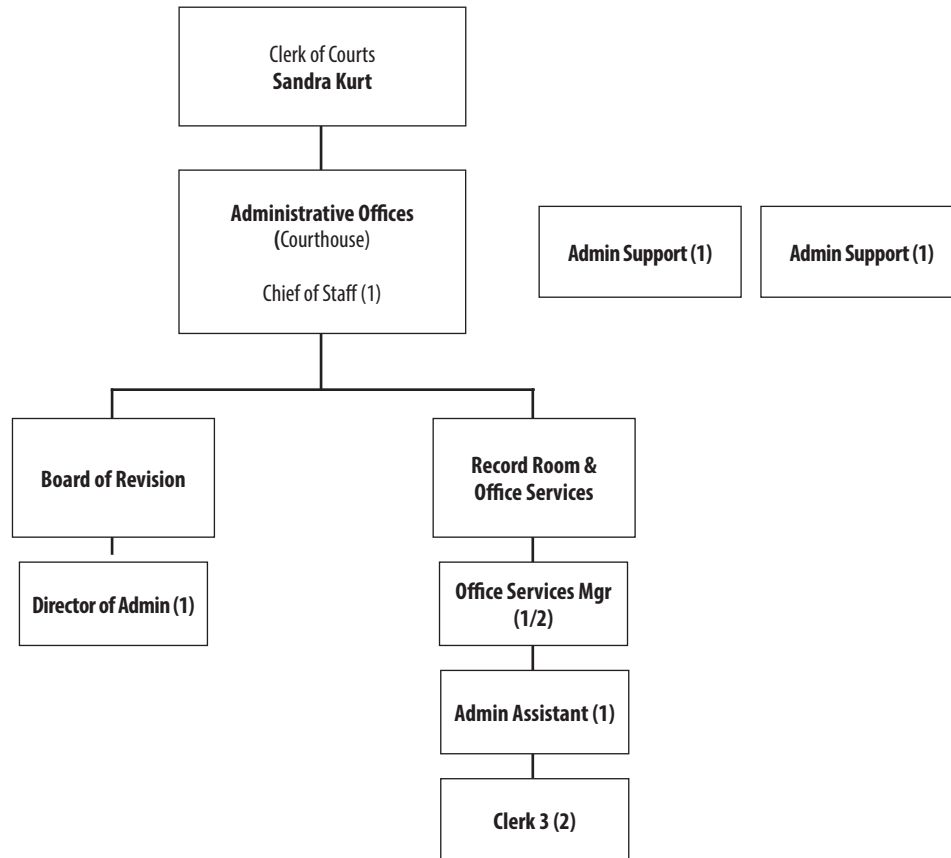
<u>Child Support Enforcement Agency</u>		<u>28431</u>		<u>7503</u>
<u>Department</u>		<u>Fund</u>		<u>Org</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Other Information</u>
<u>Domestic Court</u>	<u>IV-D Provider Contract</u>	<u>Annual - Magistrate</u>	<u>\$ 327,833</u>	<u>1/1/19 - 12/31/19</u>
<u>Sheriff's Office</u>	<u>IV-D Provider Contract</u>	<u>Annual - Extradition</u>	<u>\$ 140,789</u>	<u>10/1/18 - 9/30/19</u>
<u>Sheriff's Office</u>	<u>IV-D Provider Contract</u>	<u>Annual - SOP</u>	<u>\$ 341,772</u>	<u>1/1/19 - 12/31/19</u>

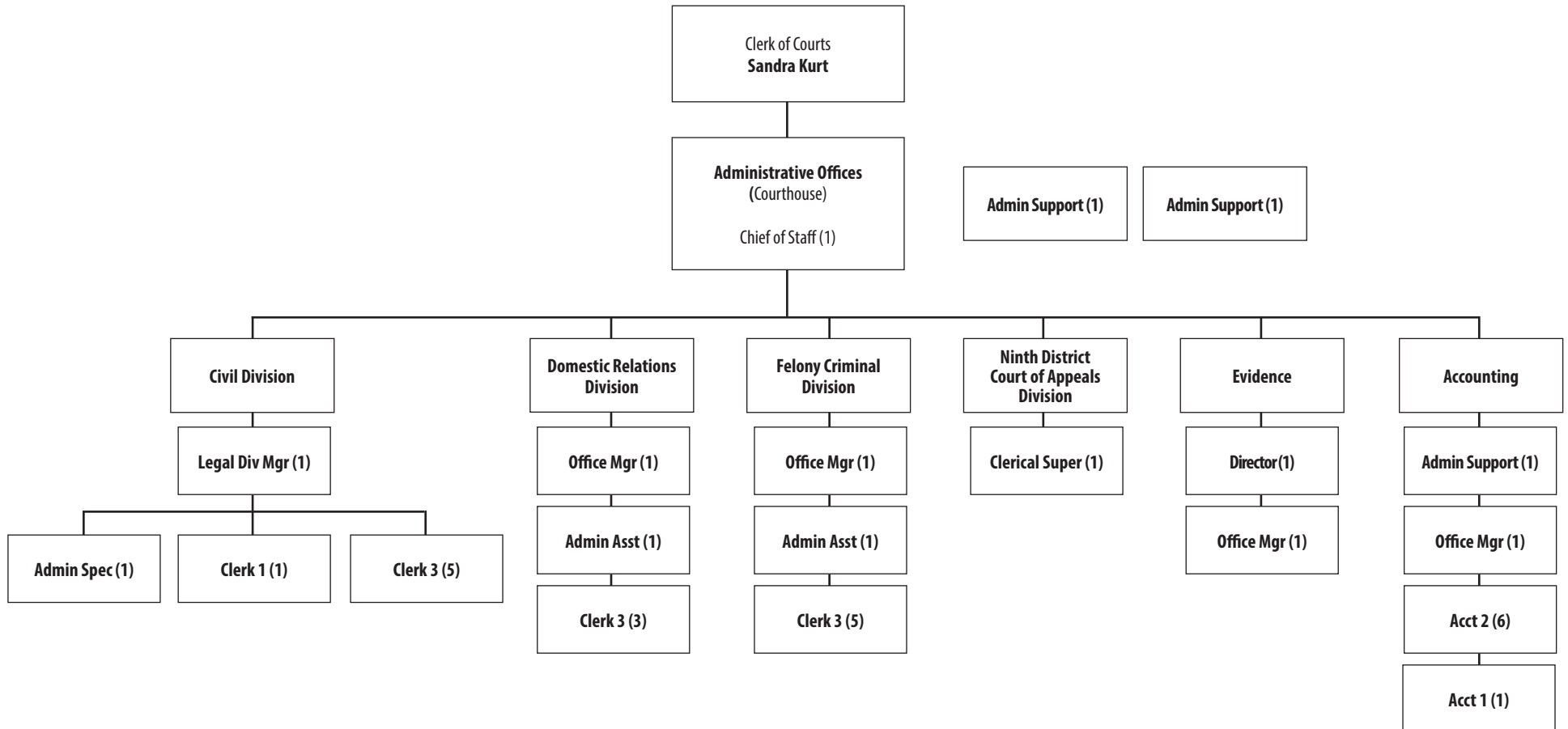


COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

CLERK OF COURTS









COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Clerk of Courts

DEPARTMENT OVERVIEW

The Summit County Clerk of Courts Office submits this program budget along with the necessary budget request worksheets for the Legal Division-General Fund Budget, Legal Division-Computerization Fund Budget and the Title Division-Title Administration Fund Budget.

It is our daily goal to provide the highest level of service throughout all of our departments and branch offices. The Clerk's Office provides a foundation for the Summit County judicial system through electronic and traditional maintenance of case filings, collection of monetary penalties imposed by the courts, securing and maintaining case evidence, and providing the public with vehicle title documents and passports. We have continued our investment in technology as we expanded electronic filing to include the Ninth District Court of Appeals in 2017. We now have electronic filing in all of our divisions – Civil, Domestic Relations, Criminal, and Appeals. We continue to work with the Prosecutor and the Sheriff to provide for effective communication of necessary information between our various platforms.

The Clerk of Courts Office collects and distributes county revenues to the General Fund and other operating funds on behalf of the Courts, Sheriff, municipal courts and State. Fees resulting from the services we provide make up the revenues that are invoiced, collected and then paid to the Fiscal Office for disbursement to the corresponding operating funds. We are on target to pay more than 14.9 million dollars in fees and costs to various county and state revenue accounts for 2018. Our four Title offices offer convenient service in all areas of the County allowing us to collect Title and Passport fees. We will be paying over 126 million dollars to the State of Ohio for sales tax on vehicle transactions. We will continue our efforts to increase the collection of delinquent fees and costs through our relationship with the Ohio Attorney General's office.

In 2012, the Title Fund began contributing \$1 million annually to the County General Fund to offset budget reductions to public safety agencies, necessitated by cuts from the State of Ohio in Local Government Funding. The largest beneficiary of these contributions was the Sheriff's Office which receives nearly \$500 thousand of the total. Additionally, in 2015, the Clerk's Office committed to transferring an additional \$356 thousand annually in Title Fund revenues to offset the Clerk's staffing needs. In 2016, as a result of a \$3.2 million settlement agreement with the Ohio Public Employees Retirement System, the Title Fund advanced an additional \$2.4 million to the General Fund. This advance was made with the agreement that the County would reduce the annual contribution from the Title Fund, for public safety agencies, from \$1 million annually to \$500,000 in 2017, 2018, 2019, and 2020 and \$600,000 in 2021. In 2018 and 2019, however, the County has requested an additional \$500,000 to help offset cuts from the State of Ohio in Medicaid Managed Care Organization sales tax. The Title Fund is scheduled to contribute \$1.356 million to the County General Fund in 2019. This will extend the "reduction" period out to 2023.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Clerk of Courts

We continue to offer new services to the residents of Summit County. In 2018, we began selling Summit County dog licenses at our Title offices in Green and Fairlawn. Also in 2018, we extended the hours of operation at our Green Title office, closing at 6:00 PM instead of 4:00 PM on Thursdays. We are able to do this at no additional cost to the taxpayer by staggering the start hours of the staff at that office. Additionally, the Clerk of Courts office has become a Partner in the Summit County Community Partnership. At all of our locations, Legal and Title, we have Detera drug disposal bags available for the public for free. These bags make safe, environmentally sound disposal of prescription and over the counter drugs possible. We are proud to help fight the opiate epidemic by offering these bags free for public use.

We have provided an overview of each of our office programs. We are a public service oriented office managing daily customer transactions via phone, website, email, and in person at our offices. Our customer service, with transactions numbering in the millions per year, continues to be outstanding as evidenced by regular unsolicited positive feedback.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Legal Division Clerk of Courts

PROGRAM DESCRIPTION & CHALLENGES

The Legal Division of the Clerk's Office supports 3 courts: Common Pleas, Domestic Relations and Ninth District Appellate Court. The Clerk serves 17 judges and 26 magistrates. The Legal Division is made up of 6 departments: Civil, Domestic Relations, Criminal, Evidence, Appeals, and Accounting.

The mandatory functions of the division are to maintain the Courts' dockets, process service of parties, issue felony writs, and assist the public, law enforcement, government entities and numerous legal professionals with case progress and procedures. Included in our responsibilities are the management, storage and destruction of case exhibits and evidence.

It is the Clerk's responsibility and duty to comply with all local rules of the courts we serve along with the rules of Ohio Supreme Court and numerous mandates as directed by the Ohio Revised Code.

PROGRAM GOALS & OBJECTIVES

1	Keep accurate and current record of the Courts and its proceedings. Implement new procedures as required by the Ohio Revised Code.
2	Manage case load to stay within guidelines per the Supreme Court's rules of procedures.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Total number of cases filed	Accept, process service, keep accurate & timely record of cases in the three courts	26,749	25,482



Clerk of Courts

PROGRAM DESCRIPTION & CHALLENGES

The Fiscal /Accounting Department of the Clerk’s Office is responsible for all monetary transactions received and distributed as directed by the State of Ohio, Court of Common Pleas, Domestic Relations Court, and Ninth District Appellate Court.

All fees and costs established by the Ohio Revised Code are collected and paid to various county and state funds daily. All financial accounting must be accurate and performed according to audit guidelines. The assessment of court costs, fines, etc. must be calculated without error and must comply with court’s orders and audit standards on each case.

Monies received as a result of garnished salaries or bank accounts must be receipted and distributed in a timely manner to satisfy judgments. Monies held on account for recognizance bonds, child support, and other court order matters must be maintained accurately.

PROGRAM GOALS & OBJECTIVES

1	Accurate assessment and collections of court ordered fees and costs mandated by Ohio Revised Code. Payments in timely manner to various county and state revenue funds along with distributions ordered by the courts.
2	Error free accounting records and compliance with audit standards on an annual basis.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Total Cash Received - Legal	Process & receipt all cash transactions presented to Clerk’s Office	Over \$17 million	\$14 million
Payments to revenue funds, answers of garnishments - Legal	Timely and accurate payments	\$12.4 million	\$10.5 million
Payments to revenue funds - Title	Timely and accurate payments	\$4.5 million	\$4.4 million



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
CLERK OF COURTS						
<i>Fund: General Fund</i>						
<i>Organization: Clerk of Courts</i>						
	<i>10003-2501</i>					
<i>10003-2501</i>	<i>Account Clerk 3</i>	2.00	1.00	.00	.00	.00
	<i>Accountant 1</i>	4.00	4.00	.00	1.00	1.00
	<i>Accountant 2</i>	.00	2.00	6.00	6.00	6.00
	<i>Administrative Assistant</i>	1.00	10.00	3.00	3.00	3.00
	<i>Administrative Specialist</i>	.00	.00	1.00	1.00	1.00
	<i>Administrative Support</i>	.00	.00	.00	.00	2.50
	<i>Asst Director of Administratn</i>	.00	1.00	2.00	3.00	.00
	<i>Chief of Staff</i>	.00	1.00	1.00	1.00	.50
	<i>Clerical Supervisor 2</i>	6.00	1.00	1.00	1.00	1.00
	<i>Clerk 1</i>	.00	.00	.00	.00	1.00
	<i>Clerk 3</i>	25.00	15.00	18.00	16.00	15.00
	<i>County Clerk of Courts</i>	1.00	1.00	1.00	1.00	1.00
	<i>Director of Administration</i>	2.00	3.00	2.00	2.00	2.00
	<i>Evidence & Property Officer</i>	.00	1.00	1.00	.00	.00
	<i>Executive Assistant 1 - Clerk</i>	.00	.00	1.00	.00	.00
	<i>Legal Division Manager</i>	.00	.00	1.00	1.00	1.00
	<i>Office Manager</i>	.00	3.00	3.00	4.00	4.00
	<i>Office Services Administrator</i>	1.00	.00	.00	.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
10003-2501 Office Services Manager	.00	.00	.50	.50	.50
Senior Administrator	.00	.50	.00	.00	.00
Technical Office Machine Op.	.00	1.00	.00	.00	.00
ORGANIZATION TOTAL 10003-2501	42.00	44.50	41.50	40.50	39.50
*TOTAL CLERK OF COURTS	42.00	44.50	41.50	40.50	39.50



CLERK OF COURTS

Fund: General Fund 10003
Departments: Clerk of Courts 2501

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	85,260	93,090	93,100	93,090	93,100
Salaries-Employees	20501	1,743,146	1,676,919	1,742,500	1,750,423	1,711,000
Overtime	20525	9,154	8,211	11,000	2,823	10,000
Fringe Benefits	25501	749,900	780,999	805,200	804,859	810,500
Professional Services	27102	146,405	148,749	201,000	161,923	197,000
Internal Services	30401	37,641	50,400	50,400	36,847	50,400
Supplies	30501	80,345	71,626	90,000	80,975	87,500
Contract Services	45501	24,096	32,166	32,300	25,770	31,500
Rentals	54501	12,246	6,903	7,100	6,903	7,100
Advertising/Printing	58501	0	490	700	0	700
Other	60501	279,286	340,756	279,400	278,559	308,400
Equipment	70501	0	11,767	11,000	0	11,200
DEPARTMENT TOTAL 10003-2501		<u>3,167,479</u>	<u>3,222,076</u>	<u>3,323,700</u>	<u>3,242,172</u>	<u>3,318,400</u>



Clerk of Courts Legal Division

Fund: General Fund 10003

Department: Clerk of Courts Legal Division 2501

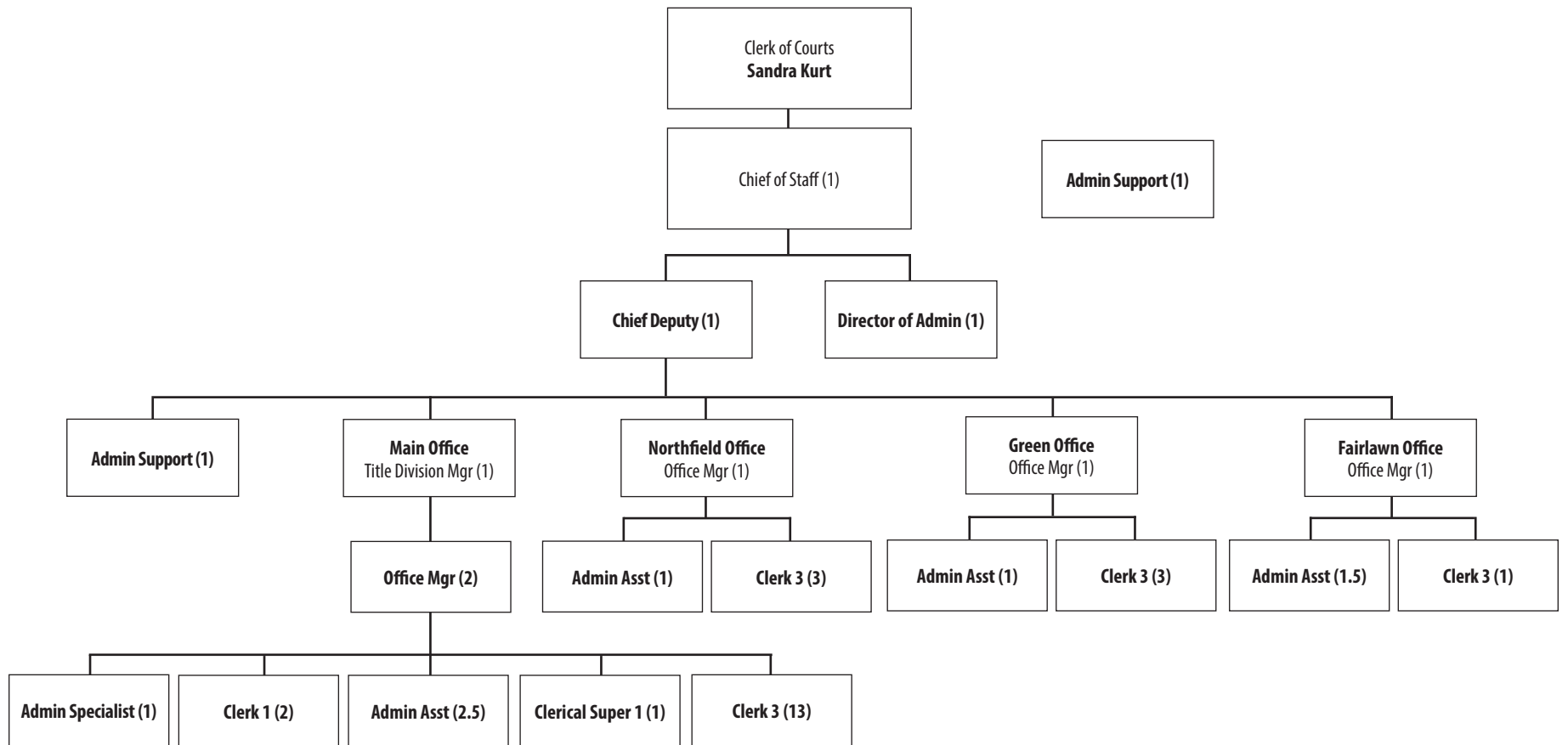
TOTAL PROFESSIONAL SERVICES COSTS: \$197,000.00

Clerk of Courts-General Office
Department

10003
Fund

2501
Org

Vendor	Item/ Age	Type of Contract/Term	Cost	Other Information
<u>Sikich LLP</u>	<u>Accounting Consultant</u>	<u>Yearly</u>	<u>20,000.00</u>	<u>Great Plains Service & Updates</u>
<u>Banc of America</u>	<u>Merchant Services</u>	<u>Yearly</u>	<u>78,000.00</u>	<u>Visa,Mastercard,Discover</u>
<u>American Express</u>	<u>Merchant Services</u>	<u>Yearly</u>	<u>42,000.00</u>	<u>American Express</u>
<u>FedEx</u>	<u>Mail Services</u>	<u>Yearly</u>	<u>54,000.00</u>	<u>Certified Mail</u>
<u>Gateway</u>	<u>Shredding Service</u>	<u>Yearly</u>	<u>\$3,000</u>	<u>Legal Division</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Title & Passport Clerk of Courts

PROGRAM DESCRIPTION & CHALLENGES

The Title Division is responsible for the issuance of all automobile, boat, & motorcycle titles for all Summit County Auto & Boat Dealers plus for the general public for personal sales. We process titles for dealers throughout the state. We also process out-of-state titling for out-of-state titling companies. As part of the title process, the Clerk is responsible for the collection of millions of dollars of Ohio sales tax and is required to pay the sales tax to the State of Ohio. The Clerk strives to produce accurate and error free titles and sales tax transactions.

The Title Offices also accept US Passport applications and provide passport photos at each location. In 2018, as an added service to Summit County residents, we started issuing dog licenses at our Fairlawn and Green offices, collecting fees for the Summit County Fiscal Office.

PROGRAM GOALS & OBJECTIVES

1	Process auto, boat & motorcycle titles accurately and in timely manner. Complete passport applications & photos for acceptance by US Passport Agency.
2	Calculate and collect sales tax on all motor vehicle sales transactions without error.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
No. of Titles & No. of Passport Apps	Produce error free and timely document of title & Passport Apps	374,568 titles & 6,077 passports	369,339 titles & 5,464 passports
Collection of Sales Tax	Collect and pay State Sales Tax accurately	Over \$127 million	Over \$126 million



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
CLERK OF COURTS					
<i>Fund: Certificate of Title Administration</i>					
<i>Organization: Clerk of Courts-Title Bureau</i>					
<i>10180-1503</i>					
<i>10180-1503</i>					
<i>Accountant 1</i>	2.00	1.00	1.00	1.00	.00
<i>Accountant 3</i>	.00	1.00	.00	.00	.00
<i>Administrative Assistant</i>	1.00	.00	7.00	6.00	6.00
<i>Administrative Specialist</i>	.00	.00	.00	1.00	1.00
<i>Administrative Support</i>	.00	.00	.00	.00	1.50
<i>Asst Director of Administratn</i>	.00	1.00	1.00	1.00	.00
<i>Chief Dep Clk (Legal-Title)</i>	1.00	1.00	1.00	1.00	1.00
<i>Chief of Staff</i>	.00	.00	.00	.00	.50
<i>Clerical Supervisor 1</i>	3.00	3.00	.00	.00	1.00
<i>Clerical Supervisor 2</i>	1.00	.00	1.00	.00	.00
<i>Clerk 1</i>	.00	.00	.00	.00	2.00
<i>Clerk 3</i>	28.00	29.00	21.00	20.00	18.00
<i>Director of Administration</i>	1.00	1.00	1.00	1.00	1.00
<i>Help Desk/Data Coordinator</i>	1.00	.00	.00	.00	.00
<i>Office Manager</i>	1.00	3.00	5.00	5.00	5.00
<i>Title Division Manager</i>	1.00	.00	.00	1.00	1.00
ORGANIZATION TOTAL 10180-1503	40.00	40.00	38.00	37.00	38.00



CLERK OF COURTS

Fund: Certificate of Title Administration 10180
Departments: Clerk of Courts-Title Bureau 1503

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	1,512,646	1,501,115	1,543,500	1,521,522	1,655,600
Overtime	20525	68,063	68,309	58,400	68,148	67,600
Fringe Benefits	25501	679,828	687,326	696,000	670,573	752,000
Professional Services	27102	25,654	37,710	36,800	34,026	30,500
Internal Services	30401	31,000	29,045	34,000	33,126	34,000
Supplies	30501	90,034	83,840	125,000	78,291	120,000
Travel	37501	7,214	7,463	10,000	6,216	10,000
Vehicle Fuel/Repair	40501	85	0	4,000	0	4,000
Contract Services	45501	88,045	25,220	20,600	9,841	20,600
Rentals	54501	71,105	62,084	74,500	61,272	63,000
Advertising/Printing	58501	0	1,147	8,000	1,750	7,500
Other	60501	140,000	140,000	140,000	136,591	140,000
Equipment	70501	0	6,088	20,000	7,603	19,400
Transfers Out	84999	3,756,000	856,000	1,356,000	1,356,000	1,356,000
DEPARTMENT TOTAL 10180-1503		<u>6,469,673</u>	<u>3,505,347</u>	<u>4,126,800</u>	<u>3,984,957</u>	<u>4,280,200</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Info-Technology

Clerk of Courts

PROGRAM DESCRIPTION & CHALLENGES

The Clerk’s Office works in collaboration with the County Office of Information Technology to address all hardware, software and other technology needs. We continue to work in conjunction with the General Division of the Common Pleas Court, Domestic Relations Court, CSEA, Prosecutors Office and Ninth Appellate Court to enhance service to our mutual customers through technological advances.

The staff is responsible for the training and daily operations of the E-filing component used by thousands of attorneys to file in the Ninth Appellate Court as is currently in practice for the Common Pleas Court. The challenge we face currently is the final piece of our CMS, which is the creation of the Evidence/Exhibit software package complete with chain of custody to properly ensure tracking and cataloging of all property.

PROGRAM GOALS & OBJECTIVES

1	Completion of conversion of old software and data to new case management software without loss of records.
2	Training more attorneys and government offices to E-File. Maintain all internal technical operations along with clerk’s website and E-Filing website.
3	Innovate utilizing technology to make our services more accessible to our customers on multiple devices and platforms.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Train E-Filing functions	Train Attorneys & their staff, Clerk’s staff	2,500 trained	Completed
Conversion of Data-Appeals Div	Maintain all records as they exist in old system & convert to new	99.9% accuracy rate	Completed
Accept payments online	Modify existing Clerk website to allow secure payment of fees, fines, court costs, restitution, etc	Discussion of various solutions & vendors	Beta testing complete



CLERK OF COURTS

Fund: Clerk's Computerization 28505
Departments: Clerk Of Courts-Computerization 2517

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Fringe Benefits	25501	5,259	0	0	0	0
Internal Services	30401	581,933	586,628	650,000	592,049	650,000
Supplies	30501	20,978	19,679	25,000	7,104	25,000
Contract Services	45501	0	0	57,800	9,797	9,800
Capital Outlay	78501	97,594	143,274	0	8,030	0
DEPARTMENT TOTAL 28505-2517		<u>705,764</u>	<u>749,580</u>	<u>732,800</u>	<u>616,979</u>	<u>684,800</u>



CLERK OF COURTS

Fund: Domestic Violence Trust 28270
Departments: Clerks Of Courts-Divorce Fees 3201

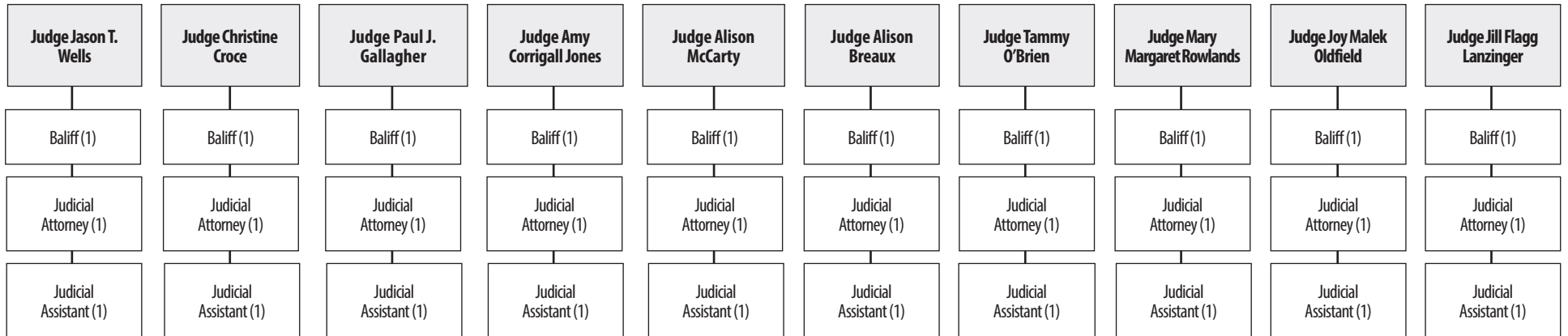
<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Grants	65111	49,717	44,492	60,000	47,888	60,000
DEPARTMENT TOTAL 28270-3201		<u>49,717</u>	<u>44,492</u>	<u>60,000</u>	<u>47,888</u>	<u>60,000</u>



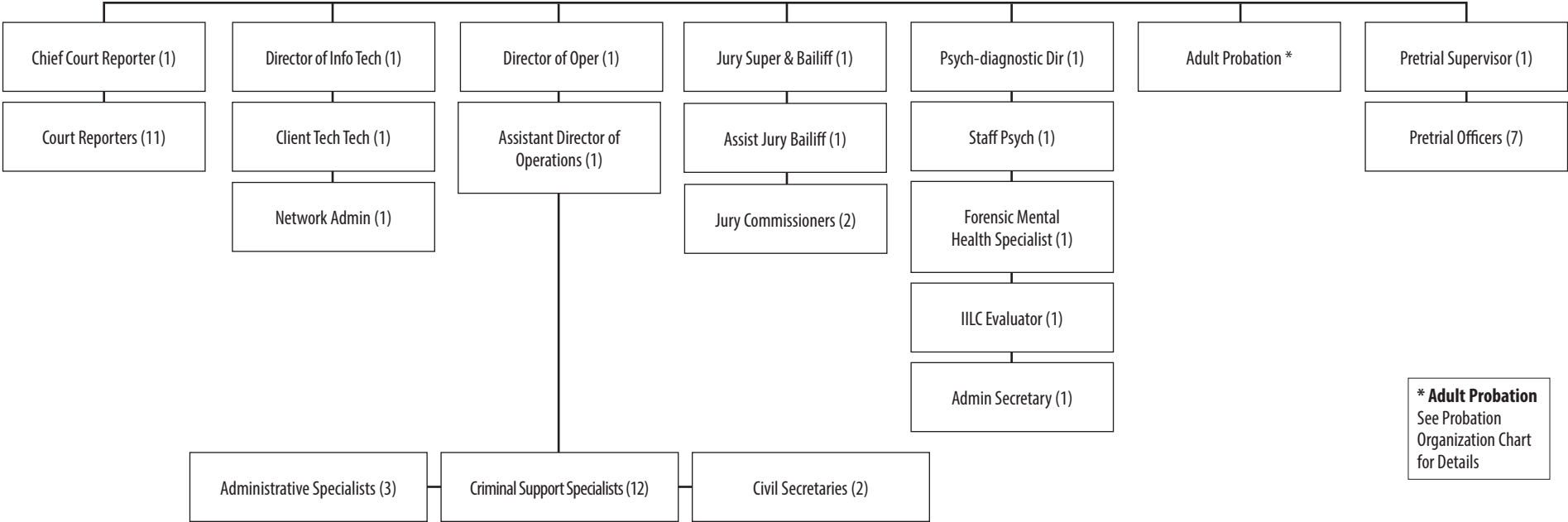
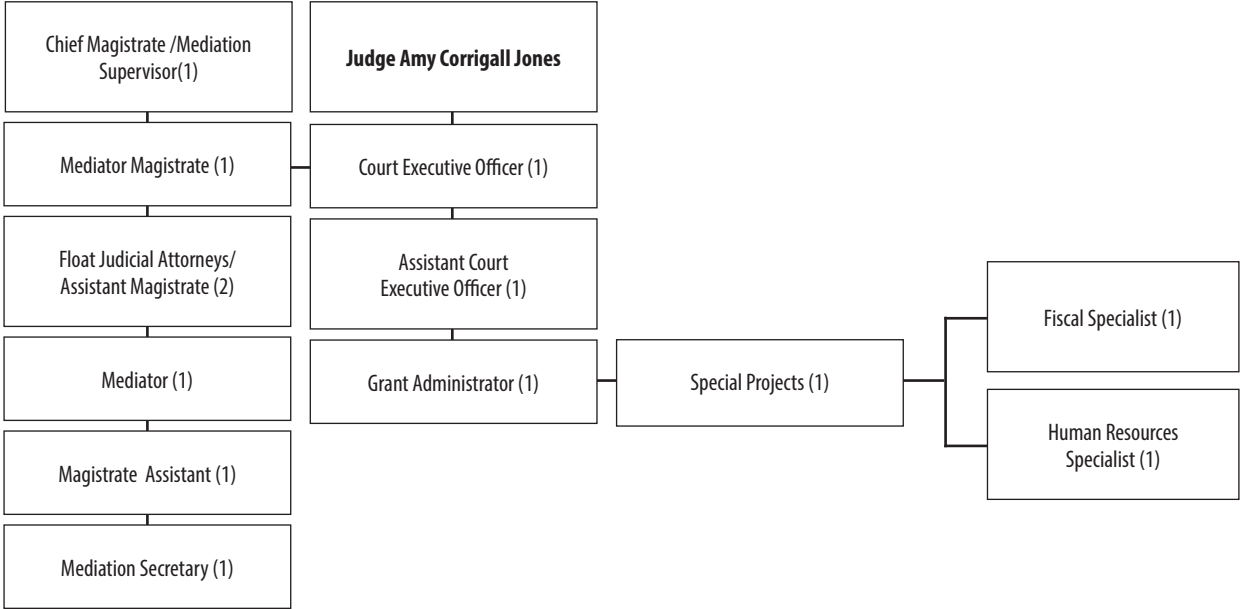
COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

COURTS

**COURT OF COMMON PLEAS
GENERAL DIVISION - JUDGES**
Administrative Judge - Judge Amy Corrigan Jones



COURT OF COMMON PLEAS
 Administrative Judge - Judge Amy Corrigan Jones



*** Adult Probation**
 See Probation
 Organization Chart
 for Details



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Court of Common Pleas

DEPARTMENT OVERVIEW

The Summit County Court of Common Pleas - General Division is pleased to submit the proposed operating budget for 2019.

The Summit County Court of Common Pleas – General Division, is a trial court of general jurisdiction that provides prompt, fair and just resolution of litigation in civil and criminal cases. There are ten General Division Judges that preside over both types of cases which exceeded 9,200 new case filings in 2017. The General Division Judges preside over the following matters: Felony Criminal Matters; Probation; Civil; Mediation and Alternative Dispute Resolution; Foreclosures; Administrative Appeals.

In addition, the General Division has seven (7) specialty dockets (also referred to as problem solving courts) with a new Mental Health Docket starting in 2018. These courts are specifically designed to address particular offenders, typically those with severe drug and/or alcohol addictions. Several of the General Division's Probation Officers monitor these offenders and have established relationships with local treatment facilities and organizations which provide therapy and programs to serve the particular needs of these offenders.

Each judge of the General Division employs a staff of three; a bailiff, judicial assistant, and judicial attorney that in some instances serves as a magistrate. In 2018, the General Division employed more than 150 people, serving the Court in various capacities including Adult Probation Department, Psycho-Diagnostic Clinic, Pretrial Services, Court Reporters, Jury Office, Court Secretaries, and Court Administration staff.

The Mission of the Summit County Court of Common Pleas - General Division is to insure justice, thereby serving and protecting the public by:

- Providing access to fair, just and understandable forums for the timely resolution of differences and disputes.
- Applying and enforcing all laws in a timely and equitable manner.
- Taking appropriate corrective, remedial, rehabilitative and preventive actions and using appropriate progressive programs.

The Vision of the Summit County Court of Common Pleas - General Division will provide the highest quality of justice and justice system services to Summit County communities and will continue to work with our community partners and funding agencies to:

- Promoting cooperation among the courts, justice system and other community agencies and services.
- Initiating and implementing programs and policies designed to encourage ethical standards, enhance timely court performance and user accessibility.
- Using progressive court management technologies.
- Encouraging the use of appropriate dispute resolution mechanisms.
- Continuously ascertaining, shaping and responding to the needs and expectations of court users and the community.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Court of Common Pleas

Summit County Council and the County Executive's Office continue to make a commitment to the General Division which allows the Court to perform its role of providing fair and impartial justice. The General Division has continued to increase the use of special revenue funds to operate the court over the past ten years in order to prevent public safety from becoming an issue. The County General Fund currently covers some but not all operational expenses for the General Division. Unlike the other Common Pleas Court Divisions that receive General Fund appropriations for operations, the majority of the General Division operational expenses are supported by use of special revenue funds, such as the Special Projects Fund, Legal Research Fund, and Probation Services Fund. As a result, the General Division has aggressively pursued grant opportunities to fund projects that will move the Court forward in providing the services required and expected of from a Court of Common Pleas.

2018 Initiatives

Re-Organization for More Effective Service: Administrative Judge Amy Corrigan Jones continues to review caseload and function of each department in the Court. Over the last two years, the Court has restructured to meet the changing needs of the community it serves. As part of this initiative, the Pretrial Services Department is now under the direction of Court Services.

Increase in Specialized Dockets: Due to increasing caseloads, a second Turning Point Program, felony drug court docket was required in order to properly manage participants to ensure their success in the program. Additionally, the need for a Mental Health Court was identified and the work of starting this important specialty docket began with certification anticipated in 2018.

Adult Probation Department Assessment: Recognizing the need for the delivery of improved Adult Probation services, the Court engaged the National Center for State Courts to evaluate and assess the Department for overall efficiency and adherence to Evidence Based Practices. The restructuring and implementation of assessment recommendations is a multi-year project and the work has begun to build a model Adult Probation Department in Summit County, one that is recognized as such statewide and nationally.

Technology Upgrades: In 2018, the Court received Technology Grants from the Supreme Court of Ohio to update the Court's website to provide improved access to justice for those with limited English proficiency and implement an Evidence Management System within the Court's current case management system to streamline the handling of case evidence.

In 2019, the Court will continue to focus on its work of improving our judicial system, including services provided to the public; improved efficiency of existing internal processes, and; programming that meets the needs of court users, in our role of providing fair and impartial justice.



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

		<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
COURTS - COMMON PLEAS COURT						
Fund: General Fund						
Organization: Court of Common Pleas						
10003-2125						
10003-2125	Adm Human Resource Specialist	1.00	1.00	1.00	1.00	1.00
	Administrative Secretary	1.00	1.00	1.00	.00	.00
	Administrative Specialist I	1.00	1.00	2.00	.00	1.00
	Administrative Specialist II	2.00	2.00	1.00	3.00	2.00
	Assistant Dir of Operations	1.00	1.00	1.00	1.00	1.00
	Asst Chief Court Reporter	1.00	1.00	.00	.00	.00
	Asst Court Executive Officer	1.00	1.00	1.00	1.00	1.00
	Chief Court Reporter	1.00	1.00	1.00	1.00	1.00
	Chief Magistrate	1.00	1.00	1.00	.00	.00
	Common Pleas Court Judge	10.00	10.00	10.00	10.00	10.00
	Court Executive Officer	1.00	1.00	1.00	1.00	1.00
	Court Reporter	10.00	10.00	11.00	11.00	11.00
	Courtroom Bailiff	10.00	9.00	10.00	10.00	10.00
	Criminal Support Specialist	.00	.00	1.00	.00	4.00
	Criminal Support Specialist 1	3.00	3.00	4.00	5.00	.00
	Criminal Support Specialist 2	8.00	8.00	7.00	7.00	.00
	Criminal Suppt Spec(10yrs S)	.00	.00	.00	.00	6.00
	Criminal Suppt Spec(4yrs S)	.00	.00	.00	.00	2.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
10003-2125					
<i>Director of Operations</i>	1.00	1.00	1.00	1.00	1.00
<i>Fiscal Specialist</i>	.00	1.00	1.00	1.00	1.00
<i>Grant Administrator</i>	.00	.00	.00	1.00	1.00
<i>Judicial Assistant</i>	10.00	10.00	9.00	10.00	10.00
<i>Judicial Assistant 2</i>	.00	.00	1.00	.00	.00
<i>Judicial Attorney</i>	12.00	12.00	10.00	10.00	10.00
<i>Judicial Attorney 2/Tech Advis</i>	1.00	1.00	.00	.00	.00
<i>Judicial Atty Float/Asst Mag</i>	.00	.00	2.00	.00	.00
<i>Jury Bailiff Assistant</i>	1.00	1.00	1.00	1.00	1.00
<i>Jury Supervisor/Bailiff</i>	1.00	1.00	1.00	1.00	1.00
<i>Magistrate Assistant</i>	1.00	1.00	1.00	1.00	1.00
<i>Secretary I</i>	1.00	1.00	1.00	.00	1.00
<i>Secretary II</i>	1.00	1.00	1.00	2.00	1.00
<i>Special Proj/Court Report Supv</i>	.00	.00	1.00	1.00	1.00
<i>Special Projects Officer</i>	1.00	1.00	.00	.00	.00
ORGANIZATION TOTAL 10003-2125	82.00	82.00	83.00	80.00	80.00

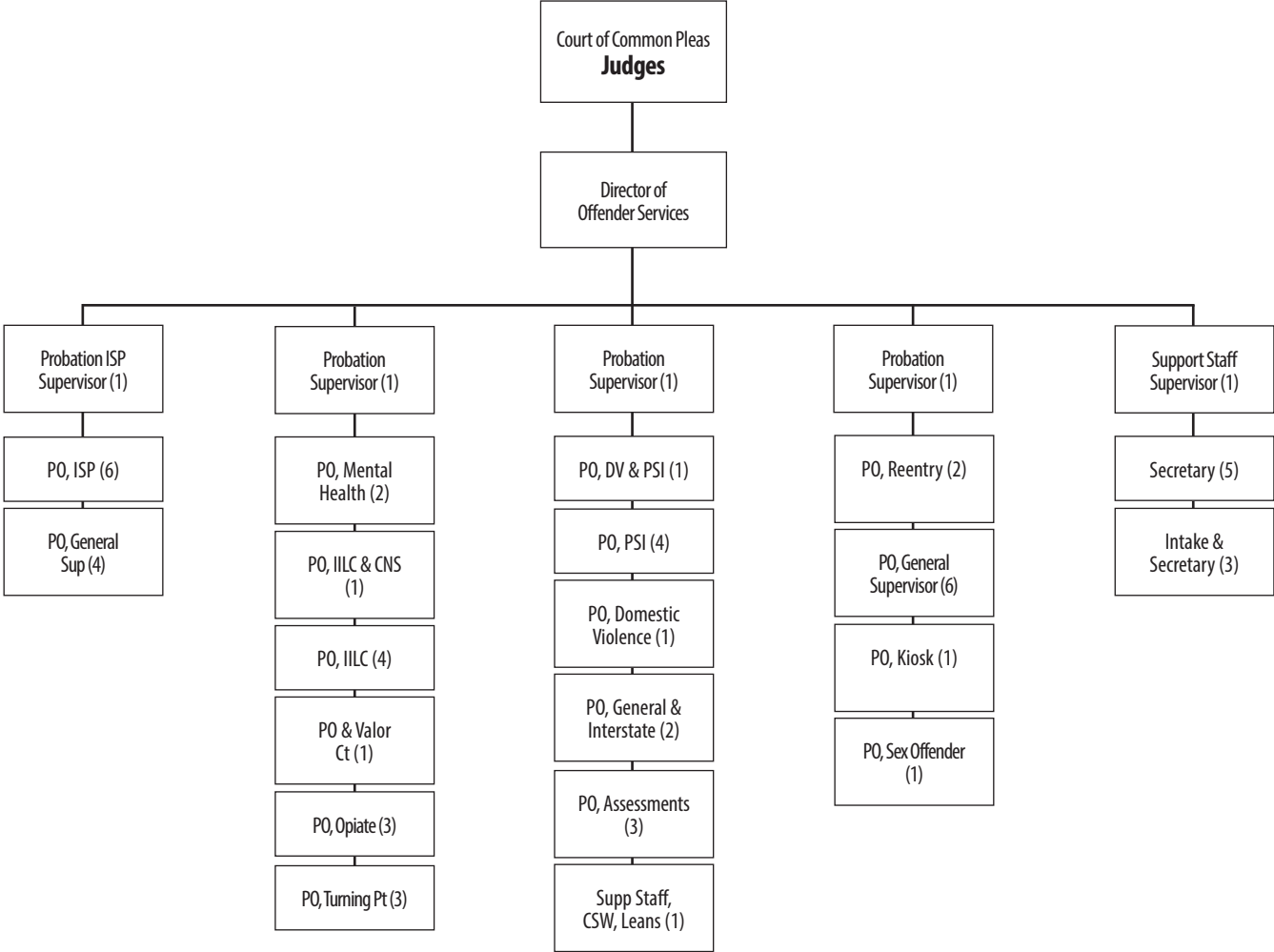


COURTS

Fund: General Fund 10003
Departments: Court of Common Pleas 2125

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	136,863	131,766	140,000	140,000	140,000
Salaries-Employees	20501	3,713,401	3,888,300	3,918,900	3,918,108	3,996,900
Overtime	20525	1,408	0	0	0	0
Fringe Benefits	25501	1,552,089	1,551,643	1,538,300	1,533,272	1,545,100
Transcripts	27103	219,447	220,897	221,000	120,872	200,000
Expenses-Foreign Judge	27104	15,511	16,028	20,000	15,236	16,000
Internal Services	30401	143,755	160,000	160,000	145,500	150,000
Supplies	30501	0	0	50,000	26,832	45,000
Travel	37501	0	0	15,000	14,759	15,000
Other	60501	0	0	34,000	23,530	30,000
DEPARTMENT TOTAL 10003-2125		<u>5,782,474</u>	<u>5,968,634</u>	<u>6,097,200</u>	<u>5,938,109</u>	<u>6,138,000</u>

**COURT OF COMMON PLEAS
ADULT PROBATION**





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Adult Probation

Common Pleas Court-General Division

PROGRAM DESCRIPTION & CHALLENGES

The Adult Probation Department of the Common Pleas Court-General Division supervises over 4,000 probationers that have been placed on community control by the 10 Common Pleas Judges. The Probation Department has 49 probation officers that provide supervision of probationers by monitoring activities and providing guidance. The officers enforce court-ordered supervision components and implement supervision strategies. The Department prepares presentence investigations to aid the Judges in sentencing. The Department also has an 8 Pretrial Officer unit to serve the Common Pleas Court and the community relative to issues of pretrial release. This unit primarily functions to assist the Court in making bail decisions and coordinating supervision of defendants on release.

The Probation Department consists of supervision units based on the probationers' risk levels and type of offenses that were committed. The units consist of Intensive, High Risk, Moderate Risk, Low Risk, Opiate, Mental Health, Intervention In Lieu of Conviction, Assessments, Drug Court (Turning Point), Veteran's Court (Valor Court), Domestic Violence, Interstate Compact, Reentry Court, Presentence Investigations, Sex Offenders, and Kiosk.

PROGRAM GOALS & OBJECTIVES

1	To strive to hold offenders accountable while promoting rehabilitation for positive behavioral change.
2	To reduce recidivism and the impact of crime on victims and the community through the use of services effective in Evidence Based Practices.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of successful completions of community control	Probationers follow Court orders successfully and complete community control	1737	1750



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: General Fund					
Organization: Adult Probation					
10003-3303					
10003-3303					
Adm Human Resource Specialist	1.00	.00	.00	.00	.00
Adult Probation Officer	7.92	14.75	15.00	20.18	21.55
Adult Probation Supervisor	3.73	3.58	3.50	3.83	4.75
Chief Adult Probation Officer	1.00	1.00	1.00	1.00	1.00
Clerk Typist 2	1.00	1.00	.00	.00	.00
Community Service Coordinator	1.00	1.00	1.00	1.00	1.00
IILC Assessment Officer	1.00	.00	.00	.00	.00
Offender Services Director	.00	.00	.00	.00	1.00
Pre-Trial Release Coordinator	1.00	1.00	1.00	1.00	.00
Pre-Trial Release Officer	3.00	5.00	4.00	4.00	6.00
Probation Secretary Supervisor	1.00	1.00	1.00	1.00	1.00
Secretary I	2.00	2.00	3.00	4.00	4.00
Secretary II	5.00	5.00	5.00	4.00	4.00
Senior Adult Probation Officer	23.55	21.47	20.25	16.25	14.85
Senior Pretrial Release Officer	3.91	1.91	1.75	2.00	1.80
Senior Probation Officer	1.00	.10	.00	.00	.00
Support Staff Specialist	1.00	.00	1.00	1.00	.00
ORGANIZATION TOTAL 10003-3303	58.11	58.81	57.50	59.26	60.95



COURTS

Fund: General Fund 10003
Departments: Adult Probation 3303

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	2,565,550	2,566,059	2,680,900	2,544,855	2,801,300
Fringe Benefits	25501	1,074,001	1,065,385	1,106,000	1,054,363	1,100,000
Internal Services	30401	31,700	31,700	31,700	31,700	31,700
Other	60501	0	0	600	595	600
DEPARTMENT TOTAL 10003-3303		<u>3,671,250</u>	<u>3,663,144</u>	<u>3,819,200</u>	<u>3,631,513</u>	<u>3,933,600</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
<i>Fund: General Fund</i>					
<i>Organization: Psycho-Diagnostic</i>					
<i>10003-3306</i>					
<i>10003-3306</i>					
<i>IILC Assessment Officer</i>	<i>.00</i>	<i>1.00</i>	<i>.00</i>	<i>1.00</i>	<i>.00</i>
ORGANIZATION TOTAL 10003-3306	.00	1.00	.00	1.00	.00
*TOTAL COURTS - COMMON PLEAS COURT	140.11	141.81	140.50	140.26	140.95



COURTS

Fund: General Fund 10003
Departments: Psycho-Diagnostic 3306

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	54,026	52,692	54,338	54,338	0
Fringe Benefits	25501	14,455	15,043	9,962	9,962	0
Internal Services	30401	3,299	9,100	9,100	3,440	0
Supplies	30501	0	0	3,000	2,878	0
Other	60501	0	0	5,300	3,976	0
DEPARTMENT TOTAL 10003-3306		<u>71,779</u>	<u>76,836</u>	<u>81,700</u>	<u>74,593</u>	<u>0</u>



COURTS

Fund: **General Fund** **10003**

Departments: **Grand Jury** **2139**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Other</i>	60501	66,460	65,363	69,000	63,276	69,000
DEPARTMENT TOTAL 10003-2139		<u>66,460</u>	<u>65,363</u>	<u>69,000</u>	<u>63,276</u>	<u>69,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Indigent Attorney Fees Common Pleas Court

PROGRAM DESCRIPTION & CHALLENGES

Funding for court appointed attorneys where defendants have qualified for indigent hardship. Outside counsel is typically appointed and paid for by the County for felony cases. These fees are reimbursed by the State of Ohio at a rate of 45% for January-April, 2018 and then at 42% for May forward.

PROGRAM GOALS & OBJECTIVES

1	Ensure our citizens the right to fair legal representation regardless of income.
2	Submit attorney fee apps to state on time and within allowable costs to maximize reimbursement.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
% Approved for Reimbursement	Maximize amount reimbursed by State of Ohio Public Defender	99%	99%



COURTS

Fund: General Fund 10003
Departments: Attorney/Jury Fees 2103

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Attorney Fees	27105	2,740,387	2,804,080	2,610,000	2,687,094	2,700,000
Contract Services	45501	71,801	55,154	100,000	71,310	100,000
DEPARTMENT TOTAL 10003-2103		<u>2,812,188</u>	<u>2,859,233</u>	<u>2,710,000</u>	<u>2,758,404</u>	<u>2,800,000</u>



COURTS

Fund: County Probation Service 27333
Departments: Common Pleas-County Probation Ser 3325

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	0	0	128,000	0	0
Fringe Benefits	25501	0	0	19,500	0	1,800
Professional Services	27102	0	0	75,000	56,599	15,000
Supplies	30501	0	0	10,000	5,071	25,000
Travel	37501	0	0	39,000	22,321	35,000
Contract Services	45501	0	0	132,000	112,586	169,500
Other	60501	238,238	225,086	0	32,083	150,000
Equipment	70501	0	0	100,466	71,193	37,500
Capital Outlay	78501	0	4,118	0	0	0
Transfers Out	84999	0	11,643	0	0	0
DEPARTMENT TOTAL 27333-3325		<u>238,238</u>	<u>240,847</u>	<u>503,966</u>	<u>299,853</u>	<u>433,800</u>



COURTS

Fund: Common Pleas Ct Leg Res Comp 28682
Departments: Computer Legal Research 2126

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Professional Services	27102	12,933	25,413	0	3,641	0
Supplies	30501	0	0	25,000	3,010	35,000
Contract Services	45501	0	0	25,000	11,287	18,800
Other	60501	42,787	40,423	75,000	36,332	100,000
Capital Outlay	78501	0	1,440	0	0	0
DEPARTMENT TOTAL 28682-2126		<u>55,720</u>	<u>67,276</u>	<u>125,000</u>	<u>54,270</u>	<u>153,800</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
COURTS - COMMON PLEAS COURT					
<i>Fund: Common Pleas Ct-Special Projects</i>					
<i>Organization: Common Pleas Special Projects</i>					
<i>28684-2140</i>					
<i>28684-2140</i>					
<i>Chief Magistrate/Med Superv</i>	.00	.00	.00	1.00	1.00
<i>Client Technologies Technician</i>	1.00	1.00	1.00	1.00	1.00
<i>Dir of Information Technology</i>	1.00	1.00	1.00	1.00	1.00
<i>Judicial Atty Float/Asst Mag</i>	.00	.00	.00	2.00	2.00
<i>Mediation Secretary</i>	1.00	1.00	1.00	1.00	1.00
<i>Mediator</i>	.00	.00	1.00	.00	.00
<i>Mediator/Assistant Magistrate</i>	.00	.00	.00	1.00	1.00
<i>Network Administrator I</i>	1.00	.00	.00	.00	.00
<i>Network Administrator II</i>	.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 28684-2140	4.00	4.00	5.00	8.00	8.00
*TOTAL COURTS - COMMON PLEAS COURT	4.00	4.00	5.00	8.00	8.00



COURTS

Fund: Common Pleas Ct-Special Projects 28684
Departments: Common Pleas Special Projects 2140

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	250,293	335,624	639,900	466,619	699,400
Fringe Benefits	25501	79,598	116,712	200,300	171,163	231,300
Professional Services	27102	64,024	31,175	50,000	5,774	15,000
Supplies	30501	19,918	25,078	20,000	58	25,000
Travel	37501	40,078	51,179	50,000	24,608	60,000
Contract Services	45501	184,068	173,557	286,500	141,238	300,300
Other	60501	14,963	14,627	75,000	7,301	75,000
Equipment	70501	50,813	37,291	45,000	17,219	67,500
Capital Outlay	78501	28,116	48,456	382,637	231,225	250,000
DEPARTMENT TOTAL 28684-2140		<u>731,870</u>	<u>833,699</u>	<u>1,749,337</u>	<u>1,065,204</u>	<u>1,723,500</u>



Common Pleas Court Special Projects
Fund: Common Pleas Special Projects 28684
Department: Common Pleas 2140

TOTAL CONTRACT SERVICES COSTS: \$300,256.00

<u>Common Pleas Special Projects</u>		<u>28684</u>		<u>2140</u>
<u>Department</u>		<u>Fund</u>		<u>Org</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Other Information</u>
<u>Proware</u>	<u>Case Management</u>	<u>Annual Maintenance</u>	<u>\$ 85,000</u>	<u>Split 60/40 with PRB</u>
<u>Proware</u>	<u>Web, Uniface, Remote Support</u>	<u>Annual Support</u>	<u>\$ 25,800</u>	
<u>Verisign Certificate</u>		<u>Annual Maintenance</u>	<u>\$ 995</u>	
<u>Cisco Smartnet</u>	<u>Hardware Maintenance</u>	<u>Annual Maintenance</u>	<u>\$ 4,415</u>	
<u>DTL Solutions</u>	<u>Oracle Maintenance</u>	<u>Annual Maintenance</u>	<u>\$ 2,910</u>	
<u>OARnet</u>	<u>Vsphere Maintenance</u>	<u>Annual Support</u>	<u>\$ 3,616</u>	
<u>Polycom</u>	<u>Polycom</u>	<u>Annual Support</u>	<u>\$ 8,700</u>	
<u>Sound Com</u>		<u>Annual Support</u>	<u>\$ 22,000</u>	
<u>Sound Com</u>	<u>Hardware</u>		<u>\$ 5,000</u>	
<u>BPI</u>	<u>Network Support</u>	<u>Annual Support</u>	<u>\$ 11,250</u>	
<u>BPI</u>	<u>Printer Support</u>	<u>Annual Support</u>	<u>\$ 3,500</u>	
<u>BPI</u>	<u>Tape Drive Maintenance</u>	<u>Annual Maintenance</u>	<u>\$ 450</u>	
<u>ComDoc</u>	<u>Copier Maintenance</u>	<u>Annual Maintenance</u>	<u>\$ 7,100</u>	
<u>Compaq Depot</u>	<u>VM Servers and SCORS</u>		<u>\$ 2,700</u>	
<u>Compaq Depot</u>	<u>Backup Server</u>		<u>\$ 1,020</u>	
	<u>Training for IT Staff</u>	<u>Annual Training Package</u>	<u>\$ 5,000</u>	
<u>Sophos</u>	<u>Antivirus</u>	<u>Annual Maintenance</u>	<u>\$ 3,000</u>	
<u>Veritos</u>	<u>Backup Software</u>	<u>Annual Maintenance</u>	<u>\$ 2,300</u>	
<u>App River</u>		<u>Annual Maintenance</u>	<u>\$ 3,900</u>	
<u>BPI</u>	<u>SAN Maintenance</u>	<u>Annual Maintenance</u>	<u>\$ 1,200</u>	



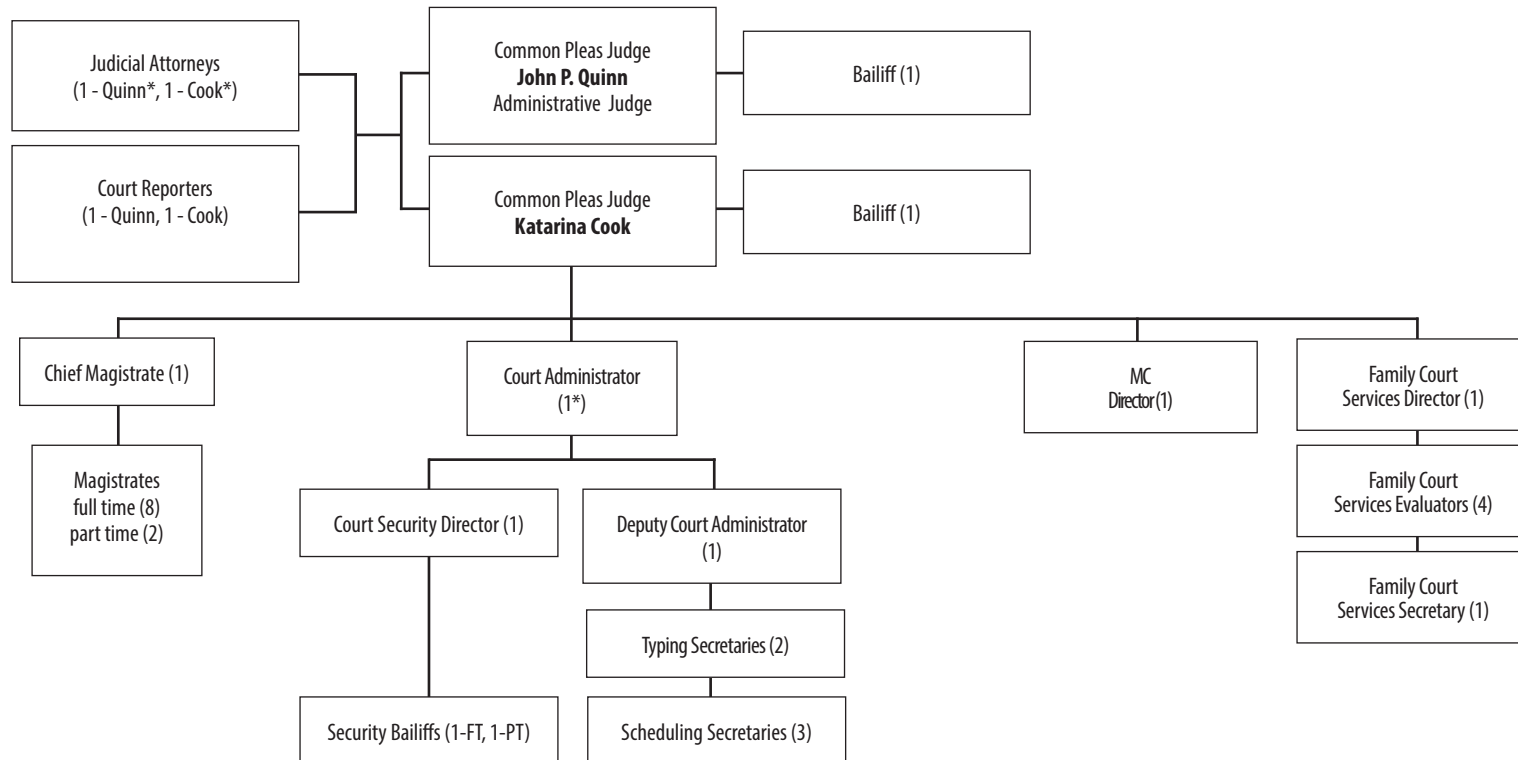
Common Pleas Court Special Projects
Fund: Common Pleas Special Projects 28684
Department: Common Pleas 2140

TOTAL CONTRACT SERVICES COSTS: \$300,256.00

<u>Common Pleas Special Projects</u>	<u>28684</u>	<u>2140</u>
Department	Fund	Org

Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>TBD</u>	<u>Barracuda Upgrade</u>	<u>Upgrade Software</u>	<u>\$ 8,600</u>	<u></u>
<u>TBD</u>	<u>Enhanced Upgrade to Couga</u>	<u>Upgrade Software</u>	<u>\$ 70,000</u>	<u></u>
<u>TBD</u>	<u>Firewall Upgrade</u>	<u>Upgrade Software</u>	<u>\$ 11,000</u>	<u></u>
<u>At Net Plus</u>	<u>Website Hosting</u>	<u>Annual</u>	<u>\$ 800</u>	<u></u>
<u>MS Office</u>	<u>Software for Servers</u>	<u>Upgrade Software</u>	<u>\$ 10,000</u>	<u></u>

**DOMESTIC RELATIONS COURT
COMMON PLEAS**
Common Pleas Administrative Judge - Judge John P. Quinn
Common Pleas Judge - Judge Katarina Cook



* Also Serves as a PT Magistrate



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Domestic Relations Court

DEPARTMENT OVERVIEW

The Summit County Domestic Relations Court has exclusive jurisdiction over terminations of marriages. The court also has jurisdiction over matters of allocation of parental rights (custody), parenting time (visitation) and support of minor children for never-married as well as previously married parents. The Court also adjudicates domestic violence cases involving family or household members and (as of July 2018) violence between persons in a dating relationship.

The Court utilizes an in-house mediation program to best serve families who are litigating child custody and visitation issues to resolve their disputes amicably. This program, implemented at the end of 2005, is provided to families at no charge, and is having a great deal of success in obtaining lasting settlements. The Court also provides informal mediation services to parties to resolve minor disputes at no-charge without filing an action in court.

The Court also has a Family Court Services Department consisting of experienced social workers who conduct custody evaluations and make recommendations to the court on matters involving children. These social workers also partner with the full-time mediator in the Court's mediation program as well as staffing the Court's "Working Together Program", an education/mediation program for unmarried parents.

In order to maintain regular flow and avoid delay of cases, the Court utilizes our judicial attorneys, as well as the court administrator as part-time magistrates to hear cases when the assigned magistrate is ill or unexpectedly unavailable. In order to help streamline and resolve child support contempt cases, the court continues to partner with the CSEA and several community agencies in diversion program called "Family Support Matters" which is designed to help first-time contemnors get back on track with paying support without the stigma of a contempt of court record.

The court continues to see a large number of domestic violence cases which require unscheduled immediate hearings on the date of case filing. We continue to look for ways to streamline our procedures to address these, as well as all cases as timely and efficiently as possible. In addition to courthouse security provided by the sheriff's office, the Domestic Relations Court has additional security staff who closely monitor courtrooms and serve as bailiffs in the court's lobbies.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Court Operations

Domestic Relations Court

PROGRAM DESCRIPTION & CHALLENGES

The Domestic Relations Court's primary function is to adjudicate cases filed by various parties. To that end, the court combines the resources of its two elected judges with eleven appointed magistrates in a differentiated case management system. Complicated cases are identified early in the process and placed on a track which provides needed attention. Simple and uncontested cases are placed on a fast track for resolution. The court holds over ten thousand hearings per year between judges and magistrates combined.

Many of the court's cases involve parties who are not represented by attorneys. These cases require more resources of the court from pre-filing to final decision. Another significant portion of the court's docket involves domestic violence cases. These cases require an immediate hearing on the date they are filed and a second hearing within seven to ten days. The domestic violence caseload has increased by 40% between 2014 and 2016.

In 2014, the court renovated its web site to include more forms and self-help resources for parties as well as attorneys. The court implemented a new case management system in 2015 which includes electronic filing which is now mandatory for lawyers. This system provides greater automation of some tasks but has shifted the workflow to now require more complicated system monitoring vs. paper processing.

PROGRAM GOALS & OBJECTIVES

1	Adjudicate all cases fairly and in a timely fashion.
2	Continue to optimize new case management system including electronic filing.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
New and reactivated case filings (minus Domestic Violence)	Adjudicate all cases timely and fairly, closing as many cases as are opened each year (100% clearance rate)	3981	3800
Domestic Violence case filings	Adjudicate all cases timely and fairly, closing as many cases as are opened each year (100% clearance rate)	1234	1200



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
COURTS - DOMESTIC RELATIONS COURT					
<i>Fund: General Fund</i>					
<i>Organization: Domestic Relations Ct</i>					
<i>10003-2305</i>					
<i>10003-2305</i>	<i>Bailiff Secretary</i>	2.00	2.00	2.00	2.00
	<i>Chief Magistrate</i>	1.00	1.00	1.00	1.00
	<i>Community Outreach Director</i>	.40	.00	.00	.00
	<i>Court Administrator</i>	1.00	1.00	1.00	1.00
	<i>Court Reporter</i>	3.00	3.00	3.00	2.00
	<i>Court Security Director</i>	1.00	1.00	1.00	1.00
	<i>Deputy Court Administrator</i>	.00	1.00	1.00	1.00
	<i>Domestic Relations Court Judge</i>	2.00	2.00	2.00	2.00
	<i>Family Ct Services Evaluator</i>	4.00	4.00	3.10	3.10
	<i>Judicial Attorney</i>	2.00	2.00	2.00	2.00
	<i>Magistrate</i>	8.00	8.40	9.00	8.00
	<i>Secretary</i>	7.00	6.00	6.00	6.00
	<i>Security Bailiff</i>	.00	.00	.00	1.00
	<i>Trial Magistrate</i>	1.00	1.00	1.00	2.00
	ORGANIZATION TOTAL 10003-2305	32.40	32.40	32.10	32.25
	*TOTAL COURTS - DOMESTIC RELATIONS COURT	32.40	32.40	32.10	30.70



COURTS

Fund: General Fund 10003
Departments: Domestic Relations Ct 2305

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	28,000	28,000	28,000	28,000	28,000
Salaries-Employees	20501	1,835,610	1,944,460	1,952,002	1,951,943	1,948,700
Overtime	20525	0	0	0	60	0
Fringe Benefits	25501	662,100	692,651	679,100	677,962	673,500
Transcripts	27103	250	500	500	475	700
Expenses-Foreign Judge	27104	3,668	6,000	6,000	4,534	6,000
Internal Services	30401	39,488	34,499	42,000	40,304	42,000
Supplies	30501	13,957	18,852	17,100	15,281	17,100
Contract Services	45501	22,208	109,225	68,500	66,808	68,500
Advertising/Printing	58501	1,158	2,010	2,000	2,000	2,000
Other	60501	1,455	3,759	3,100	3,254	8,700
DEPARTMENT TOTAL 10003-2305		<u>2,607,894</u>	<u>2,839,956</u>	<u>2,798,302</u>	<u>2,790,620</u>	<u>2,795,200</u>



PROGRAM DESCRIPTION & CHALLENGES

The court strives to maintain current technology in all aspects of court operations. The court administrator also serves as the Court's IT manager and solely provides all IT support and maintenance functions. The Court has partnered with the Clerk of Courts and CSEA to implement a new case management system which includes electronic filing for all parties. This project, however, has placed additional burdens on the Court's limited IT staff and has necessitated outsourcing some IT services to vendors or consultants. The computerization fund is also used to partially fund the maintenance of the "Courtsmart" digital audio recording system which is used to record all court hearings.

The new case management system also allows parties to self-check-in for court hearings using a touch-screen in the lobby, thus, freeing the security bailiffs to assist customers with more complicated issues.

The Court's web site was updated in 2014 to provide additional resources for parties. We continue to make changes to the site to provide resources needed by our customers.

PROGRAM GOALS & OBJECTIVES

1	Maintain and optimize new case management system.
2	Provide online resources for court customers.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
New computer laptops deployed	Provide reliable portable computers for special programs and uses	1	2
New desktop computers deployed	Provide reliable desktop computers to court staff	4	30



COURTS

Fund: Dom-Legal Research, Computer 28672
Departments: Dom Rel Ct-Computer Research 2306

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Equipment</i>	<i>70501</i>	<i>0</i>	<i>22,639</i>	<i>50,000</i>	<i>1,282</i>	<i>50,000</i>
DEPARTMENT TOTAL 28672-2306		<u><i>0</i></u>	<u><i>22,639</i></u>	<u><i>50,000</i></u>	<u><i>1,282</i></u>	<u><i>50,000</i></u>



PROGRAM DESCRIPTION & CHALLENGES

Our court continues to look for ways we can best serve the litigants who have pending cases to find ways to amicably resolve their custody and visitation matters so as to have a positive impact upon the children involved. Cases involving unmarried parents have become a greater part of our caseload and we have increased resources allocated to the Working Together Program in order to accommodate more unmarried parents in that program to keep their case on track and resolve the matters in a timely fashion. Because this program is funded entirely by special projects funds, there is a budgetary impact in salary costs. However, by adding more staff to this program, we have been able to resolve more cases on their first (and often only) visit to the court. We have refocused this program to be conducted during the workday to minimize staffing costs. We have also increased the number of "informal" proceedings conducted by the court. These are informal mediations handled by the court's full-time mediator to attempt to resolve minor children's issues without litigation. Due to general fund budget cuts in 2009 through 2012, we began funding our mediator and some employees from the special projects fund and have necessarily increased court filing fees to meet these expenses. In anticipation of flat budgets in 2019 and 2020, we have not replaced our Community Outreach Director after her retirement and have instead shifted a magistrate into a full-time mediation role.

PROGRAM GOALS & OBJECTIVES

1	Provide high-quality education programs focused on reducing family conflict.
2	Maintain an active community outreach program to ensure we are meeting the needs of our customers.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Parties attending Remember the Children Program	All divorcing parties with children are required to attend this program	1124	1100
Parties attending Working Together Program	All unmarried parents must attend this program	700	700



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
COURTS - DOMESTIC RELATIONS COURT					
<i>Fund: Domestic Special Projects</i>					
<i>Organization: Dom Rel Ct-Special Projects</i>					
<i>28674-2309</i>					
<i>28674-2309</i>					
<i>Community Outreach Director</i>	.60	1.00	1.00	1.00	.00
<i>Family Court Services Director</i>	1.00	1.00	1.00	1.00	1.00
<i>Family Ct Services Evaluator</i>	.00	.00	.90	.75	.90
<i>Magistrate</i>	1.00	.60	.00	.00	.00
ORGANIZATION TOTAL 28674-2309	2.60	2.60	2.90	2.75	1.90
*TOTAL COURTS - DOMESTIC RELATIONS COURT	2.60	2.60	2.90	2.75	1.90

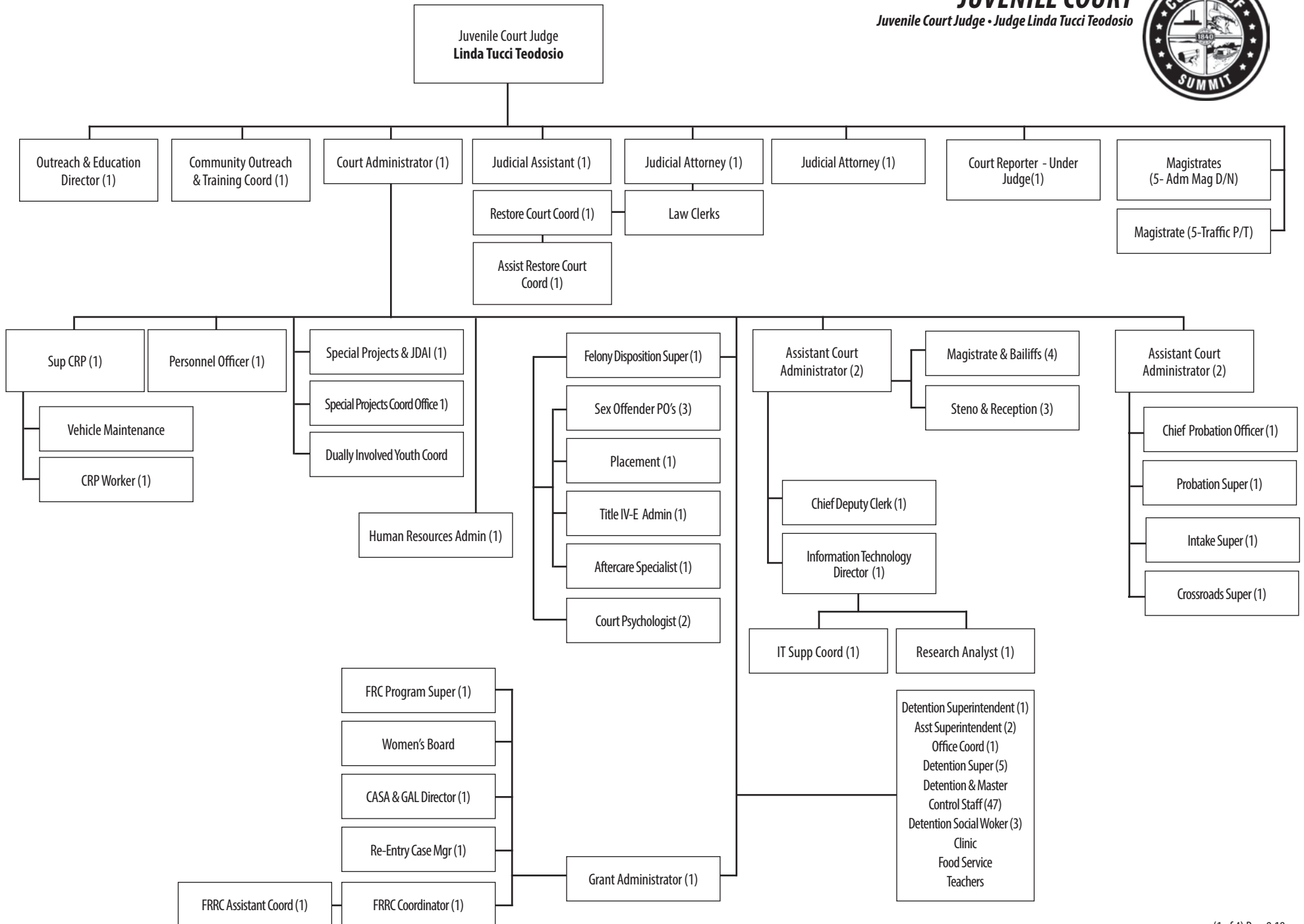


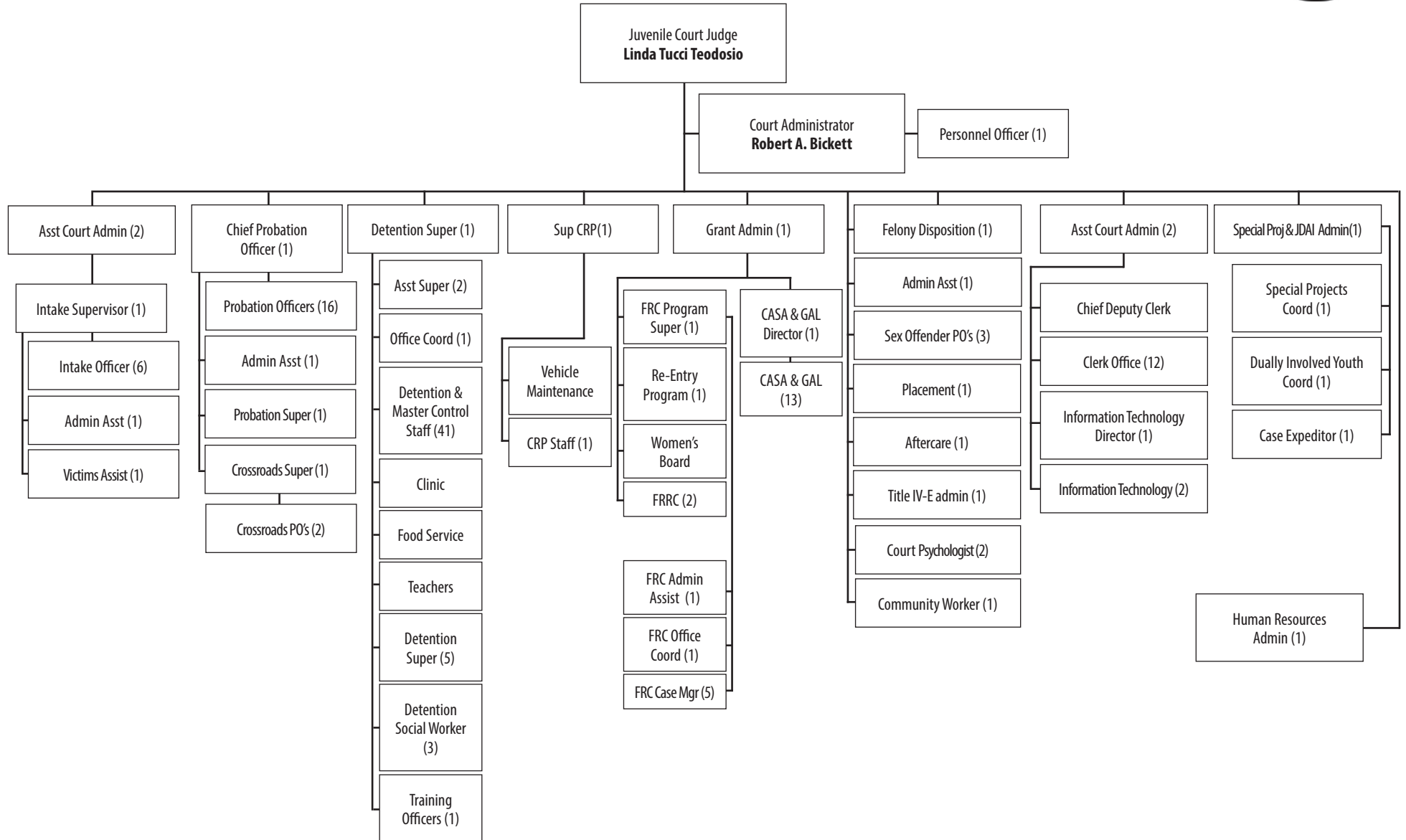
COURTS

Fund: Domestic Special Projects 28674
Departments: Dom Rel Ct-Special Projects 2309

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	201,768	208,481	208,853	175,573	176,600
Fringe Benefits	25501	62,575	64,970	68,000	49,820	55,400
Supplies	30501	2,074	377	2,000	1,285	2,000
Travel	37501	13,331	13,206	23,000	17,752	26,000
Contract Services	45501	3,254	2,867	21,500	3,737	22,500
Other	60501	0	0	5,000	0	5,000
Equipment	70501	0	0	5,000	162	5,000
DEPARTMENT TOTAL 28674-2309		<u>283,002</u>	<u>289,901</u>	<u>333,353</u>	<u>248,329</u>	<u>292,500</u>

JUVENILE COURT
Juvenile Court Judge - Judge Linda Tucci Teodosio







COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Juvenile Court

DEPARTMENT OVERVIEW

The Summit County Juvenile Court respectfully submits the 2019 budget proposal for review by the Summit County Council and Executive. The 2019 budget proposal keeps 2018 spending levels and includes a 3% general wage increase scheduled for April of 2019. The Court continues its aggressive approach to acquire non-general fund revenues. Below are some of the details of how we have been able to reduce our reliance on the general fund and keep the same levels of service to the citizens of Summit County.

Additional non-general fund dollars:

The Court has continued its success of acquiring non-general fund dollars. The 2018 non-general fund dollars accounted for 45% of the Court's overall 16.7million dollar budget, compared to only 30% in 2008. This is the main reason the Court has been able to reduce reliance on general fund dollars and keep nearly the same staff levels of service to the public while increasing number of programs and services for youth and families. We have already secured non-general fund dollars for 2019 that will meet or exceed the 2018 figures.

Some of the sources of the additional funds we have been able to procure include Title VI-E, Title II, TANF/PRC, Title XX/TANF, VOCA, SVAA, National CASA, ODYS, WIA, Title IV-D, USDOJ and NSLP. Reclaim Ohio formula funding which rewards counties for meeting and/or exceeding strict performance standards has also been an important source of funding. Since 2008, Summit County has either ranked 1st or 2nd among all Ohio counties in total dollars awarded.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Juvenile Court

Review of Detention Operations:

The Court is continuing its Juvenile Detention Alternative Initiative (JDAI). In 2009 the Court, four (4) other Ohio counties and DYS entered into an agreement with the Annie Casey Foundation to participate in the initiative in early 2010. The initiative aims to reduce the unnecessary and inappropriate reliance on local detention centers, save tax dollars, increase system fairness and improve the overall juvenile justice system without compromising public safety. Some of the successes of the reform are:

- 90% reduction in the number of youth committed to the Ohio Department of Youth Services
- 48% drop in the number of youth admitted into the Juvenile Detention Facility
- 65% decline in the number of new probation cases
- 53% reduction in the number of felony adjudications
- 36% drop in the number of delinquency filings
- Drop in Summit County Juvenile Detention Facility Average Daily Population from 57 to 41

In conclusion, for 2019 the Court will stay the course of good stewardship of taxpayer monies and continue to seek new ways to improve effectiveness and efficiency in meeting the Court's mission to serve the best interests of our children through outreach, early intervention, community education and innovative programming, while fairly administering justice to all whose lives are impacted by the juvenile justice system.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Judicial/Admin Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

The Summit County Juvenile Court strives to serve the best interests of our children through outreach, early intervention, community education and innovative programming, while fairly administering justice to all whose lives are impacted by the juvenile justice system.

PROGRAM GOALS & OBJECTIVES

1	Continue to develop and implement fiscally sound, viable programming for youth that come before the Court.
2	Monitor and control Court's detention, placement, and ODYS population.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Control Commitments to DYS	Make sure all viable options are exhausted before sentencing youth to ODYS	8	8
Maximize non-general fund dollars	Acquire non-general fund dollars from state, local and federal agencies and non-profits	7,823,495	7,800,000



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
COURTS - JUVENILE COURT					
<i>Fund: General Fund</i>					
<i>Organization: Juvenile Court</i>					
<i>10003-2402</i>					
<i>10003-2402</i>					
<i>Assistant Court Administrator</i>	1.00	1.00	1.00	1.00	1.00
<i>Bailiff</i>	3.00	3.00	2.00	3.00	3.00
<i>Chief Magistrate</i>	1.00	1.00	1.00	.00	.00
<i>Court Psychologist</i>	.00	.00	.00	1.00	1.00
<i>Court Reporter</i>	1.00	1.00	1.00	1.00	1.00
<i>Dir of Comm Outreach & Educatn</i>	1.00	1.00	1.00	1.00	1.00
<i>Judicial Attorney</i>	1.00	1.00	.00	.00	.00
<i>Juvenile Court Judge</i>	1.00	1.00	1.00	1.00	1.00
<i>Lead Judicial Attorney</i>	.00	.00	1.00	.00	1.00
<i>Magistrate</i>	9.00	8.80	8.80	9.75	9.75
<i>Personnel Officer</i>	1.00	1.00	1.00	1.00	1.00
<i>Supt of Detention Services</i>	1.00	1.00	1.00	.00	.00
ORGANIZATION TOTAL 10003-2402	20.00	19.80	18.80	18.75	19.75



COURTS

Fund: General Fund 10003
Departments: Juvenile Court 2402

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	14,000	14,000	14,000	14,000	14,000
Salaries-Employees	20501	1,296,486	1,318,920	1,346,300	1,350,570	1,345,900
Overtime	20525	1,332	763	4,500	0	4,500
Fringe Benefits	25501	430,343	489,150	496,300	495,528	527,600
Transcripts	27103	36,386	31,576	34,000	33,995	28,000
Attorney Fees	27105	1,352,011	1,544,202	1,585,000	1,600,034	1,300,000
Internal Services	30401	273,275	285,300	235,300	233,328	285,300
Supplies	30501	66,473	51,542	65,200	64,853	65,200
Travel	37501	2,101	2,000	2,000	1,946	2,000
Contract Services	45501	287,016	309,028	275,538	283,824	275,500
Other	60501	8,245	8,000	8,000	7,998	8,000
Local Grant Match	65107	50,000	35,000	14,000	14,000	0
DEPARTMENT TOTAL 10003-2402		<u>3,817,668</u>	<u>4,089,481</u>	<u>4,080,138</u>	<u>4,100,077</u>	<u>3,856,000</u>



Juvenile Court
Fund: General Fund 10003
Department: Juvenile Court 2402

TOTAL CONTRACT SERVICES COSTS: \$275,499.00

<u>Juvenile Court-General Office</u> Department	<u>10003</u> Fund	<u>2402</u> Org		
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>Arch Paging</u>	<u>Pagers - 1-5yrs</u>	<u>Annual</u>	<u>\$13,244.00</u>	
<u>Ohio Communications</u>	<u>Radio Maintenance</u>	<u>Annual</u>		
<u>Blue Technologies</u>	<u>Copiers 5 yrs</u>	<u>5 yr lease</u>	<u>53,600</u>	
<u>Shred-It</u>	<u>Document destruction</u>	<u>1yr</u>	<u>4,335.00</u>	
<u>Witness Fees</u>			<u>7,800.00</u>	
<u>Childrens Hospital</u>	<u>Physician Services</u>	<u>Annual</u>		
<u>PROWARE</u>	<u>Court Mgmt. Maintenance</u>	<u>Renewal</u>	<u>157,630.00</u>	
<u>Courtsmart</u>	<u>Digital Recording Maint.</u>	<u>Annual</u>		
<u>HewlettPackard Financial</u>	<u>Computers</u>	<u>3 yr lease/purchase</u>	<u>17,000.00</u>	
<u>Automated Environment</u>	<u>Detention Video Recorder M&M</u>	<u>Annual</u>	<u>5,000.00</u>	
<u>Oracle</u>	<u>Software Licenses</u>	<u>Annual</u>	<u>4,500.00</u>	
<u>International Institute</u>	<u>Interpreting Services</u>	<u>Annual</u>	<u>3,000.00</u>	
<u>Time Warner</u>	<u>Internet Connection</u>	<u>Annual</u>	<u>3,800.00</u>	
<u>Child Guidance</u>	<u>Mental Health Responder</u>	<u>Annual</u>	<u>5,590.00</u>	



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Intake Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

Juvenile Court is evaluating the Intake process in order to implement new procedures and utilize improved screening and assessment tools to more accurately identify youth and family needs at the “front door” to better match those needs with the right services and community partners.

PROGRAM GOALS & OBJECTIVES

1	Make informed recommendations to Judge and Magistrates while protecting health and safety of both youth and community.
2	Increase and optimize interaction and coordination with community partners.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of referrals that go official vs. diversion	To make sure court and community resources are used on the right youth through an approved screening tool	2,965 referrals were officially closed with another 576 processed unofficially without formal filing	2,500 officially closed, 700 unofficial



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: General Fund					
Organization: Juvenile Probation					
10003-3402					
10003-3402					
<i>Administrative Assistant</i>	6.00	5.50	4.50	3.00	3.00
<i>Bailiff</i>	1.00	1.00	2.00	1.00	1.00
<i>Chief Deputy Clerk</i>	1.00	1.00	1.00	1.00	1.00
<i>Child Resp Project Coordinator</i>	.50	.00	.00	.00	.00
<i>Court Administrator</i>	1.00	1.00	1.00	1.00	1.00
<i>Court Intake Officer (Degree)</i>	3.00	3.00	3.00	1.00	.00
<i>Ct Intake Officer (non-degree)</i>	1.00	1.00	1.00	.00	.00
<i>Data Systems Analyst</i>	1.00	1.00	1.00	1.00	1.00
<i>Deputy Clerk</i>	13.00	12.00	12.00	11.00	11.00
<i>FRRC Asst Coordinator</i>	.00	.00	.35	.00	1.00
<i>FRRC Coordinator</i>	.00	.00	.00	.00	1.00
<i>Human Resource Administrator</i>	1.00	1.00	1.00	1.00	1.00
<i>IT Support Coordinator</i>	.00	.00	.00	.00	1.00
<i>Intake Supervisor</i>	1.00	1.00	1.00	1.00	.00
<i>Judicial Assistant</i>	1.00	1.00	1.00	1.00	1.00
<i>Judicial Attorney</i>	1.00	.00	1.00	1.00	1.00
<i>Lead Deputy Clerk</i>	.00	2.00	2.00	2.00	2.00
<i>Lead Judicial Attorney</i>	.00	.00	.00	1.00	.00
<i>Magistrate</i>	.00	1.00	.00	.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
10003-3402 Probation Officer (degree)	1.00	1.00	1.00	.00	.00
ORGANIZATION TOTAL 10003-3402	32.50	32.50	32.85	26.00	26.00



COURTS

Fund: General Fund 10003
Departments: Juvenile Probation 3402

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	1,438,111	1,455,202	1,303,200	1,309,322	1,333,200
Overtime	20525	10,525	7,956	12,300	6,052	12,300
Fringe Benefits	25501	643,506	644,183	519,200	518,830	526,100
Internal Services	30401	13,059	20,000	20,000	14,374	20,000
Travel	37501	959	996	1,000	1,000	1,000
Other	60501	3,691	3,298	3,300	3,296	3,300
DEPARTMENT TOTAL 10003-3402		<u>2,109,851</u>	<u>2,131,635</u>	<u>1,859,000</u>	<u>1,852,873</u>	<u>1,895,900</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Detention Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

Continue to work with the Juvenile Detention Alternative Initiative (JDAI) to monitor and control detention population while ensuring community safety.

PROGRAM GOALS & OBJECTIVES

1	Continue JDAI reform to ensure the correct youth are being held.
2	Provide innovative programming which promotes lawful, responsible, and productive behavior.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of youth brought to detention vs. number of youth held	Make sure the right youth are held and released through use of the Detention Risk Assessment	1,284 brought 723 held	1,166 brought 616 held



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
Fund: General Fund						
Organization: Juvenile Detention Center						
10003-3405						
10003-3405	Administrative Assistant	1.00	1.00	.00	1.00	.00
	Court Psychologist	.00	1.00	1.00	.00	.00
	Dep Supt of Detention Services	.00	.00	.00	1.00	1.00
	Detention Officer (Degree)	7.00	9.00	8.00	10.00	12.00
	Detention Officer (Non-Degree)	22.00	17.00	16.00	19.00	15.00
	Detention Supervisor	5.00	6.00	6.00	4.00	5.00
	Laundry Kitchen Worker	1.00	1.00	1.00	1.00	1.00
	Master Control Staff	4.00	2.00	1.00	1.00	1.00
	Office Coordinator-Detention	.00	.00	.00	.00	1.00
	Supt of Detention Services	.00	.00	.00	1.00	1.00
	Training Officer-Detention	.00	.00	1.00	2.00	2.00
ORGANIZATION TOTAL 10003-3405		40.00	37.00	34.00	40.00	39.00
*TOTAL COURTS - JUVENILE COURT		92.50	89.30	85.65	84.75	84.75



COURTS

Fund: General Fund 10003
Departments: Juvenile Detention Center 3405

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	1,382,755	1,462,524	1,761,100	1,720,702	1,737,000
Overtime	20525	390,576	386,493	431,800	471,430	424,800
Fringe Benefits	25501	678,063	665,956	774,300	767,228	777,000
Internal Services	30401	896	922	2,000	1,162	2,000
Supplies	30501	48,437	55,403	59,280	60,667	45,600
Contract Services	45501	341,481	212,444	148,520	181,406	162,200
Other	60501	3,644	4,449	4,000	4,233	4,000
Medical Fees	65120	171,439	188,823	235,600	203,712	235,600
DEPARTMENT TOTAL 10003-3405		<u>3,017,290</u>	<u>2,977,014</u>	<u>3,416,600</u>	<u>3,410,539</u>	<u>3,388,200</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Donations Fund Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

The Court receives donations from the Juvenile Court's Women's Board and other charitable organizations and individuals throughout the year.

PROGRAM GOALS & OBJECTIVES

1	Use funds to help improve the lives of youth and families under the care of the Juvenile Court.
2	Use funds to support many of the Court's special programs and events.



COURTS

Fund: Juvenile Court Donations 21972
Departments: Juvenile Court-Clerk Fee 2403

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Supplies	30501	9,195	5,776	5,000	5,019	5,000
DEPARTMENT TOTAL 21972-2403		<u>9,195</u>	<u>5,776</u>	<u>5,000</u>	<u>5,019</u>	<u>5,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Computerization Fund
Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

In accordance with the Ohio Revised Code, additional fees are charged on each filing with the court to help cover computerization costs of court. The Court receives about \$36,000 annually that is used for hardware and software upgrades.

PROGRAM GOALS & OBJECTIVES

1	Continue hardware upgrades as needed.
2	Review and make appropriate upgrades to Court management system.



COURTS

Fund: Juvenile Ct Computer 28519
Departments: Juvenile Ct-Computerization 2415

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Supplies	30501	9,519	15,000	15,000	14,991	15,000
DEPARTMENT TOTAL 28519-2415		<u>9,519</u>	<u>15,000</u>	<u>15,000</u>	<u>14,991</u>	<u>15,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Title IV-E Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

Agreement with the Ohio Department of Job & Family Services to draw down federal funds under Title IV-E of the Social Security Act. Seventy-five percent of funds received go to Juvenile Court while the remaining twenty-five percent is paid into the County general fund.

PROGRAM GOALS & OBJECTIVES

1	Accurate recordkeeping of IV-E cases to allow for the maximum drawdown of funds.
2	To ensure expenditures of funds are for the improvement of children and youth services in Summit County.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
IV-E funds received	Maximum drawdown of IV-E funds	758,385	800,000.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
COURTS - JUVENILE COURT					
<i>Fund: Juv Ct - IV-E Reimbursement</i>					
<i>Organization: Juvenile Ct-IV-E Reimbursement</i>					
<i>28637-3409</i>					
28637-3409					
<i>Administrative Assistant</i>	.50	.50	1.00	.50	.50
<i>Casa/GAL Vol Coord/Trn Asst</i>	2.00	1.00	1.00	1.00	1.00
<i>Case Manager</i>	1.00	1.00	2.00	2.00	1.00
<i>Court Psychologist</i>	1.00	.00	.00	.00	.00
<i>Dir of Comm Outreach & Educatn</i>	1.00	.00	.00	.00	.00
<i>FRRC Asst Coordinator</i>	.00	.00	.65	1.00	.00
<i>FRRC Coordinator</i>	.00	.00	.00	1.00	.00
<i>GAL Program Coordinator</i>	1.00	1.00	1.00	1.00	1.00
<i>GAL Staff Attorney</i>	2.00	2.00	2.00	1.00	1.00
<i>IV-E Administrator</i>	.00	.00	1.00	.00	.00
<i>PT Case Manager</i>	.00	.00	1.00	1.00	1.00
<i>PT Volunteer Coordinator</i>	.00	.00	.00	1.00	1.00
<i>Placement Coordinator</i>	1.00	1.00	1.00	.00	.00
<i>Volunteer Coordinator</i>	.00	2.00	.00	1.00	2.00
ORGANIZATION TOTAL 28637-3409	9.50	8.50	10.65	10.50	8.50



COURTS

Fund: Juv Ct - IV-E Reimbursement 28637
Departments: Juvenile Ct-IV-E Reimbursement 3409

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	421,150	332,160	543,900	366,529	480,800
Fringe Benefits	25501	153,215	122,288	184,000	149,940	182,000
Travel	37501	5,815	1,805	15,000	0	0
Transfers Out	84999	0	0	70,000	0	0
DEPARTMENT TOTAL 28637-3409		<u>580,179</u>	<u>456,253</u>	<u>812,900</u>	<u>516,468</u>	<u>662,800</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
<i>Fund: Juv Ct - IV-E Reimbursement</i>					
<i>Organization: Juvenile Ct-Maintenance Cost</i>					
<i>28637-3441</i>					
<i>28637-3441</i>					
<i>Administrative Assistant</i>	.00	.50	.50	.00	.00
<i>Dir of Comm Outreach & Educatn</i>	.00	1.00	1.00	.00	.00
<i>GAL Staff Attorney</i>	.00	.00	1.00	.00	.00
<i>IV-E Coordinator</i>	.00	.00	1.00	1.00	.00
<i>Placement Coordinator</i>	.00	.00	.00	1.00	.00
<i>Probation Officer (degree)</i>	3.00	.00	.00	.00	.00
ORGANIZATION TOTAL 28637-3441	3.00	1.50	3.50	2.00	.00
*TOTAL COURTS - JUVENILE COURT	12.50	10.00	14.15	12.50	8.50



COURTS

Fund: *Juv Ct - IV-E Reimbursement* **28637**
Departments: *Juvenile Ct-Maintenance Cost* **3441**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	130,766	199,361	82,400	65,530	72,000
Fringe Benefits	25501	36,312	59,800	29,000	16,420	19,000
Contract Services	45501	50,391	43,383	64,000	51,986	100,000
DEPARTMENT TOTAL 28637-3441		<u>217,469</u>	<u>302,544</u>	<u>175,400</u>	<u>133,937</u>	<u>191,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Driver Intervention Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

Juvenile traffic diversion program that allows juvenile traffic offenders the opportunity to complete a training program which will result in the dismissal of their offense upon successful completion.

PROGRAM GOALS & OBJECTIVES

1	Address risk factors encountered while driving.
2	Teach driver's responsibilities behind wheel of car.



COURTS

Fund: *Juv Ct Driver Intervention Prog* **28640**
Departments: *Juv Ct-Driver Intervention Prog* **3442**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Supplies</i>	30501	3,323	0	5,000	0	3,400
<i>Contract Services</i>	45501	6,800	6,800	10,400	7,200	7,000
DEPARTMENT TOTAL 28640-3442		<u>10,123</u>	<u>6,800</u>	<u>15,400</u>	<u>7,200</u>	<u>10,400</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Legal Research Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

In accordance with Ohio Revised Code, additional fees are charged on each filing with the Court to help cover legal research costs of Court. Funds collected are quite nominal, about 5,000.00 per year. They are used to help defray the cost of the Court's Lexis contract.



COURTS

Fund: Juv-Legal Research, Computer 28644
Departments: Juvenile Ct-Legal Research 2411

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Contract Services	45501	4,636	6,286	15,000	15,541	15,000
DEPARTMENT TOTAL 28644-2411		<u>4,636</u>	<u>6,286</u>	<u>15,000</u>	<u>15,541</u>	<u>15,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Special Projects Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

In accordance with the Ohio Revised Code, the Court has established a special project fee on each filing to pay for special projects of the Court. The Court expects to receive about 65,000.00 in 2019, and that money will be used for upgrades to the digital recording and case management systems.

PROGRAM GOALS & OBJECTIVES

1	Upgrade or add modules to case management system.
2	Upgrade digital recording system.



COURTS

Fund: Juvenile Ct-Special Projects 28646
Departments: Juv Ct Special Projects 2417

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Contract Services	45501	67,534	61,494	70,000	77,500	50,000
DEPARTMENT TOTAL 28646-2417		<u>67,534</u>	<u>61,494</u>	<u>70,000</u>	<u>77,500</u>	<u>50,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Clerks Fees Juvenile Court

PROGRAM DESCRIPTION & CHALLENGES

The Clerk fees fund was established in 2012 to comply with IRS regulation 6045 that requires every payer engaged in a trade or business who, in the course of that trade or business, makes payments aggregating 600 dollars or more during a calendar year to an attorney in connection with legal services must provide a 1099 to the attorney.

PROGRAM GOALS & OBJECTIVES

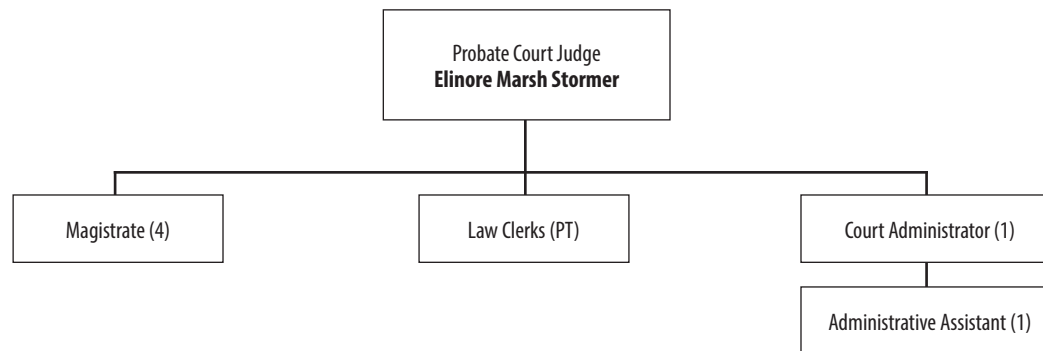
1	Compliance with IRS regulation 6045.
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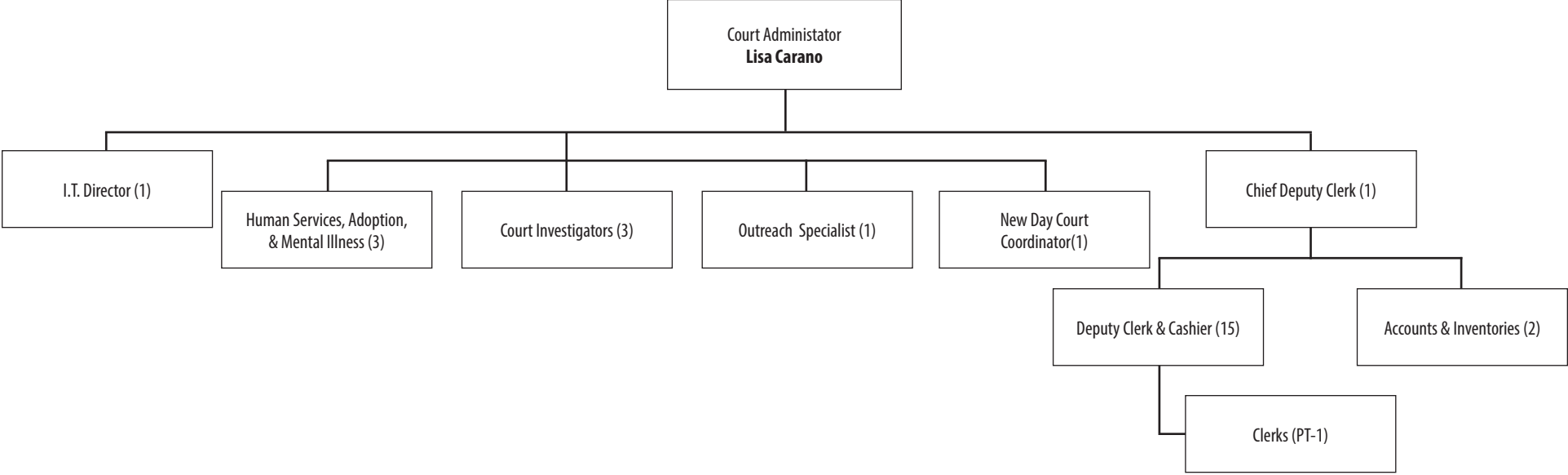


COURTS

Fund: Juvenile Court Clerk Fees 28647
Departments: Juvenile Court-Clerk Fee 2403

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Contract Services	45501	3,935	3,008	10,000	2,745	10,000
DEPARTMENT TOTAL 28647-2403		<u>3,935</u>	<u>3,008</u>	<u>10,000</u>	<u>2,745</u>	<u>10,000</u>







COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: General Office Probate Court

The Summit County Probate Court respectfully submits the 2019 budget proposal for Summit County Council and County Executive review. Improvements to the physical environment and technological upgrades continue to be priorities.

In 2018, the court completed improvements to the main Probate Courtroom. This included the implementation of a new sound system and advanced technology. Additionally, the court is now ADA compliant and accessible to those with disabilities.

The court continues to reduce its reliance on the county's general fund for items such as travel and education, computerization, computerization salaries, legal research and community outreach. This translates into approximately 30% savings to the County general fund.

The Court remains committed to serving those who will need Probate Court services while focusing on efficiently and effectively improving operations without further cost to County taxpayers.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: General Office Probate Court

PROGRAM DESCRIPTION & CHALLENGES

The Court of Common Pleas, Probate Division, resolves cases in regards to estates, civil, guardianships, trusts, wills, adoptions, name changes, birth corrections and mental illness. The Probate Court issues over 3,000 marriage licenses per year. The Court returns a substantial amount of funding to the Summit County General Fund through the collection of court costs and fees which are established by the Ohio Legislature.

The Volunteer Guardian Program established in 2013 continues to assist wards in need of a guardian. New Day Court established in 2016, has become a model for Probate Courts throughout the State. Many Judges and their staff from other counties have observed NDC to understand the process and implement their own mental illness docket. NDC has assisted over 120 severely mentally ill patients in outpatient recovery in order to avoid repeat hospitalizations.

Continued challenges are increasing technological expenses and on-going upgrades to the physical environment of the court.

PROGRAM GOALS & OBJECTIVES

1	Continue technological upgrades for case-flow improvement, continue to implement cost saving programs to the public. Continue improvements to the physical environment of the court focusing on the administrative area in 2019.
2	Continue volunteer recruitment for Volunteer Guardian & Senior Visitor Programs.



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
COURTS - PROBATE COURT					
Fund: General Fund					
Organization: Probate Court					
10003-2204					
10003-2204					
Account Clerk 1	2.00	2.00	2.00	2.00	3.00
Administrative Assistant	.50	.50	.50	.50	.50
Adoption Clerk 1	2.00	1.00	1.00	1.00	1.00
Bookkeeping Supervisor	1.00	1.00	1.00	1.00	1.00
Cashier 1	.00	.00	.00	.00	1.00
Chief Deputy Clerk	.00	.00	.00	1.00	1.00
Chief Magistrate	1.00	1.00	1.00	1.00	1.00
Civil Commitment Clerk 1	1.00	1.00	1.00	1.00	1.00
Community Outreach Coordinator	1.00	1.00	1.00	1.00	.00
Community Outreach Specialist	.00	.00	1.00	1.00	1.00
Counter Clerk 1	5.00	5.00	6.00	6.00	5.00
Court Administrator	.90	.90	.90	.90	.90
Court Investigator/PT Magistrate	.00	.00	.00	.00	1.00
Deputy Clerk	2.00	.00	1.00	.00	.00
Deputy Court Administrator	1.00	2.00	1.00	.00	.00
Docket Appointment Clerk 1	1.00	1.00	1.00	1.00	1.00
General Office Supervisor	1.00	.00	.00	.00	.00
Human Services Receptionist	.00	1.00	1.00	1.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
10003-2204					
<i>Investigator 1</i>	2.00	2.00	2.00	2.00	2.00
<i>Investigator 3</i>	1.00	1.00	1.00	1.00	1.00
<i>Judicial Attorney</i>	1.00	1.00	.00	.00	.00
<i>Judicial Attorney - Magistrate</i>	.00	.00	.00	.00	1.00
<i>Magistrate 1</i>	2.00	2.00	2.00	3.00	1.00
<i>Marriage License Clerk 1</i>	3.00	1.00	3.00	3.00	2.00
<i>New Day Court Coordinator</i>	.00	.00	.00	.00	1.00
<i>Probate Court Judge</i>	1.00	1.00	1.00	1.00	1.00
<i>Records Clerk 1</i>	2.00	3.00	3.00	2.00	2.00
ORGANIZATION TOTAL 10003-2204	31.40	28.40	31.40	30.40	29.40
*TOTAL COURTS - PROBATE COURT	31.40	28.40	31.40	30.40	29.40



COURTS

Fund: General Fund 10003
Departments: Probate Court 2204

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	14,000	14,000	14,000	14,000	14,000
Salaries-Employees	20501	1,344,603	1,411,631	1,410,100	1,404,259	1,445,800
Fringe Benefits	25501	530,035	571,326	573,000	566,051	616,200
Transcripts	27103	0	0	2,000	0	2,000
Internal Services	30401	52,100	51,416	52,600	51,918	52,600
Supplies	30501	26,080	20,224	24,000	11,350	24,000
Vehicle Fuel/Repair	40501	96	0	6,000	0	6,000
Contract Services	45501	100,230	20,975	103,500	95,437	25,700
Utilities	50501	0	0	600	0	600
Advertising/Printing	58501	2,234	855	1,500	0	1,500
DEPARTMENT TOTAL 10003-2204		<u>2,069,378</u>	<u>2,090,426</u>	<u>2,187,300</u>	<u>2,143,015</u>	<u>2,188,400</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Computerization Probate Court

PROGRAM DESCRIPTION & CHALLENGES

Per O.R.C. 2303.201, fees collected are placed in a separate fund for procuring and maintaining computerization of the court. The court will continue with upgrades in addition to yearly maintenance and support, greatly improving the efficiency of Probate Court case flow. Technological improvements, hardware replacement, updates and maintenance are scheduled for 2019.

Challenges include the increasing costs of hardware and maintenance.

PROGRAM GOALS & OBJECTIVES

1	Replace office suite and upgrade employee and public PC's.
2	Replacement of hardware over 5 years old.



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
COURTS - PROBATE COURT					
<i>Fund: Probate Computerization</i>					
<i>Organization: Probate Ct-Computerization</i>					
<i>28522-2211</i>					
<i>28522-2211</i>					
<i>Computer Operations Supervisor</i>	1.00	1.00	1.00	1.00	1.00
<i>Court Administrator</i>	.10	.10	.10	.10	.10
ORGANIZATION TOTAL 28522-2211	1.10	1.10	1.10	1.10	1.10
*TOTAL COURTS - PROBATE COURT	1.10	1.10	1.10	1.10	1.10



COURTS

Fund: Probate Computerization 28522
Departments: Probate Ct-Computerization 2211

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	72,158	75,009	76,350	76,350	75,500
Fringe Benefits	25501	18,756	19,202	20,384	20,384	19,900
Professional Services	27102	0	0	90,500	81,272	36,800
Supplies	30501	3,704	9,746	15,000	2,358	15,000
Travel	37501	53	314	2,500	340	2,500
Contract Services	45501	85,223	72,814	71,966	71,547	76,400
Equipment	70501	2,394	7,212	15,000	2,323	15,000
DEPARTMENT TOTAL 28522-2211		<u>182,287</u>	<u>184,297</u>	<u>291,700</u>	<u>254,573</u>	<u>241,100</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Mental Health Probate Court

PROGRAM DESCRIPTION & CHALLENGES

Per O.R.C. 5122.43(B), costs, fees and expenses for Mental Health services are appropriated through a separate Mental Health Fund. Per O.R.C., reimbursements are made from the State of Ohio per allowable expenses.

Due to cases being billed accordingly in the last five years, more funding from the State of Ohio has been approved for the Probate Court.

PROGRAM GOALS & OBJECTIVES

1	Process Mental Illness hearings and bill accordingly to Counties for allowable State reimbursements.
2	Broaden New Day Court (mental illness court) to improve lives of mentally ill brought into the system.



COURTS

Fund: Probate Ct-Mental Health 28668

Departments: Probate Ct-Mental Health 2217

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Other</i>	<i>60501</i>	<i>77,955</i>	<i>77,408</i>	<i>100,000</i>	<i>81,282</i>	<i>75,000</i>
DEPARTMENT TOTAL 28668-2217		<u>77,955</u>	<u>77,408</u>	<u>100,000</u>	<u>81,282</u>	<u>75,000</u>



COURTS

Fund: Domestic Violence Trust 28270
Departments: Probate-Marriage License 3503

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Grants	65111	51,663	52,326	60,000	50,150	60,000
DEPARTMENT TOTAL 28270-3503		<u>51,663</u>	<u>52,326</u>	<u>60,000</u>	<u>50,150</u>	<u>60,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Ninth District Court of Appeals

PROGRAM DESCRIPTION & CHALLENGES

The Courts of Appeals is established by Section 1, Article IV of the Ohio Constitution, and their jurisdiction is outlined in Section 3, Article IV. As intermediate level appellate courts, their primary function is to hear appeals from the common pleas, municipal, and county courts. Each case is heard and decided by a panel of three judges.



COURTS

Fund: General Fund 10003
Departments: Court Of Appeals 2005

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Expenses-Foreign Judge	27104	913	668	1,000	293	0
Internal Services	30401	12,649	13,309	14,000	13,858	14,000
Supplies	30501	12,371	29,975	26,600	16,192	26,600
Travel	37501	10,925	11,937	12,300	11,071	12,300
Contract Services	45501	24,451	24,935	19,700	12,258	54,300
Other	60501	29,632	18,264	28,500	30,668	28,500
DEPARTMENT TOTAL 10003-2005		<u>90,941</u>	<u>99,088</u>	<u>102,100</u>	<u>84,340</u>	<u>135,700</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

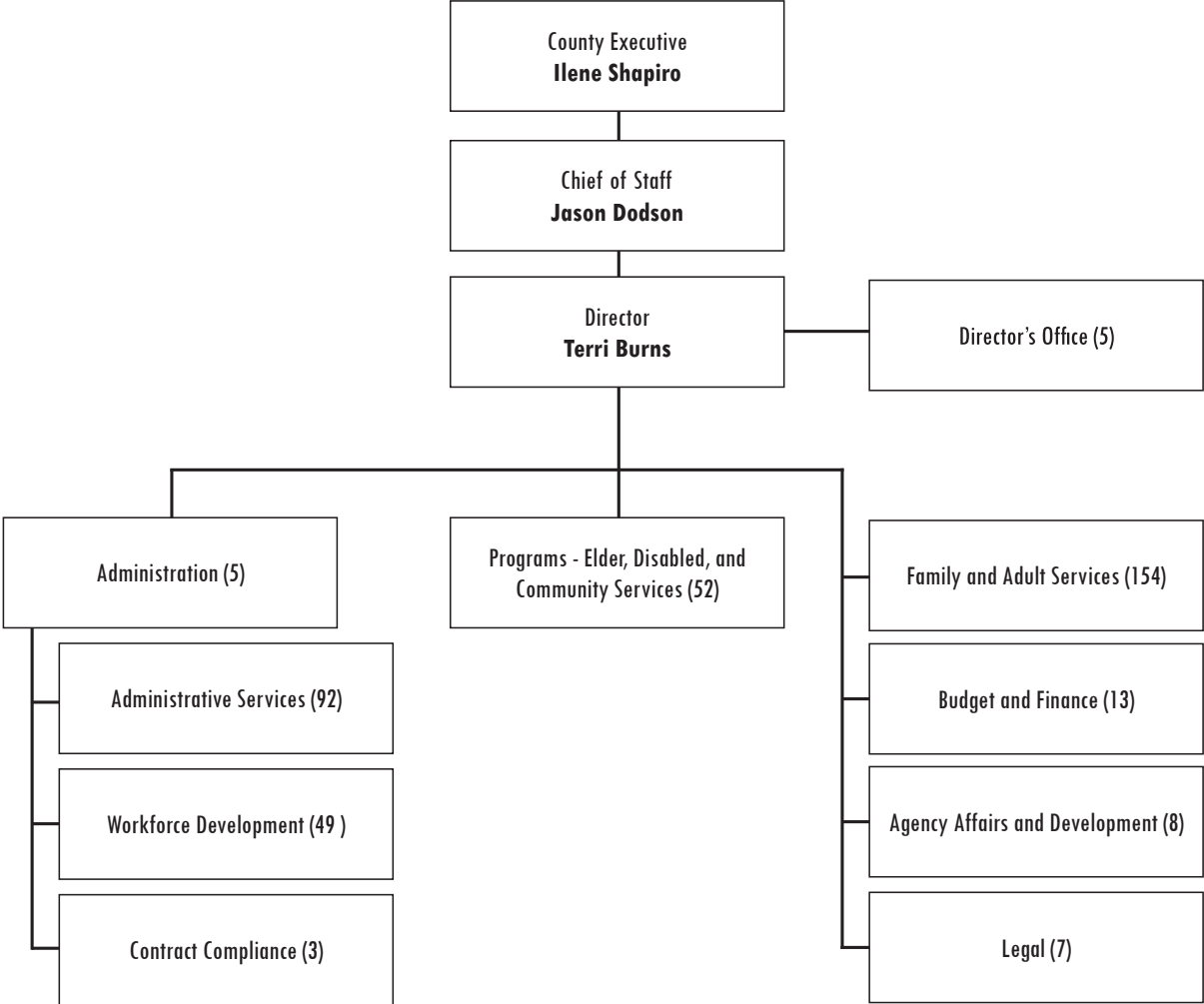
JOB & FAMILY SERVICES

DEPARTMENT OF JOB AND FAMILY SERVICES

County Executive • Ilene Shapiro

Chief of Staff • Jason Dodson

Director of Job and Family Services • Terri Burns



Job & Family Services-Shared Costs

Fund: Job & Family Services 20011

Department: PA Revenue 7101

Reconciliation of Federal/State Allocations to the 2019 County Budget

	Increase/ (Decrease)	Original Budget 2019	Original Budget 2018	Revised Budget 2018	
Allocation letter	(21,159)	3,859,213	3,880,372	3,305,187	TANF Regular – Temporary Assistance for Needy Families - 93.558
Allocation letter	165	4,840,630	4,840,465	4,890,465	TANF Admin– Temporary Assistance for Needy Families - 93.558
One-time allocation	-	-	-	294,883	Supplemental TANF Admin– 93.558
Allocation letter	(5,573)	3,433,346	3,438,919	2,942,734	TANF CCMEP Regular – Temporary Assistance for Needy Families - 93.558
Allocation letter	(415)	254,998	255,413	255,413	TANF CCMEP Admin– Temporary Assistance for Needy Families - 93.558
Estimated-no allocation letter yet	630	10,630	10,000	10,630	TANF Earnings & Collections - 93.558
Allocation letter	5,118	1,622,612	1,617,494	1,617,494	Income Maintenance (IM) – State Funds
Calculated - 50% Federal match	(175,163)	3,608,000	3,783,163	3,737,863	Federal Food Assistance - 10.561
Allocation letter	(17,778)	1,190,519	1,208,297	1,230,827	Medicaid Income Maintenance (IM) - State Funds
Calculated - 50% Federal match	(340,213)	-	340,213	1,146,853	Federal Medicaid - 93.778
Allocation letter	11,199	291,186	279,987	279,987	Medicaid Enhanced Match - State Funds
Calculated - 75% Federal match	422,363	10,230,000	9,807,637	9,863,999	Federal Medicaid Enhanced - 93.778
Projected - Federal Pass-Thru	605,000	930,000	325,000	563,934	State Children Health Incentive Program (SCHIP) - 93.767
Allocation letter	3,292	466,765	463,473	778,181	County Child Care Non-Admin - 93.575
Allocation letter	2,394	339,465	337,071	24,210	County Child Care Admin - 93.575
Allocation letter	(38,432)	2,614,621	2,653,053	3,836,415	Title XX TANF Transfer - 93.667
Estimated-no allocation letter yet	63,659	1,400,000	1,336,341	1,256,341	Title XX Base (Social Services Block Grant) - 93.667
Allocation letter	-	31,136	31,136	31,136	Adult Protective Services– State Funds
Allocation letter	972	209,777	208,805	210,144	Social Services Operating – State Funds
Allocation letter	5,587	546,219	540,632	528,632	Community & Protective Services- State Line Item 533
Estimated-no allocation letter yet	(8,159)	116,841	125,000	117,540	Food Assistance Employment & Training (FAET)-100% - 10.561
Estimated-no allocation letter yet	25,840	64,840	39,000	16,778	Food Assistance Employment & Training (FAET) Operating - 10.561
Estimated-no allocation letter yet	117,010	192,010	75,000	192,010	FAET Participation-50% - State Funds
Estimated-no allocation letter yet	117,010	192,010	75,000	192,010	FAET Participation-50% - Federal Funds - 10.561
Estimated-no allocation letter yet	-	27,000	27,000	27,000	Refugee Cash Assistance - 93.566
Estimated-no allocation letter yet	-	2,000	2,000	2,000	Fraud Awareness - State Funds
Projected - Federal Pass-Thru	-	1,750,000	1,750,000	2,037,463	Medicaid NET Transportation
Projected - State Pass-Thru	-	1,750,000	1,750,000	2,037,463	Medicaid NET Transportation
Projected - Federal Pass-Thru	65,000	65,000	-	250	Medicaid Healthcheck Pass Thru
Projected - State Pass-Thru	65,000	65,000	-	250	Medicaid Healthcheck Pass Thru
Projected - Federal Pass-Thru	15,000	400,000	385,000	385,000	Outstationed Eligibility (Medicaid) - 93.778
Subtotal-Grant Revenue	918,347	40,503,818	39,585,471	41,813,092	Subtotal-Grant Revenue
SFY2019 amount	54,181	3,545,104	3,490,923	3,490,923	Mandated Share - County General Fund
Projected	(50,000)	375,000	425,000	-	WIOA Reimbursement
Other Revenue	(64,000)	816,000	880,000	880,000	Other Revenue
Total Revenues	858,528	45,239,922	44,381,394	46,184,015	Total Revenues

7103 - Shared Costs	(561,200)	10,148,500	10,709,700	10,706,700	7103 Budget Shared
7105 - Family Support	826,600	18,823,400	17,996,800	17,996,800	7105 Budget Family Support Services
7107 - Child & Adult Services	186,300	1,192,200	1,005,900	1,008,900	7107 Budget Child & Adult Services
7125 - Title XX TANF Services	333,300	10,225,000	9,891,700	9,891,700	7125 Budget Tile XX TANF Services
7128 - Enhanced Medicaid	212,400	1,041,600	829,200	829,200	7128 Budget Enhanced Medicaid
7129 - Pass-Thru	130,000	3,630,000	3,500,000	3,500,000	7129 Budget Medicaid/EMT Transportation & Healthcheck Federal Pass Thru
Expense Budget	1,127,400	45,060,700	43,933,300	43,933,300	Expense Budget

Total Revenues	858,528	45,239,922	44,381,394	49,684,015	Revenues
Expense Budget	1,127,400	45,060,700	43,933,300	47,433,300	Expense Budget
Difference		179,222			Difference

Job & Family Services-Shared Costs

Fund: Job & Family Services 20011

Department: PA Revenue 7101

2019 Budget Vs. Expenses

		<u>Allocations</u>	<u>Pass-Thru</u>	<u>Total</u>
Projected Revenue				
7103	Shared			10,148,500
7105	Family Support Services			18,823,400
7107	Child & Adult Services			1,192,200
7125	Title XX TANF Services			10,225,000
7128	Enhanced Medicaid			1,041,600
7129	Pass-Thru			3,630,000
	Uncommitted Revenue			179,222
	Public Assistance Budget			45,239,922
 Projected Direct Expenses				
7125	TANF Regular Contracts & Other Direct Expenses	3,521,370		3,521,370
7125	TANF Earnings/Collections Contracts	10,630		10,630
7125	TANF CCMEP Contracts & Other Direct Expenses	2,850,000		2,850,000
7125	Title XX/TANF Contracts & Other Direct Expenses	2,614,000		2,614,000
7125	Title XX Contracts & Other Direct Expenses	1,032,000		1,032,000
7125	FAET Direct Expenses	158,000		158,000
7125	FAET Participation Direct Expenses	37,000		37,000
7125	Fraud Awareness Direct Expenses	2,000		2,000
7128	Enhanced Medicaid Match 25%	260,400		260,400
7128	Enhanced Medicaid - Federal 75%		781,200	781,200
7129	Federal Pass-Thru		3,630,000	3,630,000
	Total Direct Expenses	10,485,400	4,411,200	14,896,600
	Revenues Available to Cover Admin Expenses			30,343,322
 Projected Admin Expenses				
	Child Care Non-Admin	1,362,688		1,362,688
	Child Care Administration	0		0
	FAET	175,145		175,145
	FAET Participation	145,623		145,623
	Federal Food Assistance (incl. DFA)		3,761,216	3,761,216
	Income Maintenance Food Assistance	3,761,216		3,761,216
	SCHIP		968,180	968,180
	Income Maintenance Medicaid	30,458		30,458
	Medicaid Enhanced-Federal		9,891,926	9,891,926
	Medicaid Enhanced Match	3,297,309		3,297,309
	CCMEP TANF Regular	1,065,063		1,065,063
	TANF Administration	4,007,327		4,007,327
	TANF Regular	685,251		685,251
	Title XX/APS//SSO	633,738		633,738
	WIOA	378,960		378,960
	Total Admin Expenses	15,542,778	14,621,322	30,164,100
	Total All Expenses	26,028,178	19,032,522	45,060,700
	Revenues in Excess of Expenses			179,222



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Shared

Job and Family Services

PROGRAM DESCRIPTION & CHALLENGES

JFS Administration comprises the Director, Assistant Directors, Agency Affairs and Development, Budget and Finance, Building Operations, Contract Compliance, and Legal Counsel. This division develops and oversees processes and procedures for the general operations of Job and Family Services (JFS).

Agency Affairs and Development is responsible for disseminating relevant information to staff, clients, providers, the community, and elected/appointed officials via the agency's internal and external websites and a variety of communication materials, including agency forms, marketing materials, signage, annual reports, press releases, and public service announcements.

Budget and Finance is responsible for maintaining the financial integrity of the agency. This division applies for and draws down all federal and state funding, monitors and tracks expenditures against the various revenue streams, and uploads financial data to the State. Further, the division develops, monitors, and maintains federal, state, and county budgets. Three units are organized under this division. The Purchasing Unit is responsible for all purchases and the tracking of inventory. Accounts Payable monitors expenses against purchase orders, submits vouchers for payment of invoices, and tracks contract expenditures against budgets. Accounts Receivable collects revenues and tracks federal, state, and local funds. This division also serves as the fiscal agent for the Summit and Medina Workforce Area Council of Governments (SAMWA COG).

Building Operations, in a coordinated effort with the Summit County Department of Administrative Services, is responsible for the safe and efficient daily operation of the facilities. Building Operations provides support for various programs and staff at the Russell M. Pry Building, OhioMeansJobs (OMJ) Center, and satellite locations, as well as managing supplies and equipment to effectively maintain existing facilities while identifying needs and coordinating the storage, relocation, and purchasing of equipment and furniture in a cost-effective manner.

Contract Compliance monitors sub-recipients and contractors to ensure all fiscal and program contract provisions are met and that performance complies with federal and state guidelines. The department collaborates with Contract Administration, Budget and Finance and Program areas annually to complete each subrecipient's risk of noncompliance. Risk assessment then determines the extent and frequency of subrecipient monitoring which may include training and technical assistance, on-site or desk reviews and development of policy and procedures for internal and external use per OAC 5101-9-1-88.

Legal Counsel handles legal matters for the agency, responds to subpoenas and record requests, handles client complaints involving legal issues, serves as the Equal Opportunity Officer for programs and services, and ensures agency compliance with the Americans with Disabilities Act ("ADA") and all applicable Equal Opportunity laws; Legal Counsel also oversees the contracting process for the purchase of social services provided to Summit County residents and provides oversight regarding the purchase of goods and services for agency operations, as well as overseeing records retention.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Shared

Job and Family Services

PROGRAM GOALS & OBJECTIVES

1	Agency Affairs will develop an annual report for JFS.
2	Budget and Finance will work to streamline the Accounts Payable process in order to increase the overall efficiency of the department.
3	Contract Compliance will provide technical assistance, training, and monitoring to Subrecipients contracted to provide client services to ensure any areas of deficiencies or noncompliance are detected and corrected in a timely manner. Subrecipient Monitoring Team will conduct on-site reviews for all high-risk providers and those receiving multiple contracts.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Shared

Job and Family Services

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Annual report developed and distributed within the County and community.	Prepare an annual report for JFS using 2018 data.	Not applicable	06/30/2019
Improved allocation of staff time and resources	Consolidate check processing by removing extra steps, cease providing hard-copies of backup documentation, and allowing the Fiscal Office to mail checks directly to vendors.	Not applicable	06/30/2019
Contract compliance for TANF, Title XX/TANF, Title XX and Non-Emergency Transportation providers.	To continually work with the providers to provide technical assistance and implement corrective actions when necessary and/or maintain compliance.	Not Applicable	12/31/2019



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

		<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
JOB & FAMILY SERVICES						
Fund: Public Assistance						
Organization: JFS-Shared Costs						
20011-7103						
20011-7103	Accountant 3	.00	1.00	1.00	1.00	.00
	Accounting Specialist	5.00	3.00	2.00	.00	.00
	Administrative Assistant	4.00	4.00	5.00	7.00	6.00
	Administrative Liaison DHS	1.00	1.00	.44	.30	.00
	Administrative Specialist	.00	.00	.00	.00	1.00
	Assistant Director	2.00	2.00	2.00	2.00	2.00
	Assistant Director of IT	.00	.00	.50	.25	.00
	Asst Cnty Human Serv Administr	3.00	1.00	4.00	3.00	3.00
	Asst Director of Administratn	3.00	1.00	1.00	1.00	.00
	Attorney 2	1.00	1.00	1.00	1.00	1.00
	Building Maint Superintendent	1.00	.00	.00	.00	.00
	Chief Fiscal Officer	.00	.00	.00	.00	1.00
	Chief Information Officer	.00	.00	.19	.10	.10
	Clerk II	1.00	.00	1.00	1.00	.00
	Computer Operator II	1.00	1.00	.00	.00	.00
	Computer Sys/Software Analyst 2	1.00	1.00	.00	.00	.00
	Computer System Soft Analyst I	.00	.00	1.50	1.75	1.75
	Computr System Soft Analyst II	.00	.00	2.00	2.00	2.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

		<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
20011-7103	<i>Contract Negotiator/Evaluator</i>	1.00	1.00	1.00	.00	.00
	<i>Custodial Worker</i>	5.00	.30	.00	.00	.00
	<i>Data Control Technician</i>	3.00	3.00	.00	.00	.00
	<i>Delivery Driver</i>	.00	1.00	1.00	1.00	1.00
	<i>Deputy Dir - Labor Relations</i>	.19	.25	.00	.00	.00
	<i>Deputy Director - Executive</i>	1.00	3.00	1.00	.00	1.00
	<i>Deputy Director of IT</i>	.00	.00	.00	.25	.25
	<i>Deputy Director-Executive</i>	.00	.00	.00	1.00	.00
	<i>Deputy Director-HRD/Personnel</i>	.43	.00	.00	.00	.00
	<i>Deputy Director-Law</i>	.00	.00	.13	.30	.13
	<i>Dir of Job & Family Services</i>	1.00	1.00	1.00	1.00	1.00
	<i>Director of Administration</i>	.00	.00	.00	.00	1.00
	<i>Director of Human Resources</i>	.49	.49	.75	.30	.00
	<i>Executive Assistant 1</i>	9.99	7.94	11.45	10.30	10.38
	<i>Executive Assistant 2</i>	1.00	1.20	.24	.30	.38
	<i>Fiscal Officer 1</i>	1.00	1.00	2.00	3.00	.00
	<i>Fiscal Officer 2</i>	.00	.00	.00	.00	3.00
	<i>Fiscal Officer 3</i>	1.20	1.00	1.00	1.00	1.00
	<i>Grant Program Analyst</i>	1.00	.00	.00	.00	.00
	<i>Human Resource Admin Spc 1</i>	.67	.00	.00	.00	.00
<i>Income Maintenance Worker III</i>	7.00	.00	.00	.00	1.00	
<i>Info Sys (IS) Develop Manager</i>	1.00	.00	.00	.00	.00	
<i>Inventory Control Specialist</i>	1.00	1.00	1.00	1.00	1.00	



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
20011-7103					
<i>Investigator I</i>	8.00	.00	.00	.00	.00
<i>Investigator II</i>	2.00	.00	.00	.00	.00
<i>Legal Assistant</i>	1.00	1.00	1.00	.00	1.00
<i>Maintenance Administrator - EX</i>	.00	1.00	1.00	1.00	1.00
<i>Maintenance Repair Worker</i>	3.00	.70	.00	.00	.00
<i>Network Client Systems Manager</i>	1.00	1.00	1.00	1.00	1.00
<i>Office Manager</i>	1.00	1.00	1.00	1.00	1.00
<i>Ombudsman DHS</i>	1.00	1.00	1.00	1.00	.00
<i>Payroll Supervisor</i>	1.00	1.00	1.00	.00	.00
<i>Personnel Admin 2-HRC/AUD</i>	.00	.60	.61	1.30	1.38
<i>Personnel Officer 2 DHS</i>	.00	.80	1.10	.30	.38
<i>Print Machine Operator</i>	1.00	1.00	2.00	2.00	2.00
<i>Public Inquiries Assistant II</i>	18.00	24.00	28.00	4.00	2.00
<i>Purchasing Specialist 1</i>	1.00	1.00	1.00	1.00	.00
<i>Purchasing Specialist 2</i>	.00	.00	.00	.00	1.00
<i>Relational Data Base Admin 3</i>	.00	1.00	1.00	1.00	1.00
<i>Research Analyst</i>	1.00	.00	.00	.00	.00
<i>Secretary I</i>	1.00	1.00	1.00	1.00	1.00
<i>Senior Administrator-EXE</i>	.00	.55	.79	.90	.75
<i>Social Oper Administrator DHS</i>	2.00	2.00	2.00	2.00	1.00
<i>Social Program Administrtrr DHS</i>	2.00	2.00	1.00	1.00	1.00
<i>Social Program Analyst DHS</i>	1.00	1.00	1.00	1.00	1.00
<i>Social Program Coordinator</i>	3.00	2.00	2.00	2.00	1.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
20011-7103					
<i>Social Program Manager DHS</i>	4.00	4.00	4.00	5.00	4.00
<i>Social Program Supervisor DHS</i>	4.00	8.00	6.00	5.00	6.00
<i>Staff Attorney 1</i>	.00	.00	.00	1.00	.00
<i>Support Services Administrator</i>	.00	1.00	1.00	1.00	1.00
<i>Telecommunications Coord - EX</i>	1.00	1.00	.00	.00	.00
<i>Temp Custodial Worker</i>	.00	.90	.00	.00	.00
<i>Temp Maintenance Repair Worker</i>	.00	.70	.00	.00	.00
<i>Training Adm & EEO Compl Offic</i>	.38	.40	.44	.30	.38
<i>Training Manager DHS</i>	.00	.00	.00	.30	.00
<i>Training Officer 1 DHS/HRD</i>	.00	1.00	1.00	.00	.00
<i>Training Officer 2 DHS/HRD</i>	.00	1.00	1.00	2.00	4.00
ORGANIZATION TOTAL 20011-7103	116.35	99.83	103.14	75.95	71.86



JOB AND FAMILY SERVICES

Fund: Public Assistance 20011
Departments: JFS-Shared Costs 7103

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	4,928,323	4,437,610	4,052,500	4,052,474	4,150,900
Fringe Benefits	25501	1,875,387	1,573,063	1,369,700	1,369,685	1,409,000
Operations	55101	5,500,231	4,746,650	5,153,600	5,039,241	4,588,600
DEPARTMENT TOTAL 20011-7103		<u>12,303,941</u>	<u>10,757,322</u>	<u>10,575,800</u>	<u>10,461,399</u>	<u>10,148,500</u>



Job & Family Services-Shared Costs

Fund: Job & Family Services 20011

Department: Shared Costs 7103

TOTAL CONTRACT SERVICES COSTS: \$1,111,175.00

<u>Job & Family Services-Shared Costs</u> <u>Department</u>		<u>20011</u> <u>Fund</u>	<u>7103</u> <u>Org</u>	<u>Other</u> <u>Information</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	
Summit County Sheriff	Security & Investigation		\$ 668,000	
YMCA	OMJ	Drop-in Child Care Ctr	\$ 50,000	
Mid-American Consulting Group Inc.	Provider Gateway (LT Care)	Maintenance	\$ 18,375	
Distallata & Pure Water	Bottled Water		\$ 7,000	
Brinks	Receipt Pickup	Countywide	\$ 4,500	
Weaver Shred	Document shredding		\$ 7,500	
Diversified Business Machine	Date, Time Stamp		\$ 1,200	
Presstek	Print Shop Equipment	Maintenance	\$ 9,000	
Graphic Enterprises	Copier	Maintenance	\$ 55,000	
Studio 1337 LLC	Website	Maintenance	\$ 1,500	
AnotherProject.com	Digital Imaging	Maintenance	\$ 11,000	
AT&T	ISDN Renewal		\$ 35,000	
HRIS	PeopleAdmin Software	Maintenance	\$ 15,000	
iFax Solutions	Software	Maintenance	\$ 1,100	
OARNet	VMWare Software	Maintenance	\$ 12,000	
Technical Communities	Qmatic Software	Maintenance	\$ 15,000	
Unitronix Data Systems	Abacus Software	Maintenance	\$ 6,000	
Park Place Technologies	Imaging Equipment	Maintenance	\$ 7,500	
Select Security	Pry Bldg	Maintenance	\$ 1,000	



Job & Family Services-Shared Costs

Fund: Job & Family Services 20011

Department: Shared Costs 7103

TOTAL CONTRACT SERVICES COSTS: \$1,111,175.00

<u>Job & Family Services-Shared Costs</u> <u>Department</u>		<u>20011</u> <u>Fund</u>	<u>7103</u> <u>Org</u>	<u>Other</u> <u>Information</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	
Gogrid	Cloud Service		\$ 1,000	
Smith Detection	Xray scanners	Maintenance	\$ 5,000	
Brinks	Secure Deposit Pick up		\$ 5,000	
Oracle	Email delivery		\$ 1,800	
Atech Technologies	A/V Equipment	Maintenance	\$ 3,400	
Eaton Corporation	Blade UPS	Maintenance	\$ 4,300	
Hunt Corp Industries	Staff Instruction and Training		\$ 11,000	
TBD	Managed Print Service		\$ 30,000	
TBD	WIFI	OMJ Center	\$ 9,000	
TBD	Security Enhancements		\$ 15,000	
Various	Miscellaneous	MIS Projects/Upgrades	\$ 100,000	



Job & Family Services-Shared Costs

Fund: Job & Family Services 20011

Department: Shared Costs 7103

TOTAL RENTALS AND LEASES COSTS: \$2,732,350.00

<u>Job & Family Services-Shared Costs</u>	<u>20011</u>	<u>7103</u>
Department	Fund	Org

Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
MailFinance	Mail Meter	Rental	\$ 3,000	
Ford Motor Credit	Vehicles	Lease	\$ 26,250	2 Vans, 2 Cars
Akron Phoenix LLC	Pry Building	Lease & Operating Costs	\$ 1,965,000	
De Lage Landen	Copiers	Lease	\$ 37,000	
Neopost	Mail Machine	Lease & Maintenance	\$ 15,000	
Summit Workforce Solutions dba Conexus NEO	OMJ Space	Lease & Operating Costs	\$ 471,000	
BB&T Comercial Equip	Triangle Building	Furniture lease	\$ 147,100	
YMCA	Daycare	Annual lease	\$ 68,000	



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Family and Support
Services

Job and Family Services

PROGRAM DESCRIPTION & CHALLENGES

Family and Support Services develops and oversees the delivery of services and programs to the residents of Summit County.

Ohio Works First (OWF) is the state's response to the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) passed by Congress in 1995 and implemented in 1997. OWF emphasizes employment, training, education, and support services. Federal and state regulations mandate that individuals in receipt of OWF cash assistance through **Temporary Assistance to Needy Families (TANF)** must participate in allowable work activities in order to receive these benefits. The required hours of monthly work participation is determined by the recipient's cash and food assistance amounts, the Fair Labor Standards Act (FLSA), the number of parents living in the household, and the ages of their children. Clients are assessed for barriers to work, assigned to a work activity, and monitored by agency staff to ensure compliance and movement toward self-sufficiency, including, but not limited to, employment. The main program challenges are 1) the complex barriers that often make attending required program assignments a difficult task for our hardest-to-serve clients, 2) the limited scope of allowable/countable work activities that is not conducive to the needs of the hardest-to-serve client base, and 3) maintaining accurate contact with the client base when trying to collect participation data.

The **Supplemental Nutrition Assistance Program (SNAP)** helps eligible zero- and low-income households stretch their food budgets and buy healthy food. The USDA Food and Nutrition Service (FNS) evaluates each state's application-timeliness rates as part of its quality control review process, issuing penalties and performance bonuses accordingly. Summit County has improved its application timeliness rate in recent years, and the current challenge is to stay below the national error rate and maintain an application timeliness rate of 95 percent or above.

OWF and SNAP cases have been converted to the new Ohio Integrated Eligibility System (OIES) designed to replace its outdated CRIS-E processing system. Additionally, as part of the systems improvements JFS implemented the state-wide Electronic Document Management System (EDMS) for storing and indexing customer documentation, replacing the outdated Butler County DI system. This EDMS system is integrated with OIES and allows customer documents to be stored and viewed across county borders. JFS now operates on the County Shared Services (CSS) enterprise call center, allowing residents to apply for, enroll in and renew benefits over the phone. The CSS utilizes "virtual hold" technology that allows customers to receive a call back when the wait time is longer than five minutes. CSS has improved real time eligibility and reduced lobby visits for customers.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Family and Support Services

Job and Family Services

PROGRAM GOALS & OBJECTIVES

1	Maintain the federally mandated all-family participation rate whereby 50 percent of the work required TANF/OWF clients actively participate in a work experience.
2	Maintain the federally mandated two-parent participation rate whereby 90 percent of the work-required two-parent TANF/OWF households are actively participating in a work experience.
3	Continue to work with the CSS Team to pilot IVR technology to help improve the client experience.
4	Reestablish our SNAP application-timeliness rate to the FNS required 95 percent after a drop due to changes in the state eligibility system.
5	Work on setting Call Center Standards in FAS to improve Customer Service.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
All-family participation rate	Maintain the federally mandated all-family participation rate whereby 50 percent of the work required TANF/OWF clients actively participate in a work experience.	Monthly average from Oct 2015 - June 2016 = 57.41 percent	Maintain 50+ percent
Two-parent participation rate	Maintain the federally mandated two-parent participation rate whereby 90 percent of the work-required two-parent TANF/OWF households actively participating in a work experience.	Monthly average from Oct 2015 - June 2016 = 94.68 percent	Maintain 90+ percent



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Family and Support Services

Job and Family Services

Consumer surveys	Provide education materials and training on the five-year look-back period for institutional Medicaid and on HealthChek and pregnancy-related issues.	Not applicable	On going
Increased productivity and application timeliness with decreased wait times for eligibility determinations and intakes	To utilize the new state eligibility system, the new EDMS system and CSS technology to improve Agency productivity and client experience.	Not applicable	09/30/2019
Case and report reviews	Achieve a SNAP application-timeliness rate of 95 percent.	95-percent accuracy	Below the national accuracy rate



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: Public Assistance					
Organization: JFS-Family Support Serv					
20011-7105					
20011-7105					
<i>Administrative Assistant</i>	4.00	2.00	2.00	2.00	2.00
<i>Administrative Specialist</i>	.00	.00	.00	.00	1.00
<i>Asst Cnty Human Serv Administr</i>	.00	1.00	1.00	1.00	1.00
<i>Asst Director of Administratn</i>	1.00	1.00	1.00	.00	.00
<i>Career Navigator (New)</i>	.00	.00	4.00	.00	.00
<i>Case Management Specialist I</i>	5.00	4.00	6.00	4.00	9.00
<i>Case Management Specialist II</i>	130.00	126.00	128.00	133.00	147.00
<i>Clerk 2</i>	1.00	1.00	.00	.00	.00
<i>Data Analyst (New)</i>	.00	.00	1.00	.00	.00
<i>Data Control Technician</i>	.00	.00	.00	.00	1.00
<i>Data Entry Operator 3</i>	.00	.00	.00	1.00	.00
<i>Data Entry Operator III</i>	.00	.00	1.00	.00	.00
<i>Employ Svs Coordinator (YES)</i>	.00	.00	.00	1.00	1.00
<i>Employee Service Counselor</i>	.00	.00	1.00	2.00	1.00
<i>Employee Svcs Representative</i>	.00	1.00	.00	.00	.00
<i>Employment Services Liaison DHS</i>	3.00	3.00	2.00	2.00	1.00
<i>Employment Svcs Coordinator</i>	.00	.00	1.00	.00	.00
<i>Executive Assistant 1</i>	1.00	3.00	1.00	1.00	2.00
<i>Family Coordinantor (New)</i>	.00	.00	1.00	.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
20011-7105					
<i>Family Support Coach</i>	.00	.00	.00	1.00	.00
<i>Hearing Officer</i>	3.00	5.00	5.00	6.00	6.00
<i>Income Maint Case Cont Reviewr</i>	5.00	5.00	4.00	5.00	5.00
<i>Income Maintenance Worker III</i>	36.00	44.00	45.00	45.00	32.00
<i>Investigator I</i>	.00	7.00	6.00	7.00	7.00
<i>Investigator II</i>	.00	2.00	2.00	2.00	2.00
<i>PT Case Mgmt Specialist I</i>	.00	.00	2.00	.00	.00
<i>Public Inquiries Assistant I</i>	1.00	1.00	1.00	1.00	1.00
<i>Public Inquiries Assistant II</i>	12.00	6.00	5.00	25.00	26.00
<i>Research Analyst</i>	.00	.00	.00	1.00	.00
<i>Social Program Administrtr DHS</i>	1.00	1.00	1.00	1.00	1.00
<i>Social Program Analyst DHS</i>	2.00	2.00	1.00	5.00	6.00
<i>Social Program Manager DHS</i>	7.00	7.00	8.00	9.00	11.00
<i>Social Program Supervisor DHS</i>	23.00	22.00	22.00	26.00	25.00
<i>Sr. Employee Svcs Representative</i>	.00	1.00	.00	.00	.00
<i>Youth & Employment Advisor</i>	.00	.00	.00	1.00	.00
ORGANIZATION TOTAL 20011-7105	235.00	245.00	252.00	282.00	288.00



JOB AND FAMILY SERVICES

Fund: Public Assistance 20011
Departments: JFS-Family Support Serv 7105

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	10,214,300	12,060,168	12,320,500	12,320,415	12,723,400
Fringe Benefits	25501	4,427,195	5,196,198	5,283,300	5,283,252	5,579,000
Operations	55101	328,171	383,633	460,000	474,696	521,000
DEPARTMENT TOTAL 20011-7105		<u>14,969,666</u>	<u>17,639,999</u>	<u>18,063,800</u>	<u>18,078,363</u>	<u>18,823,400</u>



Job & Family Services-Family Support

Fund: Job & Family Services 20011

Department: Family Support 7105

TOTAL CONTRACT SERVICES COSTS: \$450,000.00

<u>Job & Family Services-Family Support</u>		<u>20011</u>		<u>7105</u>
Department		Fund		Org
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>Language Line</u>		<u>Interpretation services</u>	<u>\$ 185,000</u>	
<u>Summit County</u>	<u>Indirect Costs</u>	<u>Countywide</u>	<u>\$ 245,000</u>	
<u>Parthenon Global</u>	<u>Nursing Home Portal</u>	<u>Contract</u>	<u>\$ 20,000</u>	



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program Child and Family
Services

Job and Family Services

PROGRAM DESCRIPTION & CHALLENGES

The Department of Job and Family Services offers diverse programs and services to clients, from infants to the elderly.

Child Care Services are available to income-eligible parents who are either working, in school or participating in an approved work activity. New applicants are compared to the initial eligibility requirements for publicly funded child care (PFCC) at the 130 percent of the federal poverty level (FPL). The maximum income level for families to continue receiving PFCC can earn up to 300 percent of the FPL, and the family copayment for a caretaker with income at or below 100 percent of the FPL is waived. Applications can be submitted in person at the office of Job and Family Services or online at <https://ssp.benefits.ohio.gov>.

Step Up To Quality (SUTQ) is a five-star quality rating and improvement system administered by the Ohio Department of Education and the Ohio Department of Job and Family Services. SUTQ recognizes and promotes learning and development programs that meet quality program standards that exceed licensing health and safety regulations. The program standards are based on national research identifying standards which lead to improved outcomes for children. By 2020, any Ohio child care provider wishing to serve families eligible to receive publicly funded child care must be SUTQ rated. Later in 2018, the state will turn over the monitoring of SUTQ to county licensing specialists who will be responsible for monitoring, desk reviews and SUTQ yearly inspections.

The State of Ohio will be rolling out a new payment/swiping method called TAP (Time Attendance and Payment) System. This system will replace the current POS device used for swiping children in and out of care. The new system will eliminate swipe cards. The official release date is TBD.

Adult Protective Services (APS) investigates allegations of abuse, neglect, and exploitation of persons aged 60 and older in order to prevent, reduce, or remedy conditions that endanger these individuals. This is accomplished through planning, coordinating, facilitating, advocating, and providing appropriate services in a manner that is responsive and respectful and that promotes our belief in our seniors. Challenges for APS are 1) increasing overall community awareness of the APS model; 2) increasing case manager involvement in monitoring the health and well-being of individuals in volunteer guardian cases, including explaining institutional Medicaid and end-of-life issues, when applicable; 3) establishing a system to conduct quality assurance reviews for APS cases; 4) monitoring the need for additional staff in APS; and 5) increasing the involvement of long term-care (LTC) staff in working on APS cases and understanding the connection between the LTC and APS.

PROGRAM GOALS & OBJECTIVES

1	Continue to process child care applications within 30 days and process changes within 10 business days.
2	Assist child care providers in the process of becoming SUTQ star rated by 2020.
3	Increase community awareness of new mandated reporter laws; provide training and make educational materials available.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program Child and Family Services

Job and Family Services

4	Work with the state and utilize tools within the new Ohio Database for Adult Protective Services (ODAPS) system to track recidivism rates of APS clients.
5	Work with the state to improve the ODAPS system and utilize reports for quality assurance purposes.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Utilize the new Child Care EDMS Workflow to assist workers with time management and timely processing	Use the Child Care EDMS Workflow to track all documents including Initial Applications and Redeterminations for timely processing.	Not applicable	12/31/2019
Assist child care providers in the process of becoming SUTQ star rated by 2020.	Increase awareness with child care providers on becoming star rated with SUTQ by 2020.	Not applicable	12/31/2019
Track APS referrals	Increase community awareness and assess additional staffing needs of the model.	Not applicable	12/31/2019
Review and evaluate best practices with QA for APS cases.	Contact APS workgroup and area department on aging for best internal QA practices.	Not applicable	12/31/2019



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>	
Fund: Public Assistance						
Organization: JFS-Children & Adult Serv						
20011-7107						
20011-7107	Administrative Assistant	.00	1.00	1.00	.00	.00
	Adult Prot Social Worker	4.00	5.00	4.00	5.00	5.00
	Asst Director of Administratn	1.00	1.00	1.00	.00	.00
	Child Care Specialist	7.00	7.00	8.00	8.00	8.00
	Income Maintenance Worker III	.00	.00	1.00	1.00	1.00
	Public Inquiries Assistant II	.00	.00	.00	1.00	2.00
	Social Program Adminstrtr DHS	.00	.00	.00	1.00	1.00
	Social Program Supervisor DHS	2.00	2.00	2.00	1.00	2.00
ORGANIZATION TOTAL 20011-7107		14.00	16.00	17.00	17.00	19.00



JOB AND FAMILY SERVICES

Fund: Public Assistance 20011
Departments: JFS-Children & Adult Serv 7107

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	694,102	622,204	768,100	767,944	830,200
Fringe Benefits	25501	255,769	232,445	328,000	312,730	339,000
Operations	55101	7,200	6,246	21,000	18,590	23,000
DEPARTMENT TOTAL 20011-7107		<u>957,071</u>	<u>860,896</u>	<u>1,117,100</u>	<u>1,099,264</u>	<u>1,192,200</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: TANF Title XX
Services

Job and Family Services

PROGRAM DESCRIPTION & CHALLENGES

JFS utilizes Temporary Assistance to Needy Families (**TANF**), Title XX (**TXX**), and Title XX TANF (**TXX TANF**) funds to provide critical services to Summit County's most vulnerable citizens. Comprehensive Case Management and Employment Program (**CCMEP**) TANF funds are utilized to provide training and employment services to youth ages 14 to 24.

Both Prevention, Retention, and Contingency (**PRC**) services and Ohio Works First (**OWF**) work support services are provided through **TANF** funding. **PRC** direct services for eligible households involve collaborating with community partners to provide short-term emergency assistance to low-income residents in Summit County. **PRC** supportive services, such as homeless prevention, food assistance, and health-related services are provided through community collaborations and purchase-of-service agreements while **OWF** programs help clients seek employment and self-sufficiency. **TXX TANF** funds provide protective services to children as well as legal aid and various employment-related services to Summit County residents. **TXX** dollars are utilized to prevent or remedy neglect, abuse, and exploitation of our seniors age 60 and over.

The **CCMEP TANF** funds are utilized in conjunction with the Workforce Innovation Opportunity Act (WIOA) dollars to provide youth programs. Services provide free assistance to various educational, training, and employment opportunities for income-eligible youths ages 14 to 24. Additionally, this program provides intensive, individualized case management to identify barriers that prevent youths from obtaining educational and employment goals. The barriers and goals are stated in an Individual Opportunity Plan (IOP) created in conjunction with the youth following assessment, and IOP progress is continuously monitored by a team of JFS staff and community partners.

PROGRAM GOALS & OBJECTIVES

1	Continue to maintain and enhance the centralized program overview process for TXX, TXX/TANF, and TANF contracts.
2	Improve access to educational, training, and employment opportunities for low-income youth ages 14 to 24 enrolled in CCMEP.
3	Coordinate with community partners to ensure an integrated workforce and human-services system is available to the youth enrolled in CCMEP.
4	Meet and exceed federal youth performance measures, state CCMEP performance measures, and TANF federal participation rates based on the achievements of enrolled youths.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: TANF Title XX
Services**

Job and Family Services

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Assessment of TXX, TXX/TANF, TANF, and CCMEP TANF program compliance.	Review all TXX, TXX/TANF, TANF, and CCMEP TANF contracts for program compliance throughout the calendar year.	All contracts reviewed.	Review all contracts.
Placement in employment, training, or education.	Determine the percentage of program participants who are in unsubsidized employment/ education/ training during the second quarter after exit <i>and</i> during the fourth quarter after exit.	2 nd Quarter: 67% 4 th Quarter: 65%	Meet or exceed
Credential attainment rate	Determine the percentage of program participants who, while enrolled, were in an education or training program and obtained a recognized post-secondary credential or a secondary-school diploma or its recognized equivalent during participation in or within one year after exit.	55%	Meet or exceed
Median earnings 2nd quarter after exit.	Determine the median earnings of program participants who are in unsubsidized employment during the second quarter after exit.	State creating baseline measures.	Meet or exceed
Effectiveness in serving employers (job retention)	Determine the percentage (not yet negotiated) of program participants who were in unsubsidized employment during the second quarter after exit and who, during the fourth quarter after exit, are employed with the same employer.	State creating baseline measures.	Meet or exceed



JOB AND FAMILY SERVICES

Fund: Public Assistance 20011
Departments: JFS-Workforce Development 7125

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	138,504	0	0	0	0
Fringe Benefits	25501	21,399	56	0	0	0
Maintenance/Medical	55401	136,446	99,735	0	9,064	0
Purchased Services	55701	9,751,363	9,709,774	10,891,700	11,103,987	10,225,000
DEPARTMENT TOTAL 20011-7125		<u>10,047,711</u>	<u>9,809,566</u>	<u>10,891,700</u>	<u>11,113,050</u>	<u>10,225,000</u>



Job & Family Services-Temporary Assistance to Needy Families

Fund: Job & Family Services 20011

Department: Temporary Assistance to Needy Families (TANF) 7125

TOTAL CONTRACT SERVICES COSTS: \$10,225,000.00

Job & Family Services-TANF Title XX Department		20011 Fund	7125 Org	
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
Akron Community Svc Ctr & Urban League	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 515,000	
Goodwill Industries	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 80,000	
Project Learn	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 80,000	
Ohio Guidestone	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 425,000	
Tri-County JOG	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 600,000	
Callos	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 450,000	Work Experience
Various	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 100,000	Incentives
Various	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 100,000	Job Skills Training
Various	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 100,000	Other Activities
Various	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 100,000	Tutoring
Various	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 150,000	Job Coaching
Various	CCMEP Youth Services (ages 14-24)	CCMEP TANF	\$ 150,000	Summer Youth Program
Akron Children's Hospital	Car Seats and training	TANF	\$ 25,000	
Asian Services in Action	Refugees in SCOPE	OWF/TANF	\$ 112,000	Work Activities
Battered Womens Shelter	Homeless Prevention	TANF	\$ 450,000	PRC hard svcs
Child Guidance And Family Solutions	Crisis Counseling and resolution	TANF	\$ 100,000	PRC soft svcs
United Way of Summit County	Homeless Prevention	TANF	\$ 200,000	PRC hard svcs
Family & Community Services, Inc.	Valor Home	TANF	\$ 80,000	Veterans svcs
Greenleaf Family Center	2-Parent Participation	OWF/TANF	\$ 100,000	SCOPE
Medina County Sheltered Industries	SCOPE Program	TANF	\$ 295,000	
METRO	Bus passes	OWF/TANF	\$ 125,000	
United Labor Agency	TANF Integration with Workforce	TANF	\$ 100,000	
Akron Metropolitan Housing Authority	SPARK	TANF	\$ 85,000	
Akron Canton Regional Foodbank	Food Distribution	TANF	\$ 200,000	
Various	TANF PRC	TANF	\$ 100,000	PRC hard svcs
Various Employers	Subsidized Employment Program (SEP)	TANF	\$ 450,000	



Job & Family Services-Temporary Assistance to Needy Families

Fund: Job & Family Services 20011

Department: Temporary Assistance to Needy Families (TANF) 7125

TOTAL CONTRACT SERVICES COSTS: \$10,225,000.00

Job & Family Services-TANF Title XX Department		20011 Fund	7125 Org	
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
Various		TANF	\$ 1,000,000	Summer Youth Program
Various	Other Contracts	TANF	\$ 100,000	
Ohio Bureau of Workers' Compensation	WC for WEP clients	OWF/TANF	\$ 10,000	
Akron Community Svc Ctr & Urban League	STEAM	Title XX/TANF	\$ 75,000	
Akron Community Svc Ctr & Urban League	Career Pathways	Title XX/TANF	\$ 175,000	
Battered Womens Shelter	DV Case Management	Title XX/TANF	\$ 200,000	
Community Legal Aid Services	Legal Services	Title XX/TANF	\$ 150,000	
Open M	Bridges of out Poverty	Title XX/TANF	\$ 35,000	
Perfecting Saints Heart to Heart Ministries	Ex-offender	Title XX/TANF	\$ 120,000	
Summit Co Children Svcs	Title XX TANF Transfer	Title XX/TANF	\$ 700,000	
Summit Co Juvenile Court	Family Resource Center	Title XX/TANF	\$ 425,000	
Summit Co Juvenile Court	Guardian ad Litem	Title XX/TANF	\$ 285,000	
Summit Co Juvenile Court	Youth Transition	Title XX/TANF	\$ 115,000	
UA School of Law	Expungement & CQE Clinics	Title XX/TANF	\$ 30,000	
Various	Other Contracts	Title XX/TANF	\$ 214,000	
United Way of Summit County	211 - Info and Referral	Title XX/TANF	\$ 90,000	
Battered Womens Shelter	APS After Hours & Triage/Stability	Title XX	\$ 330,000	
Vantage Aging	Service Coordination	Title XX	\$ 60,000	
Direction Home	Service Coordination	Title XX	\$ 40,000	
Direction Home	Senior Services Resource Book	Title XX	\$ 20,000	
Summit Co Public Health	Adult Protective Service (APS)	Title XX	\$ 259,000	
Summit Co Sheriff	APS Investigation	Title XX	\$ 115,000	
Consumer Affairs	Training	Title XX	\$ 10,000	
Community Legal Aid Services	Senior Legal Aid	Title XX	\$ 20,000	
Various	Other Contracts	Title XX	\$ 168,000	
United Way of Summit County	211 - Info and Referral	Title XX	\$ 10,000	



Job & Family Services-Temporary Assistance to Needy Families

Fund: Job & Family Services 20011

Department: Temporary Assistance to Needy Families (TANF) 7125

TOTAL CONTRACT SERVICES COSTS: \$10,225,000.00

<u>Job & Family Services-TANF Title XX</u>		<u>20011</u>		<u>7125</u>
<u>Department</u>		<u>Fund</u>		<u>Org</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Other Information</u>
<u>Ohio Bureau of Workers' Compensation</u>	<u>WC for ABAWD & FAET clients</u>	<u>FAET</u>	<u>\$ 20,000</u>	<u></u>
<u>Open M</u>	<u>Support Services</u>	<u>FAET</u>	<u>\$ 138,000</u>	<u></u>
<u>Various</u>	<u>FAET Participant expenses</u>	<u>FAET Participation</u>	<u>\$ 500</u>	<u>Background checks</u>
<u>METRO</u>	<u>Bus passes</u>	<u>FAET Participation</u>	<u>\$ 36,500</u>	<u></u>
<u>Various</u>	<u>Fraud Awareness</u>	<u>Fraud Awareness</u>	<u>\$ 2,000</u>	<u></u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Enhanced Medicaid

Job and Family Services

PROGRAM DESCRIPTION & CHALLENGES

JFS assists the residents of Summit County with Medicaid eligibility determinations. Since the opening of the federal health insurance exchanges in October 2013 and the expansion of Medicaid in Ohio in December 2013, Summit County has seen a dramatic increase in applications for enhanced Medicaid for the newly eligible with income up to 138 percent of the federal poverty level. In August 2016, Ohio went from being a 209(b) state to a 1634 state, resulting in changes to regulations for aged, blind, and disabled Medicaid, including long-term care services. The Ohio Benefits Worker Portal (OBWP) system implemented in 2016 has had many technical difficulties that have resulted in manual overrides being developed by the state in order to determine eligibility. The main program challenges are 1) achieving the timeliness standards outlined in the Ohio Administrative Code; and 2) achieving accuracy in authorizing Medicaid benefits in OBWP with improved effectiveness.

PROGRAM GOALS & OBJECTIVES

1	Improve timeliness in authorization of all Medicaid applications, including those for the categorically needy and long-term care clients.
2	Improve accuracy in authorization of all Medicaid applications.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Enhanced Medicaid

Job and Family Services

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Case accuracy monitored through quality assurance (QA) reviews.	Complete sampling of Medicaid cases authorized by SCDJFS workers.	Not measured.	12/31/2019
Improved timeliness	Process all Medicaid applications with 30 business days.	26% of Medicaid cases processed timely in SFY 2017.	To be determined



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
<i>Fund: Public Assistance</i>					
<i>Organization: Medicaid Enhancement</i>					
<i>20011-7128</i>					
<i>20011-7128</i>					
<i>Case Management Specialist I</i>	.00	6.00	5.00	8.00	6.00
<i>Hearing Officer</i>	.00	.00	1.00	.00	.00
<i>Income Maintenance Worker III</i>	.00	.00	.00	1.00	.00
<i>Social Program Manager DHS</i>	1.00	.00	.00	.00	.00
<i>Social Program Supervisor DHS</i>	1.00	1.00	2.00	.00	2.00
<i>Training Officer 1 DHS/HRD</i>	1.00	.00	.00	.00	.00
ORGANIZATION TOTAL 20011-7128	3.00	7.00	8.00	9.00	8.00
*TOTAL JOB & FAMILY SERVICES	368.35	367.83	380.14	383.95	386.86



JOB AND FAMILY SERVICES

Fund: Public Assistance 20011
Departments: Medicaid Enhancement 7128

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	613,173	525,600	601,700	592,330	797,100
Fringe Benefits	25501	186,685	153,347	207,700	207,681	244,000
Operations	55101	0	0	500	0	500
DEPARTMENT TOTAL 20011-7128		<u>799,859</u>	<u>678,947</u>	<u>809,900</u>	<u>800,011</u>	<u>1,041,600</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Federal Pass-through

Job and Family Services

PROGRAM DESCRIPTION & CHALLENGES

Non-emergency transportation (NET) is a state-wide program administered through county departments of job and family services. Through NET, Medicaid-eligible individuals are taken to and from Medicaid-covered appointments and services. NET addresses consumers' medical conditions and timeliness concerns; however, other transportation programs already paid by Medicaid are to be accessed by the Medicaid-eligible consumer first before services through NET can be secured. In Summit County, NET is contracted through transportation-service providers. The challenges facing NET are the limited number of providers and limited hours of available services.

Healthchek and Pregnancy-Related Services (PRS): The Healthchek program is a federally mandated, comprehensive, preventative healthcare program for Medicaid-eligible individuals who are enrolled in managed care organizations. Ohio Medicaid's PRS program was developed to improve and maintain the health of pregnant women and increase their chances for positive birth outcomes. Ohio has one of the highest infant mortality rates in the country. Summit County contracts with the local public health department to assist with bringing these services to WIC and Help Me Grow clients. A particular challenge facing these programs is obtaining data from Ohio's five managed-care providers in order to provide outreach services to non-compliant pregnant women and families.

PROGRAM GOALS & OBJECTIVES

1	Work with current providers and managed care providers to educate Medicaid-eligible recipients on the transportation options available through their Managed Care Providers and non-emergency medical transportation.
1	Design a NET database to compile information on trips and provider use.
2	Continue to work with managed care providers, public health and the City of Akron on Infant mortality initiative.
3	Work with Akron Children's Hospital in addressing community health needs.
4	Revise NET and HealthChek plans with the state.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Federal Pass-through

Job and Family Services

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Review number of trips and provider usage.	Evaluate whether the changes in the NET process impact the cost of NET.	Not applicable	12/31/2019
NET and Healthchek	Provide information to residents and community partners regarding NET and Healthchek.	N/A	12/31/2019
Non-compliant members data	Increase outreach to members not receiving physician and/or prenatal care.	N/A	12/31/2019
Expand HealthChek and Pregnancy Related services	Provide education materials and training for discharge planners, service coordinators, and social work staff on the five-year look-back period for institutional Medicaid, and work with Help Me Grow staff and HealthChek providers in educating community on pregnancy-related and HealthChek issues.	N/A	12/31/2019



JOB AND FAMILY SERVICES

Fund: Public Assistance 20011
Departments: JFS-Federal Pass Thru 7129

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Purchased Services	55701	2,087,478	3,536,912	4,000,000	3,407,355	3,630,000
DEPARTMENT TOTAL 20011-7129		<u>2,087,478</u>	<u>3,536,912</u>	<u>4,000,000</u>	<u>3,407,355</u>	<u>3,630,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

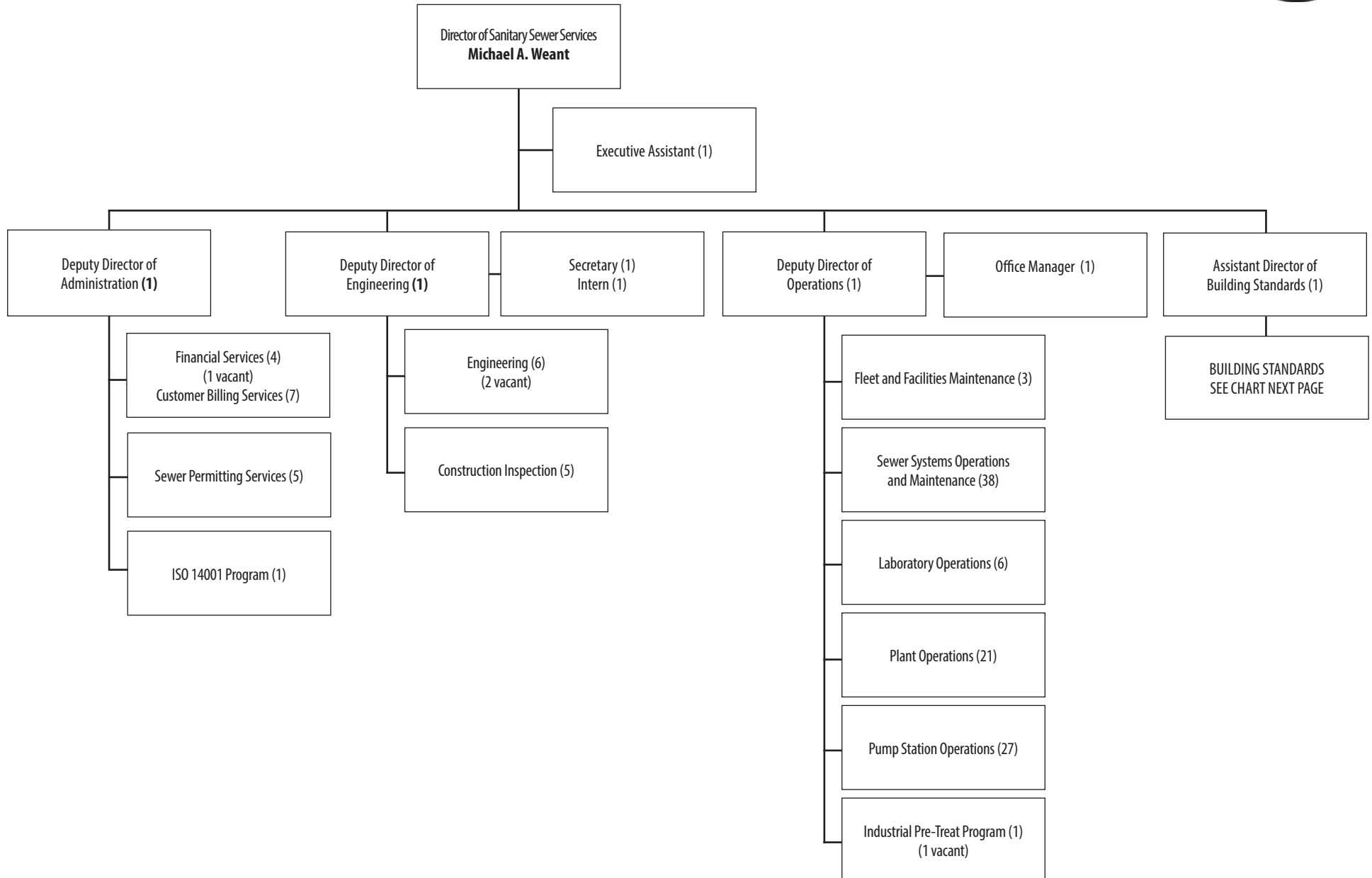
SANITARY SEWER SERVICES

DEPARTMENT OF SANITARY SEWER SERVICES

County Executive - Ilene Shapiro

Chief of Staff - Jason Dodson

Director of Sanitary Sewer Services - Michael A. Weant



Department of Environmental Services-Sewer

Fund: Sanitary Sewer 50001

Department: Sewer 8510

2018 REVENUES

Department	<u>Environmental Serv.-Sewer</u>
Fund	<u>50001</u>
Org	<u>8510</u>

Banner Code Account	Revenue Source	Current Year Certificate	Actual Revenue 7/13/2018	Projected Revenue 07/13/18 - 12/31/18	2018 Projected Revenue	2019 Projected Revenue
13091	City Of Aurora-Aurora Shores	\$ 49,000	\$ 24,205	\$ 20,481	\$ 44,686	\$ 49,000
13106	City Of Cuyahoga Falls-Mudbrook	\$ 2,300,000	\$ 1,144,232	\$ 968,196	\$ 2,112,428	\$ 2,340,250
13121	City of Tallmadge	\$ 1,414,000	\$ 1,033,102	\$ 874,163	\$ 1,907,265	\$ 1,900,000
13137	Stark County Plant Operation	\$ 400,000	\$ 176,395	\$ 149,257	\$ 325,652	\$ 350,000
13138	Portage County Plant Operation	\$ 350,000	\$ 156,298	\$ 132,252	\$ 288,551	\$ 300,000
13526	Silver Lake-Mudbrook	\$ 350,000	\$ 114,147	\$ 96,586	\$ 210,734	\$ 350,000
14001	Maint Assessment Portage City	\$ 18,000	\$ 8,759	\$ 7,412	\$ 16,171	\$ 18,000
14002	Maint Assessment Summit City	\$ 4,100,000	\$ 2,181,945	\$ 2,181,945	\$ 4,363,890	\$ 4,400,000
14003	Deferred Tap-in Fees	\$ 133,000	\$ 35,417	\$ 35,417	\$ 70,834	\$ 100,000
14004	Delinquent User Charge Billing	\$ 1,600,000	\$ 1,199,033	\$ 1,199,033	\$ 2,398,065	\$ 2,200,000
14006	Fairlawn Sewer Maintenance	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000
15062	Construction Service	\$ 110,000	\$ 21,243	\$ 80,000	\$ 101,243	\$ 110,000
15076	Interagency County Billing	\$ 80,000	\$ 16,853	\$ 40,000	\$ 56,853	\$ 60,000
15362	Billing Charge Fee	\$ 1,375,000	\$ 530,149	\$ 448,587	\$ 978,736	\$ 1,100,000
15377	Fees-Permits	\$ 110,000	\$ 73,807	\$ 62,452	\$ 136,260	\$ 138,000
15497	Fees-Sewer Layer License	\$ 3,000	\$ 2,170	\$ 830	\$ 3,000	\$ 3,000
15527	Fees-Tap-In	\$ 2,000,000	\$ 1,290,197	\$ 1,091,705	\$ 2,381,903	\$ 2,400,000
15632	Industrial Pretreatment Bill	\$ 400,000	\$ 643,416	\$ 175,000	\$ 818,416	\$ 825,000
15692	Reg User Chg Billings	\$ 31,300,000	\$ 15,969,292	\$ 15,330,708	\$ 31,300,000	\$ 32,000,000
15737	Slurry Removal	\$ 1,000	\$ 2,212	\$ 1,872	\$ 4,084	\$ 4,000
17022	Other Non-Operating Revenue	\$ 10,000	\$ 143,782	\$ -	\$ 143,782	\$ 10,000
17042	Other Receipts	\$ 5,000	\$ 14,921	\$ -	\$ 14,921	\$ 10,000
17045	County Car Reimbursements	\$ 12,000	\$ 5,388	\$ 4,559	\$ 9,947	\$ 12,000

Department of Environmental Services-Sewer

Fund: Sanitary Sewer 50001

Department: Sewer 8510

2018 REVENUES

Department	<u>Environmental Serv.-Sewer</u>
Fund	<u>50001</u>
Org	<u>8510</u>

Banner Code		Current	Actual	Projected	2018	2019
<u>Account</u>	<u>Revenue Source</u>	<u>Year</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Projected</u>	<u>Projected</u>
		<u>Certificate</u>	<u>7/13/2018</u>	<u>07/13/18 - 12/31/18</u>	<u>Revenue</u>	<u>Revenue</u>
17047	Employee Parking Fee	\$ 3,600	\$ 2,100	\$ 1,777	\$ 3,877	\$ 3,900
17402	Reimbursements	\$ 1,500,000	\$ 163,074	\$ 144,948	\$ 308,022	\$ 20,000
17522	Rental/Lease of Real Property	\$ 250,000	\$ 127,600	\$ 122,400	\$ 250,000	\$ 250,000
17562	Sales-Personal Property	\$ 175,000	\$ 175,000	\$ -	\$ 175,000	\$ 975,000
19002	Other Project Reimbursement	\$ -	\$ 672,987	\$ 1,407,438	\$ 2,080,425	\$ -
19504	OWDA Loans / Reim	\$ 1,333,343	\$ -	\$ 2,084,593	\$ 2,084,593	\$ 1,903,254
	Total Annual Revenue	\$ 49,481,943	\$ 25,927,725	\$ 26,761,613	\$ 52,689,337	\$ 51,931,404



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Billing

DSSS Administration

PROGRAM DESCRIPTION & CHALLENGES

The Customer Billing Section is responsible for the billing, payment processing, payment collection and customer service for approximately 45,000 sewer accounts. Section performance is critical to ensuring excellence in customer service and for ensuring a sufficient revenue stream for the Department.

A primary challenge is to achieve electronic submittal of water meter reads by all water providers to eliminate the lead time in receiving the reads as well to better identify “move-in, move-out adjustments” and meter re-read information. This is essential to this program since approximately seventy-five percent of our sewer customer base is billed from water meter reads.

PROGRAM GOALS & OBJECTIVES

1	Processes billing for sewer services in an accurate and timely manner.
2	Coordinate with water providers to assure water meter reads are actual reads and not estimated reads.
3	Assess current and emerging technologies as well as best management practices in utility billing and recommend improvements in current process to reduce annual costs.
4	Certify delinquent sewer user fees to ensure collection / recovery of fees due for delivered services.
5	Utilize reporting features of the new phone system to analysis call volumes for billing clerks.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Billing

DSSS Administration

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Billing cycle close	Monthly: after 19 th due date or next business day (4-5 days after due date)	Objective met for all billing cycles in 2017	Projecting Process & close of approx. 201,600 bills by due dates.
Certification of delinquent fees	Provide Fiscal Office with necessary final listing by October 15	Objective met, certification completed 9/22/2017.	Mail annual delinquency letters to owners 7/24/18. Final certification process complete and initial list to Council on 9/24/18.
Internal / External Audits	Provide requested reports immediately and minimize eliminate findings.	Objective met for both Internal and External Audits; no findings 2017	Objectives met for both Internal and External Audits; no findings
Phone volume / analytics	New phone system implemented in September 2014	Total Calls: 17,970 Average Call Time: 3.4 minutes Average Talk Time: 2.1 minutes Average Hold Time: 1.3 minutes	Total Calls January - June 2018: 6407 Other metrics & analytics to be provided by OIT due to phone system upgrade / change



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Billing

DSSS Administration

Billing System	New billing system CUBIC installed end of 2016 by Frey, Co.	2017 first full year of new system, initiated and in full use. All customers and records successfully transferred to new system.	New customer accounts added to CUBIC, set up and billed. Objective met.
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COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Financial Management

DSSS Administration

PROGRAM DESCRIPTION & CHALLENGES

The Financial Management section provides typical financial functions such as purchasing, accounts payable, accounts receivable and cost accounting. This section plays a pivotal role in establishing and implementing the Department’s financial management policies and initiatives. Core services include providing advice to support the Department’s financial and economic objectives, financial management and regulation, financial reporting and administrative support.

A primary challenge for this program is generating sufficient revenue and reserves to adequately sustain sewer system maintenance, replacement and expansion.

PROGRAM GOALS & OBJECTIVES

1	Ensure compliance with appropriate policies, procedures, legal requirements and / or sound business practices.
2	Implement, manage and reconcile the procurement card purchasing program.
3	Provide strict oversight of accounts payable, accounts receivable and costing transaction details.
4	Prepare and provide the details necessary to meet GASB requirements, e.g. fixed asset reporting, information needed for the Comprehensive Annual Finance Report, etc.
5	Manage the accounts payable process to ensure timely payment of bills and to avoid late fees
6	Manage the accounts receivable process to ensure the timely collection and deposit of fees due.
7	Develop and provide management reports to the Director and Divisional Managers to promote financial decisions and control.
8	Adhere to records management policies and procedures to ensure the accurate and timely purging and shredding of old / outdated documents per RC2



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Financial Management

DSSS Administration

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Sewer Enterprise Fund Balance	Maintain an ending operating fund balance of 35% of annual operating expense, excluding debt service, to ensure solvency during any period of revenue instability	Ending fund balance was 62% of operating expenses	Ending fund balance is forecast to be 42% operating expenses
Age of accounts payables, excluding user fees	Enforce a "Net 30 days" policy / practice and calculate the total for late fees paid	No late fees paid	No late fees paid
Comprehensive Annual Finance Reporting (CAFR) significant findings	Provide oversight and controls to avoid any significant findings by external and / or internal audits	No findings by State Auditor	No findings by State and/or Internal Auditors



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Permitting **DSSS Administration**

PROGRAM DESCRIPTION & CHALLENGES

The Permitting section is responsible for issuing permits for connections to our sewer mainlines, calculating and collecting fees, properly recording final sewer inspections, and submitting permit information to Billing for new customer account setup. Also, Permitting utilizes engineering and financial information to determine fee deferment eligibility and annual sewer maintenance assessments. As a result of Department reorganization, Permitting is now responsible for the planning, development, deployment and utilization of the Geographical Information System (GIS) from “office-to-field”. This effort also includes the use of data collected by handheld global positioning system devices to locate sewer system infrastructure with a high degree of positional accuracy.

A primary challenge for this program is developing and integrating applications to utilize GIS system and electronic drawings as they relate to issuing a permit.

PROGRAM GOALS & OBJECTIVES

1	Develop, expand or improve the permits module and related database and implement solutions that are better integrated with GIS and asset management, e.g. work order module for lateral inspection requests.
2	Utilize techniques and software tools to establish spatial relationships to significantly improve the ability to relate and query data
3	Define and develop a new / improved permit application
4	Continue and expand current GPS effort for locating manholes and other sewer infrastructure.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Permitting DSSS Administration

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Implementation of new Asset Management Application	Implement an effective application to allow faster reports and turnaround time, increased efficiency, greater ease in managing data, and improved work force communication.	Asset management / work order system implemented	Storeroom/material management system implemented; Continue to refine asset management / work order processes.
Sewer Laterals Project	Completion of laterals project to allow more information to be shared across the Agency and in the field. Includes scanning effort of approximately 100,000 documents.	90% completed; all documents scanned	100% completion expected early 2019.
Monthly reports	Tracks types of permits and monetary amounts, explain variance, market issues: building homes, businesses applying for permits, market conditions.	2017 permit fee total was \$2,428,479	Annual Permit fee forecast is \$2,600,000; current year revenues to exceed forecast.
Number of features, e.g. manholes & other sewer infrastructure located by GPS	Continue and expand current GPS efforts to provide highly accurate locations information to both the field and office	All <u>new</u> infrastructure being captured by handheld GPS	Continue the process; push initiative out to other departments to aid in capture of repair work.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Project Design, Management &
Construction Inspection

DSSS Engineering

PROGRAM DESCRIPTION & CHALLENGES

The Engineering Section is responsible for protecting the public health by providing comprehensive planning, economical design and quality construction of new public and private sanitary sewer and treatment systems and to ensure the structural integrity of all existing County-owned sanitary sewer systems and facilities. The Engineering Section oversees all the publicly and privately financed wastewater projects. The public projects range from building wastewater treatment facilities and extending trunk lines to areas where existing sewage systems are inadequate to upgrades and improvements of existing wastewater treatment plant, sanitary lift station (pump station) and sanitary sewer lines. This Section makes many of the decisions as to the future collection system within the County. They direct the developer/contractor as to the size and direction of new sewer lines and review the potential for additional development and additional flows to ensure the collection system is sized correctly and the flow to the treatment plant is within its design.

The primary challenges for this program are:

- (1) Adopt methods and technology to increase efficiency and reduce program expenses.
- (2) Negotiate key sewer operating agreements with surrounding municipalities.
- (3) Accurately forecast areas of future growth and design sewers accordingly.

PROGRAM GOALS & OBJECTIVES

1	Analyze the condition of the County sanitary sewer system and recommend what areas of the system would be cost-effective to repair/replace.
2	Implement capacity and hydraulic modeling software to identify sewer system problems and deficiencies.
3	Manage public projects to minimize engineering changes during construction and subsequent change orders.
4	Insure proper planning, design and construction of sanitary sewer infrastructure.
5	Maintain a dynamic tabulation of needed and anticipated CIP projects with projected cost and year of effort listed in an as accurate and detailed level as feasible.
6	Flow modeling: acquiring data to allow higher impact decisions on projects.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Project Design, Management & Construction Inspection

DSSS Engineering

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Determine core engineering work that will be performed in house, compared to what can be contracted (project size/scope)	Focus on scope of core engineering work will help develop expertise in department and will support better long term resource planning	23 major design contracts managed by staff; 2 in-house design projects	30 major design contracts managed by staff; 2 in-house design projects
Flow modeling	Increase the number of systems modeled per year	1 systems modeled / completed	Modeling of 2 systems in process
Number of Design Purchase Orders issued compared to number of CIP design projects	Increase the number and overall dollar amount of design projects per engineer	10 Design RFPs and POs issued	Total of 10 Design RFPs & POs anticipated to be issued
Number of Construction Purchase Orders issued compared to number of CIP construction projects	Increase the number and overall dollar amount of construction bids awarded per engineer	2 major construction contracts advertised and/or awarded	5 major construction contracts advertised or awarded by DSSS
Percentage of projects completed on schedule and on budget	Increase the number of projects completed on schedule and within budget	2 construction projects completed	2 construction projects compl., 2 in progress
Number of days for initial review of private developer projects	Maintain efficiency and time management efforts to meet a review time of no more than 30 days	Average review time 30 days	Average review time to be 30 days or less



PROGRAM DESCRIPTION & CHALLENGES

The Pump Station Operations section operates over 200 sanitary sewer pump stations and grinder pumps. This Section provides for the operation and maintenance of all equipment including pumps, controls, generators and equalization tanks. Other work includes participation in pump station design, maintenance of pump station buildings and grounds, monitoring of station operations and responding to emergencies.

The primary challenges for this program are:

- (1) Implementing a new inventory control module in the asset management system
- (2) Implementing ISO 14001 policies and procedures
- (3) Preparation for relocation to a new maintenance facility
- (4) Maintaining a qualified workforce.
- (5) Minimizing pump station failures
- (6) Standardization of tools and equipment.

PROGRAM GOALS & OBJECTIVES

1	Implement inventory control module in Cityworks asset management program
2	Implement procedures required by ISO 14001
3	Minimize pump station failures that result in backups or sanitary sewer overflows (SSO).
4	Minimize pump station failures that result in water in basement backups (WIB).
5	Scheduled drawdown testing of major pump stations
6	Preparation for relocation to a new maintenance facility



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Pump Stations DSSS Operations

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of SSOs	Minimize pump station failures that result in sanitary sewer overflows	7	12
Number of WIBs	Minimize pump station failures that result in basement backups	4	1
Number of drawdown tests	Scheduled drawdown testing of major pump stations	4	1



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Sewer Maintenance

DSSS Operations

PROGRAM DESCRIPTION & CHALLENGES

The Sewer Maintenance Section is responsible for operating and maintaining 1000 miles of sanitary sewer, over 20,000 manholes and more than 200 pump station wet wells. This Section also assists with the maintenance and repair of wastewater treatment plants when necessary. This Section investigates and resolves customer complaints and sewer backups and keeps organized and accurate records for reporting on Community Discharge Permits.

The primary challenges for this program are:

- (1) Implementing a new inventory control module in the asset management program
- (2) Implementing ISO 14001 policies and procedures
- (3) Minimizing sewer line blockages with scheduled cleaning, root control and televised conditional assessment
- (4) Preparation for relocation to a new maintenance facility

PROGRAM GOALS & OBJECTIVES

1	Implement work order procedures in Cityworks asset management program
2	Implement procedures required by ISO 14001
3	Minimize sanitary sewer overflows (SSO's) due to mainline blockages.
4	Minimize basement backups (WIB's) due to mainline blockage.
5	Preparation for relocation to a new maintenance facility



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Sewer Maintenance

DSSS Operations

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Linear feet of sewer cleaned	Clean 870,000 ft of sewer - 25% of collection system 18" diameter or smaller	900,000 ft	750,000 ft
Linear feet of sewer CCTV	TV and assess 289,000 ft of sewer - 8% of collection system 18" diameter or smaller	62,300 ft	18,100 ft
Number of WIB's caused by mainline blockages	Minimize number of basement backups due to blockages	10	2
Number of SSOs caused by mainline blockages	Minimize number of SSOs due to blockages	1	1



DSSS Operations

PROGRAM DESCRIPTION & CHALLENGES

The Waste Water Treatment Plant Operations Section operates and maintains 6 Wastewater Treatment Plants in accordance with State and Federal EPA requirements. These facilities treat a combined average of 7.1 million gallons of waste water per day. One of the two regional plants, Fishcreek is staffed 24 hours per day, 365 days per year. This section operates and maintains all equipment associated with plant processes. Other work includes maintenance of buildings and grounds and monitoring alarms from pump stations located throughout the County. This section does the electrical and instrumentation work for all of DSSS field facilities. This section is also responsible for the management of the Industrial Pretreatment group that includes sampling, customer facilities inspections and issuing permits to industrial customers.

The primary challenges for this program are:

- (1) Meeting ongoing EPA regulations and requirements
- (2) Implementing a new asset management system
- (3) Implementing ISO 14001 policies and procedures
- (4) Maintaining a qualified workforce.
- (5) Scheduled testing of breakers and disconnect switches
- (6) Completion of wireless technology for major stations.
- (7) Implementing a thermal imaging program for electrical work

1. PROGRAM GOALS & OBJECTIVES

1	Meet EPA requirements for all 6 wastewater treatment plants.
2	Implement work order procedures in Cityworks asset management program
3	Implement procedures required by ISO 14001
4	Scheduled testing of breakers and disconnect switches
5	Implement infrared thermal imaging for Plants #25 & #36 electrical equipment



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Waste Water Treatment

DSSS Operations

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Number of minor (daily or 7-day) violations	Minimize number of minor violations	18	37
Number of major (30 day) violations	Eliminate all major violations	14	21
Number of tests	Testing of main breaker & disconnect switch tests	0	0
Number of tests	Thermal imaging testing	0	2



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
SANITARY SEWER SERVICES					
Fund: Sanitary Sewer Services					
Organization: DSSS					
50001-8510					
50001-8510	Accountant 1	2.00	1.00	1.00	1.00
	Administrative Assistant	1.00	.00	.00	.00
	Administrative Liaison DHS	1.00	1.00	.02	.30
	Assessment Coordinator	1.00	1.00	1.00	1.00
	Attorney 2	.00	.00	.00	.20
	Attorney II	.00	.00	.00	.20
	Automotive Mechanic I	5.00	4.00	5.00	4.00
	Automotive Mechanic II	1.00	1.00	1.00	.00
	Chemist	2.00	2.00	2.00	2.00
	Collection Specialist/Cashier	1.00	1.00	1.00	1.00
	Communication Specialist	1.00	1.00	1.00	.00
	Customer Service Coordinator	.00	.00	.00	1.00
	Deputy Director - Administration	.00	1.00	1.00	2.00
	Deputy Director - Engineering	1.00	.00	1.00	.00
	Deputy Director - Executive	.00	1.00	.00	1.00
	Deputy Director - HRD/Personnel	.05	.00	.00	.00
	Deputy Director - Labor Relations	.05	.45	.00	.00
	Deputy Director - Law	.00	.00	.73	.15



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
50001-8510					
<i>Deputy Director - Operations</i>	1.00	1.00	1.00	1.00	1.00
<i>Dir of Environmental Services</i>	1.00	1.00	1.00	1.00	1.00
<i>Director of Human Resources</i>	.05	.06	.01	.30	.00
<i>Director of Law</i>	.00	.00	.00	.00	.10
<i>Electrician I</i>	.00	.00	1.00	2.00	1.00
<i>Electrician II</i>	3.00	3.00	2.00	2.00	3.00
<i>Electronic Instrument Technicn</i>	2.00	3.00	2.00	3.00	3.00
<i>Engineer/Design Administrator</i>	1.00	1.00	.00	.00	.00
<i>Engineering Intern</i>	1.00	1.00	1.00	1.00	1.00
<i>Environmental Engineer 1</i>	1.00	1.00	2.00	2.00	2.00
<i>Environmental Engineer 2</i>	3.00	3.00	2.00	2.00	2.00
<i>Environmental Engineer Superv</i>	2.00	2.00	2.00	3.00	3.00
<i>Environmental Technician II</i>	2.00	2.00	2.00	2.00	2.00
<i>Executive Assistant 1</i>	2.20	2.36	2.01	2.40	1.00
<i>Executive Assistant 2</i>	.00	.00	.14	.30	.00
<i>Executive Assistant I</i>	.00	.00	.03	.00	.00
<i>Fiscal Officer 2</i>	1.00	1.00	1.00	1.00	.00
<i>Fiscal Officer 3</i>	.05	1.14	1.00	1.00	2.00
<i>Human Resource Admin Spc 1</i>	.05	.00	.00	.00	.00
<i>Human Resource Admin Spc 2-H!</i>	.00	.00	.00	.30	.00
<i>Human Resource Administrtr-HRD</i>	1.00	.00	.00	.00	.00
<i>Info Sys (IS) Develop Manager</i>	1.00	.00	.00	.00	.00
<i>Lab Tech Analyst-in-Training</i>	3.00	.00	.00	.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
50001-8510					
<i>Laboratory Supervisor</i>	1.00	1.00	1.00	1.00	1.00
<i>Laboratory Technician</i>	.00	3.00	3.00	3.00	3.00
<i>Laborer</i>	3.00	3.00	4.00	3.00	4.00
<i>Maintenance Administrator - EX</i>	1.00	2.00	1.00	1.00	2.00
<i>Maintenance Mechanic I</i>	.00	.00	1.00	6.00	6.00
<i>Maintenance Mechanic II</i>	6.00	6.00	6.00	6.00	7.00
<i>Maintenance Repair Worker</i>	1.00	1.00	1.00	1.00	1.00
<i>Maintenance Supervisor 2</i>	3.00	3.00	4.00	4.00	3.00
<i>Maintennce Supervisor II</i>	.00	.00	.00	.00	1.00
<i>Mason</i>	2.00	2.00	2.00	2.00	2.00
<i>Mechanics Helper</i>	1.00	2.00	2.00	2.00	2.00
<i>Office Manager</i>	.00	1.00	1.00	1.00	1.00
<i>Operations Administrator</i>	1.00	1.00	1.00	1.00	.00
<i>Payroll Supervisor</i>	.56	.56	.56	.56	.56
<i>Personnel Admin 2-HRC/AUD</i>	.00	.05	.14	.30	.00
<i>Personnel Officer 2 DHS</i>	.00	.00	.27	.00	.00
<i>Plant Supervisor</i>	3.00	3.00	3.00	3.00	2.00
<i>Project Inspector II</i>	4.00	4.00	5.00	4.00	4.00
<i>Public Works Manager</i>	1.00	.00	.00	.00	2.00
<i>Pump Maintenance</i>	5.00	5.00	5.00	.00	.00
<i>Pumps Maintenance Super 2</i>	1.00	1.00	1.00	2.00	2.00
<i>Purchasing Agent</i>	1.00	1.00	1.00	1.00	2.00
<i>Quality Assurance Coordinator</i>	1.00	1.00	.00	.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
50001-8510					
<i>Relational Data Base Admin 3</i>	1.00	.00	.00	.00	.00
<i>Research Analyst</i>	1.00	1.00	.00	1.00	1.00
<i>Secretary 1</i>	.00	.00	.00	1.00	1.00
<i>Secretary 3</i>	1.00	1.00	1.00	1.00	1.00
<i>Senior Administrator</i>	3.00	3.00	4.28	4.60	4.10
<i>Sewer Maintenance I</i>	1.00	1.00	1.00	1.00	.00
<i>Special Projects Coordinator</i>	.00	.00	.00	.00	1.00
<i>Staff Attorney 1</i>	.50	.50	.00	.00	.50
<i>Staff Attorney I</i>	.00	.00	.00	.20	.00
<i>Training Adm & EEO Compl Offic</i>	.05	.10	.16	.30	.00
<i>Training Manager</i>	1.00	1.00	.83	.00	.00
<i>Training Manager DHS</i>	.00	.00	.00	.30	.00
<i>Utility Billing Clerk</i>	5.00	6.00	6.00	6.00	6.00
<i>Utility Locator</i>	1.00	1.00	1.00	1.00	1.00
<i>Utility Maintenance Worker I</i>	12.00	14.00	14.00	16.00	18.00
<i>Utility Maintenance Worker II</i>	11.00	11.00	12.00	13.00	12.00
<i>WWater Treat Plant Op-in-Train</i>	.00	1.00	.00	1.00	1.00
<i>Wastewatr Treat Plt Operatr I</i>	9.00	9.00	10.00	10.00	8.00
<i>Wastewatr Treat Plt Operatr II</i>	3.00	3.00	2.00	3.00	5.00
<i>Wastewatr Treat Plt Operatr III</i>	5.00	4.00	5.00	3.00	2.00
ORGANIZATION TOTAL 50001-8510	131.56	134.22	135.19	141.21	140.61
*TOTAL SANITARY SEWER SERVICES	131.56	134.22	135.19	141.21	140.61



DSSS

Fund: Sanitary Sewer Services 50001
Departments: DSSS 8510

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	6,194,239	6,329,077	7,294,700	6,763,082	0
Labor	20513	0	0	0	0	4,666,900
Overtime	20525	466,168	607,511	400,000	660,671	480,200
Operations Supervision	20527	0	0	0	0	1,017,700
Admin - Support	20528	0	0	0	0	1,681,700
Fringe Benefits	25501	2,749,665	2,669,831	3,248,000	2,865,094	3,407,000
Professional Services	27102	395,000	602,764	1,154,663	792,058	1,075,000
Internal Services	30401	665,554	682,200	732,200	708,054	732,200
Supplies	30501	319,823	358,000	525,000	452,682	475,000
Material	35501	883,092	1,011,111	1,125,000	1,051,277	1,125,000
Travel	37501	16,651	17,017	22,000	11,811	28,000
Vehicle Fuel/Repair	40501	332,063	346,280	725,000	369,477	725,000
Contract Services	45501	17,652,079	18,810,003	22,064,700	21,839,183	2,185,200
Government - Disposal	45602	0	0	0	0	19,825,000
Private Disposal	45605	0	0	0	0	260,000
Utilities	50501	1,766,215	1,627,835	2,200,000	1,856,048	2,200,000
Insurance	52501	0	0	190,000	0	190,000
Rentals	54501	566,746	1,035,649	1,051,100	934,447	1,054,000
Advertising/Printing	58501	2,250	2,070	8,000	2,523	5,000
Other	60501	381,647	337,408	600,000	337,310	600,000
Equipment	70501	225,477	213,127	581,200	374,052	797,700



DSSS

Fund: Sanitary Sewer Services 50001
Departments: DSSS 8510

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Capital Outlay	78501	1,448,285	1,166,270	2,802,680	636,000	0
Debt Service	80501	0	0	14,000	0	14,000
Transfers Out	84999	10,468,306	10,684,868	16,694,104	14,640,544	8,400,000
DEPARTMENT TOTAL 50001-8510		<u>44,533,261</u>	<u>46,501,020</u>	<u>61,432,347</u>	<u>54,294,313</u>	<u>50,944,600</u>



Department of Environmental Services-Sewer

Fund: DOES Sewer 50001

Department: DOES Sewer 8510

TOTAL PROFESSIONAL SERVICES COSTS: \$1,075,000.00

<u>Dept. of Environmental Services-Sewer</u>		<u>50001</u>	<u>8510</u>	
<u>Department</u>		<u>Fund</u>	<u>Org</u>	
<u>Vendor</u>	<u>Item / Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Other Information</u>
<u>Pending Selection</u>	<u>Plant 25 Drawings</u>	<u>Professional Services / Annual</u>	<u>\$ 30,000</u>	<u>combine all 8 construction</u>
<u>Pending Selection</u>	<u>Construction Inspection</u>	<u>Professional Services / Annual</u>	<u>\$ 60,000</u>	<u>if private ramps up plus plan</u>
<u>Pending Selection</u>	<u>Conditional Assessment Study</u>	<u>Professional Services / Annual</u>	<u>\$ 300,000</u>	<u>Inspection & assessment c</u>
<u>Pending Selection</u>	<u>Legal Services</u>	<u>Professional Services / Annual</u>	<u>\$ 25,000</u>	<u>Legal - Village of Reminde</u>
<u>Pending Selection</u>	<u>Safety Services</u>	<u>Professional Services / Annual</u>	<u>\$ 10,000</u>	<u>Safety assessments & spe</u>
<u>Pending Selection</u>	<u>Engineering Svcs</u>	<u>Professional Services / Annual</u>	<u>\$ 500,000</u>	<u>Survey, GEO tech, ROW, i</u>
<u>Woolpert</u>	<u>Cityworks Asset Mgmt.</u>	<u>Professional Services / Annual</u>	<u>\$ 80,000</u>	<u>Permitting module plus cor</u>
<u>GSP</u>	<u>ISO</u>	<u>Professional Services / Annual</u>	<u>\$ 40,000</u>	<u>remainder of new proposal</u>
<u>Intelix</u>	<u>EMS Software Training</u>	<u>Professional Services / Annual</u>	<u>\$ 5,000</u>	<u>training for John</u>
<u>Pending Selection</u>	<u>Plt 25 outfall turbine design</u>	<u>Professional Services / Annual</u>	<u>\$ 25,000</u>	



Department of Environmental Services-Sewer

Fund: DOES Sewer 50001

Department: DOES Sewer 8510

TOTAL CONTRACT SERVICES COSTS: \$2,185,200.00

Dept. of Environmental Services-Sewer		50001		8510
Department		Fund		Org
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
Pending Selection	Locate Arlington force main	Services / Annual	\$ 10,000	PS 67 locate via GPS or GPI
Ace Security Systems	Security Monitoring	Services / Annual	\$ 7,500	Sweitzer, South Street, loc
Pending Selection	Uniform services	Services / Annual	\$ 25,000	3 year contract, exp 2021
AT&T Internet	Internet & Connectivity to All	Services / Annual	\$ 10,800	Internet service only, new rat
AT&T Wireless Svcs	Wireless Services	Service / Annual	\$ 96,000	Includes notebook air cards,
Bridgestone Americas	Printing & postage for custom	Service / Annual	\$ 120,000	2018-140
City of Cleveland	Water Meter Reads	Services / Annual	\$ 233,000	52,453 customers times 4.
Consumer Ohio Water	Water Meter Reads	Services / Annual	\$ 7,400	*Includes additional charge
Distillata	Drinking Water	Service / Annual	\$ 5,000	
Digium/N2Net	Switchvox Maintenance	Service/Annual	\$ 750	Conference Bridge renewa
DPS	Copier repair, maint & supplie	Service / Annual	\$ 16,900	plotter maintenance and p
eTactics	Customer Billing services	Service / Annual	\$ 44,000	
Falls Supersonic	Car Washing	Services / Annual	\$ 1,000	
FE Check Protector Co	Services for check processing	Services / Annual	\$ 9,000	per check charge plus eloc
FE Check Protector Co	scanner maintenance	Services / Annual	\$ 3,600	scanner hardware and sof
Haines Electric	Data cabling/removing wiring	Service / Annual	\$ 10,000	Plants and Sweitzer-includ
Rexell	Rockwell TechConnect	Service/Annual	\$ 100,000	Superblanket covers all Rc
Pending Selection	Sewer Root Control	Services / Annual	\$ 30,000	Program to be developed :
Swift First	Medical Supplies	Purchase / Annual	\$ 10,000	
Various	Sanitary Sewer Emerg Repai	Purchase / Annual	\$ 300,000	



Department of Environmental Services-Sewer

Fund: DOES Sewer 50001

Department: DOES Sewer 8510

TOTAL CONTRACT SERVICES COSTS: \$2,185,200.00

<u>Dept. of Environmental Services-Sewer</u>		<u>50001</u>		<u>8510</u>
<u>Department</u>		<u>Fund</u>		<u>Org</u>
<u>Various</u>	<u>Pump Stations Emerg Repair</u>	<u>Purchase / Annual</u>	<u>\$ 250,000</u>	
<u>Various</u>	<u>Equipment Emerg Repairs (v</u>	<u>Purchase / Annual</u>	<u>\$ 150,000</u>	
<u>Various</u>	<u>Building Emerg Repairs (varic</u>	<u>Purchase / Annual</u>	<u>\$ 75,000</u>	
<u>Various</u>	<u>Lab / EPA Testing</u>	<u>Services / Annual</u>	<u>\$ 42,000</u>	
<u>Village of Silver Lake</u>	<u>Water Meter Reads</u>	<u>Services / Annual</u>	<u>\$ 250</u>	
<u>Waste Management of O</u>	<u>Trash Disposal</u>	<u>Service / Annual</u>	<u>\$ 115,000</u>	<u>can't find this high amount</u>
<u>Kimble Companies</u>	<u>Sludge & Grit Disposal plt 25</u>	<u>Service / Annual</u>	<u>\$ 342,000</u>	<u>see resolution 2018-144</u>
<u>Pending Selection</u>	<u>Pave driveway</u>	<u>Purchase / Annual</u>	<u>\$ 5,000</u>	<u>PS 61</u>
<u>Lake Erie Electric</u>	<u>high voltage diagnostics & rep</u>	<u>Services / Annual</u>	<u>\$ 10,000</u>	
<u>Martell Electric</u>	<u>low voltage diagnostics & rep</u>	<u>Services / Annual</u>	<u>\$ 10,000</u>	
<u>Pending Selection</u>	<u>misc roof repairs</u>	<u>Services / Annual</u>	<u>\$ 40,000</u>	<u>(PS30, PS 77, Plant 10...)</u>
<u>Strouble Water Hauling</u>	<u>Plant 36 drinking water</u>	<u>Purchase / Annual</u>	<u>\$ 6,000</u>	



Department of Environmental Services-Sewer

Fund: DOES Sewer 50001

Department: DOES Sewer 8510

TOTAL RENTALS AND LEASES COSTS: \$1,053,963.00

<u>Dept. of Environmental Services-Sewer</u>		<u>50001</u>	<u>8510</u>	
<u>Department</u>		<u>Fund</u>	<u>Org</u>	
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Other Information</u>
<u>Akron Phoenix Developm</u>	<u>Facility Lease, Bridgestone</u>	<u>Lease/Annual</u>	<u>\$ 720,000</u>	<u></u>
<u>Ampco Parking</u>	<u>Parking Deck Cards (4)</u>	<u>Rental / Annual</u>	<u>\$ 3,600</u>	<u></u>
<u>Canon Financial/DPS</u>	<u>Copiers Lease (6)</u>	<u>Lease / Annual</u>	<u>\$ 8,532</u>	<u></u>
<u>Key Govt / Jack Doheny</u>	<u>Vactor Sewer Cleaning Truck</u>	<u>Lease / Annual</u>	<u>\$ 51,000</u>	<u>Lease expires in 2019</u>
<u>Canon Financial/DPS</u>	<u>Plotter Lease</u>	<u>Lease / Annual</u>	<u>\$ 9,831</u>	<u>Plotter Lease expires in 07/20</u>
<u>Key Govt / MTECH</u>	<u>CCTV Sewer Inspection Truc</u>	<u>Lease / Annual</u>	<u>\$ 46,000</u>	<u>Lease expire in 2020; 2015-288</u>
<u>Summit County</u>	<u>Sweitzer Facility</u>	<u>Lease / Annual</u>	<u>\$ 40,000</u>	<u></u>
<u>TCF / BEST Equip</u>	<u>Vactor Sewer Cleaning Truck</u>	<u>Lease / Annual</u>	<u>\$ 48,000</u>	<u>Lease expires in 2019</u>
<u>Pending Selection</u>	<u>Misc Equip Rentals</u>	<u>Rental / Annual</u>	<u>\$ 15,000</u>	<u></u>
<u>US Bank/Jack Doheny</u>	<u>Vactor Sewer Cleaning Truck</u>	<u>Lease / Annual</u>	<u>\$ 52,000</u>	<u>Lease expires 2020</u>
<u>Enterprise</u>	<u>2017 leased vehicles</u>	<u>Lease / Annual</u>	<u>\$ 60,000</u>	<u>annual cost for trucks leased in 201</u>



Department of Environmental Services-Sewer

Fund: DOES Sewer 50001

Department: DOES Sewer 8510

Dept. of Environmental Services-Sewer

Department

50001

Fund

8510

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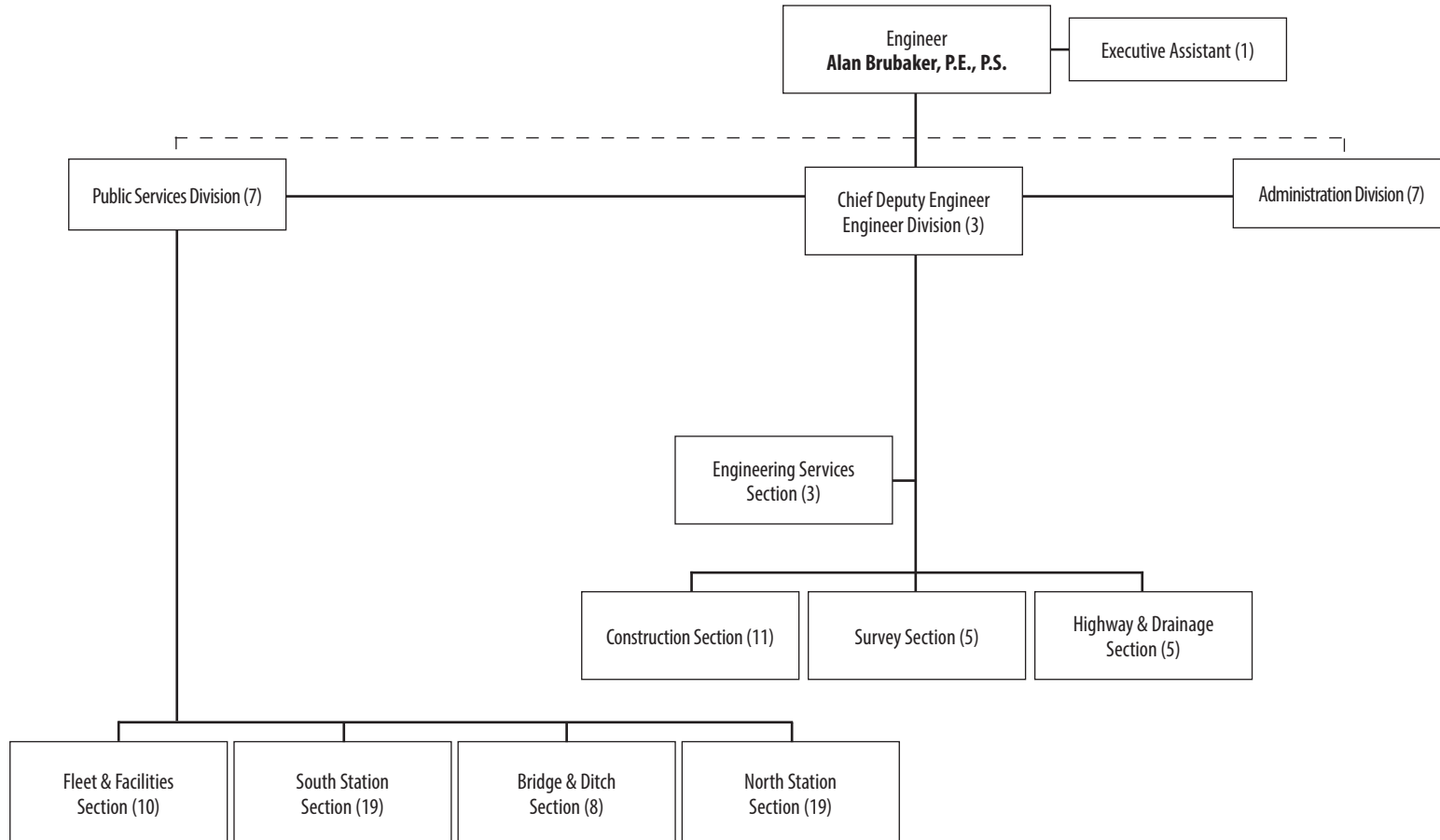
TOTAL EQUIPMENT COSTS: \$735,700.00

Item Description	Type of Contract	Quantity	Cost	Other Information
Various Pumps and Motors	Purchase		\$ 285,000	Plants and Pump Stations includes s
Emergency Portable Pumps	Purchase	3	\$ 60,000	Replacement of aging 4" and 6" pum
Notebook Vehicle Mount	Purchase	9	\$ 8,700	
Plants (all), Ultra-violet bulbs and ballasts	Purchase		\$ 75,000	Replacement of bulbs for 25/36
Misc. Computer Hardware	Purchase		\$ 95,000	includes handset for Pry Building
GPS Hand helds	Purchase	1	\$ 7,000	replacing one old unit
Motorized gates for plants	Purchase	3	\$ 75,000	25, 36, and Marsh Road
Inplant comp and xfer switch	Purchase	1	\$ 7,000	air compressor and transfer switch fc
Carpeting	Purchase	1	\$ 2,000	replace plt 36 admin bldg
Wet well gate valve stems	Purchase	1	\$ 5,000	PS113
Gaskets	Purchase		\$ 5,000	Plt 36 digester lines
lab reagents, materials & small equipment	Purchase		\$ 40,000	annual supplies
trench box for sewer maint	Purchase	1	\$ 11,000	required for larger & deeper excavati



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

ENGINEER





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

ENGINEER

DEPARTMENT OVERVIEW

The Engineer's office includes three divisions subdivided into individual sections for budget administration and accountability.

Each section leader is given broad parameters about spending levels but are primarily tasked with creating a budget that will support the activities they believe are essential to running their section. Section leaders also provide capital requests for those programs within their purview. Each section leader provides a detailed request for funding the operations of their section.

Each Division Director implements the first round of budget adjustments. In the division review, duplicate items are eliminated.

Final budget review occurs when the Engineer and the division leaders meet to discuss the overall budget for the department. Budgetary adjustments made during this review consider financial constraints and overall service delivery goals. Each division is responsible for making the necessary arguments in support of their requests, but decisions reflect the objectives and priorities of the whole department. In addition, the division leaders discuss capital requests during this final review phase.

Each division director and section leader manages their operations during the budget year with the authority to make budgetary adjustments as needed to fulfill their obligations so long as they stay within the overall appropriation limits set by Council.

PROGRAM INITIATIVES

Regionalism

The Engineer assigns staff representatives to work directly with each township. The assigned employees attend township meetings and provide feedback to township trustees, staff, and residents for any questions they may have regarding transportation projects in their area. By assigning staff members to become experts in the needs and concerns of each township, we identify collaboration opportunities and foster better working relationships with all of the townships we represent.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

ENGINEER

We open our pavement maintenance program to all municipalities and townships in Summit County. This increases the amount of material needed to perform the pavement repairs, lowering the per-unit cost to both this office and to our community partners. The State of Ohio's *Beyond Boundaries* program recognized our pavement maintenance program as an example of government collaboration that deserves replication throughout the state. Each year, the Engineer's Office works with participating communities to determine whether new services (ie. concrete street repair and culvert replacement) should be added to the program.

Fund Stabilization Policies

The Motor Vehicle Gas Tax Fund (MVGT fund) supports the operations of the County Engineer. Proper management of the Engineer's office requires that we take steps to ensure the long-term health of the MVGT fund.

Minimum Fund Balance Policy

The County Engineer manages the MVGT fund to assure future funding of maintenance and road improvements. The financial integrity of the fund is paramount to our continued ability to provide services. Maintaining a reasonable fund balance is required to ensure that we are not spending beyond our means, but we are also fully using the tax dollars we collect on the improvements the community requires. Through the budget process, the Engineer monitors expenditure levels throughout the year to maintain an unencumbered fund balance of 10% to 15% of net fund expenditures with 12.5% being the target level.

Debt Management Policy

Debt financing can have significant advantages on certain projects. However, this office's reliance on road taxes pre-supposes a commitment to regular road maintenance and improvements. Therefore, our improvement program does not require unusually high or unanticipated expenditures in any given year. Construction of new highways and bridges are preferred uses for debt financing rather than maintenance or normal improvements to existing infrastructure. In addition, debt financing is appropriate when a revenue source fully supports the cost of the debt service (for example, special assessment projects). Overall debt service levels should not exceed 6% of the SCE's total operating budget. Debt service requirements are a primary consideration in the issuance of any new debt.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Administration Engineer

PROGRAM DESCRIPTION & CHALLENGES

Program Description:

The administrative division provides all the basic administrative functions of the Summit County Engineer's office essential to maintaining the day-to-day operation of the Engineer's office. The division is responsible for human resources, public records, and budgetary functions including oversight, control and management.

Program Challenges:

The creation of the Surface Water Management District has increased the demands on administrative personnel as the division establishes the new county-wide utility.

Proposed Personnel Changes:

The Administration division anticipates no further additions or reductions in full-time staff.

PROGRAM GOALS & OBJECTIVES

1	The functions of the Engineer's Office rely upon a healthy Motor Vehicle/Gas Tax Fund. We use three performance measures to monitor how well we are adhering to our financial policies and meeting our goal of maintaining a stable and healthy fund.
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PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Ending Unencumbered Fund Balance	Maintain an ending unencumbered fund balance between 10% and 15% of MVGT direct expenditures	15.2%	10%
Debt Service Expenditures	Maintain a debt service level less than 6% of MVGT direct expenditures	2.1%	2%
Operating Expenditures	Maintain operating expenditure level less than 75% of MVGT direct expenditures	64.4%	60%



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
ENGINEER					
<i>Fund: Motor Vehicle & Gas</i>					
<i>Organization: Engineer-General Administration</i>					
<i>20502-4105</i>					
<i>20502-4105</i>					
<i>Administrative Assistant</i>	.00	.00	1.00	1.00	1.00
<i>Administrative Staff Advisor 2</i>	1.00	1.00	1.00	.00	.00
<i>Assistant County Prosecutor 2</i>	.20	.20	.20	.20	.20
<i>Budget Management Director</i>	.00	1.00	.00	.00	.00
<i>Clerk 1</i>	.00	.00	.00	1.00	.00
<i>Clerk 2</i>	.00	.00	.00	.00	1.00
<i>Clerk 3</i>	.00	1.00	.00	.00	.00
<i>Computer Operator II/Adv Fisci</i>	1.00	1.00	1.00	1.00	1.00
<i>County Engineer</i>	1.00	1.00	1.00	1.00	1.00
<i>Dir of Admin Govt Affairs</i>	1.00	1.00	.00	1.00	1.00
<i>Dir of Admin Suppt Serv Activ</i>	1.00	1.00	1.00	1.00	1.00
<i>Executive Assistant 2 - ENG</i>	2.00	2.00	2.00	1.00	1.00
<i>Fiscal Officer 3</i>	1.00	1.00	1.00	1.00	1.00
<i>Network Administrator</i>	1.00	.00	.00	.00	.00
<i>Payroll Supervisor</i>	.44	.44	.44	.44	.44
<i>Personnel Admin 1</i>	1.00	1.00	1.00	1.00	.00
<i>Personnel Admin 2</i>	.00	.00	.00	.00	1.00
<i>Receptionist II</i>	1.00	.00	.00	.00	.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
20502-4105 <i>Safety Coordinator</i>	1.00	1.00	1.00	.00	.00
<i>Software Engineer-FO</i>	1.00	.00	.00	.00	.00
ORGANIZATION TOTAL 20502-4105	13.64	12.64	10.64	9.64	9.64



ENGINEER

Fund: Motor Vehicle & Gas 20502
Departments: Engineer-General Administration 4105

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	109,442	120,660	120,700	120,660	120,700
Salaries-Employees	20501	646,502	517,132	525,600	525,880	556,000
Overtime	20525	0	39	400	4	400
Fringe Benefits	25501	255,356	244,460	250,700	231,949	250,000
Internal Services	30401	346,954	317,077	362,500	347,974	366,400
Supplies	30501	22,751	38,068	59,500	42,158	75,400
Travel	37501	5,574	5,858	8,900	3,871	6,400
Contract Services	45501	4,127	3,072	4,300	3,387	16,900
Utilities	50501	118,551	123,533	153,600	130,868	136,600
Rentals	54501	7,624	8,195	20,000	651	2,000
Advertising/Printing	58501	1,269	1,350	1,500	1,057	2,500
Other	60501	35,401	37,484	35,300	33,271	48,000
Equipment	70501	9,148	4,261	5,400	3,833	44,500
Debt Service	80501	846,656	325,667	350,000	317,098	350,000
Transfers Out	84999	0	0	595,568	480,929	0
DEPARTMENT TOTAL 20502-4105		<u>2,409,355</u>	<u>1,746,857</u>	<u>2,493,968</u>	<u>2,243,588</u>	<u>1,975,800</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Public Services Engineer

PROGRAM DESCRIPTION & CHALLENGES

Program Function:

The public services division is responsible for maintaining over 360 lane miles of county roadway, 315 bridges, 1,200 culverts, guardrail, berms, vegetation control, ditches, pavement markings, traffic signals, tree trimming and removal, deceased animal removal, fleet maintenance, maintenance of retention and detention ponds, roadside mowing, and snow and ice control on township roads and some State Highways. The administration section provides support to public services division employees, orders and tracks materials, oversees the division budget and processes all requests for services on county roads, bridges and ditches. The fleet and facilities maintenance section handles the maintenance and upkeep of the Summit County Engineer's fleet of vehicles, signage and signalization on Summit County roads, building maintenance, carpentry, masonry, and landscaping. The north station and south station sections are responsible for the snow and ice control and road maintenance throughout the County. The bridge and ditch section handles the force account maintenance and upkeep of Summit County's bridges, ditches and subdivision surface water systems.

Program Challenges:

Providing services in a timely manner is increasingly difficult due to staff reductions during the past several years.

Proposed Personnel Changes:

The Public Service division anticipates no further reductions in full-time staff. This budget continues the program of hiring part-time student helpers to provide traffic control during summer construction season.



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

		<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: Motor Vehicle & Gas						
Organization: Engineer-Maintenance						
20502-4110						
20502-4110	Auto Service Worker II	1.00	1.00	1.00	1.00	1.00
	Auto Service Worker II TB	1.00	1.00	1.00	1.00	1.00
	Bridge Worker II	3.00	3.00	3.00	2.00	3.00
	Carpenter	1.00	1.00	1.00	1.00	1.00
	Dep Dir Maintenance Admin	1.00	1.00	1.00	1.00	1.00
	Ditch Maintenance Worker	1.00	.00	.00	.00	.00
	Equipment Operator II	27.00	.00	.00	2.00	.00
	Equipment Operator III	1.00	1.00	1.00	1.00	1.00
	Executive Assistant 1 - ENG	.00	.00	.00	.00	1.00
	Fleet & Facil Maint Manager	1.00	1.00	1.00	1.00	1.00
	Heavy Equipment Operator	2.00	2.00	2.00	2.00	3.00
	Highway Maintenance Crew Leadr	5.00	5.00	5.00	5.00	5.00
	Highway Maintenance Supervisor	3.00	3.00	3.00	2.00	2.00
	Highway Maintenance Supt	1.00	1.00	.00	.00	.00
	Highway Maintenance Worker	.00	2.00	.00	.00	.00
	Highway Maintenance Worker II	.00	.00	.00	1.00	.00
	Inventory Control Specialst II	1.00	1.00	1.00	1.00	1.00
	Maintenance Repairer	1.00	1.00	1.00	.00	.00
	Maintenance Worker	.00	27.00	29.00	30.00	30.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
20502-4110					
<i>Mason</i>	1.00	1.00	1.00	.00	.00
<i>Mechanic</i>	4.00	4.00	4.00	4.00	4.00
<i>Messenger</i>	1.00	1.00	1.00	1.00	1.00
<i>Office Manager</i>	1.00	1.00	1.00	1.00	.00
<i>Receptionist/Secretary</i>	1.00	1.00	1.00	1.00	1.00
<i>Roads Maintenance Manager</i>	.00	.00	.00	1.00	1.00
<i>Safety Worker</i>	2.00	.00	.00	.00	.00
<i>Sign Maker</i>	1.00	1.00	1.00	1.00	1.00
<i>Signal Technician</i>	1.00	1.00	1.00	1.00	1.00
<i>Stores Keeper</i>	1.00	1.00	1.00	1.00	1.00
<i>Support Services Administrator</i>	1.00	1.00	1.00	1.00	1.00
<i>Welder</i>	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 20502-4110	65.00	64.00	63.00	64.00	63.00



ENGINEER

Fund: Motor Vehicle & Gas 20502
Departments: Engineer-Maintenance 4110

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	3,098,594	3,143,451	3,328,000	3,150,434	3,399,700
Overtime	20525	108,900	79,719	123,000	112,165	132,000
Fringe Benefits	25501	1,446,520	1,469,927	1,566,000	1,422,524	1,575,000
Supplies	30501	155,497	205,754	200,000	236,843	200,000
Material	35501	957,085	836,061	1,504,600	1,119,860	1,089,000
Travel	37501	2,731	2,893	8,300	4,107	9,300
Contract Services	45501	59,310	56,847	72,700	55,481	72,800
Rentals	54501	16,089	20,211	26,200	22,771	26,700
Advertising/Printing	58501	338	500	500	209	500
Other	60501	441,793	483,273	505,900	435,448	489,500
Equipment	70501	35,916	33,650	52,300	44,254	55,300
DEPARTMENT TOTAL 20502-4110		<u>6,322,772</u>	<u>6,332,287</u>	<u>7,387,500</u>	<u>6,604,095</u>	<u>7,049,800</u>



Motor Vehicle & Gas Tax Fund-Maintenance

Fund: Motor Vehicle & Gas Tax 20502

Department: Engineer-Maintenance 4110

TOTAL PROFESSIONAL SERVICES COSTS: \$200,000.00

<u>Maintenance Motor Vehicle & Gas</u>		<u>20502</u>		<u>4110</u>
Department		Fund		Org
Vendor	Item/ Age	Type of Contract/Term	Cost	Other Information
<u>Ports Petroluem</u>	<u></u>	<u>CUE</u>	<u>\$ 200,000.00</u>	<u>Projected</u>
				<u>North & South Stations</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Engineering

Engineer

PROGRAM DESCRIPTION & CHALLENGES

Program Description:

The engineering division develops plans for highway, drainage, and bridge improvements and new construction on Summit County roads. The engineers and technicians prepare improvement plans for federal, state and locally funded projects on county highways. They also assist townships by preparing plans for township roads and roadside drainage systems. Engineering project managers are responsible for overseeing large projects from initial scoping through the design phase and into construction. The administration section provides oversight to the engineering division. The construction section ensures the quality, cost and timeliness of improvements to the County's highways and bridges. This section also performs annual inspection of bridges, culverts and roads. The engineering services section oversees most engineering plans, designs, and reviews in addition to overseeing all bridge improvements and maintenance work. The highway/drainage section manages highway design, installation and maintenance of traffic control devices. The survey section provides surveys, survey data and data management for the Summit County Engineer's office, conducts plan reviews of major road and bridge projects as well as road dedications, road vacations, annexations and land subdivisions. The assessed subdivisions section manages the administration of the on-going maintenance of storm water infrastructure within the assessed subdivisions throughout the County.

Program Challenges:

Fully funding the pavement maintenance program is the major challenge for our office since this program is traditionally funded 100% with local revenue. Effective in 2019, collection of the new \$5.00 license tax increase approved by Council in 2018 will provide significant new revenue toward this end.

Proposed Personnel Changes:

The Engineering division anticipates adding a GIS technician in preparation for a pending retirement and hiring an engineering co-op student.



PROGRAM GOALS & OBJECTIVES

1	The core services provided by the Engineer’s Office are the maintenance and improvement of the County’s bridges and roads. We use several objective rating measures to evaluate how well we are maintaining our bridge and road infrastructure.
2	The Engineer inspects all 313 Summit County owned bridges annually. In addition to our in-house staff, outside consultants review the inspection reports to ensure reliability. The Bridge Sufficiency Rating (SR) is a recognized measure of the ability of a bridge to remain in service. Various factors are taken into account (such as condition, structural adequacy, safety and others) to calculate the SR using a numerical scale of 0-100. We use two measures to monitor how well we are maintaining our bridges.
3	The Pavement Condition Index (PCI) is a simple, convenient and inexpensive way to monitor the condition of the surface of roads. The PCI rates the condition of the surface of a road using a numerical scale of 0-100. The Engineer’s office contracts with a company to perform this analysis biennially. The data collected to target our pavement maintenance program, ensuring that our office repairs the roadways in an efficient and cost effective manner. Ratings in the 68 to 81 range are considered “Good” condition.
4	Culverts are rated on a three-point scale with a rating of “one” being the best rating. Therefore, in order to make our performance measure comparable with those for roads and bridges, we adjusted the ratings to a 100-point scale with 100 being the top rating.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Bridge Sufficiency Rating	Maintain an average Bridge Sufficiency Rating greater than 80	82.0	81
Bridge Sufficiency Rating	Maintain 90% of County Bridges to a Bridge Sufficiency Rating greater than 50	96.1	95
Pavement Condition Index	Maintain an average Pavement Condition Index of at least 68	72	73
Culvert Condition Rating	Maintain an adjusted average condition rating greater than 65	71.76	71



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Motor Vehicle & Gas</i>					
<i>Organization: Engineer-Engineering</i>					
<i>20502-4115</i>					
<i>20502-4115</i>					
<i>Bridge/Const Inspectn Coordntr</i>	1.00	1.00	.00	.00	.00
<i>Chief Deputy Engineer</i>	1.00	1.00	1.00	1.00	1.00
<i>Construction Project Coordintr</i>	1.00	1.00	1.00	1.00	1.00
<i>Construction Team Manager</i>	2.00	2.00	2.00	2.00	2.00
<i>Dep Dir for Engineering Servs</i>	1.00	1.00	1.00	1.00	1.00
<i>Design Engineer 1</i>	.00	.00	.00	.00	1.00
<i>Design Engineer 2</i>	6.00	5.00	5.00	4.00	4.00
<i>Engineering Project Manager</i>	2.00	2.00	3.00	3.00	4.00
<i>Engineering Tech IV/GIS Opertn</i>	1.00	1.00	1.00	1.00	2.00
<i>Engineering Techn Supervisor</i>	1.00	1.00	1.00	1.00	1.00
<i>GIS Technician</i>	.00	.00	.00	1.00	.00
<i>Inspector</i>	.00	1.00	.00	.00	.00
<i>Inspector II</i>	.00	.00	1.00	1.00	1.00
<i>Inspector III</i>	3.00	3.00	4.00	4.00	4.00
<i>Office Manager</i>	1.00	1.00	1.00	1.00	1.00
<i>Public Works Manager</i>	1.00	1.00	.00	1.00	.00
<i>Survey Coordinator</i>	2.00	2.00	3.00	3.00	3.00
<i>Survey Technician II</i>	1.00	1.00	.00	.00	.00
<i>Surveyor</i>	2.00	2.00	2.00	2.00	2.00
ORGANIZATION TOTAL 20502-4115	26.00	26.00	26.00	27.00	28.00
*TOTAL ENGINEER	104.64	102.64	99.64	100.64	100.64



ENGINEER

Fund: Motor Vehicle & Gas 20502
Departments: Engineer-Engineering 4115

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	1,574,144	1,666,260	1,851,600	1,737,501	1,930,400
Overtime	20525	43,029	36,631	28,000	30,775	43,000
Fringe Benefits	25501	622,502	666,626	744,000	666,114	788,000
Supplies	30501	9,524	1,543	7,200	1,321	6,900
Travel	37501	13,300	20,934	26,000	17,744	30,500
Contract Services	45501	392,835	217,856	407,200	282,441	446,500
Rentals	54501	203	150	5,300	233	5,000
Advertising/Printing	58501	3,435	2,833	6,700	2,582	4,500
Other	60501	4,700	5,640	6,500	5,901	6,400
Equipment	70501	1,883	3,347	11,400	5,263	19,500
DEPARTMENT TOTAL 20502-4115		<u>2,665,556</u>	<u>2,621,820</u>	<u>3,093,900</u>	<u>2,749,876</u>	<u>3,280,700</u>



Motor Vehicle & Gas Tax Fund-Engineering

Fund: Motor Vehicle & Gas Tax 20502

Department: Engineer-Engineering 4115

TOTAL CONTRACT SERVICES COSTS: \$446,450.00

Engineering Motor Vehicle & Gas Department		20502 Fund	4115 Org	
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
QCI	Construction Inspection	Task Order/ 1 yr	45,000	
Various	Geotechnical Engineering	Task Order/ 1 yr	30,000	
Various	Construction Mat'ls testing	Task Order/ 1 yr	48,000	
Arcadis	ROW Appraisal/Eng Review	Task Order/ 1 yr	150,000	renewal
EDG	General Engineering	Task Order/ 1 yr	50,000	
CRIS	MLS	annual	600	for in house appraisals
City Blueprint	GPS Equipment Services		2,000	
Cintas	Uniforms		25,800	
Various	Boot Allowance	per Union contract	3,000	10-CON;3-SV;2-HD
JG3	Pavement Inspection	every two years	25,000	
TMS	Traffic Engineering	Task Order/ 1 yr	10,000	
LJB	Inventory Maintenance	annual	3,000	CEAO Safety Study supp
TBD	CEAO Safety Studies	90% reimbursed	54,050	



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Assessed Drainage Program: Maintenance Dist. 1 Engineer

PROGRAM DESCRIPTION & CHALLENGES

Section 6137 of the Ohio Revised Code provides the general legislative authority that allows the County to improve and/or maintain storm water facilities on private lands. Specifically, Section 6137.02 of the Ohio Revised Code provides for the establishment of a county ditch maintenance fund. Summit County enacted subdivision regulations stipulating that developers are required to submit a final plat providing that all fee holders and all receiving title to the fee through them be subject to payment of drainage maintenance fees assessed or to be assessed by the County pursuant to Chapter 6137 of the Ohio Revised Code. The maintenance fee obligation is required to pass with the title to the property.

The drainage maintenance assessments are the method used by the County to fund on-going maintenance of the drainage system. The unencumbered balance of the fund through which these maintenance operations are paid cannot exceed 20% of the construction costs of the drainage improvements. In order to assure compliance with this requirement, the engineer calculates the drainage assessment based on the county receiving 20% of the original construction cost of the improvement over a period of 8 years. This calculation results in the County assessing 2.5% of the construction cost on an annual basis.

The County created two districts based upon community boundaries that approximate the two major drainage basins in the County. The northern district (District 1) includes those communities located in the Cuyahoga River watershed or the Rocky River watershed flowing north to Lake Erie.

PROGRAM GOALS & OBJECTIVES

1	To inspect, maintain and repair the surface water control features for assessed subdivisions in the northern half of the County.
2	To maintain an adequate fund balance to cover the on-going cost of operations.
3	To calculate the assessments for lots in each newly-platted subdivision



ENGINEER

Fund: *Drainage Maint-District 1* **20505**
Departments: *Engineer-Ditches* **4025**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Ditch Maintenance</i>	<i>87501</i>	<i>114,719</i>	<i>168,657</i>	<i>603,100</i>	<i>234,839</i>	<i>476,300</i>
DEPARTMENT TOTAL 20505-4025		<u>114,719</u>	<u>168,657</u>	<u>603,100</u>	<u>234,839</u>	<u>476,300</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: Assessed Drainage
Maintenance Dist. 2
Engineer**

PROGRAM DESCRIPTION & CHALLENGES

Section 6137 of the Ohio Revised Code provides the general legislative authority that allows the County to improve and/or maintain storm water facilities on private lands. Specifically, Section 6137.02 of the Ohio Revised Code provides for the establishment of a county ditch maintenance fund. Summit County enacted subdivision regulations stipulating that developers are required to submit a final plat providing that all fee holders and all receiving title to the fee through them be subject to payment of drainage maintenance fees assessed or to be assessed by the County pursuant to Chapter 6137 of the Ohio Revised Code. The maintenance fee obligation is required to pass with the title to the property.

The drainage maintenance assessments are the method used by the County to fund on-going maintenance of the drainage system. The unencumbered balance of the fund through which these maintenance operations are paid cannot exceed 20% of the construction costs of the drainage improvements. In order to assure compliance with this requirement, the engineer calculates the drainage assessment based on the county receiving 20% of the original construction cost of the improvement over a period of 8 years. This calculation results in the County assessing 2.5% of the construction cost on an annual basis.

The County created two districts based upon community boundaries that approximate the two major drainage basins in the County. The southern district (District 2) includes those communities located primarily in the Tuscarawas River watershed flowing south toward the Ohio River.

PROGRAM GOALS & OBJECTIVES

1	To inspect, maintain and repair the surface water control features for assessed subdivisions in the northern half of the County.
2	To maintain an adequate fund balance to cover the on-going cost of operations.
3	To calculate the assessments for lots in each newly-platted subdivision



ENGINEER

Fund: Drainage Maint-District 2 20508
Departments: Engineer-Ditches 4025

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Ditch Maintenance	87501	51,444	61,735	463,100	127,723	446,300
DEPARTMENT TOTAL 20508-4025		<u>51,444</u>	<u>61,735</u>	<u>463,100</u>	<u>127,723</u>	<u>446,300</u>



ENGINEER

Fund: Surface Water Mgmt District 20510
Departments: Engineer Surface Water 4028

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Ditch Maintenance	87501	0	0	312,250	52,111	300,000
DEPARTMENT TOTAL 20510-4028		<u>0</u>	<u>0</u>	<u>312,250</u>	<u>52,111</u>	<u>300,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Rotary Fund Engineer

PROGRAM DESCRIPTION & CHALLENGES

The engineer's community rotary fund tracks activity related to commercial plan reviews and construction inspection services that are reimbursed in full by the developer.

The Summit County Engineer will pay invoices related to plan reviews and construction inspection services, for certain subdivisions. These amounts will then be billed to the developer of said subdivision for full reimbursement

These services will come from a consultant contract chosen by the processes required by Board of Control and County Council.

PROGRAM GOALS & OBJECTIVES

1	To perform needed commercial plan reviews and collect the proper fees and costs from the developer, while tracking said transactions.
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EXECUTIVE

Fund: *Engineer Community Rotary* **10175**
Departments: *Engineer Community Rotary* **4210**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Contract Services</i>	<i>45501</i>	<i>124,465</i>	<i>65,849</i>	<i>170,000</i>	<i>59,932</i>	<i>150,000</i>
DEPARTMENT TOTAL 10175-4210		<u>124,465</u>	<u>65,849</u>	<u>170,000</u>	<u>59,932</u>	<u>150,000</u>



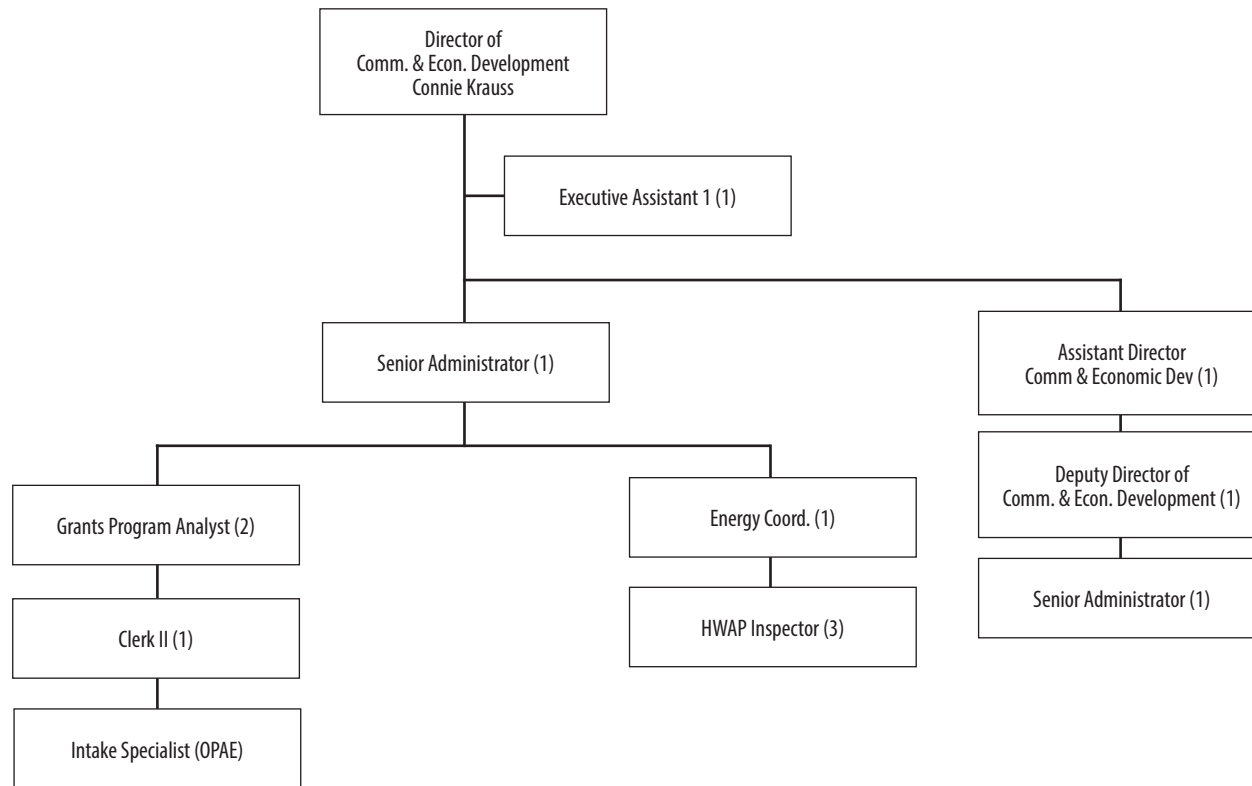
COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

COMMUNITY DEVELOPMENT GRANTS

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

County Executive • Ilene Shapiro
Chief of Staff • Jason Dodson

Director of Community and Economic Development • Connie Krauss





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Community Development
Block Grant

Executive

PROGRAM DESCRIPTION & CHALLENGES

The Department of Community and Economic Development receives an annual formula allocation from the US Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) program. Activities and projects must meet a national objective and provide a benefit to low to moderate income individuals or a low to moderate income census tract. Funds may not be used in the cities of Akron, Barberton or Cuyahoga Falls.

PROGRAM GOALS & OBJECTIVES

1	Fund activities that meet a national objective per HUD regulations.
2	Meet timeliness with HUD standards.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Meet timeliness deadline	Make sure that all funds are distributed	Met	On track to meet
Complete projects	Make sure that all sub-recipients complete project per agreement	Completed	On track to complete



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: Comm Dev Block Grant					
Organization: Econ Dev-CDBG General Admin					
22018-6108					
22018-6108					
Administrative Support	.00	.00	.65	.65	.65
Attorney 2	.08	.08	.08	.08	.08
Chief Fiscal Officer	.13	.00	.00	.00	.00
Dir Community & Economic Dev	.13	.13	.13	.13	.13
Executive Assistant 1	.25	.75	.00	.00	.00
Fiscal Officer 2	.20	.20	.20	.00	.00
Fiscal Officer 3	.00	.00	.00	.20	.20
Grant Program Analyst	1.00	.40	.40	.40	.40
ORGANIZATION TOTAL 22018-6108	1.78	1.55	1.45	1.45	1.45



COMMUNITY & ECONOMIC DEVELOPMENT

Fund: *Comm Dev Block Grant* **22018**
Departments: *Econ Dev-CDBG General Admin* **6108**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	80,896	85,611	95,600	95,090	98,400
Fringe Benefits	25501	31,387	39,446	36,100	33,274	34,700
Internal Services	30401	1,499	1,452	3,600	1,581	3,600
Supplies	30501	1,866	2,089	1,500	1,357	5,000
Travel	37501	73	5,106	6,000	5,801	10,000
Contract Services	45501	5,000	5,000	5,000	900	0
Advertising/Printing	58501	2,969	3,821	2,000	1,537	5,500
Other	60501	47,400	29,400	56,600	56,600	29,400
DEPARTMENT TOTAL 22018-6108		<u>171,091</u>	<u>171,925</u>	<u>206,400</u>	<u>196,139</u>	<u>186,600</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Comm Dev Block Grant</i>					
<i>Organization: Econ Dev-Commun. Investment Activ</i>					
<i>22018-6114</i>					
<i>22018-6114</i>					
<i>Administrative Assistant</i>	.43	.43	.00	.00	.00
<i>Executive Assistant 1</i>	.50	.00	.00	.00	.00
<i>Grant Program Analyst</i>	.00	.43	.85	.85	.85
ORGANIZATION TOTAL 22018-6114	.93	.85	.85	.85	.85



COMMUNITY & ECONOMIC DEVELOPMENT

Fund: *Comm Dev Block Grant* **22018**

Departments: *Econ Dev-Commun. Investment Activ 6114*

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Salaries-Employees</i>	<i>20501</i>	<i>43,842</i>	<i>38,789</i>	<i>40,000</i>	<i>33,249</i>	<i>41,200</i>
<i>Fringe Benefits</i>	<i>25501</i>	<i>13,686</i>	<i>8,119</i>	<i>14,500</i>	<i>12,384</i>	<i>8,400</i>
<i>Internal Services</i>	<i>30401</i>	<i>326</i>	<i>327</i>	<i>1,000</i>	<i>362</i>	<i>1,000</i>
<i>Vehicle Fuel/Repair</i>	<i>40501</i>	<i>690</i>	<i>360</i>	<i>3,000</i>	<i>2,631</i>	<i>1,500</i>
<i>Other</i>	<i>60501</i>	<i>711</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2,500</i>
<i>Homeless Facilities</i>	<i>67004</i>	<i>7,500</i>	<i>7,500</i>	<i>7,500</i>	<i>0</i>	<i>7,500</i>
<i>Rehad-Public</i>	<i>67020</i>	<i>65,028</i>	<i>82,635</i>	<i>160,000</i>	<i>140,968</i>	<i>100,000</i>
<i>Public Service</i>	<i>67023</i>	<i>846</i>	<i>8,500</i>	<i>17,700</i>	<i>8,500</i>	<i>11,500</i>
<i>Services for the Aged</i>	<i>67024</i>	<i>17,170</i>	<i>13,192</i>	<i>25,000</i>	<i>0</i>	<i>50,000</i>
<i>Water & Sewer</i>	<i>67029</i>	<i>70,561</i>	<i>7,745</i>	<i>0</i>	<i>8,146</i>	<i>0</i>
<i>Grants to Sub-Grantees</i>	<i>67501</i>	<i>267,904</i>	<i>312,448</i>	<i>1,055,000</i>	<i>512,213</i>	<i>418,400</i>
DEPARTMENT TOTAL 22018-6114		<u>488,265</u>	<u>479,614</u>	<u>1,323,700</u>	<u>718,451</u>	<u>642,000</u>



Community Development Block Grant Fund-Community Investment

Fund: CDBG 22018

Department: CDBG Community Investment Activities 6114

TOTAL PROJECT COSTS: \$587,400.00

<u>CDBG Comm. Investment Activities</u>		<u>22018</u>		<u>6114</u>
<u>Department</u>		<u>Fund</u>		<u>Org</u>
<u>ACCOUNT</u>	<u>CATEGORY</u>	<u>COMMUNITY/NON-PROFIT</u>	<u>PROJECT</u>	<u>Other AMOUNT</u>
<u>67004</u>	<u>Homeless Facilities</u>			<u>\$ 7,500</u>
<u>67023</u>	<u>Fair Housing</u>			<u>\$ 8,500</u>
<u>67023</u>	<u>Public Service</u>			<u>\$ 3,000</u>
<u>67012</u>				<u>\$ -</u>
<u>67020</u>	<u>Rehab-Public</u>			<u>\$ 100,000</u>
<u>67024</u>	<u>Services for Aged</u>	<u>Summit County/Infoline</u>	<u>Lifeline (200 units)</u>	<u>\$ 50,000</u>
<u>67501</u>	<u>Grants to Sub-Grant</u>			<u>\$ 418,400</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Revolving Loan Fund

Executive

PROGRAM DESCRIPTION & CHALLENGES

The Department of Community and Economic Development has established a Revolving Loan Fund Program using Community Development Block Grant (CDBG) funds. The program is designed to assist businesses in creating or retaining jobs for low to moderate income individuals. Businesses must be located in Summit County outside of the cities of Akron, Barberton and Cuyahoga Falls.

PROGRAM GOALS & OBJECTIVES

1	Create or retain jobs for low to moderate income individuals.
2	Assist start up or expanding companies with gap financing.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Loans allocated	Jobs creation for low to moderate income individuals	1 loan	2 loans made



COMMUNITY & ECONOMIC DEVELOPMENT

Fund: *Comm Dev Block Grant* **22018**
Departments: *Econ Dev-Revolving Loan* **6119**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Rehab Loans</i>	<i>67035</i>	<i>51,250</i>	<i>102,500</i>	<i>100,000</i>	<i>51,250</i>	<i>100,000</i>
DEPARTMENT TOTAL 22018-6119		<u>51,250</u>	<u>102,500</u>	<u>100,000</u>	<u>51,250</u>	<u>100,000</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: Land Reutilization Administration					
Organization: Economic Development					
22030-6051					
22030-6051					
Chief Fiscal Officer	.10	.00	.00	.00	.00
Deputy Director - Development	.20	.20	.20	.20	.20
Dir Community & Economic Dev	.10	.29	.29	.15	.15
Fiscal Officer 2	.13	.13	.13	.00	.00
Fiscal Officer 3	.00	.00	.00	.13	.13
Senior Administrator-EXE	.25	1.00	.50	.50	.40
ORGANIZATION TOTAL 22030-6051	.78	1.63	1.13	.98	.88



COMMUNITY & ECONOMIC DEVELOPMENT

Fund: Land Reutilization Administration 22030
Departments: Economic Develoment 6051

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	55,275	60,911	79,300	18,577	74,300
Fringe Benefits	25501	25,517	21,470	30,500	6,312	26,700
Other	60501	2,668	2,583	0	0	0
DEPARTMENT TOTAL 22030-6051		<u>83,460</u>	<u>84,965</u>	<u>109,800</u>	<u>24,889</u>	<u>101,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: Home Investment Partnership
Executive**

PROGRAM DESCRIPTION & CHALLENGES

The Department of Community and Economic Development receives annual formula funding from the US Department of Housing and Urban Development for the HOME Investment Partnership Program. The HOME program is designed to assist low to moderate income individuals with affordable housing. Projects include, but are not limited to, purchase/rehab/resell; owner occupied minor home repairs, and new construction.

PROGRAM GOALS & OBJECTIVES

1	Provide affordable housing for low to moderate income individuals.
2	Meet HUD requirements for property standards and timeliness of expenditures.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Funds expended	Provide housing for low to moderate income individuals	Completed timely	On target



COMMUNITY & ECONOMIC DEVELOPMENT

Fund: *Comm Dev-Home* **22036**
Departments: *Community Development-Home* **6154**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Other Sub-Grantees</i>	67032	567,284	219,917	723,595	239,807	345,000
<i>Chdo Subgrantees</i>	67038	32,200	0	247,250	45,000	60,000
DEPARTMENT TOTAL 22036-6154		<u>599,484</u>	<u>219,917</u>	<u>970,845</u>	<u>284,807</u>	<u>405,000</u>



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Comm Dev-Home</i>					
<i>Organization: Econ Dev-HOME General Admin</i>					
<i>22036-6157</i>					
<i>22036-6157</i>					
<i>Administrative Assistant</i>	<i>.58</i>	<i>.58</i>	<i>.00</i>	<i>.00</i>	<i>.00</i>
<i>Grant Program Analyst</i>	<i>.00</i>	<i>.00</i>	<i>.45</i>	<i>.45</i>	<i>.45</i>
<i>Senior Administrator-EXE</i>	<i>.00</i>	<i>.00</i>	<i>.00</i>	<i>.00</i>	<i>.10</i>
ORGANIZATION TOTAL 22036-6157	.58	.58	.45	.45	.55



COMMUNITY & ECONOMIC DEVELOPMENT

Fund: Comm Dev-Home 22036
Departments: Econ Dev-HOME General Admin 6157

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	22,304	19,466	90,100	80,428	28,000
Fringe Benefits	25501	7,478	10,953	40,200	32,707	14,400
Internal Services	30401	94	6	9,905	8,916	1,000
Travel	37501	0	0	2,600	1,624	600
Contract Services	45501	0	0	0	0	0
DEPARTMENT TOTAL 22036-6157		<u>29,876</u>	<u>30,424</u>	<u>142,805</u>	<u>123,675</u>	<u>44,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

BOARDS & COMMISSIONS



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: General Fund					
Organization: Bd Of Elections-General Office					
10003-1600					
10003-1600					
Administrative Assistant	4.00	4.00	4.00	6.00	6.00
Assistant to Director	2.00	2.00	2.00	2.00	2.00
Board of Elections Member	4.00	4.00	4.00	4.00	4.00
Computer Supervisor	2.00	2.00	2.00	2.00	2.00
Deputy Director	1.00	1.00	1.00	1.00	1.00
Director	1.00	1.00	1.00	1.00	1.00
Field Operations Supervisor	3.00	3.00	2.00	1.00	1.00
Front Office Clerk	19.00	19.00	20.00	21.00	21.00
ORGANIZATION TOTAL 10003-1600	36.00	36.00	36.00	38.00	38.00



BOARDS & COMMISSIONS

Fund: General Fund 10003
Departments: Bd Of Elections-General Office 1600

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	75,156	78,050	79,000	78,916	79,000
Salaries-Employees	20501	1,703,294	1,847,715	1,878,545	1,871,324	2,010,600
Overtime	20525	252,828	77,832	169,000	156,277	200,000
Salaries-Booth Workers	24901	559,233	377,171	634,100	525,145	546,400
Salaries-Part Time	24901	809,770	499,144	698,733	772,742	609,000
Fringe Benefits	25501	815,423	792,003	875,000	857,793	882,000
Internal Services	30401	43,500	39,165	40,000	40,000	44,100
Supplies	30501	96,318	75,368	120,000	116,198	120,000
Travel	37501	9,000	9,983	20,000	12,195	10,000
Vehicle Fuel/Repair	40501	2,300	2,277	2,300	2,300	2,300
Contract Services	45501	822,511	635,460	788,028	819,030	670,000
Rentals	54501	50,874	44,424	50,000	55,576	50,000
Advertising/Printing	58501	41,525	30,429	40,000	48,825	40,000
Other	60501	4,361	1,825	100,000	108,175	10,000
DEPARTMENT TOTAL 10003-1600		<u>5,286,092</u>	<u>4,510,847</u>	<u>5,494,705</u>	<u>5,464,497</u>	<u>5,273,400</u>



Board of Elections
Fund: General Fund 10003
Department: Board of Elections 1600

TOTAL CONTRACT SERVICES COSTS: \$670,000.00

<u>Board Of Elections-General Office</u>	<u>10003</u>	<u>1600</u>		
<u>Department</u>	<u>Fund</u>	<u>Org</u>		<u>Other</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Information</u>
<u>Access Document Manager</u>	<u>Ballot Orders</u>		\$ 1,365	
<u>Cintas (\$148.47 Average Monthly)</u>	<u>Miscellaneous</u>		\$ 1,782	
<u>ComDoc Lease Fee (\$3,832.95 Average monthly fee x 12 months)</u>			\$ 45,995	
<u>Court Reporter (\$500 per visit x 6 visits)</u>			\$ 3,000	
<u>PEO Recruitment (From 2016 Costs)</u>			\$ 3,300	
<u>Election Kits (980 x \$20.00)</u>			\$ 19,600	
<u>Poll Books (980 x \$20.00)</u>			\$ 19,600	
<u>Dry Arcade Insurance</u>			\$ 6,000	
<u>Balotar Cost per Click (75,000 Ballots x \$.55)</u>			\$ 40,260	
<u>Ballot Order for 2018 May Primary Election (Assume 1 page ballot) (323,288 ballots x \$)</u>			\$ 49,856	
<u>Ballot Order for 2018 General Election (Assume 1 page ballot) (381,825 ballots x \$.23)</u>			\$ 63,320	
<u>ES&S Balotar Fee</u>			\$ 4,020	
<u>ES&S Software Maintenance Contract</u>			\$ 7,151	
<u>ES&S M100 and AutoMark Maintenance Contract</u>			\$ 77,450	
<u>ES&S Training and Election Coding</u>			\$ 9,450	
<u>ES&S 850 Maintenance Contract</u>			\$ 16,710	
<u>ES&S Unity Software License</u>			\$ 23,625	
<u>Huntington (Miscellaneous Expenses)</u>			\$ 20,000	
<u>Hurricane Labs</u>			\$ 6,000	



Board of Elections
Fund: General Fund 10003
Department: Board of Elections 1600

TOTAL CONTRACT SERVICES COSTS: \$670,000.00

<u>Board Of Elections-General Office</u>	<u>10003</u>	<u>1600</u>		
<u>Department</u>	<u>Fund</u>	<u>Org</u>		<u>Other</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Information</u>
<u>International Computer Works</u>	<u>(Maintenance Contract)</u>		\$ 7,971	
<u>Maxim Cleaning</u>	<u>(Average Monthly Fee of \$2,600 x 12 Monthly Fees)</u>		\$ 31,200	
<u>Navisite Backup Web Hosting</u>	<u>(Average Monthly Fee of \$120.00 x 12 months)</u>		\$ 1,440	
<u>O.A.E.O. Dues</u>			\$ 3,000	
<u>Secretary of State Conference Registrations</u>			\$ 4,000	
<u>Ohio Secure Shred</u>			\$ 3,000	
<u>NCOA Printing Costs (Based on 2016 Costs)</u>			\$ 6,000	
<u>PEO Manuals (From 2016 Costs) (All Color)</u>			\$ 10,000	
<u>Summit County Sheriff (150 hours x \$28.00 per hour)</u>			\$ 4,200	
<u>Summit County Sheriff (Subpoenas)</u>			\$ 1,000	
<u>Thompson West (\$500.00 Average monthly fee x 12 months)</u>			\$ 6,000	
<u>Tenex E-Poll Book Annual Maintenance Contract</u>			\$ 96,250	
<u>Tenex Extra Training and Testing</u>			\$ 8,000	
<u>Time Warner Cable (\$330.00 Average monthly fee x 12 months)</u>			\$ 3,960	
<u>Toshiba (500 Grant St) (\$50.00 Average monthly fee x 12 months)</u>			\$ 600	
<u>Triad Governmental</u>			\$ 35,304	
<u>Triad Expense Upgrades</u>			\$ 5,000	
<u>Video Systems and Security (Maintenance Contract and repairs)</u>			\$ 3,000	
<u>Xerox (IT Copier) (\$1,000.00 Average monthly fee x 12 months)</u>			\$ 12,000	



Board of Elections

Fund: General Fund 10003

Department: Board of Elections 1600

TOTAL CONTRACT SERVICES COSTS: \$670,000.00

<u>Board Of Elections-General Office</u>		<u>10003</u>		<u>1600</u>
Department		Fund		Org
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>Xerox Quarterly Fee (\$114.00 x 4)</u>			\$ 456	
<u>Master Street Range Listing (193 x \$23.41 x 2)</u>			\$ 9,136	

VETERANS SERVICE COMMISSION

AL Commissioner President • Robert Panovich

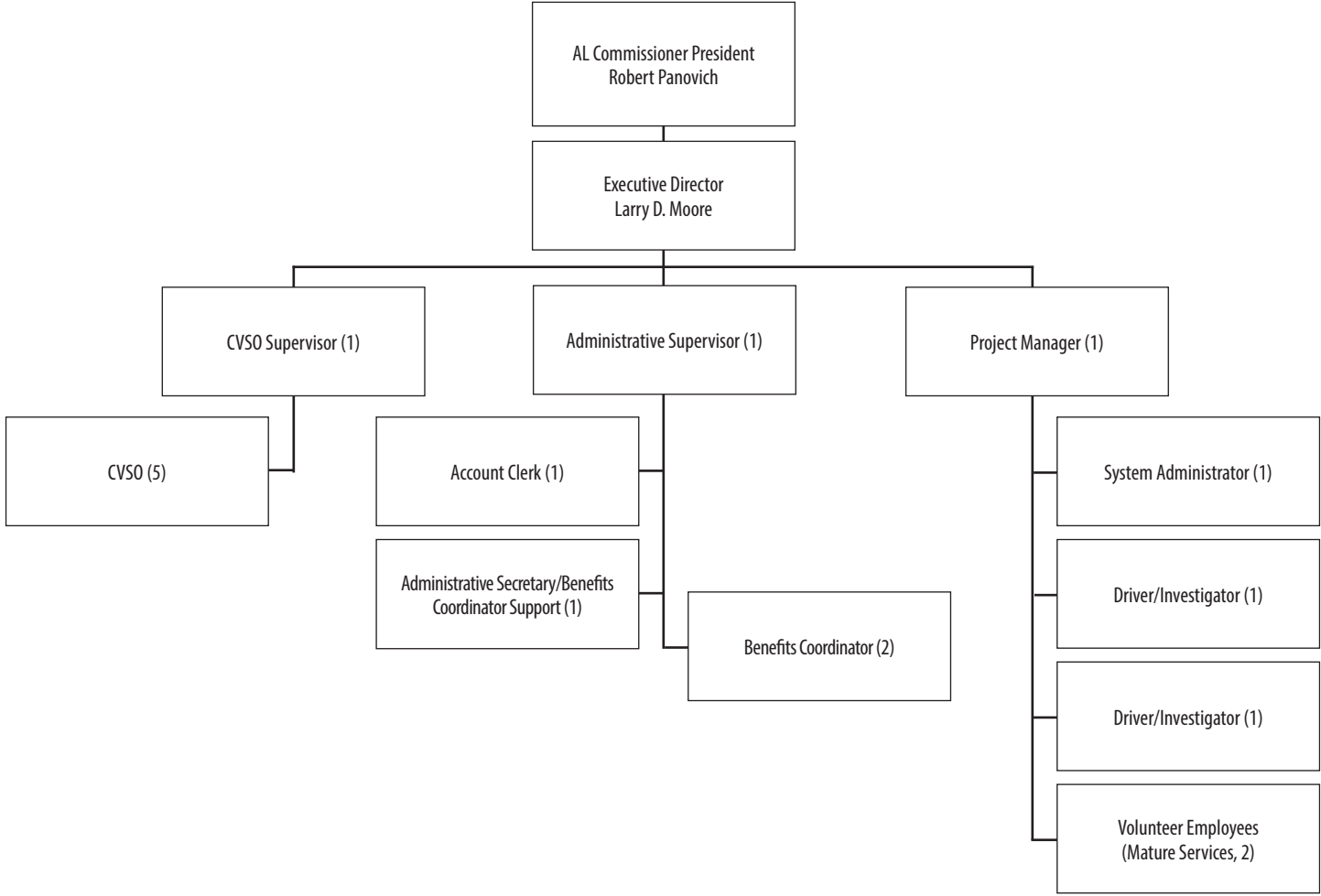
Executive Director • Larry D. Moore

VVA Commissioner Secretary • Bruce Hestley

AMVETS Commissioner • Vacant

DAV Commissioner Vice President • Michael Stith

VFW Commissioner • Larry Ashbaugh





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: General Office

Veterans Service Commission

PROGRAM DESCRIPTION & CHALLENGES

There are three major duties established under Ohio Revised Code Title 59: To assist veterans and their families by providing emergency financial aid; assistance in preparing and filing claims and veteran's transportation to VA medical facilities. Other duties include establishing programs of outreach and coordination with other agencies to enhance available services to veterans within the county. Participating in appropriate memorial and commemorative activities to help promote patriotism and veterans services,

PROGRAM GOALS & OBJECTIVES

1	To actively identify, connect with, and advocate for veterans & their families.
2	To ensure continual education is maintained for all staff members to provide the very best in assistance to veterans and their families.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
OH Dept of Veterans Service Report Yearly Report	Measures federal dollars brought in to the county by the VSC compared to county tax dollars cost to operate VSC	\$92 to \$1.00	
Yearly Emergency Financial Aid	Review number of veterans and/or family member's assisted and total dollar amount expended.	1326 clients received assistance in the amount of \$740,461.50	



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: General Fund					
Organization: Veteran's Service Commission					
10003-7330					
10003-7330					
Account Clerk 1	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Benefits Coordinator	4.00	3.00	3.00	2.00	2.00
Executive Director	1.00	1.00	1.00	1.00	1.00
Field Investigator/Driver	2.00	2.00	2.00	2.00	2.00
Project Manager	1.00	1.00	1.00	1.00	1.00
Service Officer Supervisor	1.00	1.00	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Veteran Services Comm Member	5.00	5.00	5.00	5.00	5.00
Veterans Benefit Officer	1.00	1.00	.00	.00	.00
Veterans Service Officer	5.00	5.00	5.00	5.00	5.00
ORGANIZATION TOTAL 10003-7330	24.00	23.00	22.00	21.00	21.00
*TOTAL BOARDS & COMMISSIONS	64.00	63.00	62.00	63.00	63.00



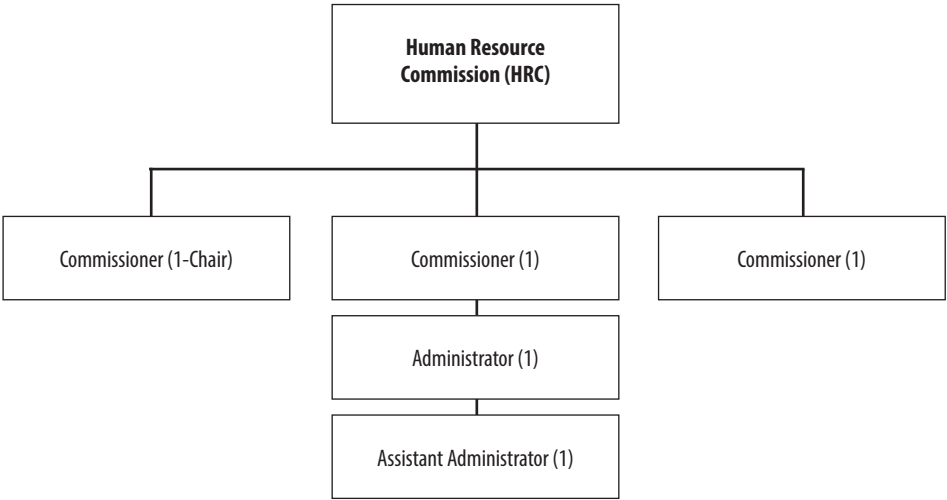
BOARDS & COMMISSIONS

Fund: General Fund 10003
Departments: Veteran's Service Commission 7330

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	56,000	52,000	60,000	60,000	60,000
Salaries-Employees	20501	857,358	869,426	891,900	889,324	951,300
Fringe Benefits	25501	441,058	443,264	463,100	437,748	457,300
Professional Services	27102	22,458	21,521	21,976	29,321	31,000
Internal Services	30401	14,855	17,030	22,120	16,997	31,600
Supplies	30501	10,968	10,981	11,000	10,955	11,000
Travel	37501	30,929	29,996	38,700	38,517	50,000
Vehicle Fuel/Repair	40501	2,960	2,212	4,900	2,713	10,000
Contract Services	45501	59,597	55,694	62,100	56,572	74,200
Advertising/Printing	58501	30,430	38,543	50,000	60,465	80,000
Other	60501	66,996	58,320	91,136	88,601	80,100
Relief Allowance	65250	987,037	740,462	1,137,200	892,347	1,100,200
Grave Markers	65256	3,700	3,500	3,782	0	10,000
Memorial Day Expenses	65259	18,000	18,000	28,109	18,000	31,000
Equipment	70501	50,000	8,842	21,478	23,236	65,000
DEPARTMENT TOTAL 10003-7330		<u>2,652,345</u>	<u>2,369,791</u>	<u>2,907,500</u>	<u>2,624,796</u>	<u>3,042,700</u>

HUMAN RESOURCE COMMISSION

*Chairman • Joel D. Bailey
Member • Peter M. Kostoff
Member • Jacqueline Silas-Butler*





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

**Program: Human Resource
Commission**

Human Resource Commission

PROGRAM DESCRIPTION & CHALLENGES

The Human Resource Commission (HRC) has responsibility for the resolution or disposition of all personnel matters, with authority to appoint hearing officers to hear all employee appeals previously under the jurisdiction of the State Personnel Board of Review and responsibility for administration of county-wide compliance with federal and state laws regarding personnel matters for which the County is the reporting unit and for administration of other personnel matters for which the County is responsible, and for maintenance of records required by such laws.

The HRC has the authority to ensure pay equity for like positions, standardization of benefits, approval of qualifications, consistent discipline, training of management in personnel practices, training of employees in job functions, training for total quality management, consistent administration of performance management system, coordination of recruitment, and compliance to ethics resolutions or ordinances as passed by County Council.

PROGRAM GOALS & OBJECTIVES

1	Administer all Family Medical Leave, with FML training. Administer all ADA Accommodations along with supervisor training. Administer all sick leave donations with Leave Donation Program.
2	Process, hear and rule on all employee appeals for non-bargaining employees.
3	Monitor Chapter 169.03 'Ethics of Public Employment' and Prohibition of Outside Employment



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Human Resource Commission

Human Resource Commission

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Receive and process all request for an accommodation that meets criteria for a disability under ADA	To provide an accommodation for an employee that would allow the employee to perform job duties that otherwise he/she would not be able to complete.	30	40
Receive and process FML requests for employees that meet criteria under Federal Guidelines	To provide an employee with time off for medical condition(s) that meet criteria for Family Medical Leave. This allows employees to return to their original job and also allows for intermittent leave.	400	425
Hear Appeals	To provide non bargaining employees a 'grievance' process formerly heard by the State Personnel Bd. Of Review	0	1



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
BOARDS & COMMISSIONS					
<i>Fund: General Fund</i>					
<i>Organization: Human Resource Commission-Gen Offic</i>					
<i>10003-1401</i>					
<i>10003-1401</i>					
<i>Assistant Administrator/HRC</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Human Resource Comm Member</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>
ORGANIZATION TOTAL 10003-1401	4.00	4.00	4.00	4.00	4.00



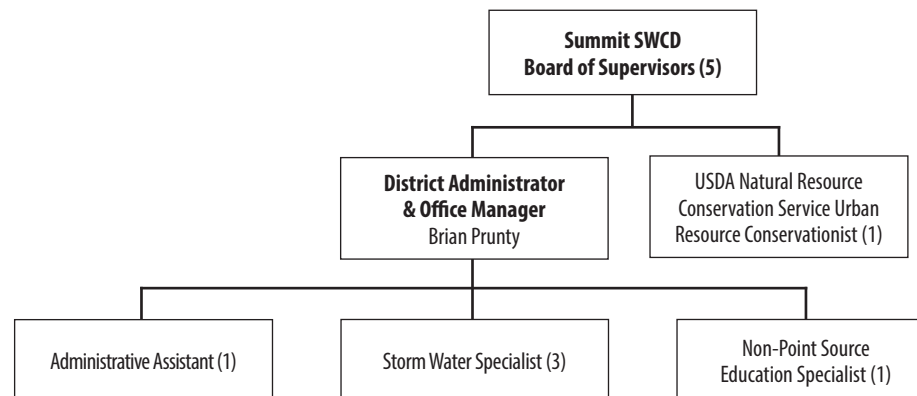
BOARDS & COMMISSIONS

Fund: General Fund 10003
Departments: Human Resource Commission 1401

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries - Official	20051	22,142	24,369	25,800	25,740	25,800
Salaries-Employees	20501	114,247	117,816	121,200	121,186	124,900
Fringe Benefits	25501	38,966	40,481	40,000	39,934	40,900
Internal Services	30401	3,356	3,258	3,700	3,567	3,700
Supplies	30501	496	342	500	480	500
Travel	37501	885	1,783	2,000	597	2,000
Advertising/Printing	58501	0	474	500	123	500
Other	60501	0	496	600	173	600
DEPARTMENT TOTAL 10003-1401		<u>180,091</u>	<u>189,018</u>	<u>194,300</u>	<u>191,800</u>	<u>198,900</u>

SOIL AND WATER CONSERVATION DISTRICT

Board Supervisor Chair • Robert Bobel
Board Supervisor Vice Chair • Craig Graf
District Administrator • Brian Prunty



Note: The Board of Supervisors are elected to a 3-year term. The election is held each fall at the District's Annual Program Planning Meeting. The SWCD board provides guidance to the office staff with program development and budget requests.

Note: Lynette Harmon is a United States Department of Agriculture, National Resource Conservation Service employee and is assigned to Cuyahoga/Summit Counties and is provided by the federal government. Ms. Harmon is stationed in Cuyahoga County.

The Summit SWCD is also a subdivision of the State of Ohio under the Department of Agriculture Division of Soil and Water Conservation. The state provides matching dollars at a rate of between 70-90% for each Summit County dollar received.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Outreach & Education
Soil & Water

PROGRAM DESCRIPTION & CHALLENGES

Summit SWCD provides assistance to groups, organizations, communities and elected officials to aid in the implementation of their education and outreach programs. This office creates and distributes outreach materials such as posters, brochures, billboards, banners, articles, newsletters, displays and models to be used at public events, schools and mailings. Priorities have been set to educate the public on the annual stormwater theme through an effort to raise the public awareness on water quality and storm water issues. Ohio EPA mandates that a community must reach 50% of its population over the 5-year permit period.

Summit SWCD provides education programs for schools through classroom presentations, loaning education models, hosting a teacher’s workshop, stream monitoring and other education pathways.

PROGRAM GOALS & OBJECTIVES

1	Develop, assist and coordinate regulated Phase II communities with their mandated public involvement and outreach programs
2	Provide local school districts with resources, tools and opportunities to educate their students on soils, natural resource and water quality topics
3	Develop and maintain the District’s outreach program, marketing program and social media campaign

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
PIPE Meetings	Provide regulated communities training and assistance requirements of their Phase II program	12 meetings	12 meetings
Community Events	Outreach to public through community events	59,150 individuals	60,000 individuals
Media	Outreach to public through media	2,124,920 individuals	1.5 million individuals



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Outreach & Education

Soil & Water

Public Involvement	To get public participation with community PIPE events	2,353 individuals	2,000 individuals
Schools	Training teachers and educating students	1,420 students & teachers	1,100 students & teachers



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Landowner Assistance Soil & Water

PROGRAM DESCRIPTION & CHALLENGES

The objective of this program is to provide technical assistance to rural, suburban and urban landowners to promote better resource management on private and public lands. Types of assistance includes farm conservation planning and practice installation with our federal NRCS partners, woodland management, soils information, drainage and erosion problems, pond management, stream protection and reducing flood hazards. The SWCD also investigates animal waste complaints under the State's Agriculture Pollution Abatement rules. The SWCD assists communities with the implementation of the County's Riparian Setback Codified Ordinance 937 and assists landowners with stream management, riparian protection and restoration.

Landowner education is also provided through rain barrel and rain garden workshops, small farm workshops, organic lawn care programs and soil testing. The SWCD offers natural resource products for sale to the public including soil test kits, native plant kits, trees and rain barrels.

PROGRAM GOALS & OBJECTIVES

1	Riparian setback assistance, natural resource inventories and evaluations for communities and landowners
2	Summit SWCD products for sale to promote conservation with county residents
3	Landowner education and workshops



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Landowner Assistance
Soil & Water

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Riparian setback reviews and landowners assistance	To provide technical assistance on riparian assessments, assist with natural resource concerns and issue related to their property.	294 evaluations	215 evaluations
Provide products to residents	Soil test kits, fish, trees, native plants, rain barrels, cover crops and native plant seeds.	240 units sold	550 units sold
Workshops for residents and the general public	Organic lawn care, small farms, turf reduction, rain gardens and other conservation themes	763 participants	700 participants
Agricultural and Silviculture	Conservation plans, timber harvest plans and pollution abatement complaints	17 landowners	10 landowners
Conservation Easements	Inspect existing conservation easements and explore new opportunities	9 easements	9 easements



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Urban Conservation

Soil & Water

PROGRAM DESCRIPTION & CHALLENGES

The Summit Soil and Water Conservation District (SWCD) has a small technical staff of four that are responsible for providing technical assistance and guidance related to 29 of 31 Summit County communities and their Ohio EPA stormwater permits. This includes plan review, inspections of construction sites, assist updating the countywide plan, training and assistance with compliance for their municipal owned facilities.

This office conducts reviews to ensure the submitted plans meets State and local regulations. Summit SWCD conducts inspections on regulated construction sites to ensure that they are following State and local regulations and meet the performance standards. Additionally, Summit SWCD assists the five Summit County communities in the NEORSD service area with conducting facility inspections to prevent potential pollution sources. Summit SWCD collaborates with other state agencies and the Ohio State University to provide high quality training and workshops related to stormwater regulations and compliance.

PROGRAM GOALS & OBJECTIVES

1	Review Storm Water Pollution Prevention Plans (SWP3) for 29 communities in Summit County and conduct inspections for compliance
2	Provide assistance to regulated communities with their OEPA Storm Water Program and Audits
3	Provide training opportunities and workshops related to the OEPA stormwater regulations

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Site Plans Reviewed	Review Stormwater Pollution Prevention Plans (SWP3)	297 plan reviews	260 plan reviews
Individual Lots Reviewed	Review Individual Lot SWP3s as requested by communities	80 plan reviews	82 plan reviews
Construction Site Inspections	Inspect all regulated construction site for compliance	1,775 Inspections	1,675 Inspections



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Urban Conservation

Soil & Water

NEO Stormwater Training Council	Collaborate with other agencies to develop workshops	571 individuals	600 individuals
Statewide I & M Certification	Host workshop to certify landscapers and property managers	81 individuals	70 individuals
NEORS	Perform municipal facility inspection & provide guidance	10 facility inspections	8 inspections



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>	
Fund: Soil & Water Conservation						
Organization: Soil & Water Conservation District						
93250-9530						
93250-9530	Administrative Assistant	.00	.00	1.00	1.00	.00
	District Program Administrator	1.00	1.00	1.00	1.00	1.00
	Non-Pnt Sour Poll Edu Spec	1.00	1.00	1.00	1.00	1.00
	PT Administrative Assistant	.00	.00	.00	.00	1.00
	PT Storm Water Specialist	.00	.00	.00	.00	1.00
	Storm Water Specialist	2.00	2.00	3.00	3.00	2.00
ORGANIZATION TOTAL 93250-9530		4.00	4.00	6.00	6.00	6.00
*TOTAL BOARDS & COMMISSIONS		14.50	15.00	17.00	17.00	16.00



BOARDS & COMMISSIONS

Fund: Soil & Water Conservation 93250
Departments: Soil & Water Conservation District 9530

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	265,185	278,183	287,700	287,677	316,800
Fringe Benefits	25501	72,724	110,524	131,200	105,685	134,800
Supplies	30501	2,555	2,074	5,000	1,577	5,000
Vehicle Fuel/Repair	40501	1,267	1,444	4,000	1,322	5,000
Contract Services	45501	2,571	3,004	4,000	2,420	3,000
Utilities	50501	0	0	0	0	8,000
Rentals	54501	39,167	41,342	41,800	41,755	41,500
Other	60501	11,066	9,200	15,000	9,013	15,000
DEPARTMENT TOTAL 93250-9530		<u>394,535</u>	<u>445,769</u>	<u>488,700</u>	<u>449,449</u>	<u>529,100</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Akron Law Library

PROGRAM DESCRIPTION & CHALLENGES

PROGRAM DESCRIPTION: Akron Law Library continues to facilitate effective legal research in Summit County for our subscribers – attorneys, court personnel and county officials -- and the general public – as we have since our law library was established in 1888. Akron Law Library offers modern Ohio and USA law books as well as the most advanced online legal research technology which is updated and authoritative including primary law, secondary research titles, analytical materials, practice-specific insights, litigation resources, public records and related legal research information. Our staff includes two professional librarians with extensive legal reference/research experience to further provide in-depth assistance to our library patrons.

CHALLENGES: * Note: in 2019, courthouse administration offices will begin to inhabit about 1/3 of existing law library space, so our book collection is being reduced significantly. The law library is being streamlined with more emphasis upon technology rather than book collections. Like most Ohio county law libraries, Akron Law Library continues to face budget issues as provided via county municipal court fines and penalties according to stipulations of the Ohio Revised Code. Generally, Akron Law Library challenges are focused upon maintaining updated legal research information; seeking to increase library patrons and library usage; and developing our ongoing relationship with Akron Bar Association and grant-funding by the Bar Foundation.

PROGRAM GOALS & OBJECTIVES

1	To offer and facilitate modern, professional legal research information and legal reference/research assistance.
2	To maintain & promote an efficient county law library with professional staff and access to updated published & online information.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Library users registration	Increase numbers of law library users	5,872	6,600
Library books circulation	Increase numbers of library books checked out	4,978	5,700



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
BOARDS & COMMISSIONS					
<i>Fund: Law Library Resources Fund</i>					
<i>Organization: Law Library</i>					
<i>28733-2148</i>					
<i>28733-2148</i>					
<i>Administrative Assistant</i>	1.00	1.00	1.00	1.00	1.00
<i>Library Director</i>	1.00	1.00	1.00	1.00	1.00
<i>Reference Librarian</i>	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 28733-2148	3.00	3.00	3.00	3.00	3.00



BOARDS & COMMISSIONS

Fund: Law Library Resources Fund 28733
Departments: Law Library 2148

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	132,787	136,704	137,200	136,781	139,800
Fringe Benefits	25501	60,945	63,161	67,500	67,317	66,000
Professional Services	27102	0	40	1,400	415	600
Internal Services	30401	1,392	1,519	6,000	2,455	6,000
Supplies	30501	46,118	31,246	60,800	30,773	37,500
Contract Services	45501	125,487	111,728	124,075	115,021	123,300
DEPARTMENT TOTAL 28733-2148		<u>366,730</u>	<u>344,396</u>	<u>396,975</u>	<u>352,762</u>	<u>373,200</u>



Law Library Resources Board
Fund: Law Library Resources Board 28733
Department: Law Library Resources Board 2148

TOTAL CONTRACT SERVICES COSTS: \$123,221.00

Law Library Resources Board
 Department

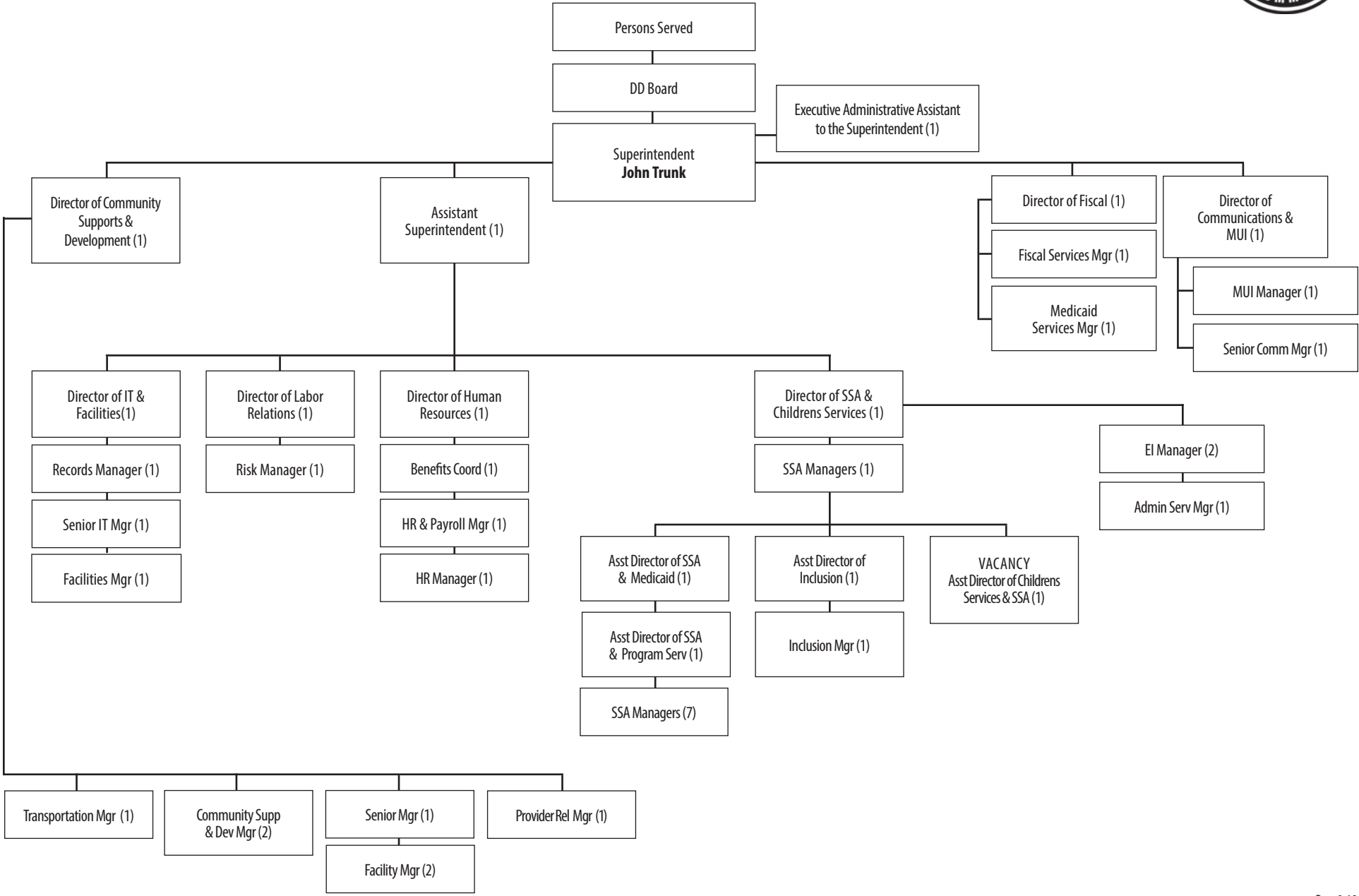
28733
 Fund

2148
 Org

Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>EOS</u>	<u>Library catalog software</u>	<u>paid by Akron Bar Found.</u>	<u>\$0</u>	
<u>Consortuim Fee</u>	<u>2% of library budget</u>	<u>mandated yearly</u>	<u>\$8,500</u>	
<u>Westlaw</u>	<u>Legal Database</u>	<u>3rd yr</u>	<u>\$36,000</u>	
<u>Westlaw</u>	<u>Behind counter research</u>	<u>2nd year</u>	<u>\$8,721</u>	
<u>County legal research</u>	<u>County departments</u>	<u>annual</u>	<u>\$70,000</u>	

DEVELOPMENTAL DISABILITIES BOARD

Superintendent • John Trunk





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Quality & Oversight Developmental Disabilities Board

PROGRAM DESCRIPTION & CHALLENGES

All individuals receiving services from a private provider should expect that those services will be of a high quality. To help ensure private providers are meeting this expectation, Summit DD annually conducts over 200 reviews of private provider services. These reviews include making sure staff have been properly trained, services are being delivered in accordance with the person’s Individual Service Plan, and that all applicable rules are being followed. In addition to monitoring the services delivered by private providers, Summit DD also investigates all allegations of abuse and neglect. If potential criminal misconduct is identified during the course of an investigation, Summit DD collaborates with local law enforcement to prosecute any criminal wrong doing against individuals. While Summit DD takes its oversight role very seriously, it is also crucial that collaboration occur with the provider community. To that end, Summit DD offers numerous trainings and opportunities for technical assistance which ensure that the services delivered will continue to be of the highest quality.

PROGRAM GOALS & OBJECTIVES

1	We will work with providers to build capacity for quality services identified through the individual service plan.
2	We will partner with providers through onboarding, training, technical assistance and ongoing communication.
3	We will monitor and report outcomes to ensure quality services.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Person served overall satisfaction	To determine the overall satisfaction with Summit DD as an Agency of individuals we support.	96%	95%
Parent/guardian overall satisfaction	To determine the overall satisfaction with Summit DD as an Agency of parents and guardians of individual we support.	88%	89%



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Quality & Oversight Developmental Disabilities Board

# of MUI Investigations	To track the number of Major Unusual Incidents, ranging from abuse and neglect to unscheduled hospitalizations, completed by Summit DD staff and monitor trends and patterns in compliance with Ohio Revised Code.	1,353	1,300
Conviction rate for crimes against individuals	To track the percentage of criminal cases that result in a conviction, measuring return on investment with Summit County Sherriff Partnership.	100%	100%
MUI Reports filed on time	Measures the efficiency of Major Unusual Incident investigation process completed by Summit DD staff. There is a 30 business day turn around period.	100%	95%
24 Hour MUI Reporting Rate	Measures the conformance to Ohio Revised Code of private providers and mandatory reporters which requires reports to be submitted by 3 pm the day after discovery of an incident.	99%	95%



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Business Support

Program: Developmental Disabilities Board

PROGRAM DESCRIPTION & CHALLENGES

Summit DD's Fiscal, Human Resources, Communications, IT, and Facilities Departments support the programs and services of the agency. Beginning in January, 2019, Summit DD is no longer a direct provider of waiver funded services, as mandated by the federal government, with all eligible individuals having selected a private disability services provider to meet their specific support needs. Medicaid costs now account for the majority of the Agency's expenses. With the number of eligible people continuously increasing, it is incumbent upon Summit DD to evaluate key work processes, maximize efficiencies and build a financially sustainable model that ensures sustainable funding to support the health, safety and quality of life of those we serve well into the future.

PROGRAM GOALS & OBJECTIVES

1	We will educate and engage with the community to cultivate a culture where inclusion comes naturally.
2	We will maximize revenue, create efficiencies and leverage technology to remain sustainable for those we support.
3	We will foster a diverse workplace that is welcoming and values the unique contribution of each employee.
4	We will define and cultivate our core competencies and align our resources to remain flexible to achieve our long range plan goals.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Federal Medicaid reimbursement to private providers for services provided (no local match included) *In Millions	Measures the value of federal dollars that are reinvested into the local economy. Local levy tax dollars used to pay the match obligation which provides access to these additional dollars.	\$74.6 Million	\$80 Million



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Business Support

Program: Developmental Disabilities Board

<p>% of adults who receive federal funds</p>	<p>Measures fiscal accountability by leveraging funding sources other than local levy dollars to fund services for adults. Local levy dollars are used as match money to draw down these funds.</p>	<p>86%</p>	<p>86%</p>
<p>Residents Inclusion Index (Collaborative Polls)</p>	<p>To measure the support for inclusion of Summit County Residents. Measures favorable response to inclusion in the workplace and in the schools. Measures the impact of Summit DD's inclusive programs.</p>	<p>79%</p>	<p>80%</p>
<p>Familiarity with Summit DD (Collaborative Polls)</p>	<p>Measures the effectiveness of Summit DD's marketing efforts.</p>	<p>65%</p>	<p>70%</p>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Service Coordination **Developmental Disabilities Board**

PROGRAM DESCRIPTION & CHALLENGES

Summit DD provides a person-centered approach to service coordination to over 3600 individuals in Summit County. Upon eligibility for services, each person is assigned to a Service and Support Administrator (SSA) who gets to know that individual through an interview and assessment process. The goal is to understand each person's unique hopes, dreams, and support needs, and to address those wants and needs through the development of an Individualized Service Plan (ISP). Each ISP contains outcomes and action steps to assist each person in meeting their personal goals. In addition, the ISP outlines any support needs an individual may have. Support needs can be addressed through natural supports or through a wide variety of paid providers. Certified or paid providers are most commonly reimbursed for services through a Medicaid waiver such as the IO, SELF or Level 1 waiver. If an individual is eligible for a waiver his/her SSA can assist in applying for a waiver. If approved, the SSA will use the ISP to authorize payment through the waiver for the supports the individual needs. Most often these supports are around assistance with daily care needs, transportation, transition services, employment services and assistance in the community.

PROGRAM GOALS & OBJECTIVES

1	We will listen to individuals to find out what is important to them, and then empower individuals and families to advocate for their needs with creative solutions that connect individuals to their community.
2	We will focus on the individual and family, balancing paid and natural supports, to help them through their journey with an individualized service plan based on what people need to meet their goals.
3	We will respect a person's right to make informed choices about their lives.
4	We will engage providers in the person-centered plan to develop opportunities for each individual's unique needs.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Service Coordination
Developmental Disabilities
Board

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Service Coordination Satisfaction Index (person served)	To determine satisfaction levels of adults we support with the service coordination services they receive.	84%	85%
Choice and Decision Making Index (person served)	To determine satisfaction levels of adults we support with the opportunities they have to make choices about their lives.	75%	80%
Information and Planning Index (parents of adults)	To determine satisfaction levels with parents and guardians of adults we support with the service planning process.	93%	90%
Information and Planning Index (parents of children)	To determine satisfaction levels with parents and guardians of children we support with the information they receive in the service planning process.	90%	90%
Choices Index (parents)	To determine satisfaction levels with parents and guardians of adults and children we support with the choices in provider agencies and understanding of service costs.	74%	70%
Number of individuals supported with SSA Services	Tracks the number of individuals who receive case management service by Summit DD SSAs to determine growth in services.	3,700	3,743



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Services for Adults

Program: Developmental Disabilities Board

PROGRAM DESCRIPTION & CHALLENGES

Day Supports

Summit DD collaborates with a wide variety of quality providers that provide a range of day supports. Based on the needs and desires of an individual, they can select a provider that will help them gain the skills needed to obtain employment, support with searching for employment, maintain current employment or assist with career advancement. In some cases, a person might not have a desire or be ready to work. In those situations, an individual can receive services that are focused on habilitation, such as support to volunteer or attend local community events.

Residential Services

There are a wide range of residential services available and quality providers who offer them. Services are available to support someone who lives independently to access their community; such as grocery shopping or going to the bank. Or, services that assist someone to learn daily living skills so they can eventually live independently or with a friend. Also, based on the needs of an individual, private provider staff can deliver up to 24/7 support in that individual's home. This can include assistance with hygiene, medication administration and other needed supports to ensure an individual's health and welfare is maintained and they are able to connect to their local community.

Transportation

Having access to transportation is crucial for individuals to be able to effectively access their community. Summit DD connects individuals to a variety of transportation options that help them get where they need to go. Based on the needs of an individual, there are number of private providers who directly offer transportation services. This can include transportation back and forth to day supports, community events or to see friends and family. Individuals also desire to utilize Summit County's public transportation system which includes SCAT, ADA and regular line bus service. In these situations, private providers assist individuals to obtain the appropriate bus fare



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Services for Adults

Program: Developmental Disabilities Board

PROGRAM GOALS & OBJECTIVES

1	We will unite with the community to ensure that employers and places of education are diverse and inclusive, capitalizing on the talents of those we support.
2	We will connect individuals and families to best-fit community support during the transition from youth to adult to empower individuals and families to make choices about their future.
3	We will connect individuals to best-fit employment support that meets each individual where they are on their path to employment.
4	We will connect individuals to best-fit living options.
5	We will connect individuals to community life so each person has the opportunity to explore their interests and hobbies.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
# of adults who receive residential support	To track the number of adults who receive either 24/7 community living, adult family living, live independently, live in an intermediate care facility or a nursing home to determine growth in programs.	1854	1,734
# of individuals supported	Track the total number of adults and children supported to determine growth in enrollment.	4423	4424
% of Adults who Work in the Community (Census)	To measure the percent of adults who have community based jobs to determine growth in programs and success of more inclusive services and programs.	16%	25%



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Services for Children

Program: Developmental Disabilities Board

PROGRAM DESCRIPTION & CHALLENGES

Early Intervention services are provided to eligible children aged birth through 5 years through an evidence-based coaching approach. Research shows that teaching developmental strategies to parents which they can embed in their family’s daily routines provides the child with many more hours of intervention per day than the traditional approach to therapy. At Summit DD, each family is assigned a designated Primary Service Provider (PSP) from a team of professionals which include: developmental specialists, occupational therapists, speech therapists and physical therapists. If necessary, the team can also pull in experts from various other community agencies to assist. The PSP is responsible for working with a Service Coordinator through Akron Children’s Hospital to develop and implement an Individualized Family Service Plan (IFSP). This plan identifies outcomes and goals specific to each child and his/her family’s unique needs. All Early Intervention services are funded with local levy dollars and are provided at no cost to the family. In addition, Summit DD has a team of staff who work to support families in the community. These staff provide training and support to over 100 child care centers in Summit County and have also provided assistance to staff at the local libraries, hospitals, county buildings, community agencies, and various community businesses, all with the goal of making Summit County a more inclusive place for everyone.

PROGRAM GOALS & OBJECTIVES

1	We will inspire organizations to make inclusion a part of their culture to build welcoming, accessible communities for all.
4	We will connect families of young children to best-fit support to empower caregivers to be the best advocate.
5	We will connect individuals and families to best-fit community support during the transition from youth to adult to empower individuals and families to make choices about their future.
6	We will connect individuals to best-fit employment support that meets each individual where they are on their path to employment.
7	We will connect individuals to best-fit living options.
8	We will connect individuals to community life so each person has the opportunity to explore their interests and hobbies.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Services for Children

**Program:
Developmental Disabilities
Board**

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
# of families supported through early intervention	Track the number of families both 0-2 and the expanded services of 3-5 to determine growth in programs.	908	1000
# of Children who receive childcare in the community (Census)	To track the number of children who receive inclusive childcare in partner Community Partnership for Inclusion site where Summit DD staff provide support for site. Determines growth of program and success of more inclusive programs.	343	250
Overall satisfaction with Early Intervention	Measure the satisfaction of parents who receive early intervention support	95%	95%



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Developmental Disabilities</i>					
<i>Organization: Developmental Disabilities</i>					
20801-5210					
20801-5210	496.00	496.00	452.50	397.50	280.00
TOTAL					
ORGANIZATION TOTAL 20801-5210	496.00	496.00	452.50	397.50	280.00
*TOTAL BOARDS & COMMISSIONS-LEVY	847.00	842.00	799.50	744.50	630.00



BOARDS & COMMISSIONS

Fund: *Developmental Disabilities* **20801**
Departments: *Developmental Disabilities* **5210**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	21,619,985	19,914,731	19,083,932	17,656,473	16,409,804
Fringe Benefits	25501	9,244,558	9,059,610	8,611,271	6,998,470	9,278,922
Supplies	30501	708,318	597,047	708,020	369,285	431,423
Travel	37501	333,143	319,746	315,350	246,451	297,700
Contract Services	45501	36,404,890	39,511,395	40,553,288	39,755,651	42,390,743
Rentals	54501	397,427	130,216	23,600	21,706	8,000
Advertising/Printing	58501	124,534	138,295	132,000	88,833	145,000
Other	60501	329,128	332,217	335,250	300,698	311,817
Equipment	70501	195,666	168,004	342,000	232,936	304,000
Capital Outlay	78501	73,201	905,391	350,000	33,012	300,000
DEPARTMENT TOTAL 20801-5210		<u>69,430,850</u>	<u>71,076,652</u>	<u>70,454,711</u>	<u>65,703,515</u>	<u>69,877,409</u>



BOARDS & COMMISSIONS

Fund: Consolidated Donations 20813
Departments: Developmental Disabilities 5210

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
<i>Other</i>	<i>60501</i>	<i>91,436</i>	<i>61,298</i>	<i>115,000</i>	<i>51,735</i>	<i>157,980</i>
DEPARTMENT TOTAL 20813-5210		<u>91,436</u>	<u>61,298</u>	<u>115,000</u>	<u>51,735</u>	<u>157,980</u>

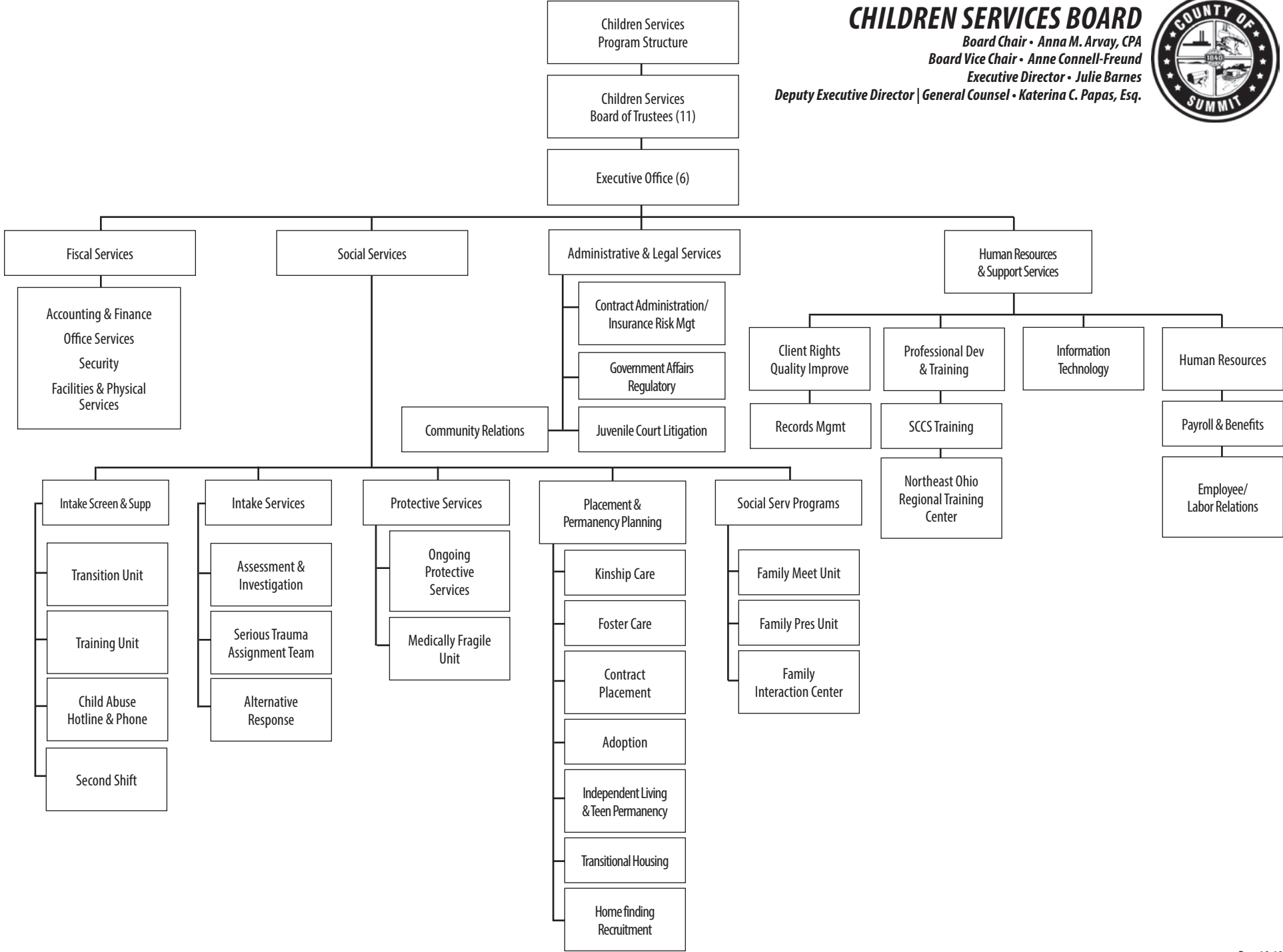
CHILDREN SERVICES BOARD

Board Chair • Anna M. Arvay, CPA

Board Vice Chair • Anne Connell-Freund

Executive Director • Julie Barnes

Deputy Executive Director | General Counsel | Katerina C. Papas, Esq.





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

CHILDREN SERVICES

DEPARTMENT OVERVIEW

Summit County Children Services is committed to the safety, permanency and well-being of all children served, in partnership with families and the community. It is also our mandate to protect abused, neglected, and dependent children. As the sole Summit County agency with this mission and mandate, during 2017 SCCS received 10,723 calls of concern. Of these calls, 3,626 were assigned for service, which included alternative response cases, traditional investigations of abuse, neglect, dependency, and FINS (families in need of services) cases. In addition to the calls that led to assignment and investigation/assessment services by SCCS intake staff, 2,414 of the total calls of concern received during 2017 resulted in the provision of information and referral services.

To meet the varied and complex needs of Summit County families, SCCS directly provides abuse, neglect and dependency assessments; social work counseling, and case management/service coordination services. It is the objective of agency services to maintain children in their own home or in the least restrictive, appropriate environment while working with family members toward reunification or an alternative permanent plan including relative/kinship caregivers. When placement services are needed, these are provided for children in agency custody. All agency services provided focus on safety, permanency, and well-being as outlined in the Federal Child and Family Service Reviews.

SCCS continued to use several child-safety focused decision-making techniques as numbers of children in care reduced. Safety planning, for example, is a process used to identify upfront safety action steps that should be implemented as needed in order to maintain child safety without bringing the child into agency care. SCCS also used Team Decision-Making meetings to bring a child's immediate and extended family members to the table to help make decisions about the child's well-being and the child's immediate and future care. SCCS continues to expand family search and engagement strategies to increase the level of identification of maternal and paternal relatives who may serve as supports to the SCCS-involved child and family; search and engagement activities also identified non-blood kin (perceived as family to the child) who may serve as additional supports. Relatives are also used as short-term and longer-term caregivers for the child when the child cannot remain safely in the family home.

Ongoing collaboration and partnerships with community service organizations continue and these ensure specialized services such as medical, counseling, in-home services, mental health, substance abuse, and placement services are available and provided to SCCS clients as needed. In addition, SCCS caseworkers worked with community providers to assist parents and caregivers regarding housing, education, employment and other identified needs.



PROGRAM DESCRIPTION & CHALLENGES

Protective Services are provided to children under age 18 and up to the age of 21 if they were in agency custody prior to the age of 18 and their families. These services are provided when there is an identified risk of abuse or neglect and the Intake assessment identified the need for ongoing services. Services are provided to intact families to maintain children in their own homes and to families when children have been removed with a goal of family reunification. Alternative permanency planning is provided for children unable to be returned home.

Protective services are provided by caseworkers and include home visits, family interviews, observation of the environment and family interaction, information and linkage to community services, and collaboration with community professionals. Ongoing case management is provided to evaluate the child’s safety and family compliance with case plan objectives.

Protective Services caseworkers represent the agency in Juvenile Court to report the child’s adjustment to placement and the family’s progress on the case plan.

Protective Services are provided to families for approximately 12 months with ongoing supervisory oversight and mandated case reviews. Upon termination of services, after care plans are developed to reduce the risks to children and prevent the need for future agency services.

PROGRAM GOALS & OBJECTIVES

1	Children will not experience a recurrence of maltreatment
2	Provide services that bring safety and stability to children's lives

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
% of Children	No 2 nd substantiated/indicated allegation of abuse or neglect within 12 months	92.3%	92.4%
% of Children	Children achieve permanency within 12 months	49.2%	50.3%



PROGRAM DESCRIPTION & CHALLENGES

Summit County Children Services serves all children at risk of abuse, neglect and dependency under age 18 years and up to the age of 21 if they have a mental or physical handicap.

Agency provides a 24 hour/7 day a week hotline to receive calls, mail, and walk-ins of concern for children at risk of abuse, neglect, or dependency. The hotline is staffed by agency caseworkers and an after-hours contract provider. All calls are documented, screened for service, and prioritized according to identified risks.

Calls of abuse, neglect, or dependency are assigned caseworkers/supervisors for investigation or assessment and determination of service needs. Reports may be assigned for an investigation response (IR) or as alternative response (AR) for those abuse or neglect reports that meet the criteria for AR. Investigations and assessments are completed through home visits, family interviews, observation of the environment and family interaction, review of family/agency history, and collaboration with community professionals. Assessments focus on family strengths, limitations, service needs, and safety risks to the child. Information and referrals for community services are also provided.

For children at immediate risk of harm, when possible, a safety plan is implemented to prevent the child's removal from the home.

PROGRAM GOALS & OBJECTIVES

1	Timely response to calls of concern (Investigation Response and Alternative Response combined)
2	Assign cases to Alternative Response track, as appropriate

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Percent of Responses	Respond to calls of screened in referrals within ODJFS time frames	91.1%	93.1%
Monthly Average # of Cases	Assignment of cases to Alternative Response	110 cases	138 cases



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Foster Care **CHILDREN SERVICES**

PROGRAM DESCRIPTION & CHALLENGES

SCCS Foster Care/Placement services are provided to all Summit County children under age 18 and up to the age of 21 if they were in agency custody prior to the age of 18 who are in need of substitute care due to abuse, neglect, or dependency. Parents of children served in contracted paid placements are also served when the service goal is family reunification.

Foster Care/Placement services are provided by caseworkers and include initial placement matching, ongoing support services to maintain placement stability, foster/adoptive parent recruitment/retention, and licensure/recertification. Placement and support services are available 24 hours/7 days a week. Foster/adoptive home recruitment is ongoing to maintain a viable pool of available placement resources for children in agency custody.

The placement for a child is selected based on the child's individual needs and the least restrictive setting to meet the identified needs. If a child's needs exceed agency foster care resources, a contract resource is secured. Ongoing contact and case management services are provided to children in placement and caregivers to monitor the child's progress and ensure identified service and support needs are met.

PROGRAM GOALS & OBJECTIVES

1	Children in out of home placements will be safe from abuse and neglect
2	Children in care will have stable placements

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Rate of Maltreatment	Maltreatment in care rate per 100,000 days of care provided	5.9	4.5
Rate of Placement Moves	Placement move rate per 1,000 days of care provided	4.1	4.0



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Adoption CHILDREN SERVICES

PROGRAM DESCRIPTION & CHALLENGES

Adoption services are provided to all children under age 18 in the permanent custody of the agency and up to the age of 21 if they were in agency custody prior to the age of 18.

Adoption services are provided to ensure a permanent, nurturing home to children in the permanent custody of SCCS. Services may include, but are not limited to: adoption preparation services, adoption finalization, post-legalization counseling, case management, and Post-Adoption Special Services Subsidy.

The child's preparation for adoption begins at the time permanent custody is granted to SCCS and continues through the selection of the adoptive home and the pre-placement adoptive home visits.

All available resources are considered, including the child's relatives and current foster parents. The child's eligibility for adoption subsidies is also assessed and, if eligible, funds are pursued.

Upon placement of the child in an adoptive home, ongoing assessments occur identifying the needs of the family and child. Support services are provided for approximately six months to facilitate a successful adoption.

PROGRAM GOALS & OBJECTIVES

1	Children in permanent custody will achieve a permanent home in a timely manner
2	Children in permanent custody will be matched with a permanent family

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
% Adoption Finalized	Adoption Finalized within 24 months in initial custody	79.1%	52.0%
Monthly Average # of Unmatched Children	Reduce the number of unmatched children	65	60



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
BOARDS & COMMISSIONS-LEVY					
<i>Fund: Children's Services Board</i>					
<i>Organization: Children's Services</i>					
<i>20603-7407</i>					
<i>20603-7407</i>					
TOTAL	330.00	325.00	325.00	325.00	330.00
ORGANIZATION TOTAL 20603-7407	330.00	325.00	325.00	325.00	330.00



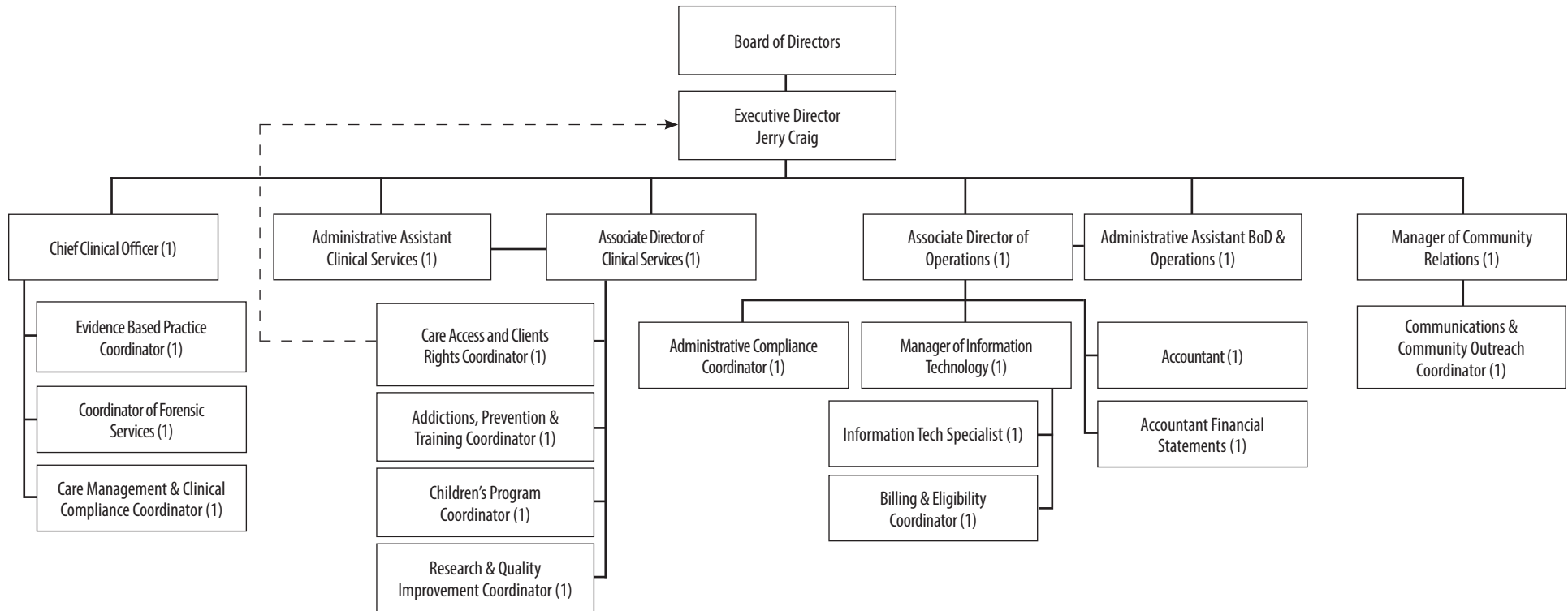
BOARDS & COMMISSIONS

Fund: Children's Services Board 20603
Departments: Children's Services 7407

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	19,372,150	19,470,627	20,363,671	19,738,489	20,882,583
Fringe Benefits	25501	7,918,371	7,813,921	8,561,240	8,122,028	8,948,400
Supplies	30501	398,559	367,847	499,290	457,753	458,490
Material	35501	15,588	21,205	24,500	18,631	24,000
Travel	37501	697,816	602,154	750,350	653,638	700,750
Contract Services	45501	17,666,517	17,712,360	19,261,821	17,721,762	19,558,896
Other	60501	1,535,117	1,387,952	1,951,617	1,392,768	1,416,447
Medical Assistance	69501	165,137	140,521	208,000	171,920	183,000
Equipment	70501	492,096	443,562	512,910	463,466	544,410
DEPARTMENT TOTAL 20603-7407		<u>48,261,350</u>	<u>47,960,149</u>	<u>52,133,399</u>	<u>48,740,456</u>	<u>52,716,976</u>

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD

Executive Director - Jerry Craig



 Dashed line indicates reporting the Clients Rights responsibilities of that position directly to the Executive Director.
 All positions are 1.0 FTE.
 Total of 21 FTE's



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

ADM Board

DEPARTMENT OVERVIEW

The County of Summit Alcohol, Drug Addiction, and Mental Health Services Board (**ADM Board**) is responsible for planning, funding, monitoring and evaluating prevention, treatment and recovery services for people who are at risk for or experiencing addiction and/or mental illness. The ADM Board does not provide any direct service, but contracts with local agencies to provide quality, affordable services for people at critical times in their lives. The ADM Board system of services also supports prevention and wellness programming that works to prevent or delay the onset of behavioral health disorders and to promote recovery and hope for a better life. Finally, the ADM Board also manages relationships between contract agencies and system partners to remove barriers and ensure timely access to services.

Addiction and mental illness are real medical conditions that can affect anyone, regardless of culture, race, ethnicity gender or sexual orientation. ADM promotes the reality that effective treatments are available and people do recover from these disorders. One in four families may experience either a mental health or substance use problem and ADM is a stop gap for residents that are uninsured or underinsured. Our goal is to ensure there is a full continuum of quality behavioral health care for all Summit County residents, regardless of the payer source.

In Ohio, local Alcohol, Drug Addiction and Mental Health Services Boards are given the statutory responsibility for seeing that services and facilities are available locally to help people with mental illness and/or addictions. The ADM Board has also been given the statutory responsibility to act as the local hub to coordinate all opioid related services, with a requirement to report to the legislature on our activities and local data. The ADM Board of Directors is comprised of 14 community volunteers who provide leadership in policy formation and fund allocation. Our board members serve as representatives of the Summit County community through appointments made by two appointing authorities. The Summit County Executive appoints eight of the Board positions. The Ohio Department of Mental Health and Addiction Services (OhioMHAS), appoints six positions. Members are appointed for a four year term, and may be reappointed for a second four year term. They, along with ADM Board staff, assess community needs, plan, and manage public resources in order to contract for and manage essential services.

We are grateful for strong support from our community as 77% of the ADM Board's system resources come from the property tax levy approved by Summit County voters. It is through those levy dollars that underinsured and uninsured people can still be served. The remainder of ADM Board funding comes from state, federal and private sources.

On an annual basis, the ADM Board funds treatment services for over 13,000 Summit County residents in need of treatment for mental health and substance abuse issues. This number has decreased over the past five years due to the expansion of Medicaid coverage to persons with income up to 138% of the federal poverty level. Prior to the expansion Medicaid coverage was available to persons up to 90% of the federal poverty level. These cost savings allows the Board to invest in supplemental services that prevent the likelihood of behavioral health issues and sustains recovery. 94% of the overall ADM budget goes directly into services to the community. The ADM Board spends approximately 11% our total service budget on prevention, 67% on treatment 16% on recovery and supportive services and 6% on other related contracts/allocations.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Program Evaluation

ADM Board

PROGRAM DESCRIPTION & CHALLENGES

Funding, monitoring and evaluation of behavioral health treatment and prevention services are key functions of the ADM Board. To this end the Board has established Policies and Procedures specific to activities for the evaluation of local programs and services. This ensures programs are of high quality and meet known certification standards. Specific program evaluation reviews include:

- **Compliance Reviews:** Reviews of a representative sample of prevention, clinical, and recovery support services as well as financial records from contract providers of Non-Medicaid Services. Records are measured against agency certification standards and contract requirements. These reviews are conducted every year, alternating service areas every other year so that all service areas are reviewed on a two year cycle.
- **Corrective Action Reviews-** Follow-up reviews for agencies that were found to have significant or a pattern of deficiencies during the previous year review, warranting immediate correction and more frequent follow up. A review of agencies falling within this category can occur every year.
- **Utilization Management-**Services are continuously monitored to ensure service quality and dosage are commensurate with the supportive and clinical needs of clients through service prior authorizations, waitlist management and billing parameters.

PROGRAM GOALS & OBJECTIVES

1	Ensure compliance with all behavioral health service standards and best practices.
2	Identify needed improvements and provide technical assistance when needed to ensure clients are receiving the highest quality of services available.
3	Provide oversight and assurance that there is follow- through correcting compliance findings and recommendations.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Program Evaluation

ADM Board

PERFORMANCE MEASURES

Measure	Objective	Prior Year Result	Current Year Estimate
Clinical & Support Service Compliance Reviews	To complete reviews of a representative sampling of 2017 ADM Funded Treatment and Support Services in 2017 and provide feedback and follow-up to providers	Successfully Completed	N/A
Prevention Reviews	To complete all reviews by 12/31/2018 and provide appropriate feedback and follow-up as necessary.	N/A	In process
Corrective Action Reviews	To complete all reviews by 12/31/2018 and provide appropriate feedback and follow-up as necessary.	Successfully Completed	In process
Recovery Housing Reviews	To complete all reviews by 12/31/18 and provide appropriate feedback and follow-up as necessary. ADM took over responsibility to complete these reviews in 2018.	N/A	In process
Prior Authorizations & Waitlist Management	To monitor service delivery and progression to ensure there are no barriers to accessing treatment or recovery.	On-going	On-going



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
<i>Fund: Alcohol, Drug & Mental Health</i>					
<i>Organization: Alcohol, Drug & Mental Health Bd</i>					
20704-5335					
20704-5335	21.00	21.00	22.00	22.00	20.00
TOTAL	21.00	21.00	22.00	22.00	20.00
ORGANIZATION TOTAL 20704-5335	21.00	21.00	22.00	22.00	20.00



BOARDS & COMMISSIONS

Fund: Alcohol, Drug & Mental Health 20704
Departments: Alcohol, Drug & Mental Health Bd 5335

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	1,724,551	1,658,018	1,863,739	1,677,939	1,782,866
Fringe Benefits	25501	504,013	523,754	606,940	490,972	649,282
Professional Services	27102	72,880	71,540	76,680	60,399	67,906
Supplies	30501	17,851	19,806	26,700	15,455	26,700
Travel	37501	74,289	82,070	94,139	81,525	115,205
Contract Services	45501	39,963,868	42,871,880	45,274,734	42,170,517	43,496,036
Utilities	50501	11,932	12,790	12,492	12,337	13,500
Insurance	52501	62,015	74,513	98,553	64,520	70,518
Rentals	54501	94,905	96,480	97,985	96,632	97,985
Advertising/Printing	58501	4,056	2,722	9,500	5,766	9,500
Other	60501	1,397	1,938	3,789	2,543	3,789
Equipment	70501	28,600	14,858	30,500	27,117	30,500
DEPARTMENT TOTAL 20704-5335		<u>42,560,356</u>	<u>45,430,368</u>	<u>48,195,751</u>	<u>44,705,723</u>	<u>46,363,787</u>

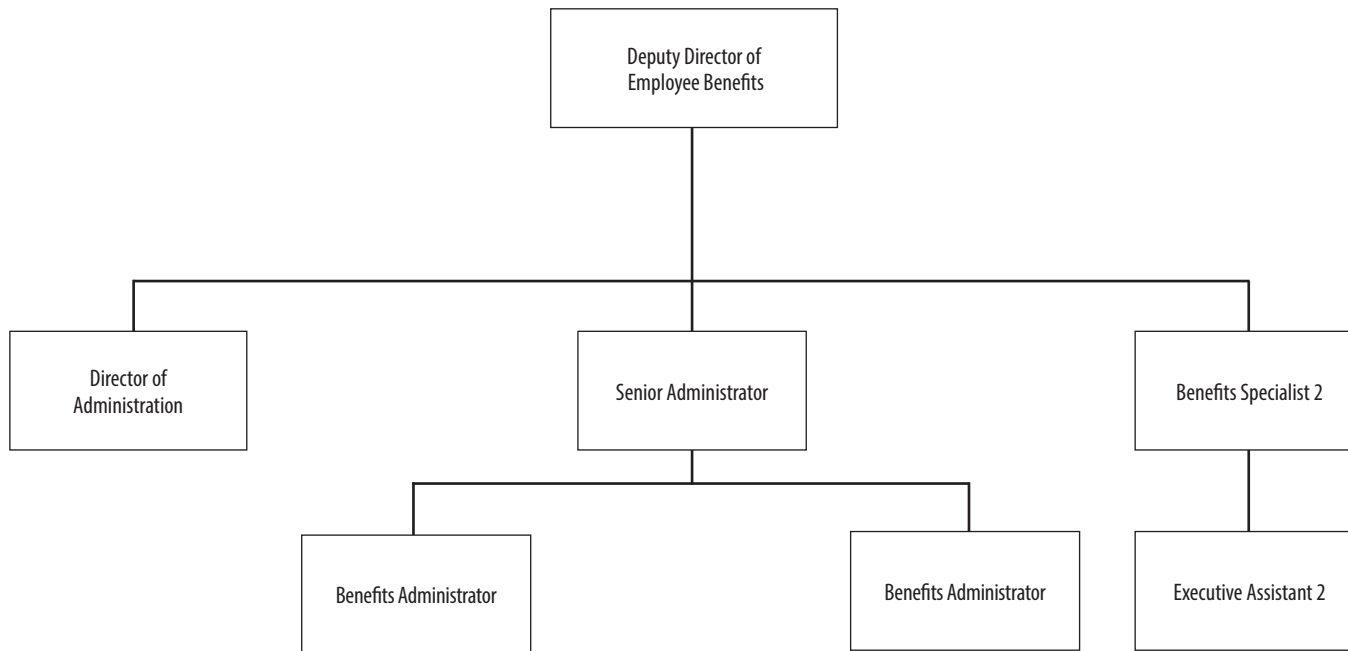


COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

INTERNAL SERVICES

**DEPARTMENT OF HUMAN RESOURCES
DIVISION OF EMPLOYEE BENEFITS**

*County Executive - Ilene Shapiro
Chief of Staff - Jason Dodson
Director of Human Resources - Sharon Reaves*





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Employee Hospitalization

Executive

PROGRAM DESCRIPTION & CHALLENGES

The Insurance Department of the Executive Office is responsible for the administration of the Employee Benefit Programs for all employees of Summit County, as well as political entities who have enrolled in the County benefit program. Responsibilities include ensuring quality benefit programs are offered at the best cost. Contributions are collected from employees and departments and claims and premiums are paid to vendors out of the insurance fund, and it is the responsibility of the Insurance Department to ensure that contributions are collected and vendors are paid accurately.

PROGRAM GOALS & OBJECTIVES

1	Continue to offer quality health care and other benefits at a reasonable cost.
2	Continue to find innovative ways to reduce or maintain healthcare costs in an environment where health care costs continue to rise.



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: Hospitalization Benefits-IS					
Organization: Internal Serv-Hospitalization					
60011-8759					
60011-8759					
<i>Assistant Administrator-EXE</i>	.51	.51	.00	.00	.00
<i>Benefits Administrator</i>	.00	.00	.00	.00	.40
<i>Benefits Specialist 2</i>	.75	.75	1.00	1.00	1.00
<i>Chief of Staff-Executive</i>	.08	.08	.08	.08	.10
<i>Deputy Director - Insurance</i>	1.18	1.18	.68	.68	1.00
<i>Dir of Finance & Budget</i>	.00	.00	.00	.00	.10
<i>Director of Administration</i>	.00	.00	1.00	.20	.60
<i>Director of Human Resources</i>	.00	.00	.00	.00	.30
<i>Executive Assistant 1</i>	2.00	2.00	.00	1.00	.30
<i>Executive Assistant 2</i>	.00	.00	1.00	1.00	2.00
<i>Senior Administrator-EXE</i>	1.00	1.00	1.00	2.00	1.00
ORGANIZATION TOTAL 60011-8759	5.52	5.52	4.76	5.96	6.80



INTERNAL SERVICE FUNDS

Fund: Hospitalization Benefits-IS 60011
Departments: Internal Serv-Hospitalizatoin 8759

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	351,639	308,192	417,000	416,581	506,700
Fringe Benefits	25501	112,444	96,978	114,800	114,389	151,300
Professional Services	27102	424,730	437,503	595,500	630,462	530,000
Internal Services	30401	7,598	7,794	15,000	7,005	15,000
Supplies	30501	7,730	10,371	10,400	9,903	8,000
Travel	37501	835	512	2,000	687	2,000
Contract Services	45501	130,000	130,000	155,000	121,728	126,300
Claims	51501	39,034,858	43,770,926	53,918,600	52,917,285	55,500,000
Other	60501	132,736	153,785	208,000	192,335	140,000
Transfers Out	84999	0	0	335,000	335,000	0
DEPARTMENT TOTAL 60011-8759		<u>40,202,569</u>	<u>44,916,060</u>	<u>55,771,300</u>	<u>54,745,374</u>	<u>56,979,300</u>



Insurance & Risk Management
Fund: Insurance & Risk Management 60011
Department: Insurance & Risk Management 8759

TOTAL PROFESSIONAL SERVICES COSTS: \$530,000.00

<u>Hospitalization Benefits-IS</u>		<u>60011</u>		<u>8759</u>
Department		Fund		Org
Vendor	Item / Age	Type of Contract/Term	Cost	Other Information
<u>Employee Benefits International</u>	<u></u>	<u>Health Plan Consulting Serv</u>	<u>\$ 115,395</u>	<u>2018 - \$9,616.25/mo</u>
<u>Accordware</u>	<u></u>	<u>On-Line Enrollment</u>	<u>\$ 121,000</u>	<u>2018 legislation</u>
<u>Employee Benefits International</u>	<u></u>	<u>Regionized Groups</u>	<u>\$ 79,605</u>	<u>2018 - \$6,750/mo</u>
<u>Springbuk</u>	<u></u>	<u>Analytics Tool</u>	<u>\$ 20,000</u>	<u></u>
<u>Optum</u>	<u></u>	<u></u>	<u>\$ 54,000</u>	<u>2018 - \$26,365.00 YTD (about \$4,5</u>
<u>Virgin Pulse</u>	<u></u>	<u></u>	<u>\$ 140,000</u>	<u>2018 - \$136,700.95</u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>



Insurance & Risk Management
Fund: Insurance & Risk Management 60011
Department: Insurance & Risk Management 8759

TOTAL CONTRACT SERVICES COSTS: **\$126,252.00**

		<u>60011</u>		<u>8759</u>
<u>Hospitalization Benefits-IS</u>		<u>Fund</u>		<u>Org</u>
<u>Department</u>				
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>Ease at Work</u>	<u>EAP Program</u>	<u>Term</u>	<u>\$ 123,452</u>	<u>2019 legislation</u>
<u>TBD</u>	<u>Copier Lease</u>		<u>\$ 2,800.00</u>	<u>Current \$232.00/mo</u>



INTERNAL SERVICE FUNDS

Fund: Hospitalization Stop Loss Res 60012
Departments: Internal Serv-Hospitalizatoin 8759

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Claims	51501	153,748	1,380,345	2,122,000	2,120,059	1,500,000
DEPARTMENT TOTAL 60012-8759		<u>153,748</u>	<u>1,380,345</u>	<u>2,122,000</u>	<u>2,120,059</u>	<u>1,500,000</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Workers Compensation

Executive

PROGRAM DESCRIPTION & CHALLENGES

The Insurance Department of the Executive Office is responsible for the Administration of the Workers Compensation program for all County of Summit Employees, as well as MetroParks, DD Board, Public Health and Children's Services. The Insurance Department receives and reviews all injury reports and works with the Bureau of Workers Compensation to ensure claims are valid and paid appropriately.

Each year premiums and claims paid are charged back to each department based on their payroll volume and the claims that have been paid on behalf of their department employees.

PROGRAM GOALS & OBJECTIVES

1	Continue to work to reduce Workers Compensation costs through education and diligence in claims monitoring.
2	Continue to train and educate employees and supervisors on safety programs and safety in the workplace.



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: Workers Compensation-IS					
Organization: Internal Serv-Workers Comp					
60008-8756					
60008-8756					
<i>Assistant County Prosecutor 2</i>	.25	.25	.24	.24	.24
<i>Benefits Administrator</i>	.00	.00	.00	.00	1.30
<i>Chief of Staff-Executive</i>	.00	.00	.00	.00	.10
<i>Deputy Director - Insurance</i>	.32	.32	.32	.32	.00
<i>Deputy Director-Law</i>	.00	.00	.00	.00	.37
<i>Dir of Finance & Budget</i>	.10	.10	.10	.10	.25
<i>Director of Administration</i>	.00	.00	.00	.60	.25
<i>Director of Human Resources</i>	.00	.00	.00	.00	.30
<i>Director of Law</i>	.35	.35	.35	.35	.00
<i>Executive Assistant 1</i>	.00	.00	.67	.00	.30
<i>Senior Administrator-EXE</i>	.10	.10	.10	.10	.10
<i>Worker's Compensation Admin</i>	1.00	1.00	1.00	1.00	.00
ORGANIZATION TOTAL 60008-8756	2.12	2.12	2.78	2.71	3.21



INTERNAL SERVICE FUNDS

Fund: *Workers Compensation-IS* **60008**
Departments: *Internal Serv-Workers Comp* **8756**

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	155,306	194,631	214,600	214,153	253,800
Fringe Benefits	25501	49,479	60,339	64,100	62,395	70,200
Professional Services	27102	51,770	37,505	67,000	43,074	73,500
Internal Services	30401	1,965	1,829	5,000	513	5,000
Supplies	30501	3,383	5,345	5,000	1,125	5,000
Travel	37501	1,492	902	2,500	748	2,500
Claims	51501	2,088,481	1,492,963	3,000,000	1,565,661	3,000,000
Other	60501	982	88	5,000	427	5,000
Transfers Out	84999	0	0	335,000	335,000	0
DEPARTMENT TOTAL 60008-8756		<u>2,352,858</u>	<u>1,793,601</u>	<u>3,698,200</u>	<u>2,223,095</u>	<u>3,415,000</u>

DEPARTMENT OF LAW AND RISK MANAGEMENT
RISK MANAGEMENT

County Executive • Ilene Shapiro
Chief of Staff • Jason Dodson
Director of Law and Risk Management • Deborah S. Matz





PROGRAM DESCRIPTION & CHALLENGES

For 2019, the Executive’s Office is reclassifying Fund 10145 (Auto Liability Fund) as an internal service fund (60015), through which all Risk Management activities will now flow. County owned Property, Building and Contents, Boiler and Machinery, Crime, General Liability, Cyber Liability, Terrorism and Law Enforcement policies will be paid through this fund and charged back to County Departments.

The Property and Casualty Insurance Fund of the Executive’s Office will also continue to process repairs to County vehicles, property and equipment as an internal self-insurance pool up, to the County’s fully insured retention limits with a \$1,000 deductible charged back to the department submitting the claim.

The Risk Management Department monitors the mileage logs for all assigned County vehicles, and maintains the authorized list of drivers for the County.

PROGRAM GOALS & OBJECTIVES

1	Risk Management maintains insurance coverage to optimize claims for aging buildings, boiler and machinery and general liability.
2	Risk Management is in the process of increasing the frequency that County employee driving records are monitored. All authorized County of Summit drivers are monitored twice per year through Samba and the Ohio BMV.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Access repairs and upgraded to Building, Boiler and Machinery	Maintain Buildings, Boiler and Machinery and upgrade as needed rather than on an emergency repair basis	In Progress on-going	In Progress and on-going
Semi-Annual monitoring successful	Increase frequency of monitoring to monthly and maintain cost effectiveness.	Achieved	In Progress



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Property & Casualty Insurance Fund					
Organization: Property & Casualty Insurance					
60015-8763					
60015-8763					
<i>Assistant Administrator-EXE</i>	.49	.49	.00	.00	.00
<i>Benefits Administrator</i>	.00	.00	.00	.00	.30
<i>Benefits Specialist 2</i>	.25	.25	.00	.00	.00
<i>Deputy Director - Insurance</i>	.50	.50	1.00	1.00	1.00
<i>Director of Administration</i>	.00	.00	.00	.20	1.15
<i>Director of Law</i>	.00	.00	.00	.00	.35
<i>Executive Assistant 1</i>	.00	.00	.33	.00	.00
ORGANIZATION TOTAL 60015-8763	1.24	1.24	1.33	1.20	2.80

Previously Fund 10145



INTERNAL SERVICE FUNDS

Fund: Property & Casualty Insurance Fund 60015

Departments: Property & Casualty Insurance 8763

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	86,541	98,196	98,700	98,604	207,200
Fringe Benefits	25501	27,040	27,640	35,000	34,868	78,000
Professional Services	27102	0	0	1,500	0	1,500
Vehicle Fuel/Repair	40501	70,983	79,497	103,800	28,468	115,000
Contract Services	45501	4,943	10,800	10,800	6,847	10,800
Insurance	52501	0	0	0	0	1,000,000
Other	60501	4,425	27,172	100,000	40,966	100,000
DEPARTMENT TOTAL 60015-8763		<u>193,931</u>	<u>243,305</u>	<u>349,800</u>	<u>209,753</u>	<u>1,512,500</u>

Previously Fund 10145



Auto Insurance & Repair Fund
Fund: Property & Casualty Insurance - IS 60015
Department: Property & Casualty 8763

TOTAL LIABILITY COSTS: \$999,965.65

<u>Property & Casualty Insurance - IS</u>	<u>60015</u>	<u>8763</u>
Department	Fund	Org

Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>AIG</u>	<u>Cyber Liability</u>	<u></u>	<u>19,371</u>	<u></u>
<u>HCC</u>	<u>Liability Coverage</u>	<u></u>	<u>399,952</u>	<u></u>
<u>AIG</u>	<u>Excess Crime</u>	<u></u>	<u>6,382</u>	<u></u>
<u>Arch Ins.</u>	<u>Excess Layer</u>	<u></u>	<u>34,236</u>	<u></u>
<u>Affiliated FM</u>	<u>Property Insurance</u>	<u></u>	<u>415,000</u>	<u></u>
<u>City of Akron</u>	<u>Safety Building</u>	<u></u>	<u>-</u>	<u></u>
<u>Crain Langner</u>	<u>Consulting Services</u>	<u></u>	<u>125</u>	<u></u>
<u>Misc</u>	<u></u>	<u></u>	<u>74,900.00</u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Insurance Retention Sheriff's Office

PROGRAM DESCRIPTION & CHALLENGES

Extra details are special work assignments performed by sworn personnel, for public or private employers, under the color of the Sheriff's Office that may require the carrying of a firearm and/or may require an employee to make an arrest or complete an investigation. These details are worked outside normal work hours and include traffic details, security details, and community events. Pursuant to Ohio Revised Code section 2744.07(A)(1), the County is required to defend a Deputy Sheriff while acting in an official capacity. Such defense may be required for a deputy working for a third-party employer. Third party employers are required to pay a surcharge to cover a deputy involved in any incident which requires the County by Law to provide a defense or pay a settlement claim. Twenty-five percent of the fee collected is applied to purchasing equipment and safety necessities.

PROGRAM GOALS & OBJECTIVES

1	Provide required defense of deputies working in an official capacity for a third-party employer.
2	Purchase necessary equipment and safety gear.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Extra detail hours worked	Provide third party employers with law enforcement services	2017 – 61,819 hours	2018-62,328 hours



INTERNAL SERVICE FUNDS

Fund: Insurance Retention Fund 10155
Departments: Sheriff-Insurance Retention 3030

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Other	60501	1,955	45,000	120,000	0	100,000
Equipment	70501	86,540	99,703	125,000	75,415	122,500
DEPARTMENT TOTAL 10155-3030		<u>88,495</u>	<u>144,703</u>	<u>245,000</u>	<u>75,415</u>	<u>222,500</u>



Insurance Retention Fund
Fund: Insurance Retention 10155
Department: Insurance Retention 3030

Sheriff-Insurance Retention Fund
 Department

TOTAL EQUIPMENT COSTS: \$122,500.00

10155
 Fund

3030
 Org

Item Description	Type of Contract/ Term	Quantity	Cost	Other Information
XTS 500 Radios		10	\$ 22,500	
Crusiers		2	\$ 100,000	



Executive – Office Services

PROGRAM DESCRIPTION & CHALLENGES

Office Services provides a full service copy shop which includes: printing, binding, lamination, folding, inserting, and tab creation in addition to a full mail service including: pickup, sorting, delivery and mail metering for 300 accounts comprised of County and City of Akron departments in which we take advantage of all presort and bulk mailing discount rates. Office Services also operates a paper ordering/inventory website to allow departments countywide the convenience to order and track copy paper online. The Department of Office Services is organized under the Department of Finance and Budget in the Executive’s Office as an internal service operation. Office Services operates under a cost sharing agreement with the City of Akron, where the City and County split the cost of all leased equipment, materials and supply purchases. The County supplies full time employees to the operation and the City supplies employees on an as needed basis. Additionally, Office Services has entered into a salary share with the Clerk of Courts for one employee and also serves as a secondary/backup office in case of emergency for COC and DJFS.

Since 2004, Office Services has expanded its customer base to include the City of Akron while reducing employment from 10 employees to 3.5. Our cost sharing agreement with the COA and COC has saved both the City and County, in excess of \$75,000 a year.

PROGRAM GOALS & OBJECTIVES

1	Process all mail services, copy shop and supply orders in a timely, accurate and cost efficient manner.
2	Provide operational savings to the County and City of Akron, by continuing to streamline and share resources.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Customer Complaints	Eliminate	0	0
General Fund Subsidy	Minimize subsidy required from County general fund	\$150,000	\$100,000



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Office Services-IS					
Organization: Internal Serv-Office Services					
60005-8753					
60005-8753					
Office Machine Operator	2.00	1.00	2.00	2.00	2.00
Office Services Administrator	.50	.00	.00	.00	.00
Office Services Manager	.00	.00	.50	.50	.50
Records Clerk I	1.00	1.00	1.00	1.00	1.00
Senior Administrator-EXE	.00	.50	.00	.00	.00
Technical Office Machine Operator	.00	.50	.00	.00	.00
Technical Print Sys Operator	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 60005-8753	4.50	4.00	4.50	4.50	4.50



INTERNAL SERVICE FUNDS

Fund: Office Services-IS 60005
Departments: Internal Serv-Office Services 8753

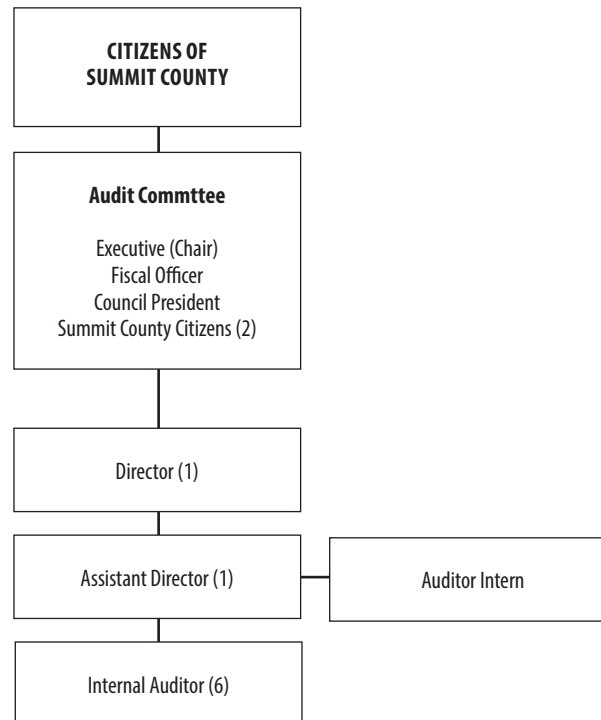
<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	161,728	147,108	173,500	160,841	178,700
Overtime	20525	1,510	240	0	0	0
Fringe Benefits	25501	71,788	68,601	77,000	69,705	79,000
Internal Services	30401	4,322	4,446	5,400	5,064	5,400
Supplies	30501	645,220	774,846	974,200	651,819	998,500
Vehicle Fuel/Repair	40501	690	0	1,000	0	1,000
Contract Services	45501	5,699	6,413	8,900	4,694	8,300
Rentals	54501	75,159	79,945	84,700	55,099	82,100
DEPARTMENT TOTAL 60005-8753		<u>966,117</u>	<u>1,081,601</u>	<u>1,324,700</u>	<u>947,221</u>	<u>1,353,000</u>



Office Services
Fund: Office Services 60005
Department: Office Services 8753

TOTAL SUPPLIES COSTS: \$998,500.00

<u>Office Services-IS</u> <u>Department</u>	<u>60005</u> <u>Fund</u>	<u>8753</u> <u>Org</u>		
Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
<u>US Postal Service</u>	<u>Postage fees/increase</u>		<u>\$ 800,000</u>	<u>2% postage increase</u>
<u>US Postal Service</u>	<u>Permit fees</u>		<u>\$ 800</u>	<u>(City reimb half of this)</u>
<u>Copy/Specialty paper</u>	<u>Prices vary - 3 quotes/CUE obtained.</u>		<u>\$ 172,000</u>	<u>(City reimb half of this)</u>
<u>GBC</u>	<u>Bindings, tabs,cover stock, report covers,</u>		<u>\$ 1,800</u>	<u>(City reimb half of this)</u>
<u>Misc. Supplies</u>	<u>Office supplies, record retention supplies,</u>		<u>\$ 500</u>	<u>(City reimb half of this)</u>
	<u>storage boxes for archives, inks, toners, waste</u>			
	<u>bottles, envelope sealer, etc.</u>			
	<u>(Non proprietary equipment supplies)</u>			
<u>Distillata</u>	<u>Bottled water</u>		<u>\$ 550</u>	
<u>Pitney Bowes</u>	<u>Mail machine supplies - ink cartridges ,etc.</u>		<u>\$ 5,500</u>	<u>(City reimb half of this)</u>
	<u>Proprietary equipment</u>			
<u>Swift First Aid</u>	<u>Medical Supplies for cabinet - 1 location</u>		<u>\$ 250</u>	
<u>Xerox Corporation</u>	<u>Copier supplies-Proprietary Equipment</u>		<u>\$ 2,500</u>	<u>(City reimb half of this)</u>
	<u>transparencies, binding tape, staples etc.</u>			
<u>Xerox Corporation</u>	<u>Color Copier Overages</u>		<u>\$ 9,000</u>	<u>(City reimb half of this)</u>
<u>Xerox Corporation</u>	<u>D125 Copier Overages</u>		<u>\$ 5,000</u>	<u>(City reimb half of this)</u>
<u>Laminating Supplies</u>			<u>\$ 600</u>	<u>(City reimb half of this)</u>





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Internal Audit Department

PROGRAM DESCRIPTION & CHALLENGES

The Summit County Internal Audit Department's (IAD's) mission is to recognize and address the risks and vulnerabilities that can impact Summit County in order to assist, coordinate, and facilitate positive change and promote best practices for countywide operations while helping to ensure resources are utilized efficiently and effectively.

IAD provides auditing services, investigations, information and research, best practices, training, and advisory services to the various offices, courts, boards, and agencies in Summit County. In addition, the Summit County Audit Committee has approved contracting IAD's services out to other local government entities, both inside and outside of Summit County.

PROGRAM GOALS & OBJECTIVES

1	Complete audits and follow-ups on a risk-based approach based on the 2014 Summit County Risk Assessment update.
2	Complete audits and reviews of high-risk areas as noted in surrounding counties in order to reduce the risk in Summit County.
3	Conduct agreed-upon procedures as requested by County management or other contracting agencies.
4	Provide internal audit services to other Summit County governments/entities, inside and outside of Summit County.
5	Maintain and monitor the Summit County Employee Fraud Hotline.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Peer Review (conducted every three years)	Generally Accepted Government Auditing Standards (GAGAS) Compliance	Full Compliance (2016)	100%
% Completion of work program	A work program is presented to and approved every quarter by the Summit County Audit Committee	100%	100%



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Internal Auditor-IS					
Organization: Internal Auditor-IS					
60020-8768					
60020-8768 Asst Dir - Internal Auditing	.00	1.00	1.00	1.00	.00
Dep Dir - Internal Auditing	1.00	.00	.00	.00	1.00
Director of Internal Auditing	1.00	1.00	1.00	1.00	1.00
Internal Auditor 1	4.50	5.00	5.00	4.00	2.00
Internal Auditor 2	1.00	1.00	.00	1.00	3.00
Internal Auditor 3	.00	.00	1.00	1.00	.00
ORGANIZATION TOTAL 60020-8768	7.50	8.00	8.00	8.00	7.00



INTERNAL SERVICE FUNDS

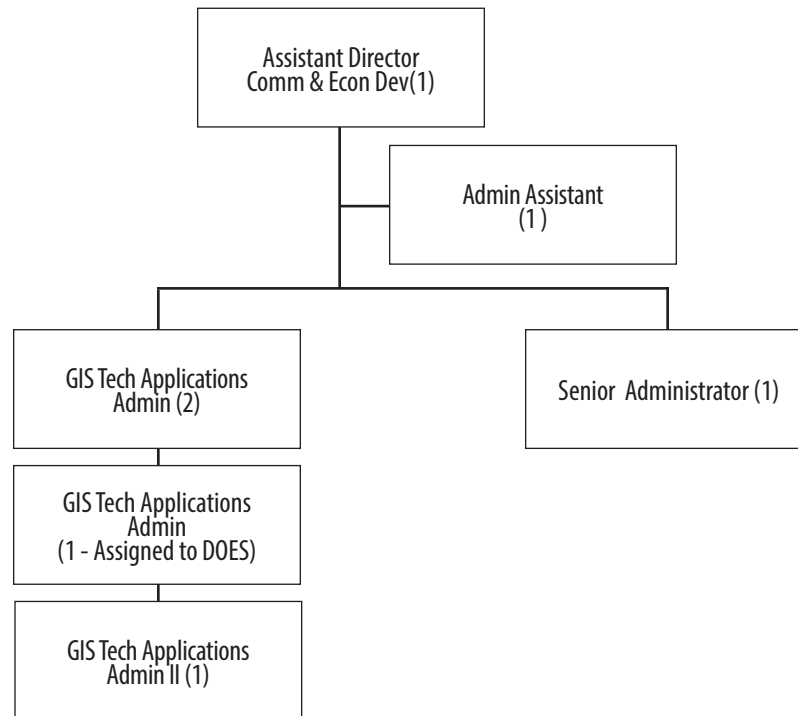
Fund: Internal Auditor-IS 60020
Departments: Internal Auditor-IS 8768

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	472,655	456,278	501,800	441,308	484,400
Fringe Benefits	25501	164,959	149,312	186,100	143,239	155,900
Internal Services	30401	4,894	6,000	6,100	4,957	6,100
Supplies	30501	1,293	1,252	1,500	1,407	1,500
Travel	37501	4,168	5,744	11,500	9,109	11,500
Contract Services	45501	4,918	6,375	4,000	1,315	9,000
Other	60501	254	396	400	360	400
Equipment	70501	0	2,409	6,500	5,988	6,500
DEPARTMENT TOTAL 60020-8768		<u>653,140</u>	<u>627,766</u>	<u>717,900</u>	<u>607,683</u>	<u>675,300</u>

**DEPARTMENT OF COMMUNITY AND
ECONOMIC DEVELOPMENT
PLANNING/GIS**

County Executive • Ilene Shapiro
Chief of Staff • Jason Dodson

Director of Community and Economic Development • Connie Krauss





2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
Fund: Geographic Information Systems					
Organization: GIS					
60021-8769					
60021-8769					
Assistant Director	.00	.00	.00	.00	1.00
Deputy Director - Planning	1.00	1.00	1.00	1.00	.00
GIS Applications Specialist	3.00	1.00	1.00	1.00	1.00
GIS Tech/App'l Administrator 2	.00	.00	.00	.00	1.00
GIS Technl/Application Admin	.00	2.00	2.00	2.00	1.00
Land Development Administrator	.60	.60	.60	.00	.00
Senior Administrator-EXE	.00	.00	.00	.60	.60
ORGANIZATION TOTAL 60021-8769	4.60	4.60	4.60	4.60	4.60
*TOTAL EXECUTIVE	79.61	77.03	79.32	82.34	84.41



INTERNAL SERVICE FUNDS

Fund: Geographic Information Systems 60021
Departments: GIS 8769

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	262,162	281,134	311,200	309,974	323,800
Fringe Benefits	25501	92,854	88,282	89,000	88,379	96,100
Internal Services	30401	1,671	1,292	10,000	2,135	10,000
Supplies	30501	986	2,600	5,000	3,098	5,000
Travel	37501	3,768	6,353	6,500	6,497	6,500
Contract Services	45501	103,212	137,576	393,000	155,557	393,000
Other	60501	2,000	3,532	29,000	2,631	50,000
DEPARTMENT TOTAL 60021-8769		<u>466,654</u>	<u>520,770</u>	<u>843,700</u>	<u>568,270</u>	<u>884,400</u>



Geographic Information Systems

Fund: GIS 60021

Department: GIS 8769

TOTAL CONTRACT SERVICES COSTS: \$393,000.00

Geographic Information Systems - IS
Department

60021
Fund

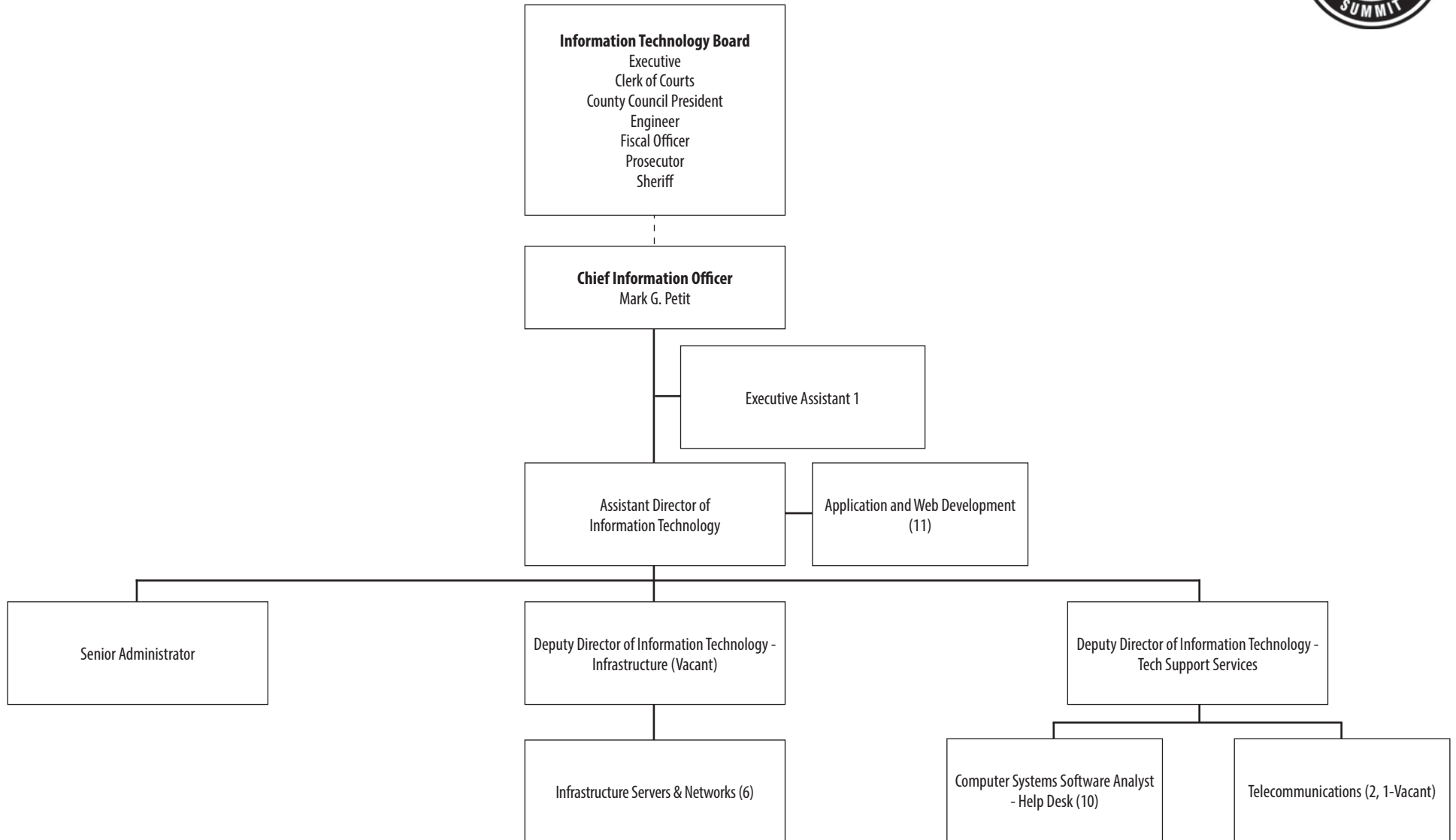
8769
Org

Vendor	Item/Age	Type of Contract/Term	Cost	Other Information
	Street View Ortho Project		\$300,000	
ESRI	GIS Software	Two Yr Maint	\$90,000	
	Plotter	Maintenance	\$1,500	
	Handheld GPS Equip	Maintenance	\$1,500	

OFFICE OF INFORMATION TECHNOLOGY

OIT Board Chair - County Executive Ilene Shapiro

Chief Information Officer - Mark G. Petit





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Information Technology

PROGRAM DESCRIPTION & CHALLENGES

The Office of Information Technology at the County of Summit continues to improve our business systems. It is a consolidation of all Information Technology staff and systems amongst all the elected officials within Summit County Government. The consolidation in 2015 has yielded opportunities for standardization, simplification, measurement and enhancements in customer service, data delivery, and end user computing.

Our office continues to deliver a high level of customer service and innovation to information technology within Summit County.

PROGRAM GOALS & OBJECTIVES

1	Improve disaster recovery program
2	Enhance technology support services to improve time to resolution, information dissemination and communications.
3	Develop our team of technology professionals by cross training, training, knowledge sharing, and collaboration.
4	Enhance our software development efforts through team development, improving support efforts, and continued development of custom applications for key business processes.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Information Technology

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
System Availability	Maintain 99% uptime for all systems during business hours.	No significant interruptions in service	Less than 1% network and systems interruptions
Business Continuity	Ensure continued backup and recovery, and planning efforts to support files, server and system recovery in the shortest possible timeframe.	Continuously ran successful backups. Successful disaster recovery test.	Backups continue to be successful. Added additional resources to disaster recovery.
Customer Service	Enhance business process and services for technology support services to minimize end user disruption of computing issues. Implement enhanced service levels and improve time to resolution.	All requests assigned and resolved within a reasonable amount of time	All requests being assigned and resolved within a reasonable amount of time even with reduced staffing



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015</u> <u>BUDGETED</u>	<u>2016</u> <u>BUDGETED</u>	<u>2017</u> <u>BUDGETED</u>	<u>2018</u> <u>BUDGETED</u>	<u>2019</u> <u>BUDGETED</u>
Fund: Information Technology-IS					
Organization: Information Technology-IS					
60025-8773					
60025-8773					
<i>Assistant Administrator-EXE</i>	.00	.50	.50	.50	.00
<i>Assistant Director of IT</i>	.00	.00	.50	.75	1.00
<i>Chief Information Officer</i>	.00	1.00	.81	.90	.90
<i>Client Server Operator</i>	.00	1.00	.00	.00	.00
<i>Computer System Soft Analyst 1</i>	.00	.00	1.00	3.00	1.00
<i>Computer System Soft Analyst 3</i>	.00	2.00	2.00	1.00	1.00
<i>Computer System Soft Analyst I</i>	.00	3.00	1.50	1.25	2.25
<i>Computer System Soft Analyst II</i>	.00	1.00	3.00	2.00	2.00
<i>Deputy Director of IT</i>	.00	1.00	2.00	1.75	.75
<i>Deputy Fiscal Officer</i>	.00	2.00	1.00	1.00	1.00
<i>Director of Administration</i>	.00	1.00	1.00	.00	.00
<i>Executive Assistant 1</i>	.00	.00	1.00	1.00	1.00
<i>Network Administrator</i>	.00	2.00	2.00	2.00	1.00
<i>Network Client Systems Manager</i>	.00	.00	.00	1.00	2.00
<i>Relational Data Base Admin 3</i>	.00	2.00	2.00	2.00	2.00
<i>Senior Administrator</i>	.00	.00	1.00	1.00	1.00
<i>Software Engineer-FO</i>	.00	7.00	4.00	3.00	5.00
<i>Software Engineering Administr</i>	.00	1.00	1.00	3.00	3.00
<i>Support Services Administrator</i>	.00	1.00	1.00	1.00	1.00



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
60025-8773 <i>Unix Systems Administrator</i>	.00	1.00	1.00	1.00	.00
<i>Web Systems Analyst</i>	.00	1.00	.00	.00	.00
ORGANIZATION TOTAL 60025-8773	.00	27.50	26.31	27.15	25.90
*TOTAL INFORMATION TECHNOLOGY	3.00	30.50	29.31	30.15	28.40



INTERNAL SERVICE FUNDS

Fund: Information Technology-IS 60025
Departments: Information Technology-IS 8773

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	1,864,882	1,815,277	1,977,200	1,940,412	2,151,600
Fringe Benefits	25501	632,823	629,737	713,000	657,451	772,000
Internal Services	30401	20,129	19,490	30,000	22,494	30,000
Supplies	30501	30,486	14,003	55,000	10,939	55,000
Travel	37501	2,617	8,437	10,000	4,614	10,000
Contract Services	45501	1,309,519	1,270,123	1,940,400	1,605,558	1,846,400
Other	60501	7,718	11,946	25,000	5,429	25,000
Equipment	70501	12,912	30,614	86,000	53,604	50,000
DEPARTMENT TOTAL 60025-8773		<u>3,881,086</u>	<u>3,799,628</u>	<u>4,836,600</u>	<u>4,300,501</u>	<u>4,940,000</u>



Information Technology

Fund: Information Technology 60025

Department: Information Technology 8773

TOTAL CONTRACT SERVICES COSTS: \$1,846,396.00

Information Technology - IS Department	60025 Fund	8773 Org	Cost	Other Information
3M Cogent Inc.	Annual Jail Maintenance	Web check/records &ID	\$ 780	12/4/2017
Access Data Group Onc.	FTK Standalone 1 year licens	mobile phone examiner	\$ 5,750	12/31/2018
ACS Enterprise Solutions, Ir	Application Xtender Server 5(1 Year	\$ 13,000	10/21/2017
AdvizeX	Clear Pass		\$ 2,500	
APWA	MicroPAVER	Professional Service	\$ 650	Maintenance for Construc
Atalasoft	DotImage Document Imaging	1 Year	\$ 3,600	2/15/2017
Azteca	Software Maintenance: Cityw	Purchase/Annual	\$ 60,000	Software: ?
Beacon	Annual Jail Maintenance	JMS	\$ 65,000	5/19/2017
Bentley Systems	Storm water Analysis Softwar	Professional Service	\$ 2,500	Maintenance for Highway/
Blue Technologies	Print and maintenance Servic	1 year	\$ 1,200	Bi-Monthly
Blue Technologies	Onbase Document Imaging	1 Yr Term	\$ 73,500	
Blue Technologies	Onbase Document Imaging	1 Yr Term	\$ 30,000	
Carlson	Carlson Survey	Professional Service	\$ 200	Maintenance for Survey S
Conduent	Banner Software Maintenanc	3 Years	\$ 210,000	1/1/2017
Correctec	Annual Jail Maintenance	health record management	\$ 7,000	9/30/2017
CTR	KRONOS Time Clocks	Purchase / 1 year term	\$ 3,000	Contract Services: ?
Cummins Bridgeway, LLC	INSITE Lite	Contract Service	\$ 1,000	Subscription for Cummins
Developer Express, Inc	Dxperience Enterprise Subsc	1 Year	\$ 2,750	3/4/2017
DLT Solutions	Autodesk AutoCAD	Professional Service	\$ 8,500	Maintenance for Engineer
DLT Solutions	Autocad License, Support, M	Purchase / 3 year tern	\$ 6,600	Software: 1/17/2017
DLT Solutions Inc	Oracle - Core Technology/Or	1 Year	\$ 1,500	1/11/2017
Draftco	Autocad User Support	Purchase / 1 year term	\$ 2,800	Contract Services: 4/30/20
Eagle Point	Data Reduction & Surveyors	Professional Service	\$ 600	Maintenance for Survey S
Ericom	PowerTerm Webconnect	Professional Service	\$ 350	Maintenance for remote a
Frey & Assoc	CUBIC Utility Billing Support	Purchase / 1 year term	\$ 33,000	?



Information Technology

Fund: Information Technology 60025

Department: Information Technology 8773

TOTAL CONTRACT SERVICES COSTS: \$1,846,396.00

Information Technology - IS Department	60025 Fund	8773 Org	Other Information
Vendor	Item/Age	Type of Contract/Term	Cost
GE Fanuc (Grematter)	SCADA maintenance renewal	Purchase / 1 year term	\$ 8,500
GeoShack	Magnet Office Maintenance	Professional Service	\$ 350
GeoShack	Topcon Maintenance	Professional Service	\$ 1,000
GeoShack	Topcon Total Care Maintenance	Equipment	\$ 2,000
GeoShack	Magnet Field GPS Maintenance	Equipment	\$ 650
GoDaddy.com	SSL Certificates	Contract Service	\$ 450
Granite (Jack Doheny Comp)	Pipelogix CCTV Sewer Inspection	Purchase / 1 year term	\$ 3,600
GTSsoftware	Linux V10.1 Enterprise - 64 Bit	1 Year	\$ 800
HDI	Help Desk International Membership	1 year	\$ 75
IBM	ViewONE Image Software Renewal	1 Year	\$ 1,750
ID Networks Inc.	Annual Jail Maintenance	Fingerroll livescan system	\$ 4,250
Information Builders Inc	WebFOCUS Developer for Desktop	1 Year	\$ 700
Innovyze	Infoworks	Purchase / 1 year term	\$ 8,000
Intelex Technologies	Intelex Software for ISO Initial	3 Years	\$ 65,000
Kronos	Kronos 8 Training	1 Year	\$ 7,200
Kronos	Software Maintenance/Time	(1-year	\$ 11,250
Kronos	Software Maintenance/Time	(1-year	\$ 6,750
Kronos	Software Maintenance/Time	(1-year	\$ 4,500
Kronos	Software Maintenance/Time	(1-year	\$ 4,500
Kronos	Software Maintenance/Time	(1-year	\$ 13,500
Kronos	Software Maintenance/Time	(1 Year	\$ 105,500
Microsoft 365	E-mail and apps (1-year payment)	Purchase/3 year term	\$ 50,000
MicroSurvey	STAR*NET PLUS	Professional Service	\$ 400
MNJ	Bomgar Inegration w/Service	Now for OIT Remote Support	\$ 5,500
MNJ	Bomgar Inegration w/Service	Now for OIT Remote Support	\$ 3,300



Information Technology

Fund: Information Technology 60025

Department: Information Technology 8773

TOTAL CONTRACT SERVICES COSTS: \$1,846,396.00

Information Technology - IS Department	60025 Fund	8773 Org	Other Information
Vendor	Item/Age	Type of Contract/Term	Cost
MNJ	Bomgar Inegration w/ServiceNow for OIT Remote Support		\$ 2,200
MNJ	Bomgar Inegration w/ServiceNow for OIT Remote Support		\$ 2,200
MNJ	Bomgar Inegration w/ServiceNow for OIT Remote Support		\$ 6,600
MNJ	Bomgar Inegration w/ServiceNow for OIT Remote Support		\$ 2,200
Moove	Infinity Plan (Triangle Building Fax Solutions)		\$ 1,095
Moove	Infinity Plan (Triangle Building Fax Solutions)		\$ 405
Navex Global	PolicyTech Maintenance & Support	Purchase / 1 year term	\$ 3,000
NeoPost	Integration Software to CMS	60 mo.	\$ 6,885
Norex	OIT Subscription (5 license)	1 year	\$ 5,000
OARnet	VMWare Enterprise & Horizon View	Purchase / 1 year term	\$ 7,000
OARnet 10	Horizon View Standard Edition	10-pack (CCU - Prod Level)	\$ 3,250
OARnet 11	cSphere Enterprise to Enterprise Plus (VS6-ENT-EPL-UG)		\$ 2,200
OARnet 2	2 - Vmware vSphere 4 Enterprise License & Maintenance		\$ 950
OARnet 3	16 - VMware vsphere 4 Enterprise License & Maintenance		\$ 11,500
OARnet 5	VMware 1 - vCenter Server Standard/1 - vCenter Site Recovery Mgr		\$ 1,700
OARnet 7	vCenter Site Recovery Mgr Standard (25 VM Pack) (VC-S)		\$ 650
OARnet 8	vCenter Server Standard for vSphere 6 (per instance - Proc)		\$ 900
OARnet 9	vSphere Enterprise (per CPU - Prod Level Supp/Subscription)		\$ 2,500
OCITA	5-Memberships	1 year	\$ 80
OpenText (Informative Group)	BRAVA .Tiff Editor (10)	Purchase / 1 year term	\$ 300
Oracle America Inc	Cost: \$2,220	1 Year	\$ 23,500
PCI	Application for Treasurers Division	1 year	\$ 15,000
People Admin Inc	HR Management	4 Years	\$ 2,500
People Admin Inc	HR Management	4 Years	\$ 12,500



Information Technology

Fund: Information Technology 60025

Department: Information Technology 8773

TOTAL CONTRACT SERVICES COSTS: \$1,846,396.00

Information Technology - IS Department	60025 Fund	8773 Org	Other Information
Vendor	Item/Age	Type of Contract/Term	Cost
People Admin Inc	HR Management	4 Years	\$ 5,000
People Admin Inc	HR Management	4 Years	\$ 5,000
People Admin Inc	HR Management	4 Years	\$ 1,500
Pluralsight LLC	On-Demand Video Training for	1 Year	\$ 9,000
Precise / Force America	Precise MRM	Contract Service	\$ 3,000
Precision Laser & Instrumentation	Trimble Business Center	Professional Service	\$ 500
Precision Laser & Instrumentation	Trimble S6 Robotic Total Station	Equipment	\$ 2,000
Prisim Software	DocRecord	Professional Service	\$ 1,500
Proware	Annual Maintenance	agreement civil system	\$ 14,500
Rexel	Tech Connect Renewal	1-year	\$ 5,000
RSMears	Costworks, Construction Estimating	Purchase / 1 year term	\$ 700
ServiceNow	IT Support software application	3-Year	\$ 11,278
ServiceNow	IT Support software application	3-Year	\$ 6,767
ServiceNow	IT Support software application	3-Year	\$ 4,511
ServiceNow	IT Support software application	3-Year	\$ 4,511
ServiceNow	IT Support software application	3-Year	\$ 13,533
ServiceNow	IT Support software application	3-Year	\$ 4,511
SHI Inc	Microsoft Office 365 (36 licenses)	1-year	\$ 8,000
SHI Inc	Azure ADFS Configuration - Microsoft 365		\$ 14,688
Sikich	Great Plains and IRS-Greens	1 year	\$ 15,000
Smartsheet	Project Scheduling	Purchase / 1 year term	\$ 2,500
Target Systems Inc.	2 Shadow Protect server (S/N)	1 year	\$ 350
Target Systems Inc.	1-Shadow Protect Granular Recovery	1 year	\$ 22,500
Target Systems Inc.	Prepaid IT hours		\$ 10,000



Information Technology

Fund: Information Technology 60025

Department: Information Technology 8773

TOTAL CONTRACT SERVICES COSTS: \$1,846,396.00

<u>Information Technology - IS</u> Department	<u>60025</u> Fund	<u>8773</u> Org	<u>Other</u> <u>Information</u>
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>
Target Systems Inc.	Annual Maintenance back - 5	1 year	\$ 900
Transoft Solutions	AutoTURN	Professional Service	\$ 1,600
Tyco	Tyco Alarm Security (\$120+)	1 year	\$ 800
Tyler Technologies Inc	IAS Annual Maintenance	1 Year	\$ 210,000
Tyler Technologies Inc	Eagle Recorder Maintenance	1 year	\$ 79,000
Vadar Systems Inc	Tax Lien Software Annual Ma	1 Year	\$ 14,000
Palo Alto firewalls	Firewall upgrades	Purchase / 3 years support	\$ 21,750
Palo Alto firewalls	Firewall upgrades	Purchase / 3 years support	\$ 13,050
Palo Alto firewalls	Firewall upgrades	Purchase / 3 years support	\$ 8,700
Palo Alto firewalls	Firewall upgrades	Purchase / 3 years support	\$ 8,700
Palo Alto firewalls	Firewall upgrades	Purchase / 3 years support	\$ 26,100
Palo Alto firewalls	Firewall upgrades	Purchase / 3 years support	\$ 8,700
Involta	IaaS	3 year contract / yearly cost	\$ 81,264
Involta	IaaS	4 year contract / yearly cost	\$ 48,758
Involta	IaaS	5 year contract / yearly cost	\$ 32,506
Involta	IaaS	6 year contract / yearly cost	\$ 32,506
Involta	IaaS	7 year contract / yearly cost	\$ 97,517
Involta	IaaS	8 year contract / yearly cost	\$ 32,506
Tableau	Data analytics tool 3 user	Year	\$ 1,155
Tableau	Data analytics tool 3 user	Year	\$ 693
Tableau	Data analytics tool 3 user	Year	\$ 462



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

Program: Telecommunications Information Technology

PROGRAM DESCRIPTION & CHALLENGES

The Telecommunications Department oversees the County's telephone systems and data infrastructure. The department is responsible for maintaining equipment, facility cabling, setting up and removing users, countywide telephone directories, bill paying, departmental chargebacks and overseeing vendor contracts including the County's current Centrex contract and Master Use Agreement with AT&T.

PROGRAM GOALS & OBJECTIVES

1	Provide support for all telecommunications in a timely and responsive manner. Respond within 1 business day to all telecommunications requests.
2	Evaluate, and where appropriate, implement new technology to enhance telecommunications for the county.

PERFORMANCE MEASURE

Measure	Objective	Prior Year Result	Current Year Estimate
Time to resolution	Respond to all requests within a 24-hour time period.	N/A	99%



2019 Budgeted Full-Time Employees Compared to 2015, 2016, 2017, 2018

	<u>2015 BUDGETED</u>	<u>2016 BUDGETED</u>	<u>2017 BUDGETED</u>	<u>2018 BUDGETED</u>	<u>2019 BUDGETED</u>
INFORMATION TECHNOLOGY					
<i>Fund: Telephone Service - IS</i>					
<i>Organization: Internal Serv - Telephone</i>					
60017-8765					
60017-8765					
<i>Administrative Secretary</i>	1.00	1.00	1.00	1.00	1.00
<i>Assistant Administrator-EXE</i>	.50	.50	.50	.50	.00
<i>Fiscal Officer 2</i>	.50	.50	.50	.00	.00
<i>Fiscal Officer 3</i>	.00	.00	.00	.50	.50
<i>Telecommunications Manager-EX</i>	1.00	1.00	1.00	1.00	1.00
ORGANIZATION TOTAL 60017-8765	3.00	3.00	3.00	3.00	2.50



INTERNAL SERVICE FUNDS

Fund: Telephone Service - IS 60017
Departments: Internal Serv - Telephone 8765

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	157,484	154,521	154,800	124,267	129,100
Fringe Benefits	25501	48,015	51,463	55,800	37,520	38,200
Internal Services	30401	1,873	1,916	3,200	1,866	3,200
Supplies	30501	4,059	3,875	5,500	1,281	5,500
Material	35501	606	2,821	25,000	4,054	25,000
Travel	37501	0	0	800	33	800
Vehicle Fuel/Repair	40501	0	0	1,000	210	1,000
Contract Services	45501	0	0	400	0	400
Utilities	50501	754,088	961,463	1,400,000	1,246,617	1,400,000
Advertising/Printing	58501	0	0	500	0	500
Other	60501	0	0	500	123	500
Equipment	70501	0	0	300	282	300
DEPARTMENT TOTAL 60017-8765		<u>966,124</u>	<u>1,176,059</u>	<u>1,647,800</u>	<u>1,416,254</u>	<u>1,604,500</u>



Telephone Service

Fund: Telephone Service 60017

Department: Telephone Service 8765

TOTAL CONTRACT SERVICES COSTS: \$1,400,000.00

<u>Telephone Service - IS</u>		<u>60017</u>	<u>8765</u>	
<u>Department</u>		<u>Fund</u>	<u>Org</u>	
<u>Vendor</u>	<u>Item/Age</u>	<u>Type of Contract/Term</u>	<u>Cost</u>	<u>Other Information</u>
<u>AT&T Mobility</u>	<u>Cellphone</u>		<u>\$300,000</u>	<u>Countywide</u>
<u>AT&T Mobility</u>	<u>AVL, Telemetry, Air Cards</u>		<u>\$65,000</u>	<u>DOES</u>
<u>Geostar</u>	<u>Consulting</u>		<u>\$48,000</u>	<u>AT&T Credits & Various</u>
<u>Involta</u>	<u>Internet</u>		<u>\$18,768</u>	<u>Countywide</u>
<u>AT&T ASE</u>	<u>Network Connectivity</u>		<u>\$97,944</u>	<u>Countywide</u>
<u>AT&T Centrex</u>	<u>Local & Long Distance</u>	<u>Remaining Centrex</u>	<u>\$180,000</u>	<u>Countywide</u>
<u>AT&T SIP</u>	<u>VOIP Connectivity</u>		<u>\$46,800</u>	<u>Countywide</u>
<u>Key Bank Lease/Pur</u>	<u>VOIP Connectivity</u>	<u>System Purchase</u>	<u>\$295,771</u>	<u>Countywide</u>
<u>NEC/Blackbox</u>	<u>VOIP Connectivity</u>	<u>Monitoring and Remote Mac</u>	<u>\$36,000</u>	<u>Countywide</u>
<u>TTG</u>	<u>Cellular Management</u>		<u>\$50,000</u>	<u>Countywide</u>
<u>Time Warner</u>	<u>Internet Service (South)</u>		<u>\$5,100</u>	<u>Engineer</u>
<u>Windstream</u>	<u>Internet Service (North)</u>		<u>\$1,900</u>	<u>Engineer</u>
<u>Verizon Wireless</u>	<u>Cellular Data Service</u>		<u>\$300</u>	<u>Engineer</u>



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

DEBT SERVICE

DEBT SERVICE

COUNTY OF SUMMIT, OHIO

DEBT LIMITATIONS

Direct Debt Limitations

The Revised Code provides that the net principal amount of unvoted general obligation debt of the County, excluding “exempt debt” (discussed below), may not exceed 1% of the tax valuation of all property in the County as listed and assessed for taxation, and that the principal amount of both voted and unvoted general obligation debt of the County, excluding the “exempt debt,” may not exceed a sum equal to \$6,000,000 plus 2.5% of the tax valuation in excess of \$300 million. These two limitations are referred to as the “direct debt limitations” and may be amended from time to time by the General Assembly. Further, the County’s unvoted general obligation debt for the County’s share of state highway improvements may not exceed 0.5% of the tax valuation.

Without consideration of money in the County’s Bond Retirement Fund and based on outstanding debt as of January 1, 2018 and current total assessed valuation, the County’s voted and unvoted non-exempt debt capacities are:

Limitation	Non-Exempt Debt	Additional Borrowing Capacity Within Limitation
$\$6,000,000 + 2.5\% = 289,352,551$	\$35,061,568	\$254,290,983
1% = \$116,341,020	\$35,061,568	\$81,279,452

Indirect Debt and Unvoted Property Tax Limitations

Voted general obligation debt may be issued by the County if authorized by a vote of the electors. Ad valorem taxes, without limitation as to amount or rate, to pay debt service on voted bonds are authorized by the electors at the same time they authorize the issuance of the bonds.

General obligation debt also may be issued by the County (and by certain overlapping subdivisions) without a vote of the electors. This unvoted debt may not be issued unless the ad valorem property tax for the payment of the debt service on (a) those bonds (or the bonds in anticipation of which BANs are issued), and (b) all outstanding unvoted general obligation

bonds (including bonds in anticipation of which BANs are issued) of the combination of overlapping taxing subdivisions, including the County, resulting in the highest tax required for such debt service, in any one year is ten mills or less per \$1.00 of assessed valuation. This indirect debt limitation is imposed by a combination of provisions of the Ohio Constitution and the Revised Code. One of those provisions is commonly referred to as the “ten-mill limitation” or as the “inside millage.” The ten-mill limitation is the maximum aggregate millage for all purposes that may be levied on any single piece of property by all overlapping taxing subdivisions without a vote of the electors.

The highest debt service requirement in any year for all County debt subject to the ten-mill limitation is estimated to be \$14,511,998 in the year 2019. The payment of that annual debt service would require a levy of 1.17 mills based on current assessed valuation. The County expects to pay approximately \$6,126,279 of this maximum annual debt service requirement from sources other than ad valorem taxes, such as special assessments, State reimbursements, payments under agreements with other local governments and nonprofit corporations, utility revenues, and other sources. If those other sources for any reason are not available, the debt service could be met from the amounts produced by the millage (2.20 mills) currently allocated to the County within the ten mill limitation.

Debt Tables A, B, and C list the County’s principal amount of outstanding debt and leeway for additional debt within the direct debt limitations, various County and overlapping general obligation debt allocations, projected debt service requirements on the bonds.

Debt Table A

COUNTY OF SUMMIT, OHIO

**COMPUTATION OF LEGAL DEBT MARGIN
AS OF JANUARY 1, 2018**

	<u>2018</u>
Assessed Valuation of County	<u>\$ 11,634,102,030</u>
Gross County Debt Outstanding	\$ 104,363,384
Less Exempted Debt:	
OWDA Loans	(9,271,009)
OPWC Loans	(489,007)
ODD Loans	(29,458)
WPCLF Loans	(6,984,379)
State Infrastructure Bank Loan	
Unvoted General Obligation Bonds/Notes	
Sewer System Improvements	(18,745,246)
Series 2010 Bonds - Bridgestone	(6,090,000)
Series 2012 Bonds - Goodyear	(13,785,000)
Series 2016 Bonds	(10,110,000)
Amount Available in Debt Service Fund	(3,797,717)
Total Subject to Direct Debt Limitation	<u>35,061,568</u>
Debt Limitation	
Direct Debt Limitation	289,352,551
Less: Net Indebtedness	(35,061,568)
Direct Debt Margin	<u>\$ 254,290,983</u>
Debt Margin as a Percentage of Debt Limit	87.88%
Unvoted Debt Limitation	
(1% of County Assessed Valuation)	116,341,020
Less: Net Indebtedness	(35,061,568)
Unvoted Debt Margin	<u>\$ 81,279,452</u>
Unvoted Debt Margin as a Percentage of the Unvoted Debt Limit	69.86%

Debt Table B

COUNTY OF SUMMIT, OHIO

**COMPUTATION OF DIRECT AND OVERLAPPING DEBT
ATTRIBUTABLE TO GOVERNMENTAL ACTIVITIES
AS OF JANUARY 1, 2018**

	Debt Outstanding	Percentage Applicable To County ⁽¹⁾	Portion of Direct and Overlapping Debt Within County
Direct:			
County of Summit	\$ 73,653,201	100.00%	\$ 73,653,201
Overlapping:			
Cities Wholly Within County	269,346,447	100.00%	269,346,447
Villages Wholly Within County	3,669,024	100.00%	3,669,024
Townships Wholly Within County	-	100.00%	-
School Districts Wholly Within County	179,487,196	100.00%	179,487,196
Akron Metro Regional Transit Authority	-	100.00%	-
Norton City	3,563,900	99.94%	3,561,762
Akron-Summit County Library District	14,680,000	99.46%	14,600,728
Tallmadge City School District	57,897,544	98.37%	56,953,814
Tallmadge City	7,305,000	96.38%	7,040,559
Mogadore Village	630,000	72.54%	457,002
Mogadore L School District	6,835,000	66.90%	4,572,615
Northwest L School District	13,304,624	19.09%	2,539,853
Wayne Public Library District	4,220,089	1.79%	75,540
Jackson L School District	40,554,838	1.00%	405,548
Aurora City School District	21,621,161	3.23%	698,364
Highland L School District	24,760,000	0.86%	212,936
Total Overlapping	<u>647,874,823</u>		<u>543,621,388</u>
Total Direct and Overlapping Debt	<u><u>\$ 721,528,024</u></u>		<u><u>\$ 617,274,589</u></u>

(1) Percentages determined by dividing the amount of assessed valuation of the political subdivision located within the boundaries of the County by the total assessed valuation of the subdivisions.

Sources: Debt outstanding for overlapping governments, taken from Ohio Municipal Advisory Council (OMAC), as of January 1, 2018
County of Summit Fiscal Office

DEBT TABLE C

PROJECTED DEBT SERVICE REQUIREMENTS ON GENERAL OBLIGATION BONDS 2018 TO 2036

	Projected Debt Service:			Portion of Total Debt Service Anticipated To Be Paid From:				
	Bonds (a)	Bonds in Anticipation of Which Notes are Outstanding	Total Debt Service	Limited Ad Valorem Taxes	Special Assessments	Water Receipts	Sewer Receipts	Other (b)
2019	14,511,998	-	14,511,998	8,385,719	-	-	5,205,854	920,425
2020	14,244,025	-	14,244,025	8,115,520	-	-	5,210,379	918,125
2021	13,649,339	-	13,649,339	7,517,947	-	-	5,210,767	920,625
2022	8,471,990	-	8,471,990	7,484,206	-	-	66,759	921,025
2023	6,540,304	-	6,540,304	5,618,779	-	-	-	921,525
2024	5,086,656	-	5,086,656	4,166,931	-	-	-	919,725
2025	5,054,764	-	5,054,764	4,132,839	-	-	-	921,925
2026	5,025,085	-	5,025,085	4,104,910	-	-	-	920,175
2027	4,978,413	-	4,978,413	4,060,588	-	-	-	917,825
2028	4,945,535	-	4,945,535	4,023,310	-	-	-	922,225
2029	4,899,099	-	4,899,099	3,978,874	-	-	-	920,225
2030	4,833,978	-	4,833,978	3,911,953	-	-	-	922,025
2031	3,181,575	-	3,181,575	2,261,175	-	-	-	920,400
2032	195,025	-	195,025	195,025	-	-	-	-
2033	200,350	-	200,350	200,350	-	-	-	-
2034	195,400	-	195,400	195,400	-	-	-	-
2035	195,450	-	195,450	195,450	-	-	-	-
2036	200,363	-	200,363	200,363	-	-	-	-

(a) Interest payments for Build America Bonds are presented as gross payments and do not reflect offsetting interest subsidies.

(b) Lease payments from City of Akron on radio system equipment acquired with Series 2016 Bonds



DEBT SERVICE

Fund: General Bond Retirement 30620
Departments: Gen Oblig Bond Retirement 8301

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Salaries-Employees	20501	0	0	0	0	88,800
Fringe Benefits	25501	0	0	0	0	27,000
Debt Service	80501	8,917,244	10,651,014	10,664,100	9,923,452	10,640,600
DEPARTMENT TOTAL 30620-8301		<u>8,917,244</u>	<u>10,651,014</u>	<u>10,664,100</u>	<u>9,923,452</u>	<u>10,756,400</u>

General Debt Service Funds

Fund: Debt Service 30620

Department: G.O. and Non-Tax Revenue Debt 8301 & 8302

(Excludes Environmental Service Debt)

	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Adopted</u>	<u>2018 Actual</u>	<u>2018 Actual</u>	<u>2018 Actual</u>	<u>2019 Adopted</u>
	<u>Expenditures</u>	<u>Expenditures</u>	<u>Budget</u>	<u>Principal</u>	<u>Interest</u>	<u>Expenditures</u>	<u>Budget</u>
<u>Inside Millage Debt Service</u>							
Unredeemed Principal & Interest	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Annual Disclosure Updates	4,087.00	4,200.00	112,000.00	0.00	0.00	1,025.00	112,000.00
Trust & Port Fees	19,600.00	19,500.00	17,000.00	0.00	0.00	17,100.00	17,000.00
Bond Issuance Costs	121,686.96	3,750.00	0.00	0.00	0.00	0.00	0.00
Debt Administration	102,831.00	116,884.04	0.00	0.00	0.00	115,904.64	0.00
Parking Deck Bonds 2002 (AR 04)	501,053.38	0.00	0.00	0.00	0.00	0.00	0.00
Juvenile Court Bonds 2002 (AR 04)	1,025,157.64	0.00	0.00	0.00	0.00	0.00	0.00
800 mhz Bonds 2002 (AR 04)	794,648.82	0.00	0.00	0.00	0.00	0.00	0.00
Port Authority - Airport Project	250,000.00	250,000.00	250,000.00	72,445.00	177,555.00	250,000.00	245,000.00
2010 Series B Tax Exempt	1,144,975.00	1,143,600.00	700,400.00	680,000.00	20,400.00	700,400.00	0.00
2010 Series C Build America Bonds	242,824.00	242,824.00	687,824.00	445,000.00	242,824.00	687,824.00	1,376,686.50
2010 Series D Recovery Zone ED Bonds	376,916.00	376,916.00	376,916.00	0.00	376,916.00	376,916.00	376,916.00
2013 - Juvenile Court Bonds 2002 (CR 13)	81,776.82	81,776.82	81,776.82	0.00	81,776.82	81,776.82	81,776.82
2013 - Parking Deck Bonds 2002 (CR 13)	39,693.92	39,693.92	39,693.92	0.00	39,693.92	39,693.92	39,693.92
2013 - Ohio Building Façade Series 2003 (AR 13)	1,751,837.50	1,751,037.50	1,754,037.50	1,445,000.00	309,037.50	1,754,037.50	1,746,237.50
2015 Capital Improvements Series A	0.00	0.00	273,783.15	253,796.66	19,986.49	273,783.15	267,120.98
2016 - Current Refunding - (AR 2004) Parking Deck 2002	0.00	479,326.66	482,900.00	455,000.00	27,900.00	482,900.00	483,800.00
2016 - Current Refunding - (AR 2004) Juvenile Court 2002	0.00	986,196.66	992,400.00	935,000.00	57,400.00	992,400.00	998,700.00
2016 - Current Refunding - (AR 2004) 800 MHZ 2002	0.00	701,592.22	0.00	0.00	0.00	0.00	0.00
2016 - County Radio System	0.00	675,666.67	672,300.00	440,000.00	232,300.00	672,300.00	673,500.00
2016 - BOE Early Voting	0.00	116,327.64	114,537.50	65,000.00	49,537.50	114,537.50	118,237.50
2016 - Safety Building Elevator Imp	0.00	83,282.08	79,937.50	45,000.00	34,937.50	79,937.50	84,037.50
2016 - Edwin Shaw Series A	<u>0.00</u>	<u>215,000.00</u>	<u>212,000.00</u>	<u>200,000.00</u>	<u>12,000.00</u>	<u>212,000.00</u>	<u>209,000.00</u>
Total Inside Millage Debt Service	<u>\$6,457,088.04</u>	<u>\$7,287,574.21</u>	<u>\$6,857,506.39</u>	<u>\$5,036,241.66</u>	<u>\$1,682,264.73</u>	<u>\$6,852,536.03</u>	<u>\$6,839,706.72</u>
<u>Non-Tax Revenue Debt Service</u>							
ABIA/Port Bond & State Loan Guarantee	\$0.00	\$0.00	\$735,626.50	\$0.00	\$0.00	\$0.00	\$735,304.91
2010 SCPA RZED Bonds - Bridgestone Project	782,998.00	772,791.00	766,441.00	385,000.00	381,441.00	766,441.00	756,883.00
2012 SCPA Development Revenue Bonds (Goodyear)	<u>1,390,050.00</u>	<u>1,388,050.00</u>	<u>1,387,050.00</u>	<u>720,000.00</u>	<u>667,050.00</u>	<u>1,387,050.00</u>	<u>1,388,250.00</u>
Total Non-Tax Revenue Debt Service	<u>\$2,173,048.00</u>	<u>\$2,160,841.00</u>	<u>\$2,889,117.50</u>	<u>\$1,105,000.00</u>	<u>\$1,048,491.00</u>	<u>\$2,153,491.00</u>	<u>\$2,880,437.91</u>
<u>Reimbursed Debt - Other Sources</u>							
2015 Capital Imp & Partial Engineer Refunding, Series A	\$287,107.47	\$280,445.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2016 - Akron Radio System	<u>0.00</u>	<u>922,153.61</u>	<u>917,425.00</u>	<u>600,000.00</u>	<u>317,425.00</u>	<u>917,425.00</u>	<u>920,425.00</u>
Total Reimbursed Debt - Other	<u>\$287,107.47</u>	<u>\$1,202,598.92</u>	<u>\$917,425.00</u>	<u>\$600,000.00</u>	<u>\$317,425.00</u>	<u>\$917,425.00</u>	<u>\$920,425.00</u>
Total - General Debt Service	<u>\$8,917,243.51</u>	<u>\$10,651,014.13</u>	<u>\$10,664,048.89</u>	<u>\$6,741,241.66</u>	<u>\$3,048,180.73</u>	<u>\$9,923,452.03</u>	<u>\$10,640,569.63</u>
			10,664,100.00				10,640,600.00



DSSS

Fund: DSSS Debt Service 50051

Departments: DSSS 8510

<u>DESCRIPTION</u>	<u>BANNER ACCT #</u>	<u>2016 ACTUAL EXPENDITURES</u>	<u>2017 ACTUAL EXPENDITURES</u>	<u>2018 ADJUSTED BUDGET</u>	<u>2018 ACTUAL EXPENDITURES</u>	<u>2019 ADOPTED BUDGET</u>
Debt Service	80501	8,008,396	7,007,358	9,250,000	9,192,080	8,400,000
DEPARTMENT TOTAL 50051-8510		<u>8,008,396</u>	<u>7,007,358</u>	<u>9,250,000</u>	<u>9,192,080</u>	<u>8,400,000</u>



Sewer Debt Service Fund

Fund: Sewer Debt Service 50051

Department: Sanitary Sewer Services 8510

<u>Sewer Debt Service</u>	<u>2016 Actual Expenditures</u>	<u>2017 Actual Expenditures</u>	<u>2018 Adopted Budget</u>	<u>2018 Actual Principal</u>	<u>2018 Actual Interest</u>	<u>2018 Actual Expenditures</u>	<u>2019 Adopted Budget</u>
<u>General Obligation Bonds</u>							
2004 refunding of Sewer Bond Issue May 1997	\$281,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2004 refunding of Sewer Series 2001	\$1,445,162.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2004 refunding of Sewer Bond Series 2002	\$69,152.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Bond - Series 2002R	\$3,838,250.00	\$3,830,075.00	\$3,833,925.00	\$3,095,000.00	\$738,925.00	\$3,833,925.00	\$3,833,700.00
2013 - Current Refunding - 2002 Series - Sewer	\$5,329.26	\$5,329.26	\$5,329.26	\$0.00	\$5,329.26	\$5,329.26	\$5,329.26
2016 - (AR 2004)-Sewer Bond Issue May 1997	\$0.00	\$276,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2016 - (AR 2004)-Sewer Series 2001	\$0.00	\$1,301,124.72	\$1,298,325.00	\$1,205,000.00	\$93,325.00	\$1,298,325.00	\$1,299,225.00
2016 - (AR 2004)-Sewer Bond Series 2002	\$0.00	\$66,176.67	\$68,900.00	\$65,000.00	\$3,900.00	\$68,900.00	\$67,600.00
Total General Obligation Bonds	\$5,639,144.41	\$5,479,245.65	\$5,206,479.26	\$4,365,000.00	\$841,479.26	\$5,206,479.26	\$5,205,854.26

<u>OWDA Loans</u>	<u>2016 Actual Expenditures</u>	<u>2017 Actual Expenditures</u>	<u>2018 Adopted Budget</u>	<u>2018 Actual Principal</u>	<u>2018 Actual Interest</u>	<u>2018 Actual Expenditures</u>	<u>2019 Adopted Budget</u>
Fishcreek Plt 25 Mod (Q403)	\$220,769.02	\$113,523.37	\$233,777.08	\$224,803.07	\$8,974.51	\$233,777.58	\$0.00
Plant 29 Aurora Shores Wwtp Expansion	\$49,394.40	\$25,109.11	\$51,090.50	\$49,125.43	\$1,965.07	\$51,090.50	\$0.00
Plt 30 Abandonment (Q932)	\$205,861.54	\$105,111.06	\$214,875.64	\$280,007.36	\$44,789.21	\$324,796.57	\$235,835.48
Gilwood/Call Trunk Swr (Q432)	\$299,741.58	\$190,829.02	\$390,106.48	\$508,353.01	\$81,314.79	\$589,667.80	\$429,974.56
Gilwood/Call Trunk Swr Supl (Q432)	\$33,316.58	\$16,981.71	\$34,652.26	\$45,145.50	\$7,199.68	\$52,345.18	\$37,884.66
Plts 26 & 45 Abandonment (Q533)	\$66,495.66	\$33,247.83	\$66,495.66	\$98,652.89	\$1,090.60	\$99,743.49	\$71,127.88
Wrrspr Imprmnts Project (Q509,534,908-2)	\$106,323.17	\$114,964.49	\$229,928.98	\$337,142.77	\$7,750.70	\$344,893.47	\$265,447.28
Pump Station #26 Abandonment (Q330)	\$32,573.92	\$16,434.90	\$33,057.38	\$31,343.62	\$18,339.54	\$49,683.16	\$36,942.84
Kenneth & Samira Sanitary Sewer Imp (Q443)	\$64,025.96	\$32,189.72	\$64,602.40	\$61,835.54	\$35,183.07	\$97,018.61	\$72,544.10
Howe Road Trunk Sewer Rehab / Repair (Q611)	\$40,801.62	\$20,542.53	\$41,264.26	\$38,494.71	\$23,494.26	\$61,988.97	\$45,124.24
Pump Station Telemetry	\$28,695.84	\$14,377.40	\$28,791.42	\$30,089.61	\$13,116.22	\$43,205.83	\$24,014.97
Manhole Rehabilitation Program	\$9,824.78	\$4,922.49	\$9,857.72	\$10,301.99	\$4,490.68	\$14,792.67	\$9,070.39
Warner Road Trunk Line & Force Main (Q830)	\$34,270.78	\$17,135.39	\$34,270.78	\$31,356.16	\$20,050.01	\$51,406.17	\$36,171.08
Seasons Road Pump Station And Force Main	\$24,317.98	\$12,158.99	\$24,317.98	\$22,249.80	\$14,227.17	\$36,476.97	\$17,995.91
Greensburg Massillon Rd Pump Station/Sewer, (\$28,936.86	\$14,468.43	\$28,936.86	\$26,475.86	\$16,929.43	\$43,405.29	\$21,413.93
Ps30 & 51 Force Main Abandonment (Q944)	\$18,101.62	\$9,050.81	\$18,101.62	\$16,098.02	\$11,054.41	\$27,152.43	\$19,536.88
PS6 Force Main Replacement Ph2 (Q-325-2)	\$38,966.89	\$38,966.89	\$77,933.78	\$80,275.30	\$36,625.37	\$116,900.67	\$68,150.84
WWTP#36 Upgrade (Upper Tusc)	\$384,069.04	\$192,496.83	\$385,568.64	\$352,054.56	\$226,592.41	\$578,646.97	\$359,398.62
PS#48 Replacement (Q-831)	\$10,868.08	\$10,868.08	\$21,736.16	\$18,661.03	\$13,943.21	\$32,604.24	\$21,860.70
Manchester WWTP Program Manager	\$198,826.56	\$100,292.98	\$198,740.00	\$274,457.16	\$26,421.78	\$300,878.94	\$199,300.90
Columbine Sanitary Sewer Imp Design Q948	\$35,577.21	\$17,932.10	\$36,077.58	\$51,120.53	\$2,675.77	\$53,796.30	\$36,077.58



Sewer Debt Service Fund

Fund: Sewer Debt Service 50051

Department: Sanitary Sewer Services 8510

<u>Sewer Debt Service</u>	<u>2016 Actual Expenditures</u>	<u>2017 Actual Expenditures</u>	<u>2018 Adopted Budget</u>	<u>2018 Actual Principal</u>	<u>2018 Actual Interest</u>	<u>2018 Actual Expenditures</u>	<u>2019 Adopted Budget</u>
Clinton Sanitary Sewer Imp Design	\$172,691.44	\$86,345.72	\$172,691.44	\$259,037.16	\$0.00	\$259,037.16	\$172,691.40
Massillon Road Sanitary Sewer Imprvmnt	\$15,882.61	\$15,882.61	\$31,765.22	\$29,392.84	\$18,254.99	\$47,647.83	\$31,928.38
PS6 Force Main Rplcment Ph3 (Q-325-3)	\$0.00	\$0.00	\$152,478.92	\$59,553.20	\$16,766.76	\$76,319.96	\$76,530.13
Fishcreek WWTP Improvements (New Debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,326.00
Hudson SSO Elimination Area J (New Debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,909.00
Hudson SSO Elimination Area L (New Debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$93,444.00
PS#11 Improvement (New Debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,929.46
Springfield WWTP RBC Elimination (New Debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$217,349.00
Total OWDA Loans	\$2,120,333.14	\$1,203,832.46	\$2,581,118.76	\$2,936,027.12	\$651,249.64	\$3,587,276.76	\$2,883,923.05
<u>OPWC Loans</u>							
Kenneth and Samira Sewer Replacement (CH04	\$85,494.20	\$85,494.20	\$85,494.20	\$42,747.10	\$0.00	\$42,747.10	\$85,494.20
Whitefriars Drive (CH03O, 0% int)	\$28,790.00	\$28,790.90	\$28,790.90	\$43,186.35	\$0.00	\$43,186.35	\$28,790.90
Total OPWC Loans	\$145,534.20	\$114,285.10	\$114,285.10	\$85,933.45	\$0.00	\$85,933.45	\$114,285.10
<u>City of Hudson (per sanitary sewer transfer agreement)</u>							
Sewer System Improvement Phase 1, Project ID	\$0.00	\$40,742.00	\$0.00	\$44,642.00	\$0.00	\$44,642.00	\$43,292.00
Sewer System Improvement Phase 2, Project ID	\$0.00	\$69,996.50	\$0.00	\$69,236.50	\$0.00	\$69,236.50	\$72,456.50
Total Hudson Loans	\$0.00	\$110,738.50	\$0.00	\$113,878.50	\$0.00	\$113,878.50	\$115,748.50
<u>Portage County</u>							
Streetsboro Plant Expansion & Update, DSSS Participation Amount for OWDA Debt per agreement March 23, 1997	\$0.00	\$99,255.75	\$0.00	\$198,512.02	\$0.00	\$198,512.02	\$99,256.01
Total Sewer Debt Service	\$7,905,011.75	\$7,007,357.46	\$7,901,883.12	\$7,699,351.09	\$1,492,728.90	\$9,192,079.99	\$8,419,066.92
Total Proposed Budget			\$8,000,000.00				\$8,400,000.00



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

CAPITAL IMPROVEMENTS



Summit County Capital Improvement Policy

Capital Improvement Program 2019-2024

The Summit County Charter requires the County Executive to submit annually to the County Council a capital improvement program. The program is required to include the capital improvement schedule proposed for the current fiscal year, along with the estimated cost of each item or project and the proposed method of financing. The proposal must also include planned capital improvements for the succeeding five years.

The Executive's Department of Finance and Budget prepared this budget in conformity with the Government Finance Officers Association's Recommended Practices for Capital Budgets.

OBJECTIVES OF THE CAPITAL INVESTMENT PROGRAM

1. To maintain and upgrade county facilities such as roads, bridges, water and sewer lines and buildings.
2. To minimize long-term operating costs. This can be achieved through the investment in technology and the purchase and upgrade of equipment and vehicles.
3. To encourage and promote tourism and economic development throughout the County by direct investment and partnering with area governments and institutions.
4. To improve financial planning by comparing needs with resources, estimating future bond issues and identifying potential fiscal implications.



Summit County Capital Improvement Policy

Capital Improvement Program 2019-2024

ELIGIBILITY CRITERIA

In general, to qualify for funding through the County's capital budget, a project must have a cost of more than \$15,000 and a useful life in excess of 5 years. A qualified project may be funded through a variety of sources such as operating fund transfers and public borrowing.

FUNDING SOURCES

AMATS – Akron Metropolitan Area Transportation Study grant funding.

Animal Control - Fees collected by the Animal Control Department for licenses and fines.

CDBG – Federal funds received from the Department of Housing and Urban Development to be used for various Community Development Projects.

CEAO – County Engineers Association of Ohio.

Computerization Funds - Fees collected by the Court of Common Pleas for the computerization of the Clerk of Courts, Common Pleas and Probate Court.

Coroner Lab Fund - Fees collected by the Coroner for the performance of out-of-county autopsies.

Court Computerization Fund - Fees collected by the Court of Common Pleas for the computerization of the Court.



Summit County Capital Improvement Policy

Capital Improvement Program 2019-2024

Department of Job and Family Services – Capital project expenses are recovered through leases or depreciation charges paid by DJFS to the County through annual federal or state funding for DJFS operations.

Ditch Maintenance Funds – Assessed funds collected from certain developments for storm water management.

Energy Efficiency Conservation Block Grants (EECBG) – Energy Efficiency Conservation Block Grants provide funding to local governments, states, territories, and Indian tribes to fund programs and projects that reduce energy use and fossil fuel emissions and improve energy efficiency.

EPA Grant – Grants from the U.S. Environmental Protection Agency.

Federal Funds – Funds from a variety of federal government programs.

General Fund Capital Improvement Program - Unlike various counties and local governments that have dedicated revenues of statutory set-asides for capital investment, the County's primary source for capital is the General Fund. The General Fund Capital Improvement Program was established by the County in 2001 and was funded through an investment of General Fund dollars totaling \$21.6 million. This initial investment funded projects through 2012. From 2013 through 2017, the County transferred an additional \$7.1 million from the General Fund to fund capital administration and several small projects. In 2018, the County transferred another \$1.4 million to fund projects in 2019. At the end of 2019, approximately \$50,000 will be available for projects in 2020. Since the General Fund is first used to pay debt service on non-exempt general obligation bonds and the operation of the County, the County must have a funding plan for first meeting those obligations, and secondly, and no less importantly, to determine sustainable amounts of available dollars from the General Fund for capital projects.



Summit County Capital Improvement Policy

Capital Improvement Program 2019-2024

General Obligation Debt – Long term bonds financed by unvoted general property tax levies. General obligation debt is used in the financing of major projects that exceed the county’s funding ability. In certain instances, non-tax revenue bonds backed solely by the pledge of general fund revenues such as investment earnings, charges for services, fees and fines may be issued.

Homeland Security Grants – Federal funds for the purpose of homeland security and public safety grant opportunities offered by agencies across the Federal government to make our nation more secure against the threat of terrorism, as well as other natural and man-made hazards. These grants include the preparedness of first responders and citizens, public health, infrastructure security, and other public safety activities.

Insurance Retention – In 2004 the County established an insurance retention fund, used primarily to cover the cost of liability insurance for Sheriff’s deputies working extra jobs. Third party employers pay a fee of \$3.00 per hour to cover the county’s cost of insurance related to these potential incidences. Once the balance in this fund exceeds \$200,000, fund balance may be used by the Sheriff for the purchase of equipment.

LAB Funds – Funds derived from the performance of out of county autopsies performed by the Medical Examiner’s Office as prescribed by section 313.16 of the Ohio Revised Code.

Motor Vehicle License and Gasoline Tax (MVGT) – Taxes levied on the sale of gasoline and motor vehicle licenses throughout the county. A percentage is distributed to the county and placed in the MVGT fund for operations of the Engineer.

Ohio Department of Transportation (ODOT) – Federal Funds allocated to Ohio and made available to the County.

Ohio Department of Rehabilitation & Corrections (ODRC) – Ohio Department of Rehabilitation & Corrections Grant Funding.



Summit County Capital Improvement Policy

Capital Improvement Program 2019-2024

Ohio Public Works Commission (OPWC) – Bonds issued by the State of Ohio to fund conservation and revitalization of land and water within the state. Bonds issued for this purpose are to be paid by current liquor profits and general state revenues.

Ohio Water Development Authority (OWDA) – OWDA loans are revenue obligations payable from the revenues of the systems that are improved with OWDA loans and from special assessments associated with those improvements.

Other Local – Contributions from other political subdivisions or private developers to pay a portion of project costs. This source may also occasionally include miscellaneous small County Fund sources.

Permanent Improvements – Funds received from the sale of real property.

Policing Rotary Fund – Revenue collected from various funding sources including statutory and other contractual revenues.

Probation Fees - Monthly supervision fees collected from probationers.

Public Lands Highways Discretionary (PLHD) – PLHD provides funding for transportation planning, research, and engineering and construction of highways, roads, parkways, and transit facilities that are within, adjacent to, or provide access to Indian reservations and Federal public lands, including national parks, refuges, forests, recreation areas, and grasslands.

Real Estate Assessment Fund (REA) – Administrative fees collected by the Fiscal Office for the assessment of real property valuation within the county.

Sewer Fund – Financed primarily by user charges.



Summit County Capital Improvement Policy

Capital Improvement Program 2019-2024

Special Projects – Special Revenue Fund of the Summit County Common Pleas Court used for special projects at the Court’s discretion.

Surface Transportation Program (STP) - provides flexible funding that may be used by States and localities for projects on any Federal-aid highway, including the NHS, bridge projects on any public road, transit capital projects, and intra city and intercity bus terminals and facilities.

Title Fund – Administrative fees and sales tax proceeds collected by the Clerk of Courts for the titling of motor vehicles within the county.

Water Pollution Control Loan Fund (WPCLF) – The WPCLF is capitalized through federal grants. The State of Ohio is required to match every \$5 dollar of federal funds with \$1 of state funds. This fund provides low interest loans to communities for wastewater treatment system improvements. It also funds other types of projects with the intent to protect and improve water resources. These projects include the control of storm water runoff, support of conservation practices on farms, brownfield cleanup, and the restoration of stream corridors and aquatic habitats.



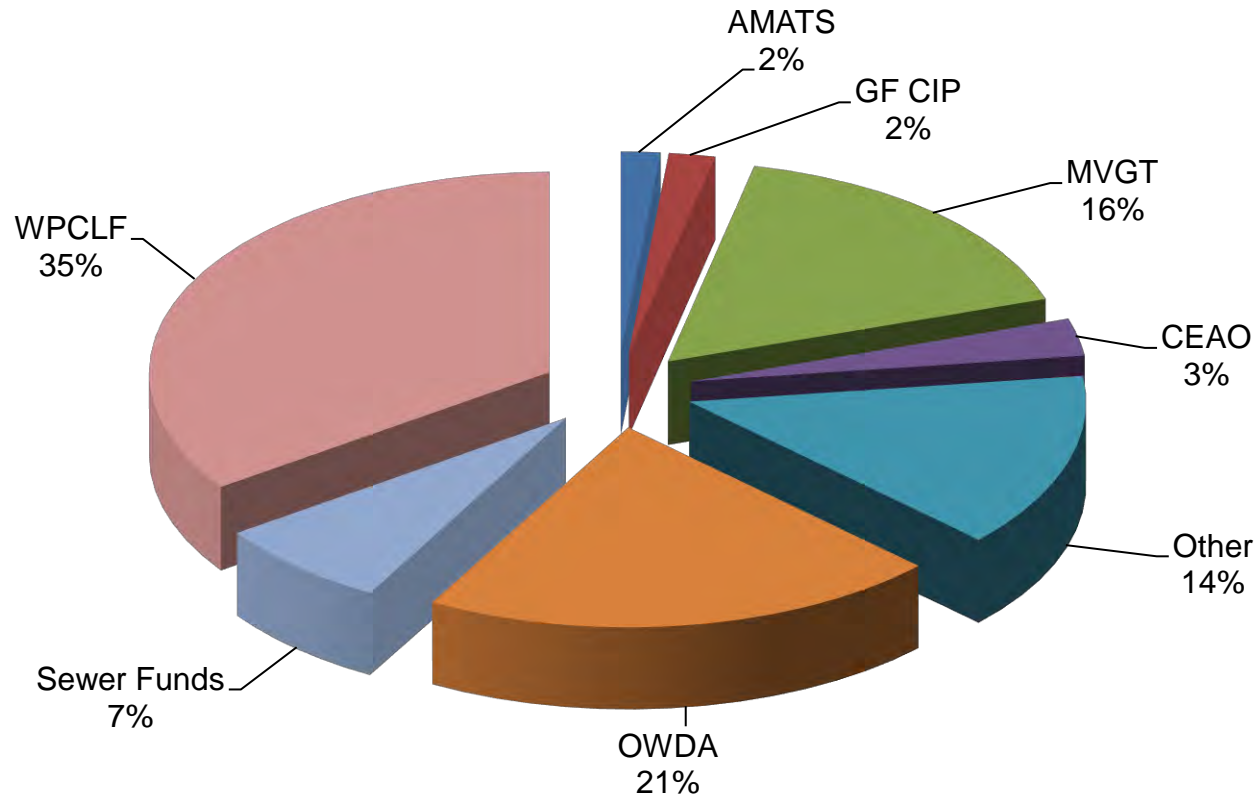
2019 CAPITAL IMPROVEMENT PROGRAM

Sources and Uses

<u>FUNDING SOURCE</u>	<u>COMPUTER SYSTEMS AND EQUIPMENT</u>	<u>ENVIRONMENTAL IMPROVEMENTS</u>	<u>FACILITY IMPROVEMENTS</u>	<u>ROADS AND BRIDGES</u>	<u>ECONOMIC DEVELOPMENT</u>	<u>VEHICLES</u>	<u>TOTAL</u>
AMATS				\$904,800			\$904,800
CEAO				\$1,712,364			\$1,712,364
DJFS			\$167,000				\$167,000
Federal Funds				\$358,000			\$358,000
GF CIP	\$100,000		\$755,165	\$50,000	\$35,000	\$127,000	\$1,067,165
GO Debt			\$720,000				\$720,000
Insurance Ret	\$18,640					\$190,000	\$208,640
MVGT	\$250,000		\$275,000	\$8,318,791		\$523,000	\$9,366,791
ODRC			\$258,000				\$258,000
OPWC				\$360,000			\$360,000
OWDA		\$11,950,000					\$11,950,000
Other Local			\$173,745	\$300,000		\$25,000	\$498,745
Permanent Imp			\$270,000				\$270,000
Recorders Equip	\$20,000						\$20,000
Rotary Fund	\$4,660					\$133,800	\$138,460
Sewer Funds	\$78,000	\$3,489,000				\$513,364	\$4,080,364
Special Projects	\$200,000		\$60,000				\$260,000
State of Ohio	\$4,600,000						\$4,600,000
TID				\$202,500			\$202,500
WPCLF		\$15,740,000	\$4,000,000				\$19,740,000
TOTAL	\$5,271,300	\$31,179,000	\$6,678,910	\$12,206,455	\$35,000	\$1,512,164	\$56,882,829

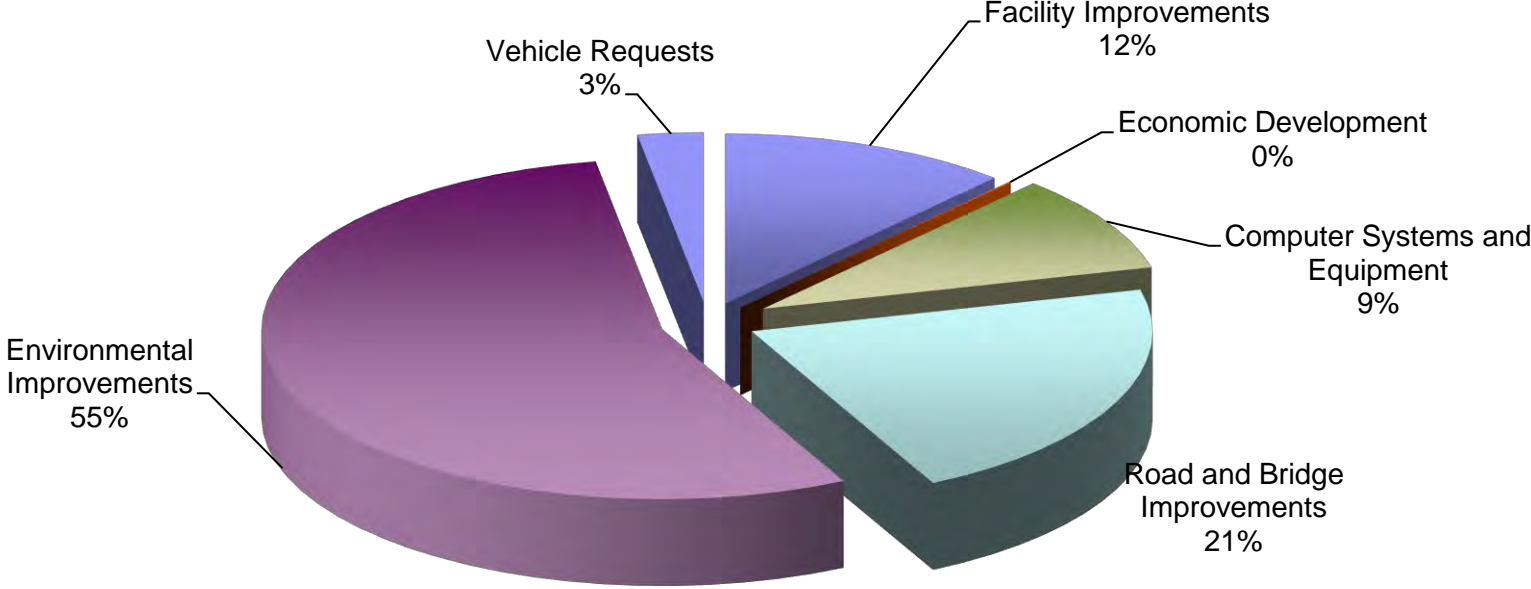


2019 County of Summit Capital Improvement Program Sources of Funding





2019 County of Summit Capital Improvement Program Uses of Funding





Summit County Capital Improvement Policy

Capital Improvement Program 2019

2019 Capital Improvements Operating Impact Summary

The following section contains a detail listing of capital projects planned for the county. Each project has been evaluated and then given a designation as to the impact it will have on the operating funds of the county once the project has been completed. The designations for the project impact have been categorized by the following terms:

(P) Positive— The project will either generate some revenue to offset expenses or actually reduce operating costs.

(N) Negligible – A project will have a very small impact on the operating budget. Operating expenses will be increased less than \$ 10,000 per year.

(S) Slight – The impact will be between \$ 10,001 and \$ 50,000 in increased operating expenses.

(M) Moderate – The impact will be between \$ 50,001 and \$ 100,000 in increased operating expenses.

(H) High – This project will cause an increase of operating expenditures in excess of \$ 100,001 or more annually.

Some projects are very difficult to evaluate as to what impact they may have on the operating budget. Our operating budget impact estimates are based on either our knowledge of the project or from other sources within the county.



FACILITY IMPROVEMENTS



2019 CAPITAL IMPROVEMENT BUDGET

Facility Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Engineer					
Service and Administration Buildings/Grounds					
Facility Improvements	\$275,000	MVGT	\$850,000	General Improvements anticipated to buildings at the Engineer's stations throughout the county. The 2019 program includes replacing our below-ground fuel system with above-ground tanks (South Street station), new LED lighting and new carpet for the Administration Building. The 2021 program includes replacing Building 8 at the South Street station.	P
Executive					
Sanitary Sewer Services					
Vehicle Maintenance Garage - Construction	\$4,000,000	WPCLF	\$10,000,000	Construction of a new operations facility in the Firestone Industrial Park.	H
General Government					
Animal Control Facility					
General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Board of Elections					
General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N



2019 CAPITAL IMPROVEMENT BUDGET

Facility Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Rooftop Unit Replacement	\$60,000	GF CIP	\$60,000	Replace 4 rooftop units at the Board of Elections Building.	N
Signage Improvement	\$10,000	GF CIP	\$10,000	Install a new street sign for the Board of Elections.	N
Community Based Corrections Facility Men & Women's CBCF Repair	\$258,000	ODRC	\$258,000	Replace 28 rooftop HVAC units at the Men's and Women's CBCFs Sherman Street. To date projects totalling \$535,845 have been completed or awarded, including foundation repairs at the Women's Facility and a boiler replacement and paving at the Men's facility.	N
Edwin Shaw Property General Maintenance & Upkeep	\$10,000	GF CIP	\$10,000	General maintenance and upkeep of grounds.	N
Jobs and Family Services General Repairs and Maintenance	\$167,000	DJFS	\$167,000	Upkeep and maintenance of former Job & Family Services' office buildings. Funding to maintain Sojourner Truth Building and Buildings #1,2 & 3 on N. Main St.	N
Medical Examiner General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
HVAC Equipment & Controls Upgrade	\$720,000	GO Debt	\$720,000	Total upgrade of the HVAC system at the Medical Examiners	P
Permanent Generator	\$40,000	GF CIP	\$40,000	Permanently mount generator at the Medical Examiners Building.	N
Ohio Building Energy Audit Work	\$20,000	Other Local	\$20,000	Fund energy conservation projects from energy audit by Akron Energy.	P
General Repairs and Maintenance	\$125,000	Permanent Imp	\$175,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Sheriff Training Facility HVAC Unit Repairs	\$15,000	GF CIP	\$15,000	Replace heat coil in HVAC unit for the shooting range.	N
Summit Center					



2019 CAPITAL IMPROVEMENT BUDGET

Facility Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Summit County Parking Deck General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Paint Stairwells	\$50,000	GF CIP	\$50,000	Paint the south stairwells in the Summit County Parking Deck.	N
Tallmadge Avenue Facility General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Veterans Service Bldg. General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Judicial and Public Safety					
Domestic Relations Court/Clerk of Courts General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Juvenile Court and Detention Center General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Seal Coat Parking Lot	\$20,000	GF CIP	\$20,000	Seal coat the parking lot to prolong the life of the pavement at the Dan Street facility.	N
Seal and Caulk Masonry	\$30,000	GF CIP	\$30,000	Waterproof and caulk the south wall of the Juvenile Court Administration Bldg.	N
Safety Building					



2019 CAPITAL IMPROVEMENT BUDGET

Facility Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
General Repairs and Maintenance	\$10,000	Permanent Imp	\$60,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Sheriff					
Training Facility Storage Building	\$89,575	GF CIP	\$143,320	To construct a Pole Barn behind the current building at the Sheriff's Training facility. It will be used to store seized vehicles, bomb squad truck and equipment and many other items.	N
	\$53,745	Other Local			
Training Facility Upgrades	\$80,000	Other Local	\$80,000	Upgrade shooting range technology to provide 360 degree turning target retrieval system with touch screen lane controls and computerized master controls.	N
Summit County Courthouse					
Energy Audit Work	\$20,000	Other Local	\$20,000	Fund energy conservation projects from enrgy audit by Akron Energy.	N
Entry Mats and Air Curtain	\$20,000	GF CIP	\$20,000	Install an air curtain and entry mats at the Brodaway entrance to the Courthouse.	N
General Repairs and Maintenance	\$20,000	Permanent Imp	\$120,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N
Probate Renovation	\$30,000	GF CIP	\$30,000	Contingency funding for completion of renovatations at the Probate Court for court technology.	N
Refinish Courtroom Wood Panelling	\$60,000	Special Projects	\$60,000	Refinish the wood panelling in Judge Croce's courtroom that is splotchy and multi colored.	N
Renovate Grand Jury Room	\$80,000	GF CIP	\$80,000	Renovate Grand Jury Room including all new furniture and IT.	N
Update Bathrooms on 2nd and 3rd Floors	\$50,000	GF CIP	\$100,000	Update bathrooms in the Courthouse .	N
Summit County Jail					
Cabinet Replacement	\$60,000	GF CIP	\$60,000	Replace cabinets in west wing of the Jail.	N
General Repairs and Maintenance	\$25,000	Permanent Imp	\$150,000	Building Improvements including paint, tile, and wall coverings and miscellaneous improvement projects.	N



2019 CAPITAL IMPROVEMENT BUDGET

Facility Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Jail Intake Shower Repair	\$34,500	GF CIP	\$34,500	Demolition of the existing male/female tiled showers located in intake at the Summit County Jail. The estimate will include all new plumbing fixtures, drains, exhaust fans, ceiling lights , benches and stainless steel walls and doors.	N
Jail Padded Cells	\$27,900	GF CIP	\$27,900	Add a padded cell to both the male and female mental health housing units.	N
Pod Table Replacement	\$43,190	GF CIP	\$43,190	Replace replace sixty of the Inmate tables located in the housing units at the Summit County Jail.	N
Replace Generator	\$35,000	GF CIP	\$35,000	Replace original generator at Jail.	N
Storage Barn	\$50,000	GF CIP	\$50,000	New storage barn for Maintenance Dept. at the Jail.	M
Total: Facility Improvements	\$6,678,910		\$14,078,910		



ECONOMIC DEVELOPMENT



2019 CAPITAL IMPROVEMENT BUDGET

Economic Development

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Executive					
Economic Development					
Canal Way Development & Trail Plan - Grant Prog	\$35,000	GF CIP	\$210,000	\$35,000 for grants to various communities in partnership with the Ohio & Erie Canal Corridor Coalition.	N
Total: Economic Development	\$35,000		\$210,000		



COMPUTER SYSTEMS AND EQUIPMENT



2019 CAPITAL IMPROVEMENT BUDGET

Computer Systems & Equipment

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Engineer					
Equipment-Maintenance Department					
Heavy Equipment	\$250,000	MVGT	\$1,445,000	Planned purchase of 1 track loader, burn box, remote mower, and trailer (2019).	P
General Government					
Board of Elections					
Voting Equipment	\$4,600,000	State of Ohio	\$4,600,000	In June of 2018, the Ohio General Assembly passed Am. Sub. S.B. 135, the Voting Equipment Acquisition Program, which directed the Secretary of State to implement a program for the acquisition and funding of new voting systems for counties. The legislation required the Secretary of State to work with the Department of Administrative Services (DAS) on the solicitation of pricing for certified voting equipment and with the Office of Budget and Management (OBM) on the issuance of obligations to cover the costs of the program. The Department of Administrative services awarded state term contracts to five voting equipment vendors: Clear Ballot Group, Dominion Voting Systems, Election Systems & Software, Hart InterCivic, and Unisyn Voting Solutions. Summit County has been awarded \$4,623,248.59 as a part of this process.	M



2019 CAPITAL IMPROVEMENT BUDGET

Computer Systems & Equipment

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Information Technology					
Hardware & Software					
Appraisal Software Upgrade	\$100,000	GF CIP	\$300,000	County Council Resolutions 2017-390 and 391 confirmed awards by the Board of Control of professional service contracts with Software Housing International, Inc and Harris Govern, for equipment and software implementation services for the CAMA and IAS4 Tax Software System, in a total amount not to exceed \$3,105,105.00. The project will be funded \$2,114,231 REA Fund and \$1,105,572 General Fund or other funding sources. In 2017 & 2018 the General Fund transferred \$200,000 of a total \$500,000 commitment over 5 years.	N
VDI Hardware - IT Hardware	\$20,000	Recorders Equip	\$20,000	Replacement of the servers that run the 4th floor public access PCs. Currently these PCs run off a server that is aged and causing many issues.	N
	\$78,000	Sewer Funds	\$78,000	Server hardware to support VMWare VDI environment.	N
Judicial and Public Safety					
Common Pleas Court-General Division					
Courtroom Technology	\$200,000	Special Projects	\$1,200,000	Digital displays, sound and smartboard presentations for courtrooms. This will allow both the plaintiffs and defendants to have access to the same level of equipment. This will help increase the speed of trials.	S



2019 CAPITAL IMPROVEMENT BUDGET

Computer Systems & Equipment

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Summit County Jail Portable Radio Battery Replacement	\$18,640	Insurance Ret	\$46,600	200 portable radio batteries. The manufacturer lists battery service life at 2 years and recommends replacement when the battery reaches 1.5 years old for public safety. The Sheriff's Office has 400 portable radios with varying aged batteries. We do not anticipate having to replace all batteries in the coming year but a vast majority will be reaching the end of service life	N
	\$4,660	Rotary Fund			
Total: Computer Systems & Equipment	\$5,271,300		\$7,689,600		

County of Summit · The High Point of Ohio



VEHICLES



2019 CAPITAL IMPROVEMENT BUDGET

Vehicles

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Engineer					
Maintenance Department					
Dump Plows	\$460,000	MVGT	\$2,560,000	Planned purchase of 2 tandem axle cab and chassis with swap loaders in 2019.	N
Light Duty Trucks	\$63,000	MVGT	\$363,000	2 pick-up trucks per year. Two distance measuring devices for inspector vehicles \$3K in 2019.	N
Executive					
Sanitary Sewer Services					
Ford 15 Ton Dump Truck - Equipment	\$200,000	Sewer Funds	\$200,000	Replacement and/or purchase of various vehicles and mobile equipment. All replacements are necessary due to unreliability, poor physical condition and high/increasing maintenance costs.	N
Ford 150 Pickup - Equipment	\$23,614	Sewer Funds	\$107,614	Replacement and/or purchase of various vehicles and mobile equipment. All replacements are necessary due to unreliability, poor physical condition and high/increasing maintenance costs.	N
Ford Back Hoe - Equipment	\$90,000	Sewer Funds	\$90,000	Replacement and/or purchase of various vehicles and mobile equipment. All replacements are necessary due to unreliability, poor physical condition and high/increasing maintenance costs.	N
Ford F550 / 1 Ton Dump - Equipment	\$8,750	Sewer Funds	\$8,750	Replacement and/or purchase of various vehicles and mobile equipment. All replacements are necessary due to unreliability, poor physical condition and high/increasing maintenance costs.	N
Ford F550 Bucket Truck - Equipment	\$9,000	Sewer Funds	\$9,000	Replacement and/or purchase of various vehicles and mobile equipment. All replacements are necessary due to unreliability, poor physical condition and high/increasing maintenance costs.	N



2019 CAPITAL IMPROVEMENT BUDGET

Vehicles

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Trailers (2), Sludge Hauling - Equipment	\$122,000	Sewer Funds	\$272,000	Replacement of mobile equipment. All replacements are necessary due to unreliability, poor physical condition and high/increasing maintenance costs.	N
Vac Con - Equipment	\$60,000	Sewer Funds	\$120,000	Replacement and/or purchase of various vehicles and mobile equipment. All replacements are necessary due to unreliability, poor physical condition and high/increasing maintenance costs.	N
General Government					
Fiscal - Weights & Measures SUV Vehicle Replacement	\$25,000	Other Local	\$25,000	Replace older pick up truck with a more fuel efficient SUV for the Fiscal Office Services department to perform their weights and measurers testing.	N
Physical Plant Dept. New Lawm Tractor for Sheriff Training	\$15,000	GF CIP	\$15,000	Replacement and/or purchase of various vehicles and mobile equipment. All replacements are necessary due to unreliability, poor physical condition and high/increasing maintenance costs.	N
New Pickup for Maintenance Dept.	\$30,000	GF CIP	\$30,000	Replacement and/or purchase of various vehicles and mobile equipment. All replacements are necessary due to unreliability, poor physical condition and high/increasing maintenance costs.	N
Judicial and Public Safety					
Probate Court Vehicle Replacement	\$50,000	GF CIP	\$50,000	Repalce 3 passenger vehicles purchased in 2001 for use by court investigators and staff.	N



2019 CAPITAL IMPROVEMENT BUDGET

Vehicles

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Sheriff					
Community Rotary Patrol Vehicles	\$105,000	Rotary Fund	\$105,000	Three (3) new patrol vehicles for Contracted Patrol Districts and other calls/deployments for public safety response. The vehicles will replace three (3) patrol vehicles over 150,000 miles. vehicle that has over 180,000 miles. The vehicles, which are generally utilized 24 hours a day, are unsafe for their public safety roles due to wear and tear present on the vehicles and are costly to maintain with the amount of miles on the vehicles	N
Courthouse/Prionser Patrol and Unmarked Vehicles	\$150,000	Insurance Ret	\$150,000	Four (4) new patrol vehicles for the Jail and Courthouse to be used to transport inmates to court, hospital, medical appointments, etc. and other calls/deployments for public safety respons. An additional two (2) unmarked pool vehicles for administrative use. The vehicles will replace six (6) vehicles with mileage ranging from 100,000 to over 165,000 miles. The vehicles are unsafe for their public safety roles due to wear and tear present on the vehicles and are costly to maintain with the amount of miles and physical defects (e.g., rusted body and frame components, security devices) on the vehicles if preventative maintenance and body work were to be completed.	N
Prisoner Transport Vans	\$32,000	GF CIP	\$32,000	Five (5) new Transit Vans for the Jail and Courthouse to transport inmates to/from court and other correctional facilities and other calls/deployments for public safety response. The vehicles will replace five (5) inmate transport vans, with mileage ranging from 130,000 to over 180,000 miles. The vehicles are unsafe for their public safety roles due to wear and tear present on the vehicles and are costly to maintain with the amount of miles and physical defects (e.g., rusted body and frame components, security devices) on the vehicles if preventative maintenance and body work were to be completed.	N



2019 CAPITAL IMPROVEMENT BUDGET

Vehicles

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Vehicle Upfit Kits	\$40,000	Insurance Ret	\$68,800	16 upfit kits for marked Sheriff's Office vehicles. The request is contingent on other 2019 CIP requests for new makred vehicles being filled. Costs are an estimate based on the average cost to upfit the varying types of vehicles and their specific configuration. The equipment is mandatory to comply with laws and requirements to meet the public safety tasks the vehicles are to be utilized for.	N
	\$28,800	Rotary Fund			
Total: Vehicles	\$1,512,164		\$4,206,164		

County of Summit · The High Point of Ohio



ENGINEER



2019 CAPITAL IMPROVEMENT BUDGET

Bridge Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Engineer					
Bridge Engineering and Construction Projects					
Bath Road Bridge	\$1,000,000	MVGT	\$1,000,000	Bath Road Bridge AKR-048-0615 over the Cuyahoga River in Akron. The primary purpose of this project is to replace the bridge deck and railing. Additional work will include bearing seat restoration and replacement of the deteriorated steel rocker bearings with elastomeric bearings. CID 2017-225 This will be a design-build project.	P
Bridge Repair/Rehabilitations	\$150,000	MVGT	\$900,000	This is a set aside amount of \$25,000 per year for structural engineering and an additional \$100,000 per year for construction of bridge repair projects that are identified during our annual bridge inspection programs. Includes annual bridge waterproofing program at \$25,000 per year. CID YYYY-113	P
Riverview Rd Bridge - Cuy Falls	\$940,764 \$235,191	CEAO MVGT	\$235,191	In the City of Cuyahoga Falls, rehabilitate the existing Riverview Road bridge over Furnace Run. Replace the bridge deck, replace a portion of the pier caps and replace the wing walls and parapets. This bridge carries a load limit restricting the bridge to only 55% of legal loads. CID 2017-228 PID 105067	P



2019 CAPITAL IMPROVEMENT BUDGET

Bridge Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Wright Road Bridge	\$621,600 \$155,400	CEAO MVG	\$155,400	The existing bridge over Pigeon Creek in Copley Township was built in 1974 and has a sufficiency rating of 30.1 and is classified as structurally deficient. The bridge has a posted load restriction. This single span, 49 foot long, 25 foot wide bridge will be replaced with a 32 foot wide, prestressed box beam to provide for both vehicular and pedestrian traffic. Funded through separate project fund # 43241. Engineering costs of \$175k were awarded in 2018. Right-of-way acquisition and construction in 2019. CID 2017-231	P
Total: Bridge Improvements	\$3,102,955		\$2,290,591		



2019 CAPITAL IMPROVEMENT BUDGET

Road & Ditch Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Engineer					
Economic Development					
Community Partnerships	\$250,000	MVGT	\$1,500,000	County participation in community administered transportation related economic development projects. CID YYYY-123	N
Highway Engineering Projects Landslide Mitigation	\$100,000	MVGT	\$600,000	This project will provide on-going assessment of current landslide hazards and begin emergency repairs of landslide damage as needed. CID YYYY-111	N
Pavement, Culvert & Ditch Maintenance Annual Roadway Maintenance	\$400,000	MVGT	\$2,400,000	This program is a combination of road maintenance and safety projects that affect the structural strength of the roadway. Included are crack sealing (\$100,000) CID YYYY-106, asphalt rejuvenation (\$50,000) CID YYY-105, and pavement marking (\$150,000) CID YYYY-107/108. Annual guardrail maintenance added beginning 2019 (\$100,000). CID YYYY-124	N
Annual Roadway Resurfacing	\$3,000,000 \$360,000	MVGT OPWC	\$22,660,000	This program is a combination of resurfacing projects that affect the structural strength of the roadway. Included are 448 Asphalt (Hot Mix) CID YYYY-101, 405 Asphalt (Motor Paving) CID YYYY-100, and 422/409 (Chip Seal) CID YYYY-104. Resurface SCE roads in order to maintain a PCI of at least 68.	N
Countywide Pavement Marking	\$150,000	CEAO	\$150,000	A CEAO funded pavement marking improvement project for the entire county. The project will stripe portions of the county highway network in portions of all nine townships. CID 2017-242	N



2019 CAPITAL IMPROVEMENT BUDGET

Road & Ditch Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Culvert Replacement Program	\$200,000	MVGT	\$1,200,000	The installation and/or removal and replacement of storm sewer, ditch, and pavement to prevent flooding and damage to roads in various locations throughout the county. Project areas determined by condition from prior year's inspection and are based upon culvert condition. The 2019 program includes culverts along Portage Lakes Drive. CID YYYY-109	P
Intersection Improvements	\$100,000	MVGT	\$600,000	Safety and traffic control improvements at existing intersections throughout the County. Includes force account and contractor work as needed. CID YYYY-110	N
Medina Line Road Part 2	\$743,600 \$225,900	AMATS MVGT	\$225,900	Work is to include pavement repairs, shoulder restoration and resurfacing and pavement markings. By agreement with Medina County, Summit County is the maintaining agency for this portion of the highway. The federal share is to cover the portion of the highway in both Summit and Medina County. Summit County will pay the local share of the project. 1.36 miles CID 2017-232 PID 103085	N
Portage Lakes Drive	\$161,200 \$60,300	AMATS MVGT	\$60,300	Work is to include pavement repairs, shoulder restoration and resurfacing and pavement markings on Portage Lakes Drive from SR 93 to Cormany Road. 0.31 miles CID 2017-236 (PID 103818)	N
Regional Stormwater	\$50,000	GF CIP	\$300,000	Design and construction of Regional Detention Basins as a method of capturing flood waters, holding them, and slowly releasing them to avoid catastrophic damage to downstream areas. Clearing of debris from county ditches, streams and channels. Preparation of studies and estimates for potential assessed projects. Repair and maintenance of County non-petition ditches. Preparation and administration of the NPDES reporting to the EPA.	N



2019 CAPITAL IMPROVEMENT BUDGET

Road & Ditch Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Sewer Video/Cleaning/Repair Program	\$100,000	MVGT	\$600,000	Annual Task Order for our enclosed systems to clean out our existing roadway storm sewers, perform video inspection to assess the conditions of storm sewers within county road rights-of-way and rate their condition to determine necessary repairs. CID YYYY-114	N
Roadway Construction Projects					
Boston Mills Rd Slide Mitigation	\$350,000 \$70,000	Federal Funds MVGT	\$70,000	Approved for Federal Land Access Program (FLAP) funding. This project is a soil survey and the land survey to determine what options are available to stabilize the numerous landslides. CID 2017-250	P
Canton Road Improvements	\$900,000	MVGT	\$900,000	Implementing countermeasures recommended by a safety study (8-29-2006) prepared by the Summit County Engineer and approved by ODOT to improve the safety and operation of Canton Road between Sanitarium Road and Waterloo Road. The revised project includes widening Canton Road to 5 lanes, traffic signal upgrades, adding a median barrier, replacement of curb and gutters, construction of sidewalk/bike path, concrete sidewalks, storm sewers, replacing box culvert, pavement repairs, resurfacing, pavement marking and traffic signs. The revised project limits extends from the north edge of Tri-County Plaza, to Farmdale Road. Preliminary Engineering started in 2007 and design started in 2015. An ODOT managed construction contract will be sold in February 2019 and awarded in March 2019. The project is estimated for completion 2020. CID 2017-238 (PID 89113)	N
Catch Basin Rebuild Program	\$50,000	MVGT	\$300,000	Approximately 30 basins along S.Main and Olde 8 proposed for 2019. CID YYYY-115	N



2019 CAPITAL IMPROVEMENT BUDGET

Road & Ditch Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Cleveland-Mass. Copley Circle	\$100,000	MVGT	\$100,000	This is an ODOT sponsored, ODOT designed, and ODOT awarded project to add an east bound left turn lane and a southbound right turn land at the intersection of Cleveland Massillon Road and Copley Road (SR 162) in Copley Township at the west end of the Copley Circle. The County is responsible for the Local share portion of the federal funding for work on Cleveland Massillon Road outside of the ODOT right of way. CID 2017-246 (PID 103171) ODOT will fund \$500,000 directly for its portion of the project. In addition, a federal earmark from 2005 that has been redirected by ODOT for this project (\$900,000).	N
Cleveland-Mass. Ghent Road	\$300,000 \$202,500	Other Local TID	\$202,500	Revise the existing "Y" shaped intersection into a "T" type intersection and add a north bound to east bound right turn lane. Relocate utility lines, and reconstruct the existing traffic signal installation. Bath Township has agreed to fund \$50,000 toward design and \$50,000 to construction. \$200,000 to be provided by private sources. TID funding has also been approved for \$202,500. CID 2017-209	N
Cleveland-Mass. Ridgewood	\$8,000 \$222,000	Federal Funds MVGT	\$222,000	Add an eastbound left turn lane and a southbound right lane at the northern intersection of Cleveland Massillon Road at Ridgewood Road. The lanes are to be added toward the school property side of the roads. Reconstruct the existing traffic signal to accommodate the revised lane configurations, adjust and modify the drainage as necessary. Provide a leveled section of turf shoulder beyond the proposed curbing to accommodate a future sidewalk. CMAQ funding approved. CID 2017-210	N



2019 CAPITAL IMPROVEMENT BUDGET

Road & Ditch Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Valley View Rd. Landslide Repair	\$100,000	MVGT	\$900,000	Landslide repairs in Sagamore Township. CID 2018-253	P
W. Bath Road Landslide Mitigation	\$900,000	MVGT	\$900,000	Repair to the West Bath Road Landslide. CID 2017-248	P
Total: Road & Ditch Improvements	\$9,103,500		\$33,890,700		



ENVIRONMENTAL IMPROVEMENTS



2019 CAPITAL IMPROVEMENT BUDGET

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
DSSS					
Pump Station Improvements					
Copley Road Pump Station - Design	\$200,000	Sewer Funds	\$200,000	New regional pump station at SR 21 and SR 162 to support new growth.	P
GP 250 Upgrade - Construction	\$500,000	OWDA	\$500,000	.Inflow and Infiltration Study and replacement of grinder pump with a regional pump station	P
PS 123 CVI Force Mn (Eval/Eng Report) - Design	\$325,000	OWDA	\$650,000	Construction imprvmnts to CVI force main; (pumps to Northeast Ohio Regional Sewer District); it is to include PS 4, PS 10, & PS 123.	P
PS 17 Rehabilitation - Design	\$83,000	Sewer Funds	\$83,000	Replacement and/or rehabilitation of major equipment due to poor condition/end of life. Most equipment was installed in 1966.	P
PS 19 Replacement - Construction	\$1,840,000	WPCLF	\$1,840,000	Replacement and relocation of the existing 750 GPM pump station, realignment of the force main, and possible construction of a gravity sewer flowing to the Season's Road Pump Station. The existing pump station is prone to flooding during wet-weather events due to overflow from Wyoga Lake. Existing pump station structure and equipment are at the end of their useful lives (constructed in 1966). An alternate design will be evaluated which could direct the flow from the service area for the pump station from the Mudbrook Trunk, which flows to Akron, to County-owned sewers to ultimately be treated at our Fishcreek Plant. This change will require an agreement with Akron and a modification to the 208 Facilities Plan.	P
PS 3 Upgrade Force Mn Rehab/Realign - Const	\$225,000	OWDA	\$225,000	Replacement 1,950 L.F. of a 6" force main. An alternative consisting of redirecting the flow from PS105 to PS3, changing the pumps in PS3 then redirecting its flow to the PS105 force main will also be investigated.	P



2019 CAPITAL IMPROVEMENT BUDGET

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
PS 30 Rehabilitation Ph 1 - Design	\$100,000	Sewer Funds	\$100,000	Replacement of equipment & rehabilitation of pump station due to end of life & repeated failure of various equipment.	P
PS 36 Replacement - Construction	\$1,200,000	OWDA	\$1,200,000	Rehab / replacement of electrical motors and pumps to attain proper / necessary pumping rate 250 gpm. These repairs are in lieu of replacement of 12,400 lf of 8" and 12" VCP. Improvement is necessary due to surcharging at the pump station which result in overflows within the gravity collection system	P
PS 53 Generator Install - Equipment	\$350,000	Sewer Funds	\$350,000	Install generator due to obsolesce, unavailability of parts and repetitive failures.	P
PS 6 Pump Replace, Elect, Flow Mtr, Roof - Const	\$4,000,000	WPCLF	\$6,000,000	Replacement of all main pumps (3), an upgrade of the electrical service and the installation of a flow meter for the pump station, located at 5246 Hudson Drive. The new pumps will increase the capacity/gpm of the pump station.	P
PS 60 Force Main Rep - Construction	\$50,000	Sewer Funds	\$50,000	Replacement of pump station and force main due to asset is at end of life and has repetitive failures.	P
PS 60 Force Main Replacement - Design	\$20,000	Sewer Funds	\$20,000	Replacement of pump station and force main due to asset is at end of life and has repetitive failures.	P
PS 62 & 63 Improvements - Construction	\$2,400,000	OWDA	\$2,400,000	Repair / replacement of tops or construction of structure to eliminate infiltration of storm water: potential solution similar to repairs recently performed at PS 72.	P
PS 75 Electrical Improvement - Construction	\$60,000	Sewer Funds	\$60,000	Replacement of various electrical components due to end of life / repetitive failures.	P
PS 77 Generator & Trans Switch Repl - Equipment	\$250,000	OWDA	\$250,000	Replacement of generator and transfer switch due to obsolesce and high number of failures	P
PS 78 Force Main Replacement - Design	\$80,000	Sewer Funds	\$80,000	Replacement of 2000 linear feet of DIP due to developer expansion and due to repetitive force main failures.	P



2019 CAPITAL IMPROVEMENT BUDGET

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
PS 81 Force Main Rep & Realign - Construction	\$400,000	OWDA	\$400,000	Replacement of force main and realignment to remove from Summit Racing parking lot; numerous breaks in force main over last 5 years.	P
Pump Stations ARC Flash Evaluation - Design	\$300,000	Sewer Funds	\$300,000	Classification of degree of hazard of electrical exposure, classification and labeling of electrical components. OSHA required.	P
SCADA Grinder Pumps for Portage Lakes - Equip	\$25,000	Sewer Funds	\$50,000	Provide SCADA for grinder pumps to allow for better response to alarms.	P
Sewer System Improvements					
Cleveland Ave (SR 532) Trunk, devdriven - Design	\$100,000	Sewer Funds	\$100,000	Construction of a new trunk sewer to permit gravity sewer service to the golf course development in Mogadore and numerous other businesses along or near the stream.	N
Cleveland Mass Rothrock Road SSE - Construction	\$250,000	OWDA	\$250,000	Main line extension	N
Cleveland Mass Rothrock Road SSE - Design	\$20,000	Sewer Funds	\$20,000	Main line extension	N
Clinton Sewer System - Design	\$700,000	WPCLF	\$700,000	Construction of new sanitary sewer system to serve a major portion of the Village of Clinton.	H
Crow Berkshire I&I Elimination - Construction	\$1,000,000	WPCLF	\$4,000,000	Inflow & Infiltration study of neighborhoods that currently have clean water connections to the sanitary sewer system and construction necessary to remove same.	P
Hillstock Trunk Sewer Rehab/Replacement - Design	\$100,000	WPCLF	\$100,000	Replacement and "upsizing" of 4500 LF of 18" and 24" trunk.	N
Hines Hill Trunk Sewer Repl - Construction	\$1,500,000	WPCLF	\$3,000,000	Repair, rehabilitation and/or replacement of various sections of the trunk line (10 inch PVC).	H
Hudson SSO Elim- OEPA Cons Order, Area J - Cons	\$2,000,000	OWDA	\$2,000,000	Repairs and replacement mandated by OEPA Consent Order; this consists of 10,700 L.F.. Project will require public and private side improvements with the estimated costs to be public side improvements only.	H
Hudson SSO Elim- OEPA Cons Order, Area L - Cons	\$2,500,000	OWDA	\$2,500,000	Repairs / replacement mandated by OEPA Consent Order; this are consists of 14,800 lineal feet. Project will require public and private side improvements with these estimated costs to be public side improvements only.	H



2019 CAPITAL IMPROVEMENT BUDGET

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Indian Creek Exposed Sewers Rep/Aband - Cons	\$500,000	OWDA	\$500,000	Erosion of the creek bed in Indian Creek has uncovered four different sanitary sewer lines that cross the creek. This project will install protection for those lines. This may be a joint project with the City of Macedonia. There is also culvert on Sioux Lane that needs replacing.	N
Little Cuyahoga InterRehab/Rep - Design	\$200,000	WPCLF	\$200,000	Replacement and/or "slip-lining" of various sections of the trunk sewer. All flow in this trunk goes to Akron for treatment. Identification and prioritization of sections in need of rehab is primarily dependent on the installation of a master meter which would meter the flow and be the basis for billing by Akron.	N
Little Cuyahoga Valley Intercept MM - Cons	\$50,000	Sewer Funds	\$50,000	Construction of a sewage master meter for billing purposes on the Little Cuyahoga River trunk sewer that serves Mogadore and Springfield Township. In house design.	N
Mogadore Sewer System Rehab - Construction	\$100,000	Sewer Funds	\$1,050,000	Rehabilitation and / or replacement of aging sewer infrastructure to eliminate inflow and infiltration and to meet OEPA CMOM requirements.	N
Old Home Ditch Repair of Exposed Sewers - Cons	\$500,000	OWDA	\$500,000	Erosion of the creek bed in the creek has uncovered a sanitary sewer line which cross the creek. This project will install protection for those lines.	N
PS 19 Collection I&I Evaluation / Study - Design	\$50,000	Sewer Funds	\$50,000	Evaluation and analysis of the amounts of inflow and infiltration in the collection system. Results will be used for planning future capital projects.	N
PS68 FM & Air Release Valves - Construction	\$900,000	OWDA	\$900,000	Rehabilitation / lining of the remaining portion of sewer line from east Firestone County Club to Arlington Rd on Rhoadsdale Avenue due to poor conditions of pipe joints and a very high water table.	M
Rhoadsdale Avenue Sewer Line Rehab - Construction	\$35,000	Sewer Funds	\$35,000	Rehabilitation / lining of the remaining portion of sewer line on Rhoadsdale Avenue due to poor conditions of pipe joints and a very high water table.	N



2019 CAPITAL IMPROVEMENT BUDGET

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
State Rt 619 SSE to East Liberty Park - Const	\$605,000	Sewer Funds	\$605,000	Construction / extension of approx 2,200 LF of gravity sewer on SR619 to serve commercial properties and East Liberty Park.	M
Stow Gorge Replacement Ph1 - Construction	\$1,300,000	WPCLF	\$1,300,000	Replacement of approximately 2,100 ft. of gravity sewer that was installed in 1923. Pipe material is clay and cast iron; sizes range from 8" to 20". The location is near the southeast corner of Kent Road and Darrow Road, adjacent to Adell Durbin Park.	H
Various Sanitary Sewer Repairs, Q455 - Const	\$221,000	Sewer Funds	\$221,000	Replacement of gravity trunk sewer. Pipe material is cast / ductile iron; sizes range from 8" to 20". Includes SR 82 & Luna's Lateral at Strip Mall Line Replacement. Includes Olde SR8 Haskel Marhofer sanitary sewer improvement.	N
WWTP Improvements					
Plant 25 Fishcreek Clarifier, Digester - Cons	\$2,500,000	WPCLF	\$5,000,000	Rehabilitation/recoating portions of the final clarifiers, upgrade to sludge ps#2, resurfacing of roadways.	P
Plant 25 Fishcreek Inplant Water Tank - Equip\	\$20,000	Sewer Funds	\$20,000	Replacement of equipment due to end of life	P
Plant 25 Fishcreek Lab HVAC Replacement - Equip	\$20,000	Sewer Funds	\$20,000	Lab HVAC replacement due to end of life	P
Plant 25 High Voltage Loop - IT Hardware	\$150,000	Sewer Funds	\$150,000	Replacement of a curtail power source / loop due to age / deterioration.	P
Plant 25 and 36 Trans Bus Duct Repl - Equip	\$45,000	Sewer Funds	\$45,000	Replacement of bus ducts at both plants.	P
Plant 29 Aurora Shores Abandonment - Construction	\$2,600,000	WPCLF	\$2,600,000	Demolition and abandonment of Plant 29 and construction of a pump station redirecting the flow into the Twinsburg WWTP. Tanks and equalization will be retained.	P
Plant 32 & Plant 10 Abandonment - Design	\$125,000	Sewer Funds	\$125,000	Abandonment of two wastewater treatment plants being replaced by gravity sewer due to aging infrastructure.	P
Plant 32 I&I Elim, private side - Construction	\$240,000	Sewer Funds	\$240,000	Repair / elimination of "clean water" / illegal lateral connection to eliminate inflow and infiltration during a wet weather event. 120 connections with financial participation by DSSS. Total project cost is estimated to be \$600,000. DSSS participation is \$2,000 per connection or 40%	P



2019 CAPITAL IMPROVEMENT BUDGET

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>FUNDING SOURCE</u>	<u>TOTAL PROJECTED COSTS</u>	<u>DESCRIPTION</u>	<u>OP IMPACT</u>
Plant 36 Upper Tusc Admin Building HVAC - Equip	\$40,000	Sewer Funds	\$40,000	Replace HVAC at Admin Building due to end of life.	P
Plant 36 Upper Tusc Sludge Pond Removal - Const	\$400,000	Sewer Funds	\$400,000	Removal of sludge and solid waste per the OEPA Director's findings and orders; work to be performed in house.	P
Total: Environmental Improvements	\$31,179,000		\$41,479,000		

County of Summit · The High Point of Ohio



2019-2024 PLAN



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Summary

<u>CATEGORY</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>
Computer Systems & Equipment	\$5,271,300	\$968,300	\$485,000	\$425,000	\$500,000	\$380,000	\$8,029,600
Economic Development	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$210,000
Environmental Improvements	\$31,179,000	\$26,715,000	\$30,523,000	\$27,654,000	\$21,625,000	\$24,652,000	\$162,348,000
Facility Improvements	\$6,678,910	\$17,305,000	\$2,285,000	\$2,505,000	\$230,000	\$230,000	\$29,233,910
Road & Bridge Improvements	\$12,206,455	\$8,357,500	\$9,255,000	\$10,640,000	\$8,046,100	\$9,117,000	\$57,622,055
Vehicles	\$1,512,164	\$930,000	\$594,800	\$620,000	\$790,000	\$525,225	\$4,972,189
TOTAL	\$56,882,829	\$54,310,800	\$43,177,800	\$41,879,000	\$31,226,100	\$34,939,225	\$262,415,754



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Sources and Uses

<u>FUNDING SOURCE</u>	<u>COMPUTER SYSTEMS AND EQUIPMENT</u>	<u>ENVIRONMENTAL IMPROVEMENTS</u>	<u>FACILITY IMPROVEMENTS</u>	<u>ROADS AND BRIDGES</u>	<u>ECONOMIC DEVELOPMENT</u>	<u>VEHICLES</u>	<u>TOTAL</u>
AMATS				\$7,504,800			\$7,504,800
CEAO				\$2,789,964			\$2,789,964
DJFS			\$167,000				\$167,000
Federal Funds				\$932,000			\$932,000
GF CIP	\$300,000		\$3,650,165	\$300,000	\$210,000	\$127,000	\$4,587,165
GO Debt			\$12,870,000				\$12,870,000
Insurance Ret	\$37,280					\$190,000	\$227,280
MVGT	\$1,445,000		\$850,000	\$43,232,791		\$2,923,000	\$48,450,791
ODRC			\$258,000				\$258,000
OPWC				\$2,160,000			\$2,160,000
OWDA		\$16,575,000					\$16,575,000
Other Local			\$173,745	\$500,000		\$25,000	\$698,745
Permanent Imp			\$1,045,000				\$1,045,000
Recorders Equip	\$20,000						\$20,000
Rotary Fund	\$9,320					\$133,800	\$143,120
Sewer Funds	\$418,000	\$7,895,000	\$100,000			\$1,573,389	\$9,986,389
Special Projects	\$1,200,000		\$120,000				\$1,320,000
State of Ohio	\$4,600,000						\$4,600,000
TID				\$202,500			\$202,500
WPCLF		\$137,878,000	\$10,000,000				\$147,878,000
TOTAL	\$8,029,600	\$162,348,000	\$29,233,910	\$57,622,055	\$210,000	\$4,972,189	\$262,415,754



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Facility Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Engineer								
Service and Administration Buildings/Grounds								
Facility Improvements	\$275,000	\$75,000	\$275,000	\$75,000	\$75,000	\$75,000	\$850,000	MVGT
Executive								
Sanitary Sewer Services								
Plant 25 Fishcreek & Plant 36 Upper Tusc WIFI - Vehicle Maintenance Garage - Construction	\$4,000,000	\$100,000 \$6,000,000					\$100,000 \$10,000,000	Sewer Funds WPCLF
General Government								
Animal Control Facility								
General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
Paving and EIFS Repairs		\$60,000					\$60,000	GF CIP
Replace Cat Cages		\$25,000					\$25,000	GF CIP
Board of Elections								
General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
Retaining Wall Repairs			\$40,000				\$40,000	GF CIP
Rooftop Unit Replacement	\$60,000						\$60,000	GF CIP
Signage Improvement	\$10,000						\$10,000	GF CIP
Community Based Corrections Facility								
Men & Women's CBCF Repair	\$258,000						\$258,000	ODRC
Edwin Shaw Property								
General Maintenance & Upkeep	\$10,000						\$10,000	GF CIP



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Facility Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Jobs and Family Services								
General Repairs and Maintenance	\$167,000						\$167,000	DJFS
Medical Examiner								
General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
HVAC Equipment & Controls Upgrade	\$720,000						\$720,000	GO Debt
Permanent Generator	\$40,000						\$40,000	GF CIP
Ohio Building								
Energy Audit Work	\$20,000						\$20,000	Other Local
Fire Sprinkler Installation				\$2,000,000			\$2,000,000	GO Debt
General Repairs and Maintenance	\$125,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$175,000	Permanent Imp
Replace HVAC Units on 4th and 8th Floors		\$100,000					\$100,000	GO Debt
Replace Simplex Panel		\$30,000					\$30,000	GF CIP
Roof Replacement		\$450,000					\$450,000	GO Debt
Sheriff Training Facility								
HVAC Unit Repairs	\$15,000						\$15,000	GF CIP
Summit Center								
General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
Summit County Parking Deck								
Expansion Joint Repair		\$150,000					\$150,000	GF CIP
General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
Paint Stairwells	\$50,000						\$50,000	GF CIP
Recoat Deck on Levels 1 and 2		\$130,000					\$130,000	GF CIP
Tallmadge Avenue Facility								
General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
Parking Lot Light Replacement			\$20,000				\$20,000	GF CIP



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Facility Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Veterans Service Bldg. General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
Judicial and Public Safety								
Consolidated Dispatch NextGen 911 Dispatch Center		\$6,500,000					\$6,500,000	GO Debt
Domestic Relations Court/Clerk of Courts General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
Juvenile Court and Detention Center General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
Seal Coat Parking Lot	\$20,000						\$20,000	GF CIP
Seal and Caulk Masonry	\$30,000						\$30,000	GF CIP
Server Room HVAC			\$15,000				\$15,000	GF CIP
Safety Building General Repairs and Maintenance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000	Permanent Imp
Sheriff Training Facility Storage Building	\$89,575						\$89,575	GF CIP
	\$53,745						\$53,745	Other Local
Training Facility Upgrades	\$80,000						\$80,000	Other Local



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Facility Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Summit County Courthouse								
Annex Roof and Courthouse Shingle Replacement			\$180,000				\$180,000	GF CIP
Energy Audit Work	\$20,000						\$20,000	Other Local
Entry Mats and Air Curtain	\$20,000						\$20,000	GF CIP
General Repairs and Maintenance	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000	Permanent Imp
HVAC Controls Upgrade		\$600,000					\$600,000	GO Debt
Interior Stair Repair			\$100,000				\$100,000	GF CIP
Law Library & Jury Pool Renovation				\$275,000			\$275,000	GF CIP
Probate Renovation	\$30,000						\$30,000	GF CIP
Refinish Courtroom Wood Panelling	\$60,000	\$60,000					\$120,000	Special Projects
Renovate Grand Jury Room	\$80,000						\$80,000	GF CIP
Update Bathrooms on 2nd and 3rd Floors	\$50,000	\$50,000					\$100,000	GF CIP
Summit County Jail								
Cabinet Replacement	\$60,000						\$60,000	GF CIP
General Repairs and Maintenance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000	Permanent Imp
HVAC Improvements		\$2,500,000					\$2,500,000	GO Debt
Housing Unit Classrooms and Lobby Kiosk		\$200,000					\$200,000	GF CIP
Jail Intake Shower Repair	\$34,500						\$34,500	GF CIP
Jail Padded Cells	\$27,900						\$27,900	GF CIP
Pod Lighting Upgrade		\$120,000					\$120,000	GF CIP
Pod Table Replacement	\$43,190						\$43,190	GF CIP
Replace Generator	\$35,000						\$35,000	GF CIP
Roof Replacement			\$1,500,000				\$1,500,000	GF CIP
Storage Barn	\$50,000						\$50,000	GF CIP
Total: Facility Improvements	\$6,678,910	\$17,305,000	\$2,285,000	\$2,505,000	\$230,000	\$230,000	\$29,233,910	



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Economic Development

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Executive								
Economic Development								
Canal Way Development & Trail Plan - Grant Prog	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$210,000	GF CIP
Total: Economic Development	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$210,000	



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Computer Systems & Equipment

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Engineer								
Equipment-Maintenance Department								
Heavy Equipment	\$250,000	\$350,000	\$140,000	\$225,000	\$300,000	\$180,000	\$1,445,000	MVGT
General Government								
Board of Elections								
Voting Equipment	\$4,600,000						\$4,600,000	State of Ohio
Information Technology								
Hardware & Software								
Appraisal Software Upgrade	\$100,000	\$100,000	\$100,000				\$300,000	GF CIP
Hardware Plant 25 & 36 Access Control/Security		\$45,000	\$45,000				\$90,000	Sewer Funds
SCADA replacement - IT Software		\$250,000					\$250,000	Sewer Funds
VDI Hardware - IT Hardware	\$20,000						\$20,000	Recorders Equip
	\$78,000						\$78,000	Sewer Funds
Judicial and Public Safety								
Common Pleas Court-General Division								
Courtroom Technology	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,200,000	Special Projects
Summit County Jail								
Portable Radio Battery Replacement	\$18,640	\$18,640					\$37,280	Insurance Ret
	\$4,660	\$4,660					\$9,320	Rotary Fund
Total: Computer Systems & Equipment	\$5,271,300	\$968,300	\$485,000	\$425,000	\$500,000	\$380,000	\$8,029,600	



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Vehicles

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Engineer								
Maintenance Department								
Dump Plows	\$460,000	\$460,000	\$400,000	\$400,000	\$420,000	\$420,000	\$2,560,000	MVGT
Light Duty Trucks	\$63,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$363,000	MVGT
Executive								
Sanitary Sewer Services								
CCTV Truck - Equipment			\$60,000				\$60,000	Sewer Funds
F250 4x4						\$6,000	\$6,000	Sewer Funds
F350 with Electrical package						\$20,025	\$20,025	Sewer Funds
Ford 15 Ton Dump Truck - Equipment	\$200,000						\$200,000	Sewer Funds
Ford 150 Pickup - Equipment	\$23,614		\$4,800		\$60,000	\$19,200	\$107,614	Sewer Funds
Ford Back Hoe - Equipment	\$90,000						\$90,000	Sewer Funds
Ford Cut Away Fan (Cctv) - Equipment					\$50,000		\$50,000	Sewer Funds
Ford F550 / 1 Ton Dump - Equipment	\$8,750						\$8,750	Sewer Funds
Ford F550 Bucket Truck - Equipment	\$9,000						\$9,000	Sewer Funds
International Tank Truck - Equipment		\$200,000			\$200,000		\$400,000	Sewer Funds
Trailer, Construction - Equipment		\$50,000					\$50,000	Sewer Funds
Trailer, Dump - Equipment		\$100,000					\$100,000	Sewer Funds
Trailer, Equipment - Equipment				\$10,000			\$10,000	Sewer Funds
Trailers (2), Sludge Hauling - Equipment	\$122,000			\$150,000			\$272,000	Sewer Funds
Vac Con - Equipment	\$60,000	\$60,000					\$120,000	Sewer Funds
Vector Sewer Cleaning Truck - Equipment			\$70,000				\$70,000	Sewer Funds



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Vehicles

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
General Government								
Fiscal - Weights & Measures								
SUV Vehicle Replacement	\$25,000						\$25,000	Other Local
Physical Plant Dept.								
New Lawm Tractor for Sheriff Training	\$15,000						\$15,000	GF CIP
New Pickup for Maintenance Dept.	\$30,000						\$30,000	GF CIP
Judicial and Public Safety								
Probate Court								
Vehicle Replacement	\$50,000						\$50,000	GF CIP
Sheriff								
Community Rotary Patrol Vehicles	\$105,000						\$105,000	Rotary Fund
Courthouse and Prionser Patrol and Unmarked Veh	\$150,000						\$150,000	Insurance Ret
Prisoner Transport Vans	\$32,000						\$32,000	GF CIP
Vehicle Upfit Kits	\$40,000						\$40,000	Insurance Ret
	\$28,800						\$28,800	Rotary Fund
Total: Vehicles	\$1,512,164	\$930,000	\$594,800	\$620,000	\$790,000	\$525,225	\$4,972,189	



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Bridge Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Engineer								
Bridge Engineering and Construction Projects								
Bath Road Bridge	\$1,000,000						\$1,000,000	MVGT
Brandywine Rd over Brandywine Creek		\$80,000	\$800,000				\$880,000	MVGT
Brecksville Rd Bridge over Furnace Run					\$300,000	\$1,000,000	\$1,300,000	MVGT
Bridge Repair/Rehabilitations	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$900,000	MVGT
Christman Rd Bridge Replacement					\$777,600		\$777,600	CEAO
				\$200,000	\$144,000		\$344,000	MVGT
				\$50,000	\$50,000		\$100,000	Other Local
Granger Rd Bridge over Yellow Creek					\$150,000	\$600,000	\$750,000	MVGT
High Level Bridge Replacement			\$400,000				\$400,000	MVGT
Kent St Bridge Removal			\$200,000				\$200,000	MVGT
Medina Line Rd Bridge over Mohler Ditch		\$75,000		\$250,000			\$325,000	MVGT
				\$100,000			\$100,000	Other Local
Riverview Rd Bridge - Cuy Falls	\$940,764						\$940,764	CEAO
	\$235,191						\$235,191	MVGT
Riverview Rd over Yellow Creek			\$100,000			\$1,000,000	\$1,100,000	MVGT
Wright Road Bridge	\$621,600						\$621,600	CEAO
	\$155,400						\$155,400	MVGT
Total: Bridge Improvements	\$3,102,955	\$305,000	\$1,650,000	\$750,000	\$1,571,600	\$2,750,000	\$10,129,555	



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Road & Ditch Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Engineer								
Economic Development								
Community Partnerships	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,500,000	MVGT
Highway Engineering Projects								
Countywide Guardrail Project			\$300,000				\$300,000	CEAO
Landslide Mitigation	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000	MVGT



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Road & Ditch Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Pavement, Culvert & Ditch Maintenance								
Akron Cleveland Road					\$700,000		\$700,000	AMATS
			\$75,000		\$239,500		\$314,500	MVGT
Annual Roadway Maintenance	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,400,000	MVGT
Annual Roadway Resurfacing	\$3,000,000	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000	\$20,500,000	MVGT
	\$360,000	\$360,000	\$360,000	\$360,000	\$360,000	\$360,000	\$2,160,000	OPWC
Cleveland Massillon Rd Part 1				\$700,000			\$700,000	AMATS
		\$185,000		\$850,000			\$1,035,000	MVGT
Cleveland Massillon Rd Part 2				\$700,000			\$700,000	AMATS
		\$85,000		\$446,500			\$531,500	MVGT
Cleveland-Mass. Rd Resurfacing		\$17,500					\$17,500	MVGT
Countywide Pavement Marking	\$150,000						\$150,000	CEAO
Culvert Replacement Program	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,200,000	MVGT
Intersection Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000	MVGT
Medina Line Road Part 2	\$743,600						\$743,600	AMATS
	\$225,900						\$225,900	MVGT
Olde Eight Part 1				\$700,000			\$700,000	AMATS
			\$105,000	\$198,500			\$303,500	MVGT
Olde Eight Part 2						\$700,000	\$700,000	AMATS
					\$50,000	\$557,000	\$607,000	MVGT
Portage Lakes Drive	\$161,200						\$161,200	AMATS
	\$60,300						\$60,300	MVGT
Ravenna Road Part 1			\$700,000				\$700,000	AMATS
		\$85,000	\$220,000				\$305,000	MVGT
Regional Stormwater	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	GF CIP
Sewer Video/Cleaning/Repair Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000	MVGT
Smith Road				\$700,000			\$700,000	AMATS
			\$65,000	\$300,000			\$365,000	MVGT



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Road & Ditch Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Valley View Road Part 1					\$300,000		\$300,000	AMATS
White Pond Drive			\$600,000	\$85,000	\$75,000		\$160,000	MVGT
		\$85,000	\$150,000				\$600,000	AMATS
							\$235,000	MVGT
Roadway Construction Projects								
Boston Mills Rd Slide Mitigation	\$350,000						\$350,000	Federal Funds
	\$70,000						\$70,000	MVGT
Boston Mills Road Phase 2		\$294,000					\$294,000	Federal Funds
		\$266,000					\$266,000	MVGT
Canton Road Improvements	\$900,000						\$900,000	MVGT
Canton Road Resurfacing		\$800,000					\$800,000	AMATS
		\$325,000					\$325,000	MVGT
Catch Basin Rebuild Program	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	MVGT
Cleveland-Mass. Copley Circle	\$100,000						\$100,000	MVGT
Cleveland-Mass. Ghent Road	\$300,000						\$300,000	Other Local
	\$202,500						\$202,500	TID
Cleveland-Mass. Ridgewood	\$8,000		\$280,000				\$288,000	Federal Funds
	\$222,000						\$222,000	MVGT
Portage Lakes Drive Needs Study				\$100,000			\$100,000	MVGT
Valley View Rd. Landslide Repair	\$100,000	\$800,000					\$900,000	MVGT
W. Bath Road Landslide Mitigation	\$900,000						\$900,000	MVGT
Total: Road & Ditch Improvements	\$9,103,500	\$8,052,500	\$7,605,000	\$9,890,000	\$6,474,500	\$6,367,000	\$47,492,500	



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
DSSS								
Pump Station Improvements								
Chaffee Road Pump Station - Construction						\$750,000	\$750,000	WPCLF
Chaffee Road Pump Station - Design				\$150,000			\$150,000	Sewer Funds
Copley Road Pump Station - Construction		\$1,750,000					\$1,750,000	WPCLF
Copley Road Pump Station - Design	\$200,000						\$200,000	Sewer Funds
GP 250 Upgrade - Construction	\$500,000						\$500,000	OWDA
PS 1 Roseland Estates Abandonment - Constructio			\$250,000				\$250,000	Sewer Funds
PS 1 Roseland Estates Abandonment - Design		\$65,000					\$65,000	Sewer Funds
PS 122 Improvements - Construction			\$60,000				\$60,000	Sewer Funds
PS 123 CVI Force Main (projects from Eval/Eng R	\$325,000	\$325,000					\$650,000	OWDA
PS 17 Rehabilitation - Construction		\$350,000					\$350,000	OWDA
PS 17 Rehabilitation - Design	\$83,000						\$83,000	Sewer Funds
PS 19 Replacement - Construction	\$1,840,000						\$1,840,000	WPCLF
PS 23 Replacement - Construction			\$800,000				\$800,000	WPCLF
PS 23 Replacement - Design		\$100,000					\$100,000	Sewer Funds
PS 29 Replacement - Construction		\$300,000					\$300,000	OWDA
PS 3 Upgrade and Force Main Rehab/Realignment -	\$225,000						\$225,000	OWDA
PS 30 Rehabilitation Ph 1 - Design	\$100,000						\$100,000	Sewer Funds
PS 30 Replacement Ph 2 - Construction			\$5,000,000				\$5,000,000	WPCLF
PS 30 Replacement Ph 2 - Design		\$200,000					\$200,000	WPCLF
PS 36 Replacement - Construction	\$1,200,000						\$1,200,000	OWDA
PS 48 Force Main Replacement - Construction			\$500,000				\$500,000	OWDA
PS 53 Generator Install - Equipment	\$350,000						\$350,000	Sewer Funds
PS 54 Generator and Transfer Switch Replacement		\$250,000					\$250,000	OWDA
PS 6 Pump Replace, Electrical, Flow Meter, Roof	\$4,000,000	\$2,000,000					\$6,000,000	WPCLF



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
PS 60 Force Main Rep (Design & Construction) -	\$50,000						\$50,000	Sewer Funds
PS 60 Force Main Replacement (Design & Construction)	\$20,000						\$20,000	Sewer Funds
PS 62 & 63 Improvements - Construction	\$2,400,000						\$2,400,000	OWDA
PS 66 Generator and Transfer switch replacement			\$250,000				\$250,000	OWDA
PS 67 Generator and Transfer Switch replacement		\$250,000					\$250,000	OWDA
PS 75 Electrical Improvement - Construction	\$60,000						\$60,000	Sewer Funds
PS 77 Generator and Transfer Switch Replacement	\$250,000						\$250,000	OWDA
PS 78 Force Main Replacement - Construction		\$300,000					\$300,000	Sewer Funds
PS 78 Force Main Replacement - Design	\$80,000						\$80,000	Sewer Funds
PS 81 Force Main Replace & Realignment - Construction	\$400,000						\$400,000	OWDA
PS 82 Improvements - Construction			\$1,200,000				\$1,200,000	WPCLF
PS 90 Force Main Realignment - Construction						\$3,000,000	\$3,000,000	WPCLF
PS 90 Force Main Realignment - Design				\$360,000			\$360,000	WPCLF
PS 95 Force Main Realignment - Construction					\$1,800,000		\$1,800,000	WPCLF
PS 95 Force Main Realignment - Design				\$216,000			\$216,000	WPCLF
Pump Stations ARC Flash Evaluation - Design	\$300,000						\$300,000	Sewer Funds
SCADA System for Grinder Pumps for Portage Lake	\$25,000	\$25,000					\$50,000	Sewer Funds



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
Sewer System Improvements								
Baumberger St Collection System Repairs - Const		\$400,000					\$400,000	OWDA
Broadledge Sewer Repair/Replacement - Construct		\$50,000					\$50,000	Sewer Funds
Cleveland Ave (SR 532) Trunk, developer driven		\$500,000					\$500,000	OWDA
	\$100,000						\$100,000	Sewer Funds
Cleveland Massillon Rothrock Road SSE - Constru	\$250,000						\$250,000	OWDA
Cleveland Massillon Rothrock Road SSE - Design	\$20,000						\$20,000	Sewer Funds
Clinton Sewer System - Construction		\$3,400,000	\$3,400,000				\$6,800,000	WPCLF
Clinton Sewer System - Design	\$700,000						\$700,000	WPCLF
Crow Berkshire I&I Elimination - Construction	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000			\$4,000,000	WPCLF
Fairland Road Collection System - Construction			\$1,850,000				\$1,850,000	WPCLF
Fairland Road Collection System - Design		\$150,000					\$150,000	Sewer Funds
Hillstock Trunk Sewer Rehab/Replacement - Const			\$1,200,000				\$1,200,000	WPCLF
Hillstock Trunk Sewer Rehab/Replacement - Desig	\$100,000						\$100,000	WPCLF
Hines Hill Trunk Sewer Replacement - Constructi	\$1,500,000	\$1,500,000					\$3,000,000	WPCLF
Hudson SSO Elim- OEPA Cons Order, Area J - Cons	\$2,000,000						\$2,000,000	OWDA
Hudson SSO Elim- OEPA Cons Order, Area L - Cons	\$2,500,000						\$2,500,000	OWDA
Indian Creek Exposed Sewers Repair / Aband - Co	\$500,000						\$500,000	OWDA
Inverness Trunk, Wyoga Lake to Railroad - Cons			\$750,000				\$750,000	OWDA
Inverness Trunk, Wyoga Lake to Railroad - Desi		\$200,000					\$200,000	Sewer Funds
Linwood Rd Collection System I&I Evaluation / S			\$100,000				\$100,000	Sewer Funds
Little Cuyahoga Interceptor Rehab/Replacement -	\$200,000	\$500,000		\$500,000	\$500,000		\$1,700,000	WPCLF
Little Cuyahoga Valley Intercept Master Meter -	\$50,000						\$50,000	Sewer Funds
Manhole Rehabilitation Program - Construction		\$100,000	\$150,000	\$150,000	\$200,000	\$200,000	\$800,000	Sewer Funds
Mogadore Sewer System Rehabilitation - Construc	\$100,000	\$100,000	\$100,000	\$250,000	\$250,000	\$250,000	\$1,050,000	Sewer Funds
Mudbrook Trunk Cleaning (@ Waterworks Park) - C		\$150,000		\$150,000			\$300,000	Sewer Funds
Mudbrook Trunk Collection System I&I Elim - Con		\$400,000		\$600,000	\$600,000	\$1,000,000	\$2,600,000	WPCLF
New Franklin 10 Upper Deck PS & Coll Sys - Con				\$2,600,000			\$2,600,000	WPCLF



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Environmental Improvements

DESCRIPTION	2019	2020	2021	2022	2023	2024	TOTAL 2019-2024 PLAN	FUNDING SOURCE
New Franklin 10 Upper Deck PS & Coll Sys - Des			\$312,000				\$312,000	WPCLF
New Franklin 11 Kertesz Dr PS & Coll Sys - Con					\$1,575,000		\$1,575,000	WPCLF
New Franklin 11 Kertesz Dr PS & Coll Sys - Des				\$180,000			\$180,000	WPCLF
New Franklin 12 Yager Rd PS & Coll Sys - Const						\$5,200,000	\$5,200,000	WPCLF
New Franklin 12 Yager Rd PS & Coll Sys - Desig				\$865,000			\$865,000	WPCLF
New Franklin 13 Pancake Creek Coll Sys - Const					\$5,350,000		\$5,350,000	WPCLF
New Franklin 13 Pancake Creek Coll Sys - Desig				\$535,000			\$535,000	WPCLF
New Franklin 2A Manchester Rd , Central - Cons			\$1,100,000				\$1,100,000	WPCLF
New Franklin 3 Turkeyfoot Lake Coll Sys - Cons			\$4,800,000				\$4,800,000	WPCLF
New Franklin 4 State Park Dr Vacuum - Construc						\$3,600,000	\$3,600,000	WPCLF
New Franklin 4 State Park Dr Vacuum - Design				\$432,000			\$432,000	WPCLF
New Franklin 5 Renninger Rd Coll Sys - Constru			\$2,500,000	\$2,500,000			\$5,000,000	WPCLF
New Franklin 6 Manchester Rd PS & Coll Sys - C						\$6,652,000	\$6,652,000	WPCLF
New Franklin 6 Manchester Rd PS & Coll Sys - D				\$800,000			\$800,000	WPCLF
New Franklin 7A Vanderhoof PS & Coll Sys - Con		\$3,200,000					\$3,200,000	WPCLF
New Franklin 7B W Turkeyfoot Rd Coll Sys - Con					\$2,000,000		\$2,000,000	WPCLF
New Franklin 7B W Turkeyfoot Rd Coll Sys - Des				\$300,000			\$300,000	WPCLF
New Franklin 8 W Nimisila PS & Coll Sys - Cons						\$4,000,000	\$4,000,000	WPCLF
New Franklin 8 W Nimisila PS & Coll Sys - Desi				\$750,000			\$750,000	WPCLF
New Franklin 9 Sweigart PS & Coll Sys, - Const				\$1,760,000			\$1,760,000	WPCLF
New Franklin 9 Sweigart PS & Coll Sys, - Desig			\$176,000				\$176,000	WPCLF
New Franklin 1 Zelray Park PS and Plant aband -		\$2,800,000					\$2,800,000	WPCLF
New Franklin 13 Pancake Creek PS - Construction				\$2,000,000			\$2,000,000	WPCLF
New Franklin 13 Pancake Creek PS - Design			\$225,000				\$225,000	WPCLF
New Franklin 2C Johns Rd Coll System - Construc					\$1,450,000		\$1,450,000	WPCLF
New Franklin 2C Johns Rd Coll System - Design				\$250,000			\$250,000	WPCLF
New Franklin Cons Manager - Construction		\$1,000,000					\$1,000,000	WPCLF
Old Home Ditch Repair of Exposed Sewers - Const	\$500,000						\$500,000	OWDA



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
PS 13 Coll Sys I&I Elim, private side - Constru			\$200,000				\$200,000	Sewer Funds
PS 19 Collection System I&I Evaluation / Study	\$50,000						\$50,000	Sewer Funds
PS 36 Coll Sys I&I Elim, private side - Constru				\$156,000			\$156,000	Sewer Funds
PS68 FM & Air Release Valves - Construction	\$900,000						\$900,000	OWDA
Plant 25 Fishcreek Cuy River Siphon Insp - Desi		\$100,000					\$100,000	Sewer Funds
Rhoadsdale Avenue Sewer Line Rehab - Constructi	\$35,000						\$35,000	Sewer Funds
Roseland Estates, I&I Elim, private side - Cons				\$1,100,000			\$1,100,000	WPCLF
Seasons -Wyoga Lake-Akron Cleveland Roads - Con					\$1,250,000		\$1,250,000	WPCLF
State Route 619 SSE to East Liberty Park - Cons	\$605,000						\$605,000	Sewer Funds
Stow Gorge Replacement Ph1 - Construction	\$1,300,000						\$1,300,000	WPCLF
Stow Gorge Replacement Ph2 - Construction			\$1,000,000				\$1,000,000	WPCLF
Stow Gorge Replacement Ph2 - Design		\$150,000					\$150,000	Sewer Funds
Various Sanitary Sewer Repairs, Q455 - Construc	\$221,000						\$221,000	Sewer Funds
Village of Peninsula Sewer System - Constructio		\$1,250,000					\$1,250,000	WPCLF
Warner Road Sewer Lining - Construction		\$225,000					\$225,000	Sewer Funds



2019 - 2024 CAPITAL IMPROVEMENT PROGRAM

Environmental Improvements

<u>DESCRIPTION</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>TOTAL 2019-2024 PLAN</u>	<u>FUNDING SOURCE</u>
WWTP Improvements								
Plant 25 Fishcreek Bar Screen/Filter Rep - Cons			\$2,000,000				\$2,000,000	WPCLF
Plant 25 Fishcreek Bar Screen/Filter Rep - Desi		\$250,000					\$250,000	OWDA
Plant 25 Fishcreek Clarifier, Digester - Constr	\$2,500,000	\$2,500,000					\$5,000,000	WPCLF
Plant 25 Fishcreek Inplant Water Tank - Equipme	\$20,000						\$20,000	Sewer Funds
Plant 25 Fishcreek Lab HVAC Replacement - Equip	\$20,000						\$20,000	Sewer Funds
Plant 25 Fishcreek PLC upgrades - Equipment		\$75,000					\$75,000	Sewer Funds
Plant 25 Fishcreek RBC Replace/Oxidation - Cons				\$2,400,000			\$2,400,000	WPCLF
Plant 25 Fishcreek RBC Replace/Oxidation - Desi			\$300,000				\$300,000	WPCLF
Plant 25 High Voltage Loop - IT Hardware	\$150,000						\$150,000	Sewer Funds
Plant 25 and Plant 36 Transformer Bus Duct Repl	\$45,000						\$45,000	Sewer Funds
Plant 29 Aurora Shores Abandonment - Constructi	\$2,600,000						\$2,600,000	WPCLF
Plant 32 & Plant 10 Abandonment - Construction			\$500,000				\$500,000	OWDA
Plant 32 & Plant 10 Abandonment - Design	\$125,000						\$125,000	Sewer Funds
Plant 32 I&I Elim, private side - Construction	\$240,000						\$240,000	Sewer Funds
Plant 36 Upper Tusc Administration Building HVA	\$40,000						\$40,000	Sewer Funds
Plant 36 Upper Tusc Digester Improvements - Equ				\$1,000,000			\$1,000,000	WPCLF
Plant 36 Upper Tusc Sludge Pond Removal - Const	\$400,000						\$400,000	Sewer Funds
Plant 49 Macedonia WWTP - Construction				\$6,650,000	\$6,650,000		\$13,300,000	WPCLF
Plant 49 Macedonia WWTP - Design		\$800,000	\$800,000				\$1,600,000	WPCLF
Total: Environmental Improvements	\$31,179,000	\$26,715,000	\$30,523,000	\$27,654,000	\$21,625,000	\$24,652,000	\$162,348,000	



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

BENCHMARK ANALYSIS



Ohio County Sales Tax Rates



■	1.50	■	0.75
■	1.25	■	0.50
■	1.00		

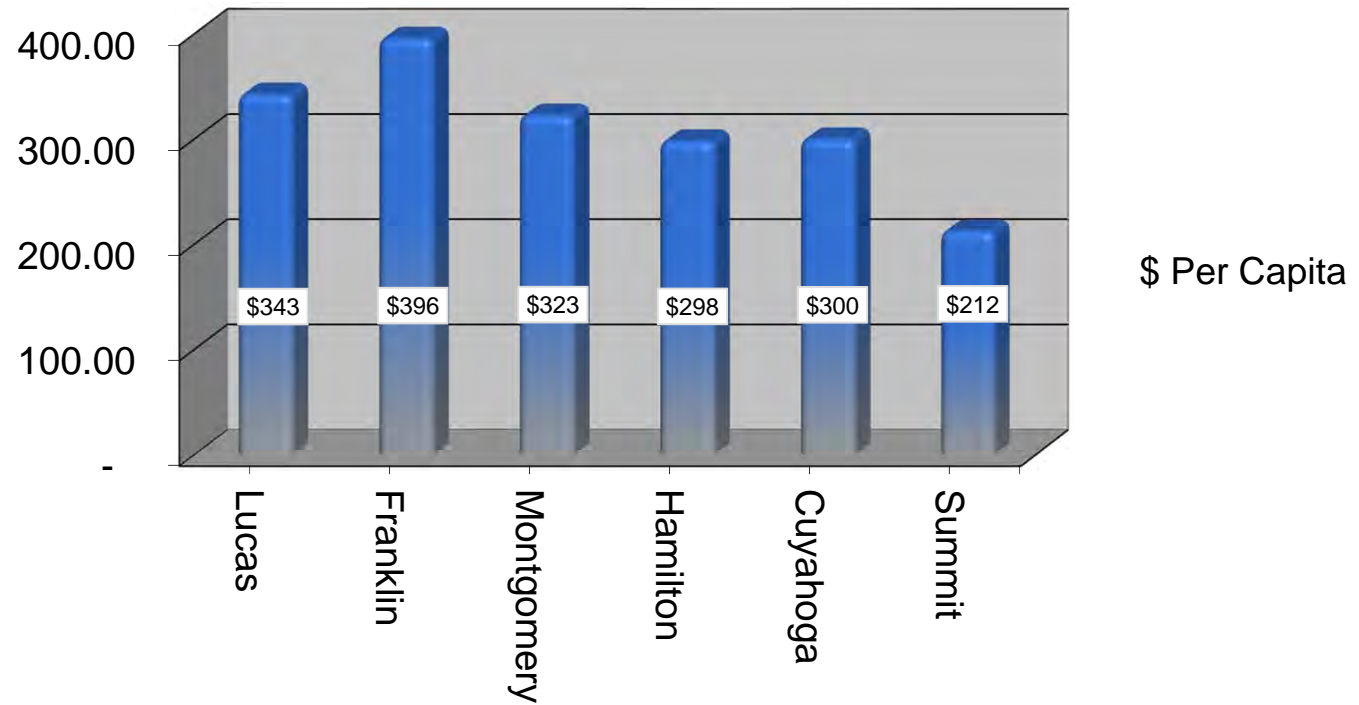
COUNTY	COUNTY TAX RATE	COUNTY	COUNTY TAX RATE	COUNTY	COUNTY TAX RATE
Adams	1.50	Morgan	1.50	Mahoning	1.25
Auglaize	1.50	Morrow	1.50	Miami	1.25
Belmont	1.50	Muskingum	1.50	Montgomery	1.25
Brown	1.50	Noble	1.50	Ottawa	1.25
Champaign	1.50	Paulding	1.50	Portage	1.25
Clark	1.50	Perry	1.50	Putnam	1.25
Columbiana	1.50	Pickaway	1.50	Richland	1.25
Coshocton	1.50	Pike	1.50	Union	1.25
Crawford	1.50	Preble	1.50	Warren	1.25
Darke	1.50	Ross	1.50	Allen	1.00
Fayette	1.50	Sandusky	1.50	Ashtabula	1.00
Fulton	1.50	Scioto	1.50	Carroll	1.00
Guernsey	1.50	Seneca	1.50	Clermont	1.00
Hardin	1.50	Shelby	1.50	Clinton	1.00
Harrison	1.50	Tuscarawas	1.50	Defiance	1.00
Henry	1.50	Van Wert	1.50	Erie	1.00
Highland	1.50	Vinton	1.50	Fairfield	1.00
Hocking	1.50	Washington	1.50	Geauga	1.00
Huron	1.50	Williams	1.50	Greene	1.00
Jackson	1.50	Wyandot	1.50	Hancock	1.00
Jefferson	1.50	Ashland	1.25	Lake	1.00
Knox	1.50	Athens	1.25	Lorain	1.00
Lawrence	1.50	Cuyahoga	1.25	Medina	1.00
Licking	1.50	Delaware	1.25	Trumbull	1.00
Logan	1.50	Franklin	1.25	Wood	1.00
Lucas	1.50	Gallia	1.25	Butler	0.75
Marion	1.50	Hamilton	1.25	Wayne	0.75
Meigs	1.50	Holmes	1.25	Stark	0.50
Mercer	1.50	Madison	1.25	Summit	0.50
Monroe	1.50				





Per Capita General Fund Spending

Summit County has the lowest expenditures per capita of all major Ohio counties.





Summit County Internal Audit Benchmarking Analysis

Article X of the Summit County Charter created the Department of Internal Auditing and established a County Audit Committee, to whom the Department reports. Internal audit provides an independent review function that can be invaluable to management in evaluating operations, processes, policies, and procedures. Internal audit provides a mechanism to investigate suspected fraud, waste, and abuse and provides public accountability for use of tax dollars, resulting in better government. Summit County was the first county of Ohio's 88 counties to create an Internal Audit Department and Audit Committee and remains one of only two counties in Ohio mandated to institute, oversee, and perform internal audit functions.

The Internal Audit Department regularly performs independent operational and performance audits of all County departments, courts, boards, and agencies and works on special projects related to specific issues, systems, and processes, upon requests by the Audit Committee and individual departments. The department serves as an independent, objective source of information for the citizens of Summit County and as a resource for County management to obtain advice on financial, operational, performance, information systems, and security issues, controls, and procedures.

In late 2012, the Internal Audit Department began incorporating a benchmarking analysis into its performance audits of County departments. These benchmarks primarily focus on measuring the cost and services provided by Summit County departments in comparison to similar departments in similar counties to Summit. In most cases Montgomery County Ohio and Lucas County Ohio are used, as they are the two closest counties to Ohio in population size and composition.

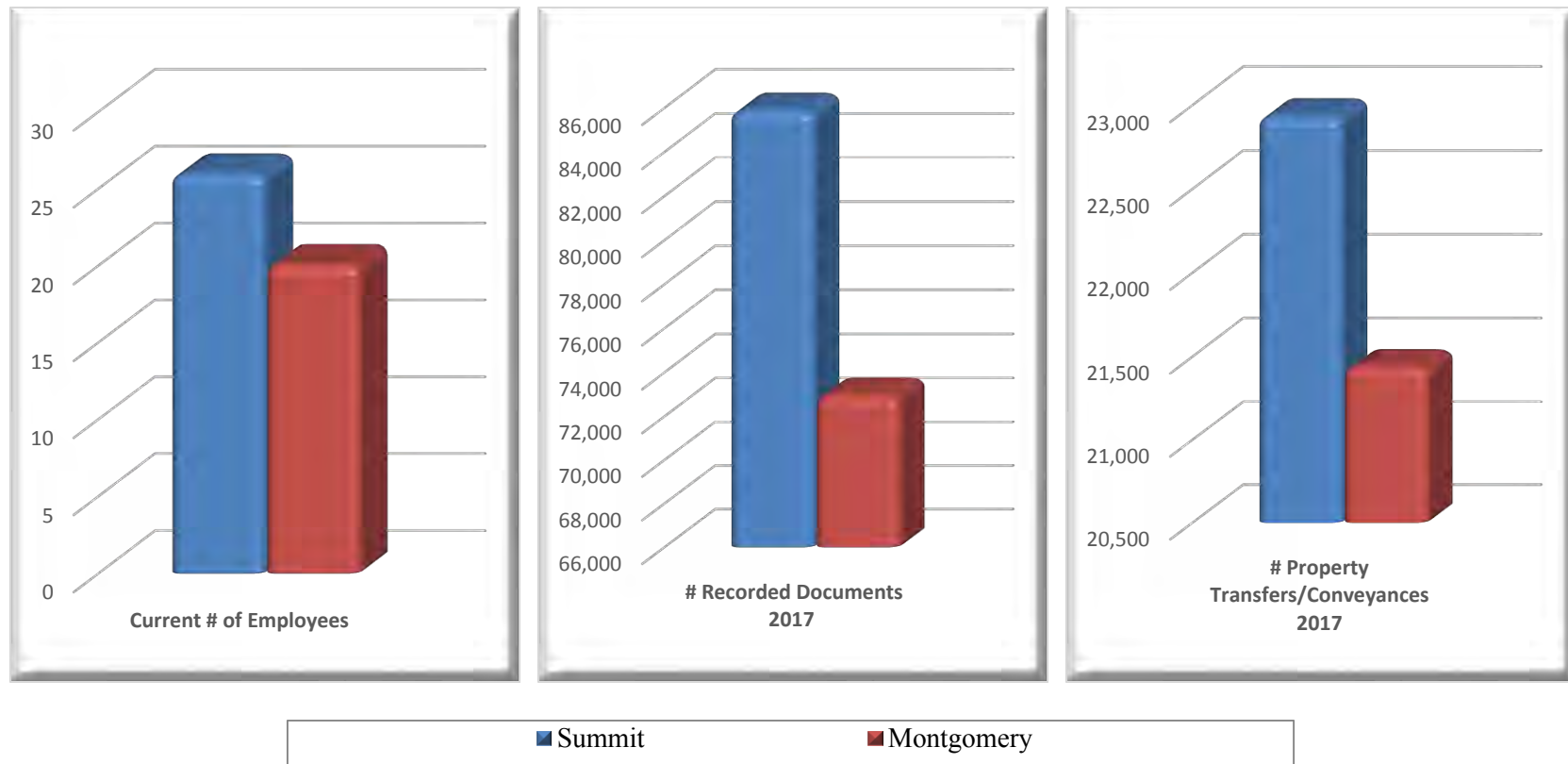


Summit County Internal Audit Benchmarking Analysis

Summit County Fiscal Office

Recording and Conveyance Department

2018 Benchmarking

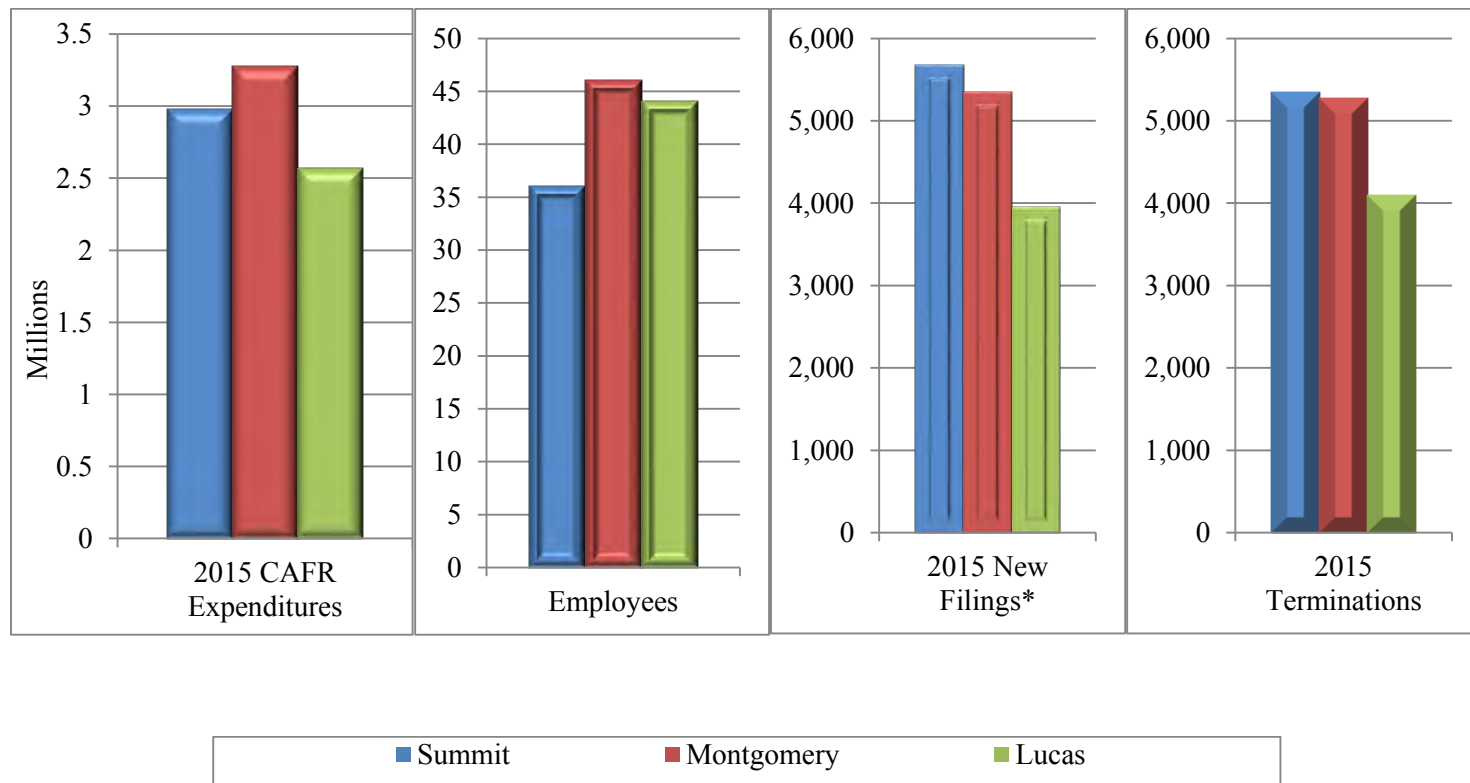




Summit County Internal Audit Benchmarking Analysis

Summit County Domestic Relations Court

2018 Benchmarking



* Includes transfers and re-activations.

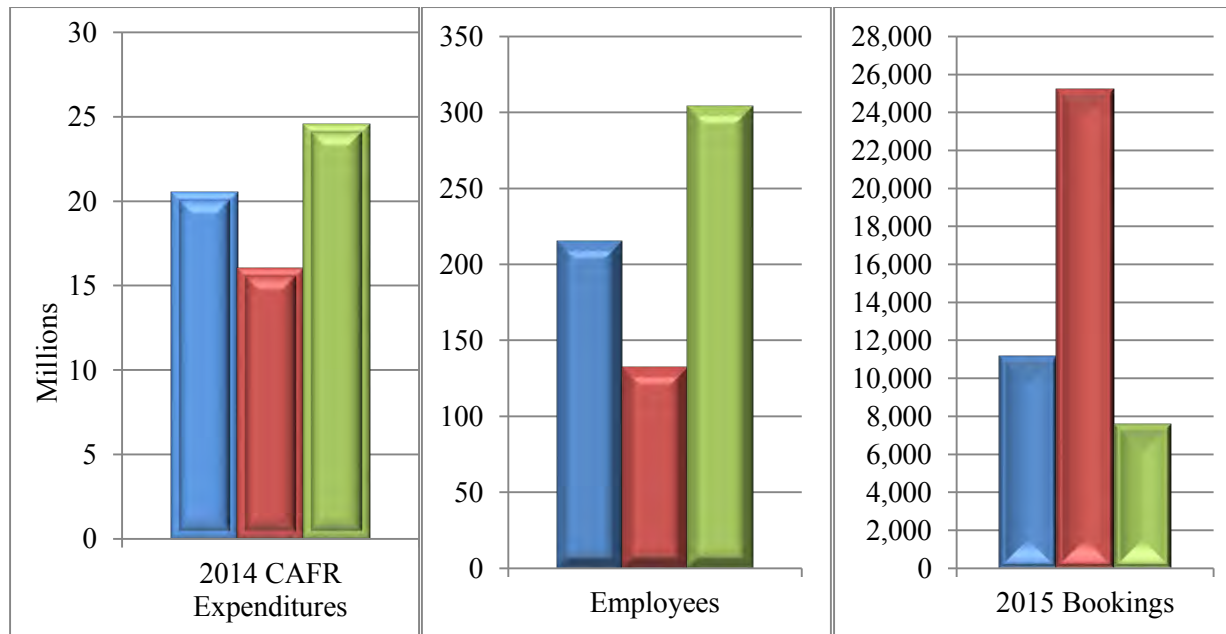


Summit County Internal Audit Benchmarking Analysis

Summit County Sheriff's Office

Corrections Division

2018 Benchmarking



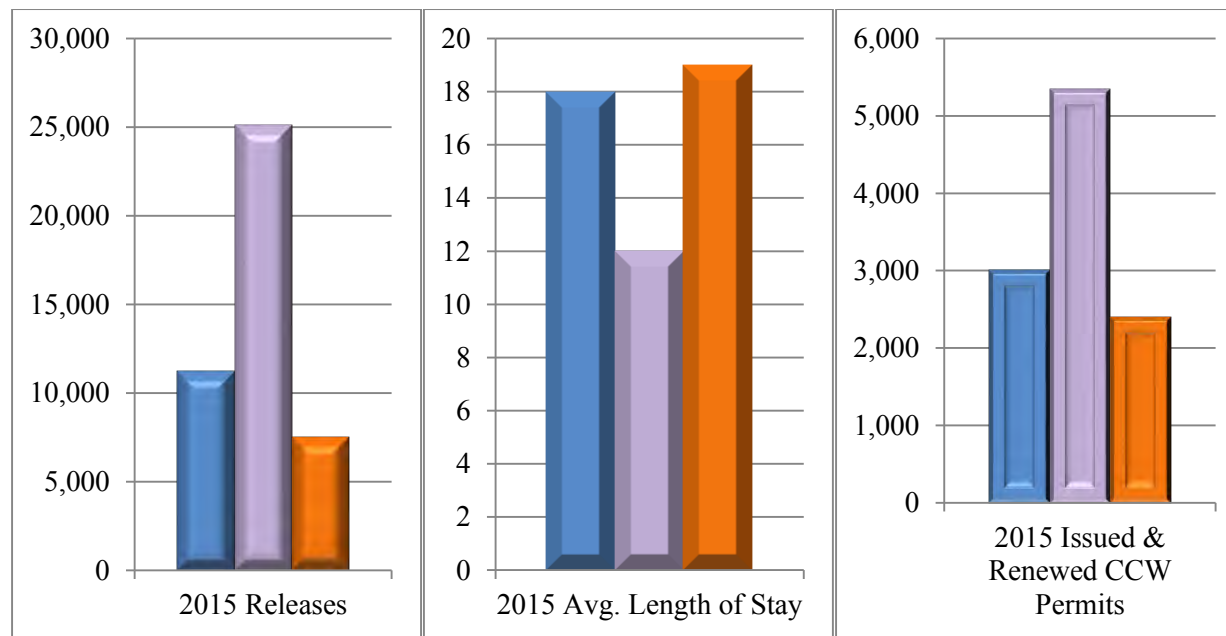


Summit County Internal Audit Benchmarking Analysis

Summit County Sheriff's Office

Corrections Division (cont.)

2018 Benchmarking





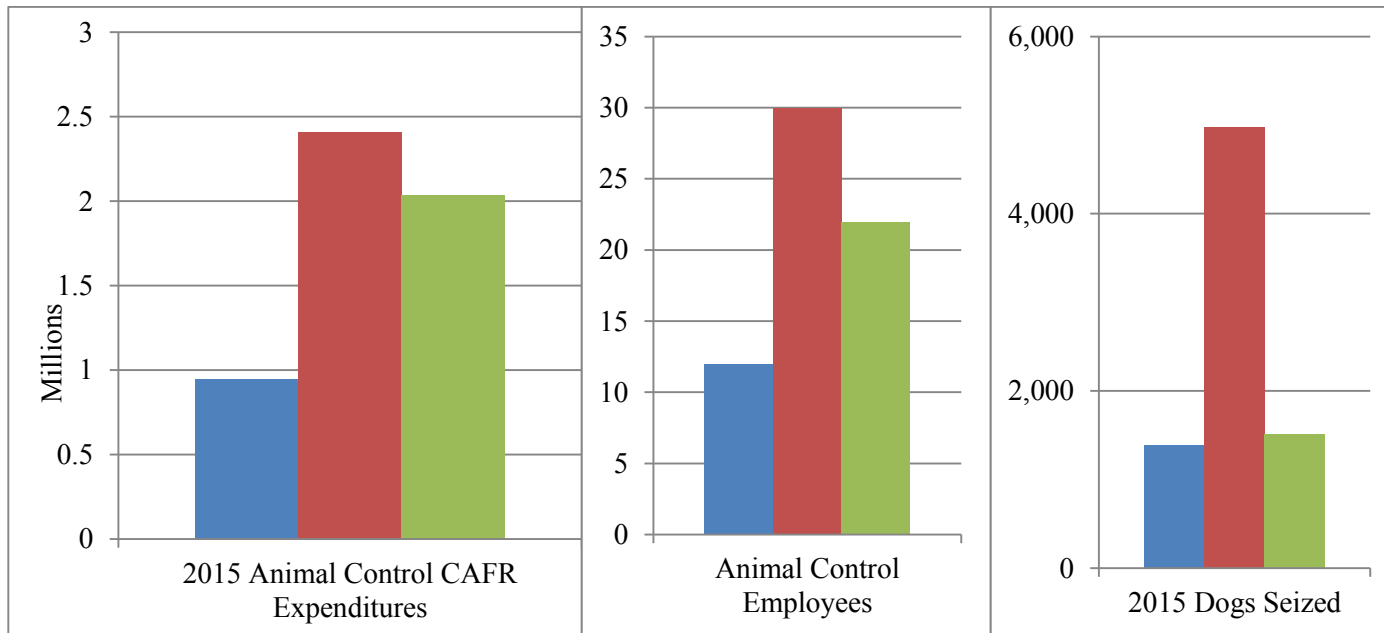
Summit County Internal Audit Benchmarking Analysis

Summit County Executive Office

Department of Administrative Services

Animal Control Division

2018 Benchmarking



■ Summit ■ Montgomery ■ Lucas



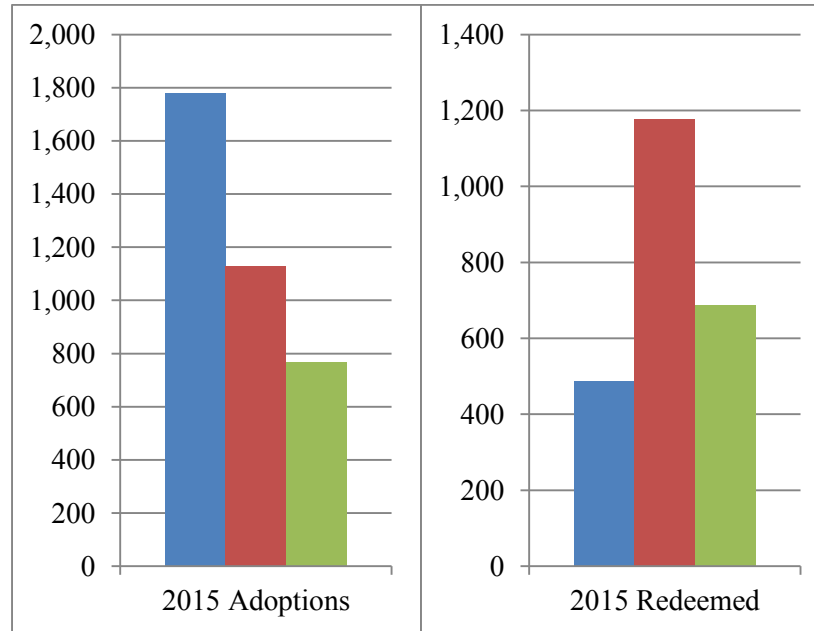
Summit County Internal Audit Benchmarking Analysis

Summit County Executive Office

Department of Administrative Services

Animal Control Division (cont.)

2018 Benchmarking





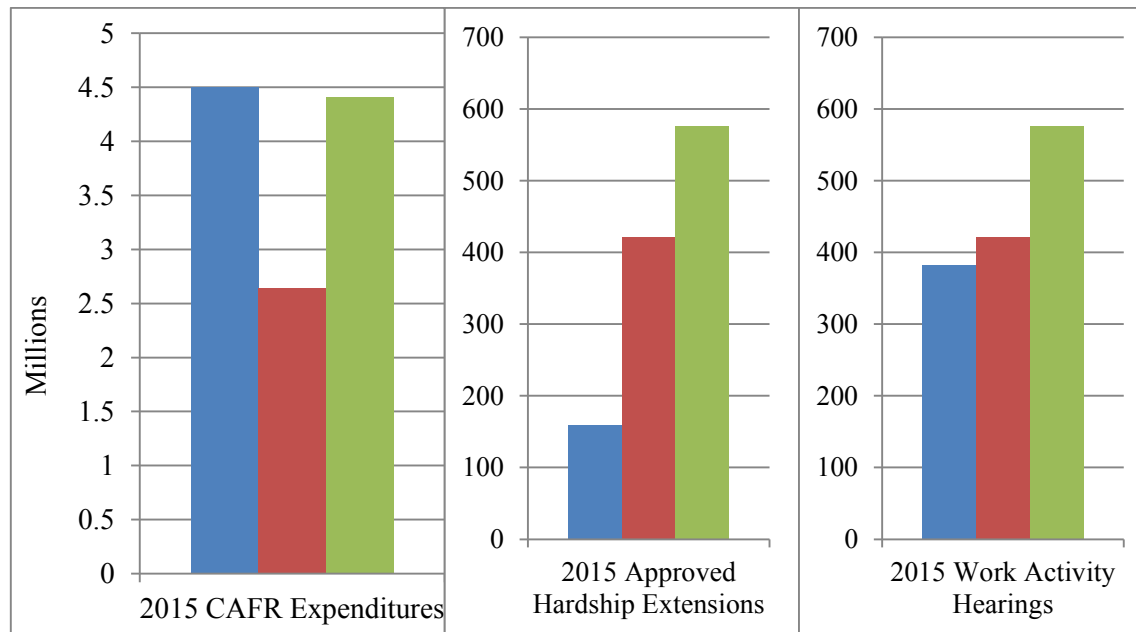
Summit County Internal Audit Benchmarking Analysis

Summit County Executive Office

Department of Job and Family Services

Workforce Development Division

2018 Benchmarking





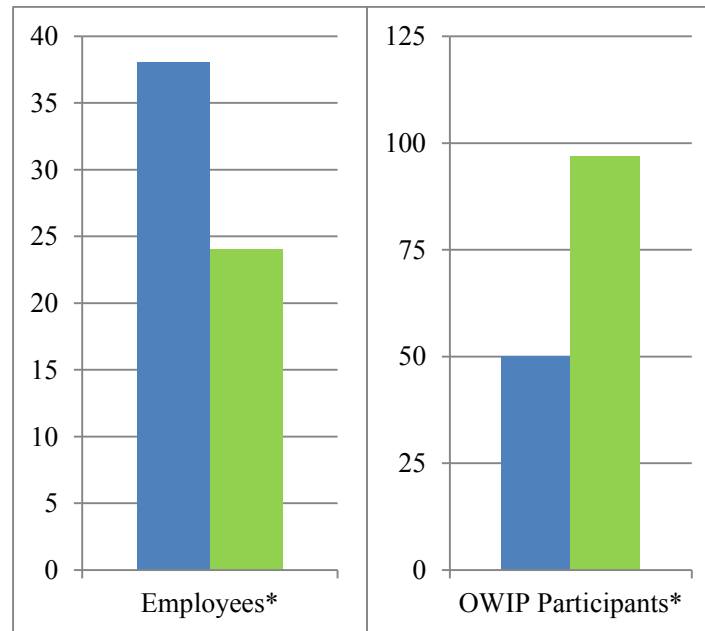
Summit County Internal Audit Benchmarking Analysis

Summit County Executive Office

Department of Job and Family Services

Workforce Development Division (cont.)

2018 Benchmarking



■ Summit ■ Montgomery ■ Lucas

* Information was not provided by Montgomery County.

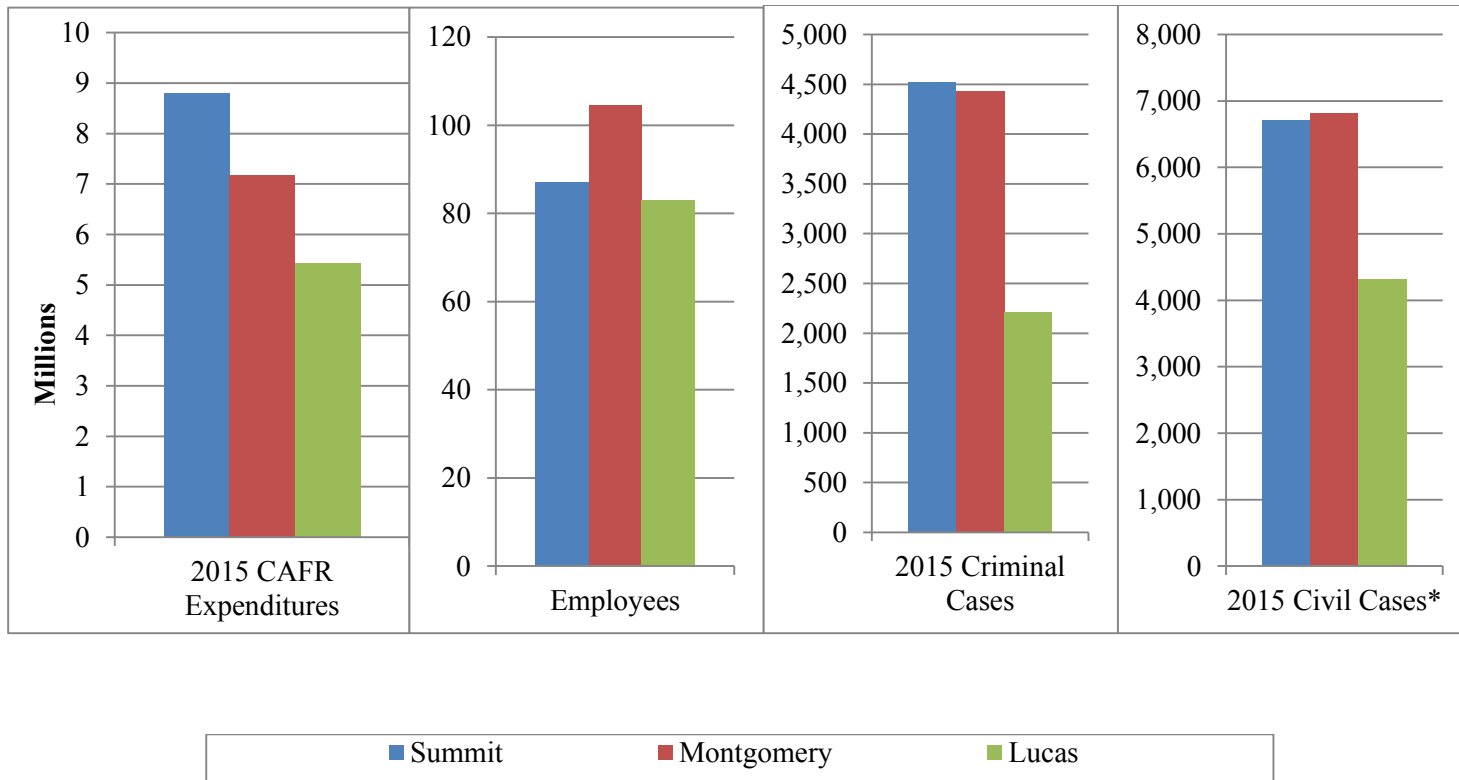


Summit County Internal Audit Benchmarking Analysis

Summit County Common Pleas Court

General Division

2018 Benchmarking



* Includes mediation and arbitration cases.



Summit County Internal Audit Benchmarking Analysis

Summit County Prosecutor's Office

Legal Division

2018 Benchmarking



■ Summit

■ Montgomery

■ Lucas

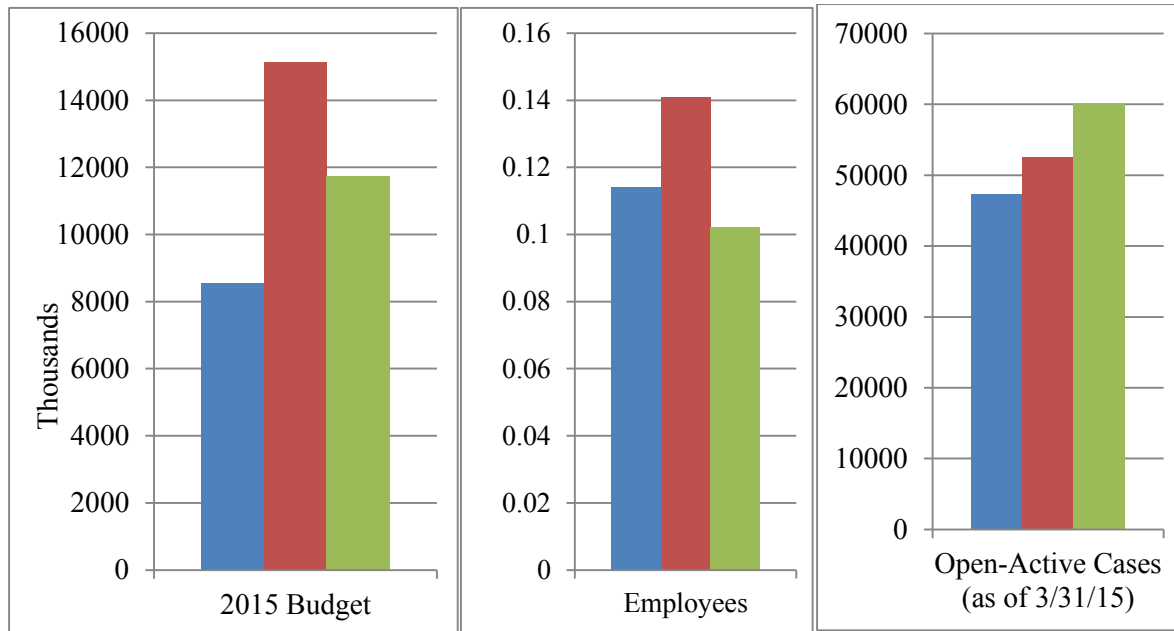


Summit County Internal Audit Benchmarking Analysis

Summit County Prosecutor's Office

Child Support Enforcement Agency

2018 Benchmarking



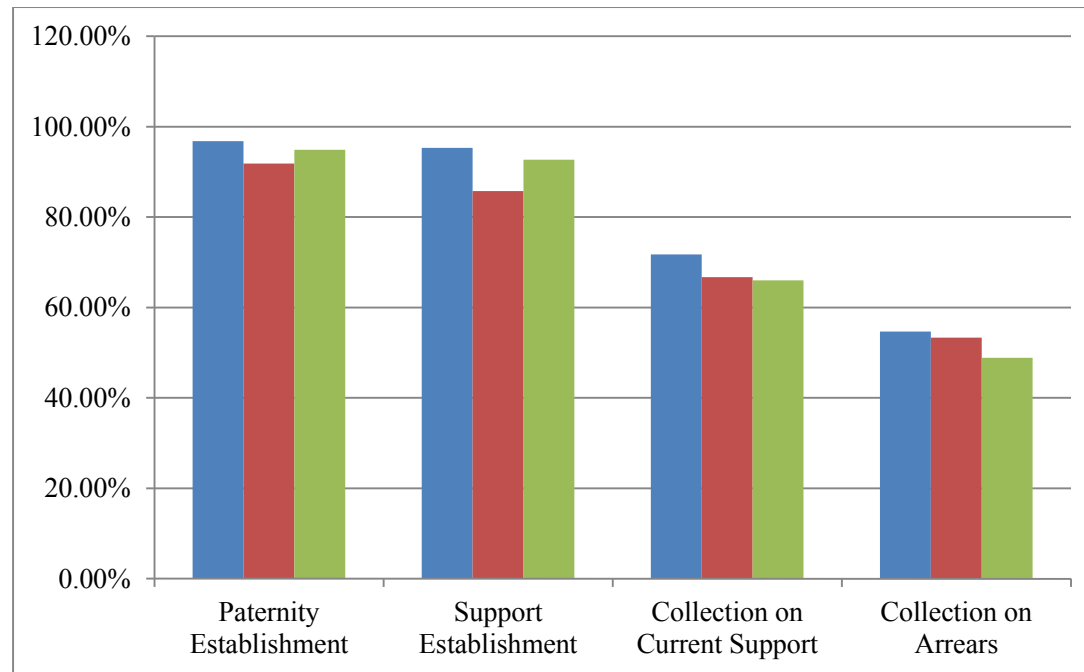


Summit County Internal Audit Benchmarking Analysis

Summit County Prosecutor's Office

Child Support Enforcement Agency (cont.)

2018 Benchmarking





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

APPENDIX



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

COUNTY OVERVIEW MANAGEMENT STRUCTURE

ADMINISTRATIVE OFFICES

EXECUTIVE OFFICE..... Ilene Shapiro
FISCAL OFFICE..... Kristen M. Scalise CPA, CFE
PROSECUTOR..... Sherri Bevan Walsh
SHERIFF..... Steve Barry
CLERK OF COURTS..... Sandra Kurt
ENGINEER..... Alan Brubaker

LEGISLATIVE AUTHORITY COUNTY COUNCIL

DISTRICT 1..... Ron Koehler
DISTRICT 2..... John Schmidt
DISTRICT 3..... Gloria Rodgers
DISTRICT 4..... Jeff Wilhite
DISTRICT 5..... David Hamilton
DISTRICT 6..... Jerry Feeman
DISTRICT 7..... Bethany Mckenney
DISTRICT 8..... Paula Prentice
AT-LARGE..... John A. Donofrio
AT-LARGE..... Clair Dickinson
AT-LARGE..... Elizabeth Walters

- In 1979 the voters of the County adopted a Charter, establishing the first charter form of county government in Ohio. The Charter became effective January 1, 1981. It replaced a statutory form of county government. The Charter currently provides for a County Executive and an 11-member County Council (the “Council”), comprised of three members elected at-large and eight members elected from the districts they represent. The general responsibilities of the County Executive are administrative, and the general responsibilities of the Council are legislative.
- In addition to the County Executive and the Council, there are five elected administrative officials of the County: the Fiscal Officer, Clerk of Courts, Engineer, Sheriff, and Prosecuting Attorney. Each of these officers is elected on a county-wide basis to a four year term of office, and each officer exercises independent authority within the limits of Ohio law and the County Charter.

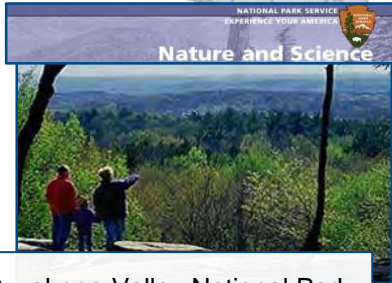


COUNTY OF SUMMIT

THE HIGH POINT OF OHIO

COUNTY OVERVIEW AND VISION

COMMUNITY AMENITIES



Cuyahoga Valley National Park



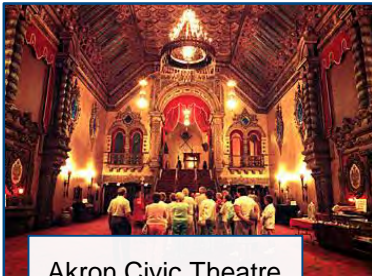
Blossom Music Center



Ohio Canal Towpath Trail



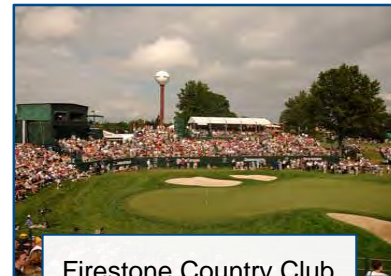
Stan Hywet Hall & Gardens



Akron Civic Theatre



Akron Art Museum



Firestone Country Club



E.J. Thomas Performing Arts Hall



All American Soapbox Derby



John S. Knight Convention Center



Akron Zoological Park

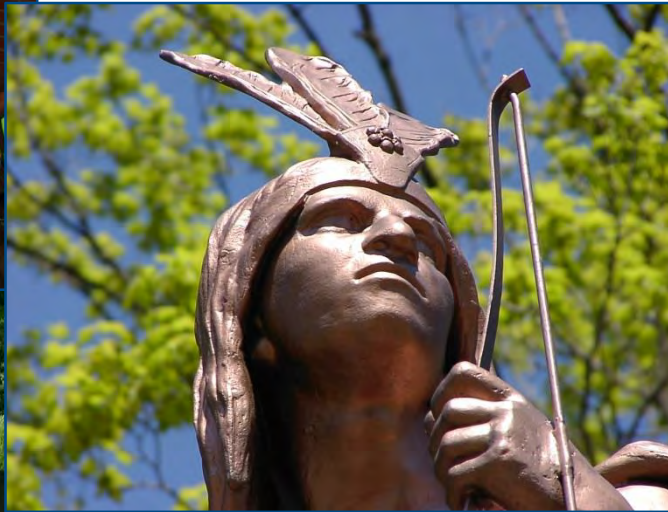


Canal Park



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

A GREAT PLACE TO LIVE



POPULATION 545,931

Fourth largest county in Ohio
412.8 square miles





COUNTY OF SUMMIT

THE HIGH POINT OF OHIO

ECONOMIC DEVELOPMENT

- 1,100 firms throughout the County and region
- Akron and Summit County are “Polymer Valley”
- 35,000 employees in the region
- Largest number of Polymer companies in region
- University of Akron
 - College of Polymer Science & Polymer Engineering
 - Nation’s largest polymer program (by enrollment)
 - Ranked 2nd in the nation behind MIT (U.S. News & World Report)
 - Industry anchored by Goodyear Tire & Rubber Company, Bridgestone and A. Schulman Inc.





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

ECONOMIC DEVELOPMENT LARGE EMPLOYERS

The County's largest employers are a diversified group representing health care, education, government, energy, manufacturing and retail sectors. This diversity helps stabilize against significant changes in employment by any one industry.

Major Summit County Employers

<u>Company</u>	<u>Location</u>	<u>Employee</u>	<u>Industry</u>
Summa Health System	Akron	5,788	Medical Health Care Services
Cleveland Clinic Akron General	Akron	4,485	Medical Health Care Services
Akron Children's Hospital	Akron	4,114	Medical Health Care Services
Akron Public Schools	Akron	3,602	Elementary and Secondary Schools
Goodyear Tire & Rubber Co.	Akron	3,000	Tire Manufacturer
Summit County	Akron	2,816	County Government
Signet Jewelers	Akron	2,733	Retail Jewelry
FirstEnergy Corp.	Akron	2,592	Electric Utility
University of Akron	Akron	2,056	Higher Education
Group Management Services	Richfield	1,980	Staffing and Employment
City of Akron	Akron	1,769	Government
Fred W. Albrecht Grocery Co.	Akron	1,338	Retail Food and Pharmacies
Diebold Nixdorf	North	1,306	ATMs & Electronics Equipment
Giant Eagle	Various	1,277	Retail Food and Pharmacies
Huntington National Bank	Various	1,253	Banking and Financial Services
Infocision Management Corp.	Akron	1,200	Call Center
Newell Rubbermaid	Mogadore	926	Consumer Products
Jo-An Stores Inc.	Hudson	806	Fabric and Craft Retailer
Western Reserve Hospital	Cuyahoga	805	Medical Health Care Services
Hard Rock Rocksino	Northfield	800	Gaming, Dining and Entertainment
Bridgestone Americas Inc.	Akron	719	Tire Manufacturer
Stow-Munroe Falls City School District	Stow	646	Elementary and Secondary Schools
FedEx Custom Critical Inc.	Uniontown	644	Transportation
Pepsi Beverages Co.	Twinsbur	538	Manufacturer, seller and distributor of
Barberton City Schools	Barberton	522	Elementary and Secondary Schools
National Interstate Insurance Co.	Richfield	512	Specialty Insurance Products
Hudson City School District	Hudson	441	Elementary and Secondary Schools
Oriana House	Akron	439	Community Corrections and Chemical
Hattie Larlham	Twinsbur	414	Residential care
Meggitt Aircraft Braking Systems Corp	Akron	345	Aircraft brakes, wheels, and brake controls
Myers Industries Inc.	Akron	316	Polymer and Metal products
Akron-Summit County Public Library	Akron	290	Public Library





COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

ECONOMIC DEVELOPMENT

Recent Activity in the County

- The City of Akron has begun a \$26.7 million downtown redevelopment project that includes a complete Main Street makeover. The City received a \$5 million TIGER grant to support the redevelopment that will include new sidewalks and pedestrian areas. The City is also working with DeHoff Developers to renovate six buildings on South Main Street, known as the Bowery. The project has received State Historic Tax Credits, New Market Tax Credits and funding from the Knight Foundation. It is estimated that developers will invest \$38 million in renovating the old buildings for residential and commercial purposes. In addition to new commercial and retail space on Main Street, the development will also bring the largest residential development to downtown Akron in the City's modern history. The Law Building project across the street from the Bowery project received \$2.4 million in Historic Tax Credits to build 112 apartments along with retail amenities. The former City Centre Hotel will also be renovated by Testa Builders into a modern hotel and residential facility to add additional residential opportunities in downtown Akron. The Knight Foundation has also funded a \$5 million Reimagining the Akron Civic Common project to improve the public gathering spaces in and around downtown Akron.
- The City of Twinsburg has nearly filled the Cornerstone Business Park after the closing of the Chrysler Stamping Plant on 167 acres of industrial land. Current tenants at the Cornerstone Business Park include Vistar (137,000 sf), Fed-Ex (400,000 sf), an Amazon fulfillment center (248,000 sf), and a Dunkin Donuts Distribution Center (86,000 sf). By 2017, 750 total employees were employed at the park, with additional expansion and job growth possible. In 2018 O'Reilly Auto Parts announced they would build a distribution center and employ 450 people over the next 5 years.
- In the Village of Boston Heights in the northern part of the County, Akron Children's Hospital is beginning construction on a 43,000 square foot pediatric center, an urgent care center, primary and specialty care offices and a rehabilitation facility. This facility will join other recent developments in the Village, including a 743,000 square foot warehouse/distribution facility and corporate headquarters for Arhause Furniture and an up-and-coming retail development anchored by Costco. The development has been facilitated by an investment of over \$750,000 by the County to provide adequate sanitary sewer capacity to the development and the surrounding areas of the Village.
- The redevelopment of the former sites of the Goodyear Global and North American Headquarters and Bridgestone Technical Center has also continued. On the former Goodyear property, now known as the "East End," a \$37 million investment has been made to transform the former Goodyear Hall into high-end residential apartments and small and medium-sized retail facilities. Additionally, an \$18 million Hilton Garden Inn was constructed to serve the needs of business and pleasure visitors to downtown Akron, the new Goodyear Headquarters and Innovation Center and the redeveloped former Goodyear properties. In 2018, SummaCare, a regional health insurance provider, relocated its corporate headquarters and 300 employees to the former Goodyear Headquarters building. It was also announced in 2018 that several retail tenants would be opening at the East End to support the retail and commercial developments at the site.



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

ECONOMIC DEVELOPMENT

Recent Activity in the County (Cont.)

- The former site of the Bridgestone Technical Center has been transformed on the southern end of downtown Akron. One of the buildings making up the former facility has been renovated for use by several County operations, thereby providing an anchor for the redevelopment of the site. Amerimar Realty Company, which has holdings in several major metropolitan areas in the United States, renovated over 160,000 square-feet at a cost of \$24 million to be used by the County's Departments of Job and Family Services, Department of Sanitary Sewer Services and several smaller County operations pursuant to a near 20-year lease. This investment is a continuation of the rejuvenation of the Firestone Park area in the City that initially began with the construction of the new Bridgestone Technical Center just blocks away. Additionally, the new facility, named the Russell M. Pry Building, allowed the County to consolidate operations of several departments and buildings, thereby reducing operating costs, improving the efficiency of operational and foregoing long-term capital costs for the maintenance and repair of its former buildings.
- Capitalizing on the County's investment in the Russell M. Pry building, the County, City and APV Coatings, a local private firm, are collaborating to construct a nearby 18 acre industrial park on former Firestone land in the core of Firestone Business Park.
- Crystal Clinic, a private orthopedic hospital, has announced plans to construct a 60-bed \$100 million orthopedic and specialty hospital in the City of Fairlawn. The facility is planned to open in 2020 and will employ 490 people.
- The County continues to partner with the City and several other local partners on the continued redevelopment of downtown Akron, particularly in the northern portion of downtown. In early 2018, the County, City, Akron Public Schools and United Way of Summit County joined together to renovate a 95,000 square foot building for the Akron Public Schools that was vacated when SummaCare moved to the East End development. The partners also redeveloped a 50,000 square foot County-owned building to be the headquarters of the United Way of Summit County. These renovated facilities are in the core of a thriving retail, restaurant and nightlife scene that has also seen the recent opening of the headquarters for Rubber City Arches, which is the owner and operator of most local McDonald's franchises.
- The County has also partnered with the Development Finance Authority and several local communities to create and expand the Akron Summit Energy Special Improvement District ("District"). The expansion of the District allows companies to use low-interest Property Assessed Clean Energy ("PACE") financing to make energy efficient heating, cooling and lighting improvements, and repay the financing through energy savings from the improvements. The District has expanded to include the Cities of Akron and Barberton and the Townships of Bath, Copley, Coventry, and Springfield. Currently, the Cities of Fairlawn and Norton and the Village of Lakemore are working through the process to expand the District to their communities. The expansion of the District has paved the way for millions of dollars in private improvements to One Cascade Plaza in downtown Akron and the existing Crystal Clinic facility in Bath Township. Additionally, Akron Rubber Development Laboratory's new facility in the City of Barberton is expected to benefit from an approximately \$2.5 million PACE loan.

Ohio County Profiles



Prepared by the Office of Research

Summit County

Established: Act - March 3, 1840
2017 Population: 541,228
Land Area: 412.8 square miles
County Seat: Akron City
Named for: Highest point along the Erie-Ohio Canal



Taxes

Taxable value of real property	\$11,172,733,850
Residential	\$8,526,474,970
Agriculture	\$107,344,310
Industrial	\$350,772,250
Commercial	\$2,184,755,150
Mineral	\$3,387,170
Ohio income tax liability	\$368,861,185
Average per return	\$1,474.40

Land Use/Land Cover

	Percent
Developed, Lower Intensity	45.52%
Developed, Higher Intensity	11.04%
Barren (strip mines, gravel pits, etc.)	0.12%
Forest	28.38%
Shrub/Scrub and Grasslands	2.53%
Pasture/Hay	5.17%
Cultivated Crops	2.65%
Wetlands	2.65%
Open Water	1.93%

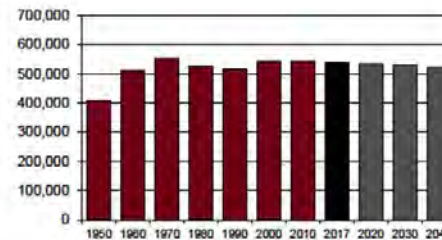
Largest Places

	Est. 2017	Census 2010
Akron city	197,846	199,110
Cuyahoga Falls city	49,247	49,652
Stow city	34,769	34,837
Barberton city	26,120	26,550
Green city	25,747	25,699
Hudson city	22,245	22,262
Twinsburg city	18,959	18,795
Copley twp	17,307	17,304
Tallmadge city (part)	17,267	17,257
Springfield twp	14,576	14,644

UB: Unincorporated balance

Total Population

Census			Estimated		
1800		1910	108,253	2012	540,716
1810		1920	286,065	2013	541,601
1820		1930	344,131	2014	542,095
1830		1940	339,405	2015	541,270
1840	22,560	1950	410,032	2016	540,394
1850	27,485	1960	513,569	2017	541,228
1860	27,344	1970	553,371		
1870	34,674	1980	524,472	Projected	
1880	43,788	1990	514,990	2020	534,150
1890	54,089	2000	542,899	2030	528,990
1900	71,715	2010	541,781	2040	523,190



Population by Race	Number	Percent
ACS Total Population	541,372	100.0%
White	430,787	79.6%
African-American	77,746	14.4%
Native American	911	0.2%
Asian	14,835	2.7%
Pacific Islander	175	0.0%
Other	2,036	0.4%
Two or More Races	14,882	2.7%
Hispanic (may be of any race)	10,170	1.9%
Total Minority	117,786	21.8%

Educational Attainment	Number	Percent
Persons 25 years and over	375,132	100.0%
No high school diploma	33,824	9.0%
High school graduate	120,559	32.1%
Some college, no degree	72,658	19.4%
Associate degree	32,874	8.8%
Bachelor's degree	73,796	19.7%
Master's degree or higher	41,421	11.0%

Family Type by Employment Status	Number	Percent
Total Families	137,943	100.0%
Married couple, husband and wife in labor force	53,337	38.7%
Married couple, husband in labor force, wife not	19,977	14.5%
Married couple, wife in labor force, husband not	8,117	5.9%
Married couple, husband and wife not in labor force	18,052	13.1%
Male householder, in labor force	7,099	5.1%
Male householder, not in labor force	2,380	1.7%
Female householder, in labor force	20,058	14.5%
Female householder, not in labor force	8,923	6.5%

Household Income	Number	Percent
Total Households	221,887	100.0%
Less than \$10,000	16,851	7.6%
\$10,000 to \$19,999	24,729	11.1%
\$20,000 to \$29,999	24,051	10.8%
\$30,000 to \$39,999	21,997	9.9%
\$40,000 to \$49,999	19,867	9.0%
\$50,000 to \$59,999	18,247	8.2%
\$60,000 to \$74,999	22,971	10.4%
\$75,000 to \$99,999	26,588	12.0%
\$100,000 to \$149,999	27,576	12.4%
\$150,000 to \$199,999	9,553	4.3%
\$200,000 or more	9,457	4.3%
Median household income	\$51,562	

Percentages may not sum to 100% due to rounding.

Population by Age	Number	Percent
ACS Total Population	541,372	100.0%
Under 5 years	30,898	5.7%
5 to 17 years	86,519	16.0%
18 to 24 years	48,823	9.0%
25 to 44 years	133,014	24.6%
45 to 64 years	154,429	28.5%
65 years and more	87,689	16.2%
Median Age	40.8	

Family Type by Presence of Own Children Under 18	Number	Percent
Total Families	138,243	100.0%
Married-couple families with own children	36,346	26.3%
Male householder, no wife present, with own children	4,136	3.0%
Female householder, no husband present, with own children	16,183	11.7%
Families with no own children	81,578	59.0%

Poverty Status of Families By Family Type by Presence of Related Children	Number	Percent
Total Families	138,243	100.0%
Family income above poverty level	123,872	89.6%
Family income below poverty level	14,371	10.4%
Married couple, with related children	1,892	1.4%
Male householder, no wife present, with related children	1,216	0.9%
Female householder, no husband present, with related children	8,027	5.8%
Families with no related children	3,236	2.3%

Ratio of Income To Poverty Level	Number	Percent
Population for whom poverty status is determined	532,511	100.0%
Below 50% of poverty level	34,441	6.5%
50% to 99% of poverty level	41,453	7.8%
100% to 124% of poverty level	23,077	4.3%
125% to 149% of poverty level	23,339	4.4%
150% to 184% of poverty level	31,181	5.9%
185% to 199% of poverty level	13,894	2.6%
200% of poverty level or more	365,126	68.6%

Geographical Mobility	Number	Percent
Population aged 1 year and older	535,785	100.0%
Same house as previous year	475,204	88.7%
Different house, same county	37,286	7.0%
Different county, same state	15,012	2.8%
Different state	6,302	1.2%
Abroad	1,981	0.4%

Travel Time To Work	Number	Percent
Workers 16 years and over	248,023	100.0%
Less than 15 minutes	72,148	29.1%
15 to 29 minutes	106,397	42.9%
30 to 44 minutes	44,100	17.8%
45 to 59 minutes	14,126	5.7%
60 minutes or more	11,252	4.5%
Mean travel time	22.8	minutes

Housing Units	Number	Percent
Total housing units	245,164	100.0%
Occupied housing units	221,887	90.5%
Owner occupied	145,616	65.6%
Renter occupied	76,271	34.4%
Vacant housing units	23,277	9.5%

Year Structure Built	Number	Percent
Total housing units	245,164	100.0%
Built 2014 or later	223	0.1%
Built 2010 to 2013	1,821	0.7%
Built 2000 to 2009	19,369	7.9%
Built 1990 to 1999	28,717	11.7%
Built 1980 to 1989	20,412	8.3%
Built 1970 to 1979	31,692	12.9%
Built 1960 to 1969	32,163	13.1%
Built 1950 to 1959	42,112	17.2%
Built 1940 to 1949	18,853	7.7%
Built 1939 or earlier	49,802	20.3%
Median year built	1964	

Value for Specified Owner-Occupied Housing Units	Number	Percent
Specified owner-occupied housing units	145,616	100.0%
Less than \$20,000	3,811	2.6%
\$20,000 to \$39,999	3,589	2.5%
\$40,000 to \$59,999	9,749	6.7%
\$60,000 to \$79,999	15,928	10.9%
\$80,000 to \$99,999	16,159	11.1%
\$100,000 to \$124,999	17,876	12.3%
\$125,000 to \$149,999	15,381	10.6%
\$150,000 to \$199,999	24,329	16.7%
\$200,000 to \$299,999	23,370	16.0%
\$300,000 to \$499,999	12,078	8.3%
\$500,000 to \$999,999	2,793	1.9%
\$1,000,000 or more	553	0.4%
Median value	\$134,300	

House Heating Fuel	Number	Percent
Occupied housing units	221,887	100.0%
Utility gas	197,465	89.0%
Bottled, tank or LP gas	2,199	1.0%
Electricity	18,852	8.5%
Fuel oil, kerosene, etc	1,457	0.7%
Coal, coke or wood	590	0.3%
Solar energy or other fuel	749	0.3%
No fuel used	575	0.3%

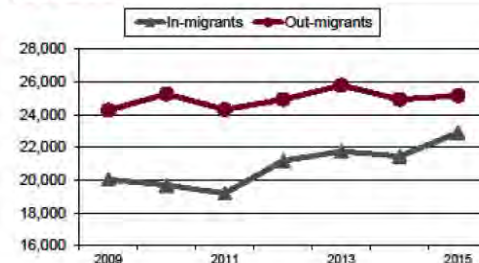
Percentages may not sum to 100% due to rounding.

Gross Rent	Number	Percent
Specified renter-occupied housing units	76,271	100.0%
Less than \$100	407	0.5%
\$100 to \$199	1,266	1.7%
\$200 to \$299	3,822	5.0%
\$300 to \$399	2,432	3.2%
\$400 to \$499	4,216	5.5%
\$500 to \$599	7,836	10.3%
\$600 to \$699	10,216	13.4%
\$700 to \$799	9,961	13.1%
\$800 to \$899	9,200	12.1%
\$900 to \$999	8,192	10.7%
\$1,000 to \$1,499	12,233	16.0%
\$1,500 or more	3,288	4.3%
No cash rent	3,202	4.2%
Median gross rent	\$760	
Median gross rent as a percentage of household income	29.4	

Selected Monthly Owner Costs for Specified Owner-Occupied Housing Units	Number	Percent
Specified owner-occupied housing units with a mortgage	95,530	100.0%
Less than \$400	711	0.7%
\$400 to \$599	3,823	4.0%
\$600 to \$799	10,475	11.0%
\$800 to \$999	15,722	16.5%
\$1,000 to \$1,249	18,224	19.1%
\$1,250 to \$1,499	15,373	16.1%
\$1,500 to \$1,999	16,243	17.0%
\$2,000 to \$2,999	12,148	12.7%
\$3,000 or more	2,811	2.9%
Median monthly owners cost	\$1,234	
Median monthly owners cost as a percentage of household income	20.2	

Vital Statistics	Number	Rate
Births / rate per 1,000 women aged 15 to 44	6,005	59.8
Teen births / rate per 1,000 females 15-19	317	19.1
Deaths / rate per 100,000 population	5,918	1,095.3

Migration



Agriculture

Land in farms (acres)	16,545
Number of farms	304
Average size (acres)	54
Total cash receipts	\$11,284,000
Per farm	\$37,118
Receipts for crops	\$9,784,000
Receipts for livestock/products	\$1,499,000

Education

Public schools buildings	144
Students (Average Daily Membership)	72,334
Teachers (Full Time Equivalent)	4,651.1
Expenditures per student	\$10,799
Graduation rate	84.3
Non-public schools	39
Students	10,591
4-year public universities	1
Branches	0
2-year public colleges/satellites	0
Private universities and colleges	0
Public libraries (Districts / Facilities)	7 / 26

Transportation

Registered motor vehicles	528,533
Passenger cars	396,718
Noncommercial trucks	46,567
Total license revenue	\$13,232,399.62
Permissive tax revenue	\$9,025,025.00
Interstate highway miles	90.34
Turnpike miles	13.61
U.S. highway miles	5.85
State highway miles	184.97
County, township, and municipal road miles	2,783.10
Commercial airports	4

Health Care

Physicians (MDs & DOs)	1,916
Registered hospitals	10
Number of beds	2,682
Licensed nursing homes	44
Number of beds	4,304
Licensed residential care	39
Number of beds	3,477
Persons with health insurance (Aged 0 to 64)	93.2%
Adults with insurance (Aged 18 to 64)	92.2%
Children with insurance (Aged Under 19)	95.8%

Voting

Number of registered voters	360,766
Voted in 2016 election	263,518
Percent turnout	73.0%

Communications

Television stations	2
Radio stations	6
Daily newspapers	2
Circulation	97,713
Weekly newspapers	8
Circulation	104,860

Crime

Total crimes reported in Uniform Crime Report	16,615
Violent crime	1,583
Property crime	14,912
Arson	120

Finance

FDIC insured financial institutions (HQs)	0
Assets (000)	\$0
Branch offices	161
Institutions represented	23

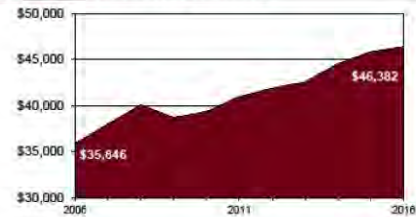
Transfer Payments

Total transfer payments	\$4,874,899,000
Payments to individuals	\$4,739,689,000
Retirement and disability	\$1,754,598,000
Medical payments	\$2,260,188,000
Income maintenance (Supplemental SSI, family assistance, food stamps, etc)	\$435,840,000
Unemployment benefits	\$46,391,000
Veterans benefits	\$103,959,000
Federal education and training assistance	\$89,209,000
Other payments to individuals	\$49,504,000
Total personal income	\$25,060,119,000
Dependency ratio	19.5%
(Percent of income from transfer payments)	

State Parks, Forests, Nature Preserves, Scenic Waterways, And Wildlife Areas

Areas/Facilities	7
Acreage	2,944.08

Per Capita Personal Income



Civilian Labor Force	2017	2016	2015	2014	2013
Civilian labor force	274,100	271,500	271,600	272,000	271,500
Employed	260,200	257,900	258,100	255,900	250,800
Unemployed	13,900	13,700	13,500	16,000	20,700
Unemployment rate	5.1	5.0	5.0	5.9	7.6

Establishments, Employment, and Wages by Sector: 2016

Industrial Sector	Number of Establishments	Average Employment	Total Wages	Average Weekly Wage
Private Sector	13,757	238,668	\$11,285,876,720	\$909
Goods-Producing	1,938	39,558	\$2,208,373,328	\$1,074
Natural Resources and Mining	25	145	\$6,032,366	\$803
Construction	1,013	10,412	\$589,210,761	\$1,088
Manufacturing	899	29,002	\$1,613,130,201	\$1,070
Service-Providing	11,820	199,109	\$9,077,503,392	\$877
Trade, Transportation and Utilities	3,237	53,137	\$2,204,444,253	\$798
Information	192	3,790	\$235,219,942	\$1,193
Financial Services	1,337	12,510	\$769,764,100	\$1,183
Professional and Business Services	2,668	46,896	\$2,999,903,290	\$1,230
Education and Health Services	1,742	47,854	\$2,191,077,514	\$881
Leisure and Hospitality	1,384	26,839	\$436,015,427	\$312
Other Services	1,237	8,068	\$240,444,092	\$573
Federal Government		1,675	\$115,368,709	\$1,325
State Government		4,284	\$266,342,915	\$1,196
Local Government		21,706	\$1,029,335,755	\$912

Private Sector total includes Unclassified establishments not shown.

Change Since 2011

Private Sector	-1.1%	6.2%	18.0%	11.1%
Goods-Producing	-5.0%	3.4%	9.1%	5.6%
Natural Resources and Mining	-7.4%	-18.5%	-4.1%	18.3%
Construction	-7.1%	13.2%	33.6%	18.0%
Manufacturing	-2.7%	0.5%	2.4%	1.9%
Service-Producing	-0.4%	6.8%	20.4%	12.9%
Trade, Transportation and Utilities	-1.7%	5.6%	16.1%	9.9%
Information	-2.0%	10.9%	23.0%	10.9%
Financial Services	2.1%	13.7%	32.3%	16.3%
Professional and Business Services	-0.7%	7.2%	22.1%	13.8%
Education and Health Services	2.5%	4.2%	17.3%	12.7%
Leisure and Hospitality	3.1%	12.2%	32.3%	17.7%
Other Services	-3.8%	0.1%	15.3%	15.3%
Federal Government		-15.3%	-9.8%	6.5%
State Government		-14.1%	-0.4%	15.9%
Local Government		-2.8%	4.7%	7.7%

Residential Construction

	2013	2014	2015	2016	2017
Total units	435	471	561	636	623
Total valuation (000)	\$109,538	\$130,149	\$143,247	\$164,313	\$160,875
Total single-unit bldgs	435	471	561	636	623
Average cost per unit	\$251,813	\$276,325	\$255,342	\$258,354	\$258,227
Total multi-unit bldg units	0	0	0	0	0
Average cost per unit	\$0	\$0	\$0	\$0	\$0

Major & Notable Employers

Akron City Schools	Govt
Akron General Health System	Serv
Babcock & Wilcox	Mfg
Children's Hospital Medical Center	Serv
Diebold Inc	Mfg
FirstEnergy Corp	Utility
Goodyear Tire & Rubber Co	Mfg
Jo-Ann Stores Inc	Trade
Signet Jewelers Inc	Trade
Summa Health System	Serv
University of Akron	Govt

COUNTY OF SUMMIT CODIFIED ORDINANCES - Relevant Sections pertaining to County Budget

SECTION 2.03 POWERS AND DUTIES OF THE COUNTY EXECUTIVE.

The County Executive shall have all the powers and duties of an administrative nature under this Charter and responsibility for the day-to-day running of the departments, offices and agencies of County government under his or her jurisdiction and control. Such powers and duties include, but are not limited to, the following:

(Amended 11-8-05.)

(1) To appoint, suspend, discipline and remove all county personnel except those who, as provided by general law, are under the jurisdiction of officers, boards, agencies, commissions and authorities of a county other than the board of county commissioners, and except those who are appointed by the County Council pursuant to Section 3.03(l) of this Charter.

(Amended 11-5-91.)

(2) To appoint officers and members of boards, agencies, commissions and authorities required by general law to be appointed by boards of county commissioners and of such additional boards, commissions, agencies and authorities as may hereafter be created pursuant to this Charter. No such appointment shall be effective until confirmed by the County Council, but if the County Council shall fail to act on an appointment within sixty days, it shall become effective without such approval. The County Executive shall use good faith efforts to reflect the diversity of the people of the County in appointing such officers and members.

(Amended 11-4-97.)

(3) To approve or veto any ordinance or resolution as provided in Section 3.04 of this Charter.

(4) To serve, in person or by his delegate, as a member of the County Board of Revision.

(5) To execute contracts, conveyances and evidences of indebtedness on behalf of the County.

(6) To attend meetings of the County Council and take part in the discussion of all matters before County Council.

(7) To introduce ordinances and resolutions for consideration by the County Council and otherwise to make recommendations for actions to be taken by the County.

(8) To submit to the County Council a proposed operating budget for each fiscal year which shall contain at least the following:

(a) A statement of estimated revenues from all sources, including fund balances from the preceding year;

(b) A statement of proposed expenditures, shown by department, office, agency, authority, board and commission, and by activity, character and object and not exceeding estimated revenues for such year;

(c) A schedule of estimated revenues and proposed expenditures for each County department, office, agency, authority, board and commission, on a quarterly or more frequent basis; and

(d) A summary of the contents of the proposed operating budget.

(9) To submit annually to the County Council a capital improvements program which shall contain at least the following:

(a) The capital improvements scheduled for, or proposed to be undertaken within, the current fiscal year, together with the estimated cost of each improvement and the proposed or established method of financing;

(b) The capital improvements proposed for the five years next succeeding the current fiscal year, together with the estimated cost of each improvement and the proposed or established method of financing; and

(c) A summary of the detailed contents of the program.

(d) A five year debt management projection for capital improvements.
(Added (d) 11-5-91.)

(10) To submit a written message to the County Council accompanying the proposed operating budget and capital improvements program explaining the budget both in fiscal terms and in terms of work to be done, outlining the proposed financial policies of the County for the current fiscal year and describing the important features of the budget. The message shall include any proposals for major changes in financial policies and in expenditures, appropriations and revenues as compared with the preceding fiscal year and the reasons for such proposals, and an itemization and explanation of each proposed capital improvement.

The operating budget and capital improvements program and accompanying message shall be submitted to the County Council by February 15 of each year.

(11) To conduct collective bargaining regarding uniform wages and compensatory benefits with any recognized employee bargaining unit and administer uniform personnel procedures for all County employees of the County Fiscal Officer, Clerk of the Court of Common Pleas, Medical Examiner, County Engineer, Prosecuting Attorney, Sheriff, County Council and County Executive.
(Amended 11-6-01.)

(12) To submit to the County Council annually a five year financial forecast for the general operating funds of the County.
(Added (12) 11-5-91.)

183.03 ANNUAL OPERATING BUDGET.

(a) On or before November 15 of each year the Executive, if in receipt of the official certificate of estimated resources from the Summit County Budget Commission by September 1 of each year in accordance with Section 183.02(c), should submit to Council either a proposed temporary or permanent operating budget for the next fiscal year which shall contain at least the following:

- (1) A statement of estimated revenues from all sources;
- (2) A statement of proposed expenditures shown by department, office, agency, authority, board and commission, and by activity, character and object and not exceeding the estimated resources;
- (3) A schedule of estimated revenues and proposed expenditures for each department, office, agency, authority, board and commission on a quarterly basis; and
- (4) A summary of the contents of the proposed operating budget.

(b) On or before October 15 of each year the Executive shall meet with each department, office, agency, authority, board and commission to discuss their estimated revenues and budgetary needs for the following year.

(c) Prior to October 15 of each year and before the Executive's meeting with the Court of Common Pleas, Domestic, General, Juvenile, and Probate Divisions, each division of the Common Pleas Court shall submit a written request for an appropriation for the following year setting forth estimated administrative expenses that the judge or administrative judge considers reasonably necessary for the operation of such division as provided by general law.

(d) In meetings open to the public with notice being given as provided by general law, Council shall review the budget prepared by the Executive for the following year with the Executive and each affected department, office, agency, authority, board and commission and complete the review by December 15 of each year.

(e) Prior to the close of the hearing process, a public hearing shall be held by Council with respect to the budget requests of the divisions of the Courts of Common Pleas.

(f) The Clerk of Council shall notify each division of its hearing at least ten (10) days in advance.

(g) On or before the last regularly scheduled meeting of each year Council shall adopt a temporary or permanent budget and any appropriation measure for the following year.

(h) The Council at that time shall adopt a budget for each division of the Common Pleas Court that is determined, after a public hearing and considering the request of the division, to be reasonably necessary to meet all the administrative expenses of such division.

(i) If a permanent operating budget for the following year has not been proposed or, if proposed, adopted by December 31 of each year, then on or before February 15 of each year the Executive shall submit to Council a proposed permanent operating budget for that fiscal year.

(j) This proposed permanent operating budget shall contain at least the following:

(1) A statement of estimated resources from all sources, including fund balances from the previous year;

(2) A statement of proposed expenditures, shown by department, office, agency, authority, board and commission, and by activity, character and object and not exceeding estimated revenues for such year;

(3) A schedule of estimated revenues and proposed expenditures for each County department, office, agency, authority, board and commission, on a quarterly basis; and

(4) A summary of the contents of the proposed permanent operating budget.

(k) On or before April 1 of each year, Council shall adopt a permanent operating budget and any appropriation measure for that fiscal year which shall not exceed the latest amended official certificate of estimated resources certified by the Budget Commission, or in the case of an appeal as provided by general law, the State Board of Tax Appeals.

(l) As part of any annual appropriation measure, or amendment thereto, Council shall adopt a spending plan setting forth a quarterly schedule of expenses and expenditures of all appropriations for the fiscal year from the general fund budget, classified to set forth separately a quarterly schedule of expenses and expenditures for each department, office, agency, authority, board and commission, and within each, the amount appropriated for personal services, including employee salaries and fringe benefits. Each department, office, agency, authority, board and commission shall be limited in its expenses and expenditures of funds appropriated from the general fund during any quarter by the schedule established in the spending plan, which shall serve as a limitation during that quarter on making contracts or giving of orders involving the expenditure of funds during that quarter.

(Ord. 87-692. Approved 11-18-87.)

130.03 AMENDMENT OF LINE ITEM APPROPRIATIONS AND FUND TRANSFERS.

(a) The County Executive is hereby authorized to approve and authorize the transfer of funds from one line item appropriation to another line item appropriation by executive order in accord with the following:

(1) No transfer to or from a line item shall be approved which would cause the total amount of transfers to or from the line item in any one fiscal year to exceed thirty percent (30%) of the total line item appropriation for the fiscal year.

(Ord. 81-126. Approved 3-17-81.)

(2) No transfer(s) to or from a line item appropriation for salaries shall be approved which would be in excess of ten thousand dollars (\$10,000) in the aggregate to or from the salary appropriation. The thirty percent (30%) provision in subsection (a)(1) hereof would not apply to the salary line item itself.

(Ord. 91-533. Approved 8-8-91.)

(3) No transfer shall be approved which reduces the line item appropriation below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation.

(4) Every request for transfer shall be accompanied by a statement of the necessity for the transfer and the availability of sufficient funds within the line item appropriation to be reduced to provide for the original purpose of the appropriation.

(5) A written narrative notification of every transfer approved by the Executive shall be provided to the Clerk of Council.

(6) The executive order shall be directed to the County Fiscal Officer.

(b) The County Fiscal Officer is hereby authorized and directed to make the transfer of funds from one (1) line item appropriation to another line item appropriation as provided herein upon receipt of and in accordance with the appropriate executive order.

(Ord. 81-126. Approved 3-17-81.)

COUNTY OF SUMMIT, OHIO
TAX TABLE A
TAX YEAR 2018/COLLECTION YEAR 2019

	TOTAL	COUNTY	METRO PARKS	LIBRARY	SCHOOL	JVSD	TWP	VLLY FIRE N.H.W.D. RICHFIELD JRD	CORP	RES/AG C.R.F.	OTHER C.R.F.	RES/AG EFFECTIVE	OTHER EFFECTIVE
AKRON CITY													
AKRON CSD	106.780	12.700	1.460	2.560	79.560				10.500	0.256227	0.140586	79.420097	91.768200
COPLEY-FAIRLAWN CSD	90.890	12.700	1.460	2.560	63.670				10.500	0.318130	0.243848	61.975207	68.726649
COVENTRY LSD/PORTAGE LKS JVSD	109.360	12.700	1.460	2.560	77.790	4.350			10.500	0.353552	0.256146	70.695504	81.347837
REVERE LSD/CUYA VLLY JVSD	93.520	12.700	1.460	2.560	64.300	2.000			10.500	0.322769	0.268020	63.334670	68.454764
SPRINGFIELD LSD/PORTAGE LKS JVSD	87.610	12.700	1.460	2.560	56.040	4.350			10.500	0.226349	0.180262	67.779583	71.817205
WOODRIDGE LSD	97.170	12.700	1.460	2.560	69.950				10.500	0.174459	0.157431	80.217780	81.872439
BARBERTON CITY													
BARBERTON CSD/BARBERTON PUBLIC LIBRARY	90.660	12.700	1.460	1.950	70.300				4.250	0.235360	0.118011	69.322230	79.961162
COVENTRY LSD	103.110	12.700	1.460	2.560	77.790	4.350			4.250	0.375172	0.271673	64.426066	75.097837
NORTHWEST LSD/STARK AREA JVSD/CANAL FULTON LIBRARY	76.810	12.700	1.460	2.000	54.400	2.000			4.250	0.313798	0.301348	52.707141	53.663459
NORTON CSD	84.500	12.700	1.460	2.560	63.530				4.250	0.362383	0.235469	53.878663	64.602877
BATH TWP													
COPLEY-FAIRLAWN CSD	98.040	12.700	1.460	2.560	63.670		17.650			0.309168	0.243607	67.729153	74.156766
REVERE LSD/CUYA VLLY JVSD	100.670	12.700	1.460	2.560	64.300	2.000	17.650			0.313712	0.266069	69.088616	73.884881
BOSTON HEIGHTS VILLAGE													
HUDSON CSD	112.790	12.700	1.460		92.530				6.100	0.409998	0.231923	66.546307	86.631368
NORDONIA HILLS CSD/CUYA VLLY JVSD	93.250	12.700	1.460	2.560	68.430	2.000			6.100	0.366844	0.331333	59.041800	62.353172
NORDONIA HILLS CSD/CUYA VLLY JVSD/NHWD	93.750	12.700	1.460	2.560	68.430	2.000		0.500	6.100	0.365218	0.329626	59.510819	62.847550
WOODRIDGE LSD	92.770	12.700	1.460	2.560	69.950				6.100	0.186955	0.177956	75.426144	76.261036
BOSTON TWP													
HUDSON CSD	124.470	12.700	1.460		92.530		8.980	8.800		0.384322	0.204542	76.633414	99.010612
REVERE LSD/CUYA VLLY JVSD	100.800	12.700	1.460	2.560	64.300	2.000	8.980	8.800		0.319145	0.253744	68.630141	75.222605
WOODRIDGE LSD	104.450	12.700	1.460	2.560	69.950		8.980	8.800		0.181300	0.151362	85.513251	88.640280
CLINTON VILLAGE													
NORTHWEST LSD/STARK AREA JVSD/CANAL FULTON LIBRARY	88.900	12.700	1.460	2.000	54.400	2.000			16.340	0.321454	0.289916	60.322749	63.126505

COUNTY OF SUMMIT, OHIO
TAX TABLE A
TAX YEAR 2018/COLLECTION YEAR 2019

	TOTAL	COUNTY	METRO PARKS	LIBRARY	SCHOOL	JVSD	TWP	VLLY FIRE N.H.W.D. RICHFIELD JRD	CORP	RES/AG C.R.F.	OTHER C.R.F.	RES/AG EFFECTIVE	OTHER EFFECTIVE
COPLEY TWP													
AKRON CSD	114.680	12.700	1.460	2.560	79.560		18.400			0.248884	0.133983	86.137930	99.314834
COPLEY-FAIRLAWN CSD	98.790	12.700	1.460	2.560	63.670		18.400			0.304656	0.227925	68.693040	76.273283
HIGHLAND LSD/MEDINA JVSD	115.870	12.700	1.460	2.560	77.700	3.050	18.400			0.386317	0.388218	71.107453	70.887226
REVERE LSD/CUYA VLLY JVSD	101.420	12.700	1.460	2.560	64.300	2.000	18.400			0.309283	0.250627	70.052503	76.001398
COVENTRY TWP													
BARBERTON CSD/BARBERTON PUBLIC LIBRARY	105.460	12.700	1.460	1.950	70.300		19.050			0.214150	0.102078	82.875742	94.694854
COVENTRY LSD/PORTAGE LKS JVSD	117.910	12.700	1.460	2.560	77.790	4.350	19.050			0.338652	0.238135	77.979578	89.831529
GREEN LSD/PORTAGE LKS JVSD	84.890	12.700	1.460	2.560	44.770	4.350	19.050			0.119519	0.077875	74.744051	78.279154
SPRINGFIELD LSD/PORTAGE LKS JVSD	96.160	12.700	1.460	2.560	56.040	4.350	19.050			0.219388	0.164924	75.063657	80.300897
CUYAHOGA FALLS CITY													
CUYAHOGA FALLS CSD/CUYAHOGA FALLS LIBRARY	100.950	12.700	1.460	1.900	73.890				11.000	0.316757	0.219030	68.973349	78.838892
HUDSON CSD	117.690	12.700	1.460		92.530				11.000	0.389600	0.211974	71.837943	92.742771
REVERE LSD/CUYA VALLY JVSD	94.020	12.700	1.460	2.560	64.300	2.000			11.000	0.321052	0.266595	63.834670	68.954764
STOW MUNROE FALLS CSD/STOW-MUNROE FALLS LIBRARY	81.030	12.700	1.460	2.000	53.870				11.000	0.163728	0.117103	67.763126	71.541116
WOODRIDGE LSD	97.670	12.700	1.460	2.560	69.950				11.000	0.173566	0.156625	80.717780	82.372439
FAIRLAWN CITY													
AKRON CSD	98.980	12.700	1.460	2.560	79.560				2.700	0.276419	0.151665	71.620097	83.968200
COPLEY-FAIRLAWN CSD	83.090	12.700	1.460	2.560	63.670				2.700	0.347994	0.266739	54.175207	60.926649
REVERE LSD/CUYA VLLY JVSD	85.120	12.700	1.460	2.560	64.300	2.000			2.100	0.354621	0.294469	54.934670	60.054764
GREEN CITY													
GREEN LSD-PORTAGE LKS JVSD	68.240	12.700	1.460	2.560	44.770	4.350			2.400	0.130129	0.095905	59.359977	61.695462
JACKSON LSD/STARK COUNTY DISTRICT LIBRARY	67.060	12.700	1.460	1.700	48.800				2.400	0.248522	0.237283	50.394148	51.147816
HUDSON CITY													
HUDSON CSD	113.960	12.700	1.460		92.530				7.270	0.405760	0.219435	67.719570	88.953212
STOW MUNROE FALLS CSD/STOW-MUNROE FALLS LIBRARY	76.130	12.700	1.460	2.000	53.870				6.100	0.179367	0.125423	62.474753	66.581557

COUNTY OF SUMMIT, OHIO
TAX TABLE A
TAX YEAR 2018/COLLECTION YEAR 2019

	TOTAL	COUNTY	METRO PARKS	LIBRARY	SCHOOL	JVSD	TWP	VLLY FIRE N.H.W.D. RICHFIELD JRD	CORP	RES/AG C.R.F.	OTHER C.R.F.	RES/AG EFFECTIVE	OTHER EFFECTIVE
LAKEMORE VILLAGE													
SPRINGFIELD LSD/PORTAGE LKS JVSD	86.160	12.700	1.460	2.560	56.040	4.350			9.050	0.233436	0.184362	66.047130	70.275403
MACEDONIA CITY													
NORDONIA HILLS CSD-CUYA VLLY JVSD	95.050	12.700	1.460	2.560	68.430	2.000			7.900	0.397402	0.351620	57.276940	61.628507
NORDONIA HILLS CSD/CUYA VLLY JVSD/NHWD	95.550	12.700	1.460	2.560	68.430	2.000		0.500	7.900	0.395647	0.349839	57.745959	62.122885
TWINSBURG CSD/CUYA VLLY JVSD/TWINSBURG LIBRARY	98.070	12.700	1.460	2.000	72.010	2.000			7.900	0.332364	0.250282	65.475014	73.524831
MOGADORE VILLAGE													
MOGADORE LSD-MAPLEWOOD JVSD	109.170	12.700	1.460	2.560	86.300	4.000			2.150	0.388128	0.269374	66.798055	79.762432
MUNROE FALLS CITY													
STOW MUNROE FALLS CSD/STOW-MUNROE FALLS LIBRARY	78.030	12.700	1.460	2.000	53.870				8.000	0.174863	0.121606	64.385428	68.541116
TALLMADGE CSD	99.810	12.700	1.460	2.560	75.090				8.000	0.302599	0.187184	69.607637	81.127147
NEW FRANKLIN CITY													
COVENTRY LSD/PORTAGE LKS JVSD	111.010	12.700	1.460	2.560	77.790	4.350			12.150	0.375629	0.264569	69.311397	81.640232
MANCHESTER LSD/PORTAGE LKS JVSD	102.920	12.700	1.460	2.560	69.700	4.350			12.150	0.334222	0.209443	68.521886	81.364138
NORTON CSD	92.400	12.700	1.460	2.560	63.530				12.150	0.364026	0.230030	58.763994	71.145272
NORTHWEST LSD/STARK AREA JVSD/CANAL FULTON LIBRARY	84.710	12.700	1.460	2.000	54.400	2.000			12.150	0.320122	0.289271	57.592472	60.205854
NORTHFIELD CENTER TWP													
NORDONIA HILLS CSD/CUYA VLLY JVSD	104.660	12.700	1.460	2.560	68.430	2.000	17.510			0.374154	0.332456	65.501042	69.865105
NORDONIA HILLS CSD/CUYA VLLY JVSD/NHWD	105.160	12.700	1.460	2.560	68.430	2.000	17.510	0.500		0.372670	0.330929	65.970061	70.359483
NORTON CITY													
BARBERTON CSD/BARBERTON PUBLIC LIBRARY	95.910	12.700	1.460	1.950	70.300				9.500	0.227320	0.118385	74.107768	84.555647
NORTON CSD	89.750	12.700	1.460	2.560	63.530				9.500	0.346360	0.228999	58.664201	69.197362
PENINSULA VILLAGE													
WOODRIDGE LSD	104.070	12.700	1.460	2.560	69.950		1.480	8.800	7.120	0.186995	0.156031	84.609415	87.831861

COUNTY OF SUMMIT, OHIO
TAX TABLE A
TAX YEAR 2018/COLLECTION YEAR 2019

	TOTAL	COUNTY	METRO PARKS	LIBRARY	SCHOOL	JVSD	TWP	VLLY FIRE N.H.W.D. RICHFIELD JRD	CORP	RES/AG C.R.F.	OTHER C.R.F.	RES/AG EFFECTIVE	OTHER EFFECTIVE
REMINDERVILLE VILLAGE													
AURORA CSD	104.050	12.700	1.460		84.690				5.200	0.372946	0.322686	65.244965	70.474557
TWINSBURG CSD/CUYA VLLY JVSD/TWINSBURG LIBRARY	95.370	12.700	1.460	2.000	72.010	2.000			5.200	0.300288	0.218193	66.731510	74.560899
RICHFIELD TWP													
REVERE LSD/CUYA VLLY JVSD/RICHFIELD JRD	98.170	12.700	1.460	2.560	64.300	2.000	13.500	1.650		0.317632	0.258444	66.988080	72.798535
WOODRIDGE LSD/RICHFIELD JRD	101.820	12.700	1.460	2.560	69.950		13.500	1.650		0.176280	0.153249	83.871190	86.216210
RICHFIELD VILLAGE													
REVERE LSD/CUYA VLLY JVSD/RICHFIELD JRD	86.770	12.700	1.460	2.560	64.300	2.000		1.650	2.100	0.348342	0.289125	56.544382	61.682667
SAGAMORE HILLS TWP													
NORDONIA HILLS CSD/CUYA VLLY JVSD	100.080	12.700	1.460	2.560	68.430	2.000	12.930			0.348283	0.305075	65.223875	69.548071
NORDONIA HILLS CSD/CUYA VLLY JVSD/NHWD	100.580	12.700	1.460	2.560	68.430	2.000	12.930	0.500		0.346859	0.303615	65.692894	70.042449
WOODRIDGE LSD/NHWD	100.100	12.700	1.460	2.560	69.950		12.930	0.500		0.180048	0.161336	82.077238	83.950313
SILVER LAKE VILLAGE													
CUYAHOGA FALLS CSD/CUYAHOGA FALLS LIBRARY	103.700	12.700	1.460	1.900	73.890				13.750	0.308357	0.213222	71.723349	81.588892
SPRINGFIELD TWP													
GREEN LSD/PORTAGE LKS JVSD	84.740	12.700	1.460	2.560	44.770	4.350	18.900			0.149603	0.110365	72.062612	75.387672
SPRINGFIELD LSD/PORTAGE LKS JVSD	96.010	12.700	1.460	2.560	56.040	4.350	18.900			0.246097	0.193736	72.382218	77.409415
STOW CITY													
STOW MUNROE FALLS CSD/STOW-MUNROE FALLS PUBLIC LIBRARY	79.530	12.700	1.460	2.000	53.870				9.500	0.166816	0.119312	66.263126	70.041116
TALLMADGE CITY													
STOW MUNROE FALLS CSD/STOW-MUNROE FALLS PUBLIC LIBRARY	76.180	12.700	1.460	2.000	53.870				6.150	0.178836	0.128403	62.556287	66.398234
TALLMADGE CSD	97.960	12.700	1.460	2.560	75.090				6.150	0.308100	0.193709	67.778496	78.984265

COUNTY OF SUMMIT, OHIO
TAX TABLE A
TAX YEAR 2018/COLLECTION YEAR 2019

	TOTAL	COUNTY	METRO PARKS	LIBRARY	SCHOOL	JVSD	TWP	VLLY FIRE N.H.W.D. RICHFIELD JRD	CORP	RES/AG C.R.F.	OTHER C.R.F.	RES/AG EFFECTIVE	OTHER EFFECTIVE
TWINSBURG CITY													
TWINSBURG CSD/CUYA VLLY JVSD/TWINSBURG LIBRARY	90.620	12.700		2.000	72.010	2.000			1.910	0.314920	0.229529	62.081968	69.820094
TWINSBURG TWP													
TWINSBURG CSD/CUYA VLLY JVSD/TWINSBURG LIBRARY	110.340	12.700	1.460	2.000	72.010	2.000	20.170			0.307826	0.222149	76.374489	85.828123



COUNTY OF SUMMIT
THE HIGH POINT OF OHIO

GLOSSARY

COUNTY OF SUMMIT BUDGET 2019
GLOSSARY OF TERMS
(including common acronyms)

Accrual Basis – revenue and expenses are recorded in the period in which they are earned or incurred regardless of whether cash is received or disbursed in that period. This is the accounting basis that generally is required to be used in order to conform to generally accepted accounting principles (GAAP) in preparing financial statements for external users.

Activity – A method of budgeting in which activities that incur costs in each function of an organization are established and relationships are defined between activities. This information is then used to decide how much resource should be allocated to each activity.

Ad Valorem Taxes – taxes based on the assessed value of real estate or personal property. Ad valorem taxes can be property tax or even duty on imported items. Property ad valorem taxes are the major source of revenues for state and municipal governments.

ADMH – Alcohol, Drug Addiction and Mental Health Services Board, also known as ADM.

Amortization Schedules – the gradual reduction of a debt by means of planned equal periodic payments sufficient to meet current interest and liquidate the debt at maturity. When the debt involves real property, often the periodic payments include a sum sufficient to pay taxes and hazard insurance on the property.

Appropriation - An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and to the time when it may be expended.

Balanced Budget – A budget for which projected expenditures are equal to projected revenues. Some budgets where expenditures are less than revenues may also be considered balanced. Historically, the County has made every effort to propose a balanced operating budget.

BAN (Bond Anticipation Note) – A short-term interest bearing security issued in the anticipation of larger approaching bond issues.

BANNER – is the current computerized financial system utilized by the County.

Bond – A debt investment, with which the investor loans money to an entity (e.g. government) that borrows the funds for a defined period of time at a specified interest rate.

COUNTY OF SUMMIT BUDGET 2019
GLOSSARY OF TERMS
(including common acronyms)

Budget – An estimation of the revenue and expenses over a specified future period of time. Budgets are usually compiled and re-evaluated on a periodic basis.

Budget Stabilization Fund – The County maintains a Budget Stabilization Fund to be used only in emergency situations. By regulation of the Ohio Revised Code, these funds are not to be certified by the Budget Commission of the County as an available source of funds until they are actually needed for an emergency situation.

Call Features – can be 1. process of redeeming a bond or preferred stock issue before its normal maturity. A security with a call provision typically is issued at an interest rate higher than one without a call provision. Investors look at yield-to-call rather than yield-to-maturity; 2. right to buy 100 shares of stock at a specified price within a specified period; or, 3. option to buy (call) an asset at a specified price within a specified period.

Capital Budget or Capital Improvement Program (CIP)– is the estimated amount planned to be expended for capital items in a given fiscal period. Capital items are fixed assets such as facilities and equipment, the cost of which is normally written off over a number of fiscal periods. The capital budget, however, is limited to the expenditures that will be made within the fiscal year comparable to the related operating budgets.

Capital Expenditures - Amount used during a particular period to acquire or improve long-term assets such as property, plant, or equipment.

Capital Outlay - The purchase of lands, buildings, furniture and equipment where the asset has an estimated useful life of five years or more or extends the useful life of the existing capital asset five years or more and has an individual unit purchase price of \$15,000.00 or more.

Capital Projects Funds - Funds established to account for all resources, principally debt proceeds, transfers from operation funds and construction grants, which are used for the acquisition of capital facilities.

Cash Basis - An accounting system in which revenues are recorded when received or collected, and expenses are recorded when paid.

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CCAO – County Commissioners Association of Ohio.

CDBG – Community Development Block Grant.

Certified (Certificate)– Estimated revenues that have been filed by the County with the County Budget Commission. These revenues are reflected on the Official Certificate of Estimated Resources.

Charter - a document defining the formal organization of a corporation, colony, city, county or other corporate body. “Home-rule” charter counties have the ability to change the status and function of county elected officials.

CSB – Children Services Board.

CSEA – Child Support Enforcement Agency.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of financial resources for, and the payment of, general long-term debt principal, interest and related costs.

Depreciation - An expense recorded to reduce the value of a long-term tangible asset.

DJFS – Department of Job and Family Services.

D.R.E.T.A.C. - Delinquent Real Estate Tax & Assessment Collection. A fund established by the Ohio Revised Code Section 321.26.1. Five per cent of all delinquent real property, personal property, and manufactured and mobile home taxes and assessments collected by the county treasurer shall be deposited in the delinquent tax and assessment collection fund, which shall be created in the county treasury. The moneys in the fund, one half of which shall be appropriated to the fiscal officer/treasurer and one half of which shall be appropriated to the county prosecuting attorney, shall be used solely in connection with the collection of delinquent real property, personal property, and manufactured and mobile home taxes and assessments.

Direct Expenditures - Expenditures by an operating division in which the division has control over the level of expenditure.

Discount – The difference between the lower price paid for a security and the security's face amount at issue.

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DSSS – Department of Sanitary Sewer Services.

Encumbrances - Commitments related to unperformed contracts for goods or services.

Enterprise Funds - Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. Examples are the Sewer Fund and the Water Fund.

Expendable Trust and Agency Funds - Disbursements from Expendable Trust are made in accordance with the applicable trust agreements. Agency Funds include assets held for other funds or governments. An example would be a payroll tax withhold fund.

Expenditures - Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlays.

FOCUS – or WebFOCUS, is a complex report-writing software program that the County utilizes for financial reporting.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – the difference between a governmental fund’s current assets—cash, short-term investments, inventories, receivables, and other unrestricted assets expected to be available to finance operations in the immediate future and its current liabilities. A positive difference of current assets over current liabilities gives an indication of the resources immediately available to finance ongoing operations.

GAAP – Generally Accepted Accounting Principles. The overall conventions, rules, and procedures that define accepted accounting practice.

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General Fund - The General Fund is the general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in other funds.

General Obligation Debt – A municipal bond backed by the credit and "taxing power" of the issuing jurisdiction, rather than the revenue from a given project. General obligation bonds are issued with the belief that a municipality will be able to repay its debt obligation through taxation or revenue from projects. No assets are used as collateral.

Governmental Funds – Funds which most governmental functions of the County are financed. Examples are : General Fund, Special Revenue Funds, Debt Service Fund and Capital Projects Fund.

HOME – represents the Home Investment Partnership Program.

HUD – The Federal Department of Housing and Urban Development.

IDIS – Integrated Disbursement and Information System, which is a nationwide database administered by HUD.

Infrastructure – is the resources (as personnel, buildings, or equipment) required for an activity.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other governmental units, on a cost reimbursement basis.

KRONOS – the computerized employee time and attendance keeping system currently utilized by the County.

Line Item Budget – is a budget initiated by government entities in which budgeted financial statement elements are grouped by administrative entities and object. These budget item groups are usually presented in an incremental fashion that is in comparison to previous time periods.

Material – concept that all significant items should be disclosed in financial statements. Such items are relatively important and likely to influence the decisions of users of the financial statements.

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Millage – is a rate (as of taxation) expressed in mills per dollar (1/1000th of a dollar).

Modified Accrual – is a mixture of the cash and accrual basis. The modified accrual basis should be used for governmental funds. To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The use of annual operating budgets is usually required by law.

ORC – Ohio Revised Code.

Overlapping Debt – The debt of a political entity where its tax base overlaps the tax base of another political entity such as a city within a county.

PERS – Public Employees Retirement System, also referred to as OPERS for Ohio.

Premium – The difference between the higher price paid for a security and the security's face amount at issue.

PRC - Prevention, Retention and Contingencies - A program operated by the Job And Family Services Department.

Receivable – Money which is owed to a company by customers who have bought goods and services on credit. It is a current asset that will repeatedly turn into cash as customers pay their bills.

Serial Bond – is a bond issue in which the bonds mature periodically over a number of years.

Sinking Fund – is a sum set apart periodically from the income of a government and allowed to accumulate in order ultimately to pay off a debt. A preferred investment for a sinking fund is the purchase of the government's bonds that are to be paid off. Usually the fund is administered by a trustee.

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Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources. The uses and limitations of each Special Revenue Fund are specified by County ordinances and/or federal and state statutes.

SSAB – Social Services Advisory Board. Primary role is to evaluate the health and human services needs of the community and assess the design and structure of the social service system.

TANF - Temporary Assistance to Needy Families - a program operated by the Job and Family Services Department through funds received from the State of Ohio.

Tax Duplicate - List of property tax rate assessments by taxing districts within a county unit.

Term Bonds – bonds whose principal is payable at maturity. Sometimes referred to as bullet-maturity bonds or bullet bonds.

User Fees - The payment of a fee for direct receipt of a public service by the party benefiting from the service.



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